



Plymouth Downtown Development Authority

Regular Meeting Minutes

Monday, June 13, 2022 - 7:00 p.m.

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

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1. CALL TO ORDER

Chair Kerri Pollard called the meeting to order at 7:00 p.m.

Present: Chair Pollard, Vice Chair Andre Martinelli, Mayor Nick Moroz, Members Jack Ayoub, Scott Foess, Brian Harris, Dan Johnson, Richard Matsu, Patrick O'Neill

Excused: Members Ellen Elliott, Shannon Perry

Also present: City Staff John Buzuvis, Sam Plymale, John Scanlon

2. CITIZENS COMMENTS

Ellen Elliott, 404 Irvin, gave favorable comments about Music in the Air, planter heights, and sidewalk stickers reminding bike riders to walk their bikes in the downtown. She suggested putting "free public parking" on the sign at the Saxton's lot and removing concert and farmer's market signs sooner.

3. APPROVAL OF THE AGENDA

Martinelli offered a motion, seconded by Moroz, to approve the agenda for Monday, June 13, 2022.

There was a roll call vote.

Yes: Ayoub, Foess, Harris, Johnson, Matsu, O'Neill, Moroz, Martinelli, Pollard

MOTION PASSED 9-0

4. APPROVAL OF THE MEETING MINUTES

Moroz offered a motion, seconded by O'Neill, to approve the minutes of the May 9, 2022, meeting.

There was a roll call vote.

Yes: Ayoub, Foess, Harris, Johnson, Matsu, O'Neill, Moroz, Martinelli, Pollard

MOTION PASSED 9-0

5. BOARD COMMENTS

Martinelli asked about damage to the new mast arms on Harvey, and Plymale said he would investigate.

Moroz said he enjoyed the Music in the Air concerts.

6. OLD BUSINESS

There was no old business.

7. NEW BUSINESS

a. 2022-23 Budget

Plymale provided an overview of the budget that was approved by the City Commission. There was discussion about the cost of maintaining the parking deck and of replacing it. Moroz said the City Commission directed the administration to update the numbers on their 2019 paid parking study.

The following motion was offered by Moroz and seconded by Martinelli.

WHEREAS The 2022 – 2023 DDA Budget has been presented by the DDA Director to the Plymouth City Commission for approval and adoption; and

WHEREAS The City Commission at its June 6, 2022, meeting approved of the DDA budget, in accordance with state law, as part of the overall city budget; and

WHEREAS The next step is formal approval by the DDA Board to show its support of the 2022-2023 fiscal year budget.

NOW THEREFORE BE IT RESOLVED THAT the City of Plymouth DDA Board does hereby adopt the budget as attached for the fiscal year beginning July 1, 2022.

There was a roll call vote.

Yes: Ayoub, Foess, Harris, Johnson, Matsu, O’Neill, Moroz, Martinelli, Pollard

MOTION PASSED 9-0

b. Holiday Tree Light Repairs

The following motion was offered by O’Neill and seconded by Johnson.

WHEREAS The Downtown Development Authority Board has made it a priority to improve the aesthetics of Downtown with holiday lights in the downtown trees to improve the look and feel of Downtown; and

WHEREAS The City Commission allocated \$25,000 in the 2022-23 budget to maintain and replace the holiday tree lights in Downtown Plymouth; and

WHEREAS DDA Staff and contractor Holiday Lighting Service have identified \$12,000 in needed repairs on lights in trees in 2022 throughout the downtown.

NOW THEREFORE BE IT RESOLVED THAT as of July 1, 2022, the Downtown Development Authority Board hereby authorizes up to \$12,000 as payment to Holiday Lighting Service for the summer 2022 tree lights and maintenance of current lights throughout downtown. Funding for this effort is authorized from account # 248.820.933.000.

There was a roll call vote.

Yes: Ayoub, Foess, Harris, Johnson, Matsu, O’Neill, Moroz, Martinelli, Pollard

MOTION PASSED 9-0

8. REPORTS AND CORRESPONDENCE

There were no reports or correspondence.

9. ADJOURNMENT

Martinelli offered a motion, seconded by Johnson, to adjourn the meeting at 7:30 p.m.

There was a roll call vote.

Yes: Ayoub, Foess, Harris, Johnson, Matsu, O'Neill, Moroz, Martinelli, Pollard

MOTION PASSED 9-0