



Plymouth City Commission

Regular Meeting Agenda

Monday, June 20, 2022 7:00 p.m.
Lions Park – Burroughs & Harding

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

1. **CALL TO ORDER**
 - a. Pledge of Allegiance
 - b. Roll Call
2. **APPROVAL OF MINUTES**
 - a. June 6, 2022 Regular Meeting
3. **APPROVAL OF THE AGENDA**
4. **ENACTMENT OF THE CONSENT AGENDA**
 - a. Approval of May 2022 Bills
 - b. Special Event: Bumpers, Bikes & Bands- Sunday, July 17, 2022
 - c. Special Event: Inside-Out Sales- Friday-Saturday, July 29-30, 2022
5. **CITIZEN COMMENTS**
6. **COMMISSION COMMENTS**
7. **PUBLIC HEARING**
 - a. Noxious Weeds Ordinance Amendment Final Reading
8. **OLD BUSINESS**
9. **NEW BUSINESS**
 - a. Recreation Class Instructor Policy Update
 - b. Property and Liability Insurance Coverage Renewal 2022-23
 - c. Water & Sewer - Rate Card #25
 - d. Authorization to Purchase Special Services Vehicles
 - e. Lexipol Policy Subscription Service Renewal 2022-23
 - f. Cemetery Rates & Rules
 - g. Community Development Fee Schedule
 - h. Authorization to Hire
 - i. Water Meters
 - j. 4th Quarter Budget Amendments
10. **REPORTS AND CORRESPONDENCE**
 - a. Liaison Reports
 - b. Appointments – if needed
11. **ADJOURNMENT**

Citizen Comments - This section of the agenda allows up to 3 minutes to present information or raise issues for items not on the agenda. Upon arising to address the Commission, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item.

Persons with disabilities needing assistance with this should contact the City Clerk's office at 734-453-1234 Monday through Friday from 8:00 a.m.-4:30 p.m., at least 24 hours prior to the meeting. An attempt will be made to make reasonable accommodations.

Consent Agenda- The items on the Consent Agenda will be approved by one motion as Agenda Item #4. There will be no separate discussion of these items unless a Commissioner or citizen so requests, in which case that item will then be placed on the regular agenda.

City of Plymouth Strategic Plan 2022-2026

GOAL AREA ONE - SUSTAINABLE INFRASTRUCTURE

OBJECTIVES

1. Identify and establish sustainable financial model(s) for major capital projects, Old Village business district, 35th District Court, recreation department, and public safety
2. Incorporate eco-friendly, sustainable practices into city assets, services, and policies; including more environmentally friendly surfaces, reduced impervious surfaces, expanded recycling and composting services, prioritizing native and pollinator-friendly plants, encouraging rain gardens, and growing a mature tree canopy
3. Partner with or become members of additional environmentally aware organizations
4. Increase technology infrastructure into city assets, services, and policies
5. Continue sustainable infrastructure improvement for utilities, facilities, and fleet
6. Address changing vehicular habits; including paid parking system /parking deck replacement plan, electric vehicle (EV) charging stations, and one-way street options

GOAL AREA TWO – STAFF DEVELOPMENT, TRAINING, AND SUCCESSION

OBJECTIVES

1. Create a 5-year staffing projection
2. Review current recruitment strategies and identify additional resources
3. Identify/establish flex scheduling positions and procedures
4. Develop a plan for an internship program
5. Review potential department collaborations
6. Hire an additional recreation professional
7. Review current diversity, equity, and inclusion training opportunities
8. Seek out training opportunities for serving diverse communities

GOAL AREA THREE - COMMUNITY CONNECTIVITY

OBJECTIVES

1. Engage in partnerships with public, private and non-profit entities
2. Increase residential/business education programs for active citizen engagement
3. Robust diversity, equity, and inclusion programs
4. Actively participate with multi-governmental lobbies (Michigan Municipal League, Conference of Western Wayne, etc.)

GOAL AREA FOUR - ATTRACTIVE, LIVABLE COMMUNITY

OBJECTIVES

1. Create vibrant commercial districts by seeking appropriate mixed-use development, marketing transitional properties, and implementing Redevelopment Ready Communities (RRC) practices
2. Improve existing and pursue additional recreational and public green space opportunities and facilities for all ages
3. Develop multi-modal transportation plan which prioritizes pedestrian and biker safety
4. Improve link between Hines Park, Old Village, Downtown Plymouth, Plymouth Township, and other regional destinations
5. Maintain safe, well-lit neighborhoods with diverse housing stock that maximizes resident livability and satisfaction
6. Modernize and update zoning ordinance to reflect community vision
7. Implement Kellogg Park master plan



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1. CALL TO ORDER

a. Pledge of Allegiance

b. Roll Call

Present: Mayor Nick Moroz, Mayor Pro Tem Tony Sebastian, Commissioners Suzi Deal, Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Kelly O'Donnell

Also present: Assistant City Manager Chris Porman, Attorney Bob Marzano, Public Safety Director Al Cox, and various members of the City administration

Moroz and other Commission members gave a tribute to former Plymouth City Commissioner Ed Krol, who recently passed away.

c. Proclamation – Juneteenth

d. Proclamation – LGBTQ+ Pride Month

e. Proclamation – Pollinator Week

2. APPROVAL OF MINUTES

Kehoe offered a motion, seconded by Filipczak, to approve the minutes of the May 2, 2022 regular meeting, the May 16, 2022 regular meeting, and the May 25, 2022 Parklet and Public Safety Study Session.

There was a roll call vote.

Yes: Maguire, Kehoe, Sebastian, Deal, O'Donnell, Filipczak, Moroz

MOTION PASSED 7-0

3. APPROVAL OF THE AGENDA

Filipczak offered a motion, seconded by Sebastian, to approve the agenda for Monday, June 6, 2022.

There was a roll call vote.

Yes: Filipczak, O'Donnell, Deal, Sebastian, Kehoe, Maguire, Moroz

MOTION PASSED 7-0

4. ENACTMENT OF THE CONSENT AGENDA

a. Special Event: Glow Yoga, September 22, 2022

b. Special Event: PCCS Mental Health and Wellness Fair, Saturday, April 29, 2023

Filipczak offered a motion, seconded by Maguire, to approve the consent agenda.

There was a roll call vote.

Yes: Maguire, Kehoe, Sebastian, Deal, O'Donnell, Filipczak, Moroz

MOTION PASSED 7-0

5. CITIZEN COMMENTS

Greg Pappas, 1465 Ross, commented on parking enforcement and road repairs.

Wayne County Commissioner Melissa Daub gave an update on the Mackinac Policy Conference.

State Representative Matt Koleszar gave an update on the state's budget process and described a bill he sponsored that would allow Wayne County communities to send ballot proofs to candidates via first class mail instead of certified mail.

George Belvitch, the president of the Plymouth-Canton PFLAG thanked the Commission for the LBGTQ+ proclamation and suggested the city fly a PRIDE flag and hang PRIDE banners in the downtown.

The following residents spoke about plans for the walls on Penniman and Ann Arbor Trail
Norma McKenna, 974 Penniman; Ron Longhofer, 974 Penniman; Ben Jeffers, 968 Penniman; Jim Bernard, 1050 Penniman; Kristin LaForest, 994 Penniman; Toby Theodore, 1012 Penniman.

Kerri Collins, 730 Penniman, spoke about noise in the Gathering at night. She also said she would like to have a voice in the parklet and paid parking discussions.

Ellen Elliott, 404 Irvin, thanked the City Commission for the proclamations and recognized Plymouth Pollinators and Keep Plymouth Leafy for their work.

6. COMMISSION COMMENTS

Maguire thanked the PFLAG member for coming and thanked the City for the PRIDE proclamation.

Kehoe thanked the residents for coming and expressing their opinions. She also informed the group of a seed library at the Plymouth District Library.

Deal told the residents that their concerns would be considered prior to a final decision on the Penniman and Ann Arbor Trail walls. She also thanked the administration for its work on the Memorial Day Procession and asked for a "Right Turn Only" sign at the post office exit.

O'Donnell said she shared the residents' concerns about the trees near the Penniman and Ann Arbor Trail walls.

Filipczak told the residents that the City Commission and the administration both have the residents' best interest in mind.

Moroz said no decisions would be made about the walls until the City Commission approves them, and that there would be discussion and transparency in the process. He congratulated Canton sophomore Nathan Levine for winning the state high jump championship and the Plymouth Girls Track team for finishing 10th in the state meet. He addressed recent mass shootings and said there is little that can be done at the local level, but that he is proud of our local police department. He also said that residents may pick up free gun locks at the police station.

7. PUBLIC HEARING

a. Adoption of 2022-23 Budget

Porman reviewed the budget summary.

Moroz opened the public hearing at 8:17 p.m.

Public Comment

Joe Elliott, 404 Irvin, said the copies in the packet were of poor quality.

Hearing no further comment, Moroz closed the public hearing at 8:18 p.m.

The following resolution was offered by Filipczak and seconded by Sebastian.

RESOLUTION 2022-32

WHEREAS, the 2022-2023 City Budget was presented to the City Commission by the City Manager on April 4, 2022, and was reviewed by the City Commission with the Administration during a budget study session held on April 12, 2022; and

WHEREAS, various modifications have been made to the proposed budget based on a review of projected revenues and expenditures and the City's priorities for various programs and projects; and

WHEREAS, a public hearing was held on June 6, 2022, as required by the City Charter and Act 43 P.A. 1963, as amended; and

WHEREAS, the maximum operating tax levies for general purposed and refuse removal have been amended as required by Section 211.34 of the General Property Tax Law; and

WHEREAS, the City Commission acted on a 5 – 2 vote at the City Budget session held on April 25, 2016 to authorize the levy of a property tax administration fee of 1% on all property taxes for the July 1 and December 1 tax levies as authorized under Section 211.44(3) of the General Property Tax Law;

NOW, THEREFORE, BE IT RESOLVED, that the City Commission of the City of Plymouth does hereby set the City's 2019 millage levy as follows:

General Fund Operating:	10.3410
2012/2020 GO & Refunding Bond	2.9500
Debt:	
Solid Waste & Recycling Operating:	1.8200
GRAND TOTAL LEVY	15.1110

BE IT FURTHER RESOLVED, that the 2022-23 City Budget is hereby adopted by the City Commission as presented at the June 6, 2022 Regular City Commission meeting as follows:

Revenues		Expenditures	
GENERAL FUND			
Property taxes	\$ 6,769,220	Administration	\$ 2,273,386
Licenses & Permits	3,700	Buildings & Grounds	200,450
Federal Grants	479,100	Police Department	4,413,260
State-shared Revenue	1,169,387	Fire Department	1,225,125
Sales of Service	890,430	Public Works Dept	934,955
Cemetery Revenue	157,500	Recreation & Culture	387,085
Parking Revenue	65,200	Capital Outlay	1,257,300
Other Revenue	1,626,647	Debt Service	32,565
Transfers-In	0	Transfers-Out	437,058
REVENUE TOTAL	\$ 11,161,184	EXPENDITURE TOTAL	\$ 11,161,184

MAJOR STREET FUND

Gas & Weight Tax	\$	774,382			
Contrib & Other		17,507			
REVENUE TOTAL	\$	791,889	EXPENDITURE TOTAL	\$	791,889

LOCAL STREET FUND

Gas & Weight Tax	\$	258,127			
Contrib & Other		411,710			
REVENUE TOTAL	\$	669,837	EXPENDITURE TOTAL	\$	669,837

RECREATION FUND

Contrib. From G/F	\$	250,000			
Prog. Fees & Other		896,500			
REVENUE TOTAL	\$	1,146,500	EXPENDITURE TOTAL	\$	1,146,500

WASTE & RECYCLING FUND

Property Taxes	\$	1,124,210			
Sales of Service & Other		535,205			
REVENUE TOTAL	\$	1,659,415	EXPENDITURE TOTAL	\$	1,659,415

Revenues**Expenditures****OTHER CITY FUNDS**

	Revenues	Expenditures
Budget Stabilization Fund	\$ 55,000	\$ 55,000
Cemetery Trust Fund	\$ 25,000	\$ 25,000
Parking Fund	\$ 60,010	\$ 60,010
Brownfield Re-Development Authority Fund	\$ 365,690	\$ 365,690
DDA Operating Fund	\$ 1,211,660	\$ 1,211,660
Building Fund	\$ 622,950	\$ 622,950
Neighborhood Services Fund	\$ 92,730	\$ 92,730
Drug Law Enforcement Fund	\$ 2,310	\$ 2,310
OWI Forfeiture Fund	\$ 8,060	\$ 8,060
Omnibus Forfeiture Fund	\$ 1,100	\$ 1,100
2012 GO Bond & 2002 Refunding Bond Debt Fund	\$ 1,071,100	\$ 1,071,100
2012 W/S Refunding Bond Debt Fund	\$ 72,600	\$ 72,600
2015 LTGO Cap Imp Bond Debt Fund - DDA	\$ 223,610	\$ 223,610
2015 LTGO Cap Imp Bond Debt Fund - W/S	\$ 226,690	\$ 226,690
2020 GO Debt Fund	\$ 826,450	\$ 826,450
Public Improvement Fund	\$ 50	\$ 50
Recreation Capital Improvement Fund	\$ 165,000	\$ 165,000
2015 LTGO Cap Imp Bond Construction Fund - DDA	\$ 825,800	\$ 825,800
DDA Capital Improvement Fund	\$ 25,050	\$ 25,050
2020 GO Bond Construction Fund	\$ 1,796,875	\$ 1,796,875
Water / Sewer Capital Improvement Fund	\$ 800,050	\$ 800,050
Water / Sewer Operating & Maintenance Fund	\$ 5,139,085	\$ 5,139,085
Brownfield Site Remediation Fund	\$ 50	\$ 50
Equipment Fund	\$ 813,340	\$ 813,340

BE IT STILL FURTHER RESOLVED, that pursuant to State Law, the City Manager is hereby authorized to transfer up to ten percent (10%) of each appropriation to any other appropriation within each Fund, but not from Reserve Accounts not between Funds.

There was a roll call vote.

Yes: Filipczak, O'Donnell, Deal, Sebastian, Kehoe, Maguire, Moroz

MOTION PASSED 7-0

8. OLD BUSINESS

There was no old business.

9. NEW BUSINESS

a. City Commission Meetings in the Parks

The following resolution was offered by Filipczak and seconded by O'Donnell.

RESOLUTION 2022-33

WHEREAS The City Commission has indicated a desire to move the summer City Commission meetings from City Hall to the neighborhood parks; and

WHEREAS This moving of the summer meetings has been called the "Summer Concert Tour" of the City Commission; and

WHEREAS The Commission found this program to be successful during the summers each year since 2001.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby schedule the following meetings at 7:00 p.m. at various neighborhood parks the City Commission "Summer Concert Tour."

Monday, June 20, 2022	Lions Park – Burroughs & Harding
Tuesday, July 5, 2022	Hough Park – Maple & Evergreen
Monday, July 18, 2022	Rotary Park – Herald & Wing Streets
Monday, August 1, 2022	K of C/Firehouse Playground – Spring & N. Holbrook
Monday, August 15, 2022	Kiwanis Park – Auburn & Junction

The significant rain Location for these meeting will be Plymouth City Hall, 201 S. Main, Plymouth.

BE IT FURTHER RESOLVED THAT the City Commission of the City of Plymouth hereby directs the City Clerk to post a notice of the changed meeting locations as appropriate and as quickly as possible.

There was a discussion about the pros and cons of meeting at the parks and weighing the lack of electronic capabilities in the parks with the ability of more residents to attend.

There was a roll call vote.

Yes: Maguire, Kehoe, Sebastian, Deal, O'Donnell, Filipczak, Moroz

MOTION PASSED 7-0

b. Confirmation of Emergency Repairs to City Hall Air Conditioning

The following resolution was offered by Filipczak and seconded by O'Donnell.

RESOLUTION 2022-34

- WHEREAS The City of Plymouth maintains a variety of buildings and from time to time the buildings are in need of repairs or upgrade; and
- WHEREAS The Plymouth City Hall has some pipe works that are in need of immediate replacement; and
- WHEREAS This failure of pipes required the did not allow the City Hall air conditioning to be turned on at the start of the season; and
- WHEREAS The City administration authorized the emergency repairs and actions and notified the City Commission of the emergency situation and the actions that were taken.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby confirm the emergency replacement of pipes within the air conditioning systems at City Hall. This authorization is in the amount of \$21,775.50 for repairs made by Miller Boldt funding is authorized from the Capital Improvement Fund.

There was a roll call vote.

Yes: Filipczak, O'Donnell, Deal, Sebastian, Kehoe, Maguire, Moroz

MOTION PASSED 7-0

c. Wade-Trim Design Proposal for City -Owned Property – Saxton's Parking

The following resolution was offered by Filipczak and seconded by O'Donnell.

RESOLUTION 2022-35

- WHEREAS The City Commission has set their strategic plan, goals and one-year tasks for the City; and
- WHEREAS In Goal Area One "Sustainable Infrastructure" and one-year tasks, it lists design a parking lot on what is currently known as the Old Saxton's parking lot; and
- WHEREAS The City Commission has previously directed the City Administration to seek a design cost proposal from the City Engineer; and
- WHEREAS The City Commission is desirous of meeting their goal and one-year task.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby accept the Design Cost Proposal from the City Engineer and Wade-Trim in an amount not to exceed \$32,800.00 for the city owned Old Saxton's parking lot and adjacent City right-of-way.

BE IT FURTHER RESOLVED THAT the City Commission of the City of Plymouth does hereby accept the final design fee allowance in an amount not to exceed \$30,000 for final design elements. It is understood that changes to the size of the project limit will impact the final design fee.

Karen Sisolak, 939 Penniman, asked about the design cost and the contingency allowance. Porman explained that the \$30,000 contingency allowance in the resolution refers to the final plan, while the \$32,800 proposal is for the preliminary plan.

There was a suggestion that the lot be designed in such a way that it could be used for purposes other than parking, such as special events. It was noted that the parking lot is being built on a

property that, while having been purchased for parking, is identified as mixed-use, high-density zoning in the future land use plan.

Ellen Elliott, 404 Irvin, asked about the status of purchasing the Wira property that abuts the City-owned property, and Marzano said the attorneys are waiting for a second appraisal.

There was a roll call vote.

Yes: Maguire, Kehoe, Sebastian, Deal, O'Donnell, Filipczak, Moroz

MOTION PASSED 7-0

d. 2022 Infrastructure Program

The following resolution was offered by O'Donnell and seconded by Deal.

RESOLUTION 2022-36

WHEREAS The City of Plymouth operates a roadway system to maintain the public health, safety and welfare; and

WHEREAS The City of Plymouth has adopted a Strategic Plan which calls for sustainable infrastructure improvement; and

WHEREAS The voters approved a road bond for the improvement of our streets; and

WHEREAS The City Commission has already approved the design phase of an Infrastructure Improvement program for Byron, Carol, S. Evergreen, and Union Streets, and certain improvements to the water and sewer systems.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize a change order for the contract with Pro-Line Asphalt in the amount of \$2,866,084.00 for a unit-based contract for the 2022 Infrastructure Program for Byron, Carol, S. Evergreen, and Union based on the City Engineer's Recommendation Letter of June 2, 2022.

BE IT FURTHER RESOLVED THAT the City Commission does hereby authorize construction Engineering costs for administration, construction staking, materials testing costs and final as built drawing costs with Wade-Trim of up to \$222,000.00 for the 2022 Infrastructure Program.

BE IS STILL FURTHER RESPOLVED THAT the City Commission does hereby authorize construction contingency of \$140,000.00 for the 2022 Infrastructure Improvement Program.

Porman said there would be a series of public meetings to inform the residents about the projects and their impact on travel.

There was a roll call vote.

Yes: Filipczak, O'Donnell, Deal, Sebastian, Kehoe, Maguire, Moroz

MOTION PASSED 7-0

e. Sidewalk and Utility Patch Repair Contract 2022

The following resolution was offered by Filipczak and seconded by O'Donnell.

RESOLUTION 2022-37

WHEREAS It is the goal of the City Commission to improve public spaces and the infrastructure of the City; and

WHEREAS There is a need to inspect sidewalks around the City to ensure that they are safe and the City shall inspect one-quarter of the City each year; and

WHEREAS There is a need to repair utility patches in the roadway or sidewalks that were a result of the city doing utility work.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize a unit-based contract with Dominic Gaglio Construction in an amount not to exceed \$113,950.00 based on their bid submittal.

* Remove and replace 4" concrete sidewalk	\$9.00 per S.F.
* Remove and replace 6" concrete sidewalk ramps (ADA)	\$15.00 per S.F.
* Remove and replace 6" concrete sidewalk and drives	\$10.00 per S.F.
* Remove and replace 8" concrete sidewalk and drives	\$11.00 per S.F.
* Remove and replace concrete curb and gutter	\$55.00 per L.F.
* Epoxy anchored lane tie bars	\$ 5.00 Each
* Remove and replace 8" concrete pavement and integral curb	\$85.00 per S.Y.
* Remove bituminous pavement/cold patch and replace with 8" concrete	\$90.00 per S.Y.
* Adjust structure	\$475.00 each
* Replaster existing structure	\$225.00 Vft

BE IT FURTHER RESOLVED THAT the City Commission of the City of Plymouth does hereby establish a construction contingency in the amount of \$11,000.00 or approximately 10% of the total bid price.

BE IT STILL FURTHER RESOLVED THAT the City Commission of the City of Plymouth does hereby establish the following criteria for sidewalk repairs.

- SETTLEMENT/HEAVING – A rise or drop of approximately $\frac{3}{4}$ of an inch or more between any two (2) sections of sidewalk.
- CRACKING – More than two (2) cracks of one-quarter ($\frac{1}{4}$) inch in width or more in any two (2) lineal feet of sidewalk section.
- SCALING – If, in any five (5) foot lineal section of sidewalk, more than twenty-five (25%) percent of the surface area has scaled off to a depth of one-quarter ($\frac{1}{4}$) inch or greater, that section of sidewalk shall be replaced.
- TOO FLAT – The concrete has dipped to allow water to pond to a depth of three-quarters ($\frac{3}{4}$) of an inch or more.
- CITY REPAIRS – The City of Plymouth shall be responsible for expenses related to the installation of new-handicapped ramps at the corners and for any sidewalk flags that have manhole covers in them. In addition, the City shall attempt to locate the responsible party for damage caused to sidewalks by utility dig ups. The City shall NOT be responsible for raised sidewalks due to tree roots and it remains the policy of the City NOT to remove live healthy trees.

There was a roll call vote.

Yes: Maguire, Kehoe, Sebastian, Deal, O'Donnell, Filipczak, Moroz

MOTION PASSED 7-0

f. Authorization to Hire – Department of Municipal Services
The following resolution was offered by Filipczak and seconded by Sebastian.

RESOLUTION 2022-38

WHEREAS The City of Plymouth has an Ordinance which requires that the City Manager seek prior and express approval before filling any full-time employee position within the City staff; and

WHEREAS The City Administration is currently seeking prior and express approval to fill one open position at the Department of Municipal Services at this time.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby grant prior and express approval for the hiring of one full time position at the Department of Municipal Services at this time.

There was a roll call vote.

Yes: Filipczak, O'Donnell, Deal, Sebastian, Kehoe, Maguire, Moroz

MOTION PASSED 7-0

g. Delinquent Charges on Tax Roll Summer 2022

The following resolution was offered by Kehoe and seconded by O'Donnell.

RESOLUTION 2022-39

WHEREAS The City Administration has reported delinquent water charges in the amount of \$45,422.95 and other miscellaneous charges in the amount of \$5,195.62; and

WHEREAS These delinquent charges totaling \$50,618.57 have remained unpaid and are transferable by City Charter and applicable Ordinances to the summer taxes.

NOW, THEREFORE BE IT RESOLVED that the delinquent charges described above be assessed against the property benefitted and placed on the 2022 summer tax roll.

There was a roll call vote.

Yes: Maguire, Kehoe, Sebastian, Deal, O'Donnell, Filipczak, Moroz

MOTION PASSED 7-0

June 1, 2022

DELINQUENT CHARGES TO BE PLACED ON SUMMER 2022 TAX ROLL

Water Bills			<u>\$45,422.95</u>
	SECTION 1	\$14,275.37	
	SECTION 2	\$18,524.25	
	SECTION 3	\$9,749.09	
	SECTION 4	\$2,874.22	
Miscellaneous Charges			<u>\$5,195.62</u>
	FALSE ALARM	\$636.00	
	SIDEWALK	\$3,715.70	
	SNOW	\$621.08	
	WEEDS	\$222.87	
Grand Total			<u>\$50,618.57</u>

Maureen Brodie, City Clerk

John Scaulon, Finance Director/
Treasurer

DELINQUENT WATER TO TAXES 2022					
Parcel Number	Location ID	Address	Delinquent Amount	Penalty	Total to Tax
002 01 0610 000	STAR-001069-0000-01	1069 STARKWEATHER	\$ 673.12	\$ 168.28	\$ 841.40
003 01 0545 000	HOLN-001059-0000-01	1059 N HOLBROOK	\$ 1,271.98	\$ 318.00	\$ 1,589.98
005 03 0048 000	LIEW-000173-0000-01	173 W LIBERTY	\$ 713.22	\$ 178.31	\$ 891.53
006 04 0026 002	UNIS-000183-0000-03	183 S UNION	\$ 293.41	\$ 73.35	\$ 366.76
006 07 0683 000	ARTW-000450-0000-01	450 W ANN ARBOR TRL	\$ 116.33	\$ 29.08	\$ 145.41
006 08 0007 000	ROES-000374-0000-02	374 ROE	\$ 277.06	\$ 69.27	\$ 346.33
006 08 0015 000	ROES-000302-0000-01	302 ROE	\$ 1,849.10	\$ 462.28	\$ 2,311.38
006 10 0770 002	MAPL-000655-0000-02	655 MAPLE	\$ 122.29	\$ 30.57	\$ 152.86
006 12 0801 000	MAPL-000523-0000-01	523 MAPLE	\$ 2,630.34	\$ 657.59	\$ 3,287.93
006 14 0009 000	JOYS-000203-0000-01	203 JOY	\$ 1,138.68	\$ 284.67	\$ 1,423.35
006 14 0013 000	FARG-000797-0000-01	797 FAIRGROUND	\$ 122.79	\$ 30.70	\$ 153.49
006 16 0024 000	DEES-000733-0000-02	733 DEER ST	\$ 288.86	\$ 72.22	\$ 361.08
007 03 0074 000	PARV-000765-0000-01	765 PARKVIEW	\$ 430.30	\$ 107.58	\$ 537.88
007 03 0089 000	PARV-000525-0000-02	525 PARKVIEW	\$ 330.30	\$ 82.58	\$ 412.88
011 03 0016 000	DEWE-001068-0000-01	1068 DEWEY	\$ 982.21	\$ 245.55	\$ 1,227.76
011 99 0005 000	FAIR-000259-0000-01	259 FAIR	\$ 180.30	\$ 45.08	\$ 225.38
TOTAL FOR SECTION 1			\$ 11,420.29	\$ 2,855.08	\$ 14,275.37
005 01 0369 000	AMEL-000163-0000-01	163 AMELIA	\$ 176.48	\$ 44.12	\$ 220.60
005 05 0016 002	DAVI-000771-0000-02	771 DAVIS	\$ 356.12	\$ 89.03	\$ 445.15
005 08 0009 301	KARM-000643-0000-02	643 KARMADA	\$ 1,484.08	\$ 371.02	\$ 1,855.10
005 08 0013 000	KARM-000703-0000-01	703 KARMADA	\$ 107.16	\$ 26.79	\$ 133.95
005 08 0029 000	KARM-000558-0000-02	558 KARMADA	\$ 136.42	\$ 34.11	\$ 170.53
008 03 0192 000	IRVI-000551-0000-02	551 IRVIN	\$ 412.79	\$ 103.20	\$ 515.99
008 03 0215 001	IRVI-000518-0000-02	518 IRVIN	\$ 2,045.93	\$ 511.48	\$ 2,557.41
008 04 0047 000	IRVI-000451-0000-02	451 IRVIN	\$ 1,219.15	\$ 304.79	\$ 1,523.94
008 04 0053 000	IRVI-000371-0000-03	371 IRVIN	\$ 18.37	\$ 4.59	\$ 22.96
008 04 0125 000	BLUN-000346-0000-01	346 BLUNK	\$ 341.21	\$ 85.30	\$ 426.51
008 04 0187 000	BLUN-000190-0000-01	190 BLUNK	\$ 412.79	\$ 103.20	\$ 515.99
009 03 0332 000	PENN-001011-0000-01	1011 PENNIMAN	\$ 1,418.53	\$ 354.63	\$ 1,773.16
009 03 0355 000	ARTW-001224-0000-01	1224 W ANN ARBOR TR	\$ 426.48	\$ 106.62	\$ 533.10
009 06 0275 000	ARTW-001279-0000-01	1279 W ANN ARBOR TR	\$ 574.35	\$ 143.59	\$ 717.94
009 06 0282 301	ARTW-001107-0000-01	1107 W ANN ARBOR TR	\$ 1,400.28	\$ 350.07	\$ 1,750.35
009 07 0137 000	HAVS-000638-0000-02	638 S HARVEY	\$ 107.16	\$ 26.79	\$ 133.95
009 07 0164 000	LIND-001051-0000-01	1051 LINDEN	\$ 961.80	\$ 240.45	\$ 1,202.25
010 02 0009 002	BEEF-001048-0000-01	1048 BEECH	\$ 784.32	\$ 196.08	\$ 980.40
010 03 0015 000	PALM-000906-0000-01	906 PALMER	\$ 385.10	\$ 96.28	\$ 481.38
010 03 0065 000	SUTH-001075-0000-01	1075 SUTHERLAND	\$ 107.16	\$ 26.79	\$ 133.95
010 04 0078 000	HATS-000934-0000-01	934 HARTSOUGH	\$ 36.23	\$ 9.06	\$ 45.29
010 05 0042 000	ROSS-000957-0000-02	957 ROSS	\$ 441.12	\$ 110.28	\$ 551.40
010 05 0064 004	SIMP-000956-0000-01	956 SIMPSON	\$ 60.61	\$ 15.15	\$ 75.76
010 05 0067 000	SIMP-000912-0000-02	912 SIMPSON	\$ 979.28	\$ 244.82	\$ 1,224.10
010 99 0012 000	CARO-001180-0000-02	1180 CAROL AVE	\$ 426.48	\$ 106.62	\$ 533.10
TOTAL FOR SECTION 2			\$ 14,819.40	\$ 3,704.85	\$ 18,524.25

008 02 0073 000	JUNC-001290-0000-01	1290 JUNCTION	\$ 1,476.11	\$ 369.03	\$ 1,845.14
008 03 0079 000	AUBU-000650-0000-01	650 AUBURN	\$ 1,388.41	\$ 347.10	\$ 1,735.51
008 12 0108 000	AUBU-000396-0000-04	396 AUBURN	\$ 469.43	\$ 117.35	\$ 586.79
008 99 0005 000	PENN-001415-0000-01	1415 PENNIMAN	\$ 161.11	\$ 40.28	\$ 201.39
008-03-0171-000	ATHU-000675-0000-02	675 ARTHUR	\$ 754.62	\$ 188.66	\$ 943.28
009 02 0160 002	SHES-000539-0000-02	539 S SHELDON	\$ 1,034.62	\$ 258.66	\$ 1,293.28
009 07 0081 002	JENS-000616-0000-02	616 JENER	\$ 798.10	\$ 199.53	\$ 997.63
009 09 0204 000	WOOD-001320-0000-01	1320 WOODLAND PL	\$ 108.82	\$ 27.21	\$ 136.03
010 07 0008 000	MCKI-000840-0000-01	840 MCKINLEY	\$ 983.88	\$ 245.97	\$ 1,229.85
010 07 0026 000	EVES-000721-0000-02	721 S EVERGREEN	\$ 124.96	\$ 31.24	\$ 156.20
012 02 0064 000	GLOU-001599-0000-01	1599 GLOUCESTER	\$ 499.21	\$ 124.80	\$ 624.01
TOTAL FOR SECTION 3			\$ 7,799.27	\$ 1,949.82	\$ 9,749.09
005 07 0027 000	BLAN-000301-0005-03	301 BLANCHE #5	\$ 132.90	\$ 33.23	\$ 166.13
005 07 0027 000	BLAN-000301-0016-03	301 BLANCHE #16	\$ 42.70	\$ 10.68	\$ 53.38
008 01 0013 000	BLUN-000747-0000-01	747 BLUNK	\$ 2,123.80	\$ 530.95	\$ 2,654.75
TOTAL FOR SECTION 4			\$ 2,299.40	\$ 574.85	\$ 2,874.25
TOTAL			\$ 36,338.36	\$ 9,084.59	\$ 45,422.95

1052



City of Plymouth
201 S Main St
Plymouth, MI 48170
734-453-1234 x 219

March 15, 2022

Alarm ID: 1018

Enterprise Rent a Car
510 W Ann Arbor Rd
Plymouth, MI 48170

This is the **FINAL** alarm billing notice for the City of Plymouth. The charges reflect billing under Sec.54-47 of the Alarm Systems Ordinance 2000-14. Failure to respond can result in a suspension of alarm services provided by this agency along with additional involvement with the Treasurer's Office. See Sec 54-51 stated below.

			<u>Charges</u>	<u>Payments</u>	<u>Invoice No</u>
05/02/2021	11:08 PM	Police	\$50.00	\$0.00	21-1018-01
05/05/2021	03:12 AM	Police	\$100.00	\$0.00	21-1018-01

Fees and/or fines are due and payable upon receipt.

****PLEASE DETACH AND RETURN WITH YOUR PAYMENT****
TO ENSURE PROPER CREDIT

TO: Treasurer, City of Plymouth

Total Due: \$150.00

Amount Paid: _____

Invoice Number: 21-1018-01

Please return payment to: 201 S Main St, Plymouth, MI 48170 or the drop boxes located at the Plymouth Library or City Hall Lobby.

Sec. 54-51. Failure to Pay

When the city has responded to a false alarm, the charges set forth herein of the premises and forwarded to such owners by the city, and said charges shall be due and payable upon receipt. Where the false alarm charge is not paid by the owner(s) within 60 days after the billing for such false alarm as set forth herein, then the City Manager shall cause to be recorded in the Treasurer's Office, the date and premises responded to. The recording of such statement shall constitute a lien on the property and shall remain in full force and effect for the amount due in principal and interest until final payment has been made and shall be collected in the manner provided by law for collection of taxes. Such provisions hereof shall be notice to every person concerned that the amount of the statement, plus interest, constitute a charge against the premises described in the statement that the same is due.



2052



City of Plymouth
201 S Main St
Plymouth, MI 48170
734-453-1234 x 219

March 15, 2022

Alarm ID: 1018

Enterprise Rent a Car
510 W Ann Arbor Rd
Plymouth, MI 48170

This is the **FINAL** alarm billing notice for the City of Plymouth. The charges reflect billing under Sec.54-47 of the Alarm Systems Ordinance 2000-14. Failure to respond can result in a suspension of alarm services provided by this agency along with additional involvement with the Treasurer's Office. See Sec 54-51 stated below.

			<u>Charges</u>	<u>Payments</u>	<u>Invoice No</u>
07/24/2021	12:43 AM	Police	\$200.00	\$0.00	21-1018-02

Fees and/or fines are due and payable upon receipt.

****PLEASE DETACH AND RETURN WITH YOUR PAYMENT****
TO ENSURE PROPER CREDIT

TO: Treasurer, City of Plymouth

Total Due: \$200.00

Amount Paid: _____

Invoice Number: 21-1018-02

Please return payment to: 201 S Main St, Plymouth, MI 48170 or the drop boxes located at the Plymouth Library or City Hall Lobby.

Sec. 54-51. Failure to Pay

When the city has responded to a false alarm, the charges set forth herein of the premises and forwarded to such owners by the city, and said charges shall be due and payable upon receipt. Where the false alarm charge is not paid by the owner(s) within 60 days after the billing for such false alarm as set forth herein, then the City Manager shall cause to be recorded in the Treasurer's Office, the date and premises responded to. The recording of such statement shall constitute a lien on the property and shall remain in full force and effect for the amount due in principal and interest until final payment has been made and shall be collected in the manner provided by law for collection of taxes. Such provisions hereof shall be notice to every person concerned that the amount of the statement, plus interest, constitute a charge against the premises described in the statement that the same is due.



City of Plymouth
201 S Main St
Plymouth, MI 48170
734-453-1234 x 219

March 15, 2022

Alarm ID: 705

Panera Bread
400 S Main St.
Plymouth, MI 48170

This is the **FINAL** alarm billing notice for the City of Plymouth. The charges reflect billing under Sec.54-47 of the Alarm Systems Ordinance 2000-14. Failure to respond can result in a suspension of alarm services provided by this agency along with additional involvement with the Treasurer's Office. See Sec 54-51, stated below.

	<u>Charges</u>	<u>Payments</u>	<u>Invoice No</u>
02/23/2021 01:51 PM Police	\$50.00	\$0.00	21-705-01

Fees and/or fines are due and payable upon receipt.

****PLEASE DETACH AND RETURN WITH YOUR PAYMENT****
TO ENSURE PROPER CREDIT

TO: Treasurer, City of Plymouth

Total Due: \$50.00

Amount Paid: _____

Invoice Number: 21-705-01

Please return payment to: 201 S Main St, Plymouth, Mi 48170 or the drop boxes located at the Plymouth Library or City Hall Lobby.

Sec. 54-51. Failure to Pay

When the city has responded to a false alarm, the charges set forth herein of the premises and forwarded to such owners by the city, and said charges shall be due and payable upon receipt.

Where the false alarm charge is not paid by the owner(s) within 60 days after the billing for such false alarm as set forth herein, then the City Manager shall cause to be recorded in the Treasurer's Office, the date and premises responded to. The recording of such statement shall constitute a lien on the property and shall remain in full force and effect for the amount due in principal and interest until final payment has been made and shall be collected in the manner provided by law for collection of taxes. Such provisions hereof shall be notice to every person concerned that the amount of the statement, plus interest, constitute a charge against the premises described in the statement that the same is due.



City of Plymouth
201 S Main St
Plymouth, MI 48170
734-453-1234 x 219

April 19, 2022

Alarm ID: 165

Pilgrim Automotive
280 W Ann Arbor Rd
Plymouth, MI 48170

This is the **FINAL** alarm billing notice for the City of Plymouth. The charges reflect billing under Sec.54-47 of the Alarm Systems Ordinance 2000-14. Failure to respond can result in a suspension of alarm services provided by this agency along with additional involvement with the Treasurer's Office. See Sec 54-51, stated below.

	<u>Charges</u>	<u>Payments</u>	<u>Invoice No</u>
12/27/2021 10:37 PM Police	\$200.00	\$0.00	21-165-03

Fees and/or fines are due and payable upon receipt.

****PLEASE DETACH AND RETURN WITH YOUR PAYMENT****
TO ENSURE PROPER CREDIT

TO: Treasurer, City of Plymouth

Total Due: \$200.00

Amount Paid: _____

Invoice Number: 21-165-03

Please return payment to: 201 S Main St, Plymouth, Mi 48170 or the drop boxes located at the Plymouth Library or City Hall Lobby.

Sec. 54-51. Failure to Pay

When the city has responded to a false alarm, the charges set forth herein of the premises and forwarded to such owners by the city, and said charges shall be due and payable upon receipt.

Where the false alarm charge is not paid by the owner(s) within 60 days after the billing for such false alarm as set forth herein, then the City Manager shall cause to be recorded in the Treasurer's Office, the date and premises responded to. The recording of such statement shall constitute a lien on the property and shall remain in full force and effect for the amount due in principal and interest until final payment has been made and shall be collected in the manner provided by law for collection of taxes. Such provisions hereof shall be notice to every person concerned that the amount of the statement, plus interest, constitute a charge against the premises described in the statement that the same is due.

CUSTOMER # NAME	INVOICE #	DUE DATE	CURRENT	OVER 30	OVER 60	OVER 90	OVER 120	TOTAL
1121 SIMPSON ANTHONY & LINDA LUNA	0000021126	02/09/2022	0.00	0.00	0.00	178.50	0.00	178.50
1184 SUTHERLAND WILLIAMS, MATTHEW, BARBER, CHRISTINE	0000021133	02/09/2022	0.00	0.00	0.00	399.00	0.00	399.00
1231 LINDEN BRICO, ALAN & RENEE	0000021080	02/09/2022	0.00	0.00	0.00	525.00	0.00	525.00
1381 PALMER SULLIVAN, TYL, EDWARD	0000021112	02/09/2022	0.00	0.00	0.00	262.50	0.00	262.50
1405 MAPLE MERRIFIELD, CYNTHIA (TRUST)	0000021091	02/09/2022	0.00	0.00	0.00	249.38	0.00	249.38
444 PLYMOUTH FEMMEN LLC	0000051112	12/02/2021	0.00	0.00	0.00	0.00	210.25	210.25
638 S Harvey KNEELY, MELISSA	0000021057	02/09/2022	0.00	0.00	0.00	178.50	0.00	178.50
761 S Harvey O'BRIEN, LAUREN	0000021060	02/09/2022	0.00	0.00	0.00	463.00	0.00	463.00
980 W ANN ARBOR RD BANK ONE	000005278 0000021001	04/07/2022 02/09/2022	0.00 0.00	585.90 0.00	0.00 0.00	0.00 787.50	0.00 0.00	585.90 787.50
			0.00	585.90	0.00	787.50	0.00	1,373.40
Wing Parking Lot DCE - Tyrone Hurst	0000021137	02/09/2022	0.00	0.00	0.00	462.00	0.00	462.00
	GRAND TOTALS:		0.00	585.90	0.00	3,505.38	210.25	4,301.53
						JOURNALIZED AMOUNTS ONLY:		4,301.53
						NON-JOURNALIZED AMOUNTS ONLY:		0.00
BILLING ITEM BREAKDOWN								
	SIDE4		0.00	0.00	0.00	3,252.38	0.00	3,252.38
	WERD1		0.00	0.00	0.00	0.00	210.25	210.25
	SIDE6		0.00	0.00	0.00	253.00	0.00	253.00
	SNOW1		0.00	585.90	0.00	0.00	0.00	585.90

h. Ordinance Amendment – Noxious Weeds

The following resolution was offered by Filipczak and seconded by O'Donnell.

RESOLUTION 2022-40

WHEREAS The City Commission of the City of Plymouth hereby wants to amend the Plymouth City Code Chapter 18, Article XIV, Division 3 – Noxious Weeds; and

WHEREAS The City Commission in their Strategic Plan has adopted a key objective to prioritize native and pollinator-friendly plants; and

WHEREAS Goldenrod has been found to positively contribute to pollinator species; and

WHEREAS The State of Michigan enacted Public Act 359 of 1941 known as Noxious Weeds which the ordinance amendments are modeled upon.

NOW THEREFORE BE IT RESOLVED THAT the City Commission does hereby approve the first reading of the amendments to the Noxious Weeds ordinance and schedule a second reading and public hearing for the next regular City Commission meeting.

DELETE:

Sec. 18-751 "crab grass (*Digitaria sanguinalis*)" "Rhus vernie" "goldenrod, and all weeds or grasses over eight inches in height, on the average"

Sec. 18-752 "each year and to again destroy same"

Sec. 18-755 "It shall be the duty of the city manager or his agent to post notices in not less than three conspicuous places within the city and to publish a copy of the notice issued under this division at least once in a newspaper of general circulation within the city each calendar year, prior to the growing seasons. In the alternative"

ADD:

Sec. 18-751 "giant hogweed (*Heracleum mantegazzianum*)" "Toxicodendron vernix" "(*Ambrosia elatior* L.), Siberian Elm (*Ulmus pumila*), Tree of Heaven (*Ailanthus altissima*), common buckthorn (*Rhamnus cathartica*), Glossy buckthorn (*frangula alnus* syn., *Rhamnus frangula*), Tatarian honeysuckle (*Lonicera tatarica*), Morrow's honeysuckle (*Lonicera morrowii*), Bell's honeysuckle (*Lonicera x bella*), Amur honeysuckle (*Lonicera maackii*), Autumn Olive (*Elaeagnus umbellata*), Russian olive (*Elaeagnus angustifolia*)"

Sec. 18-752 "for the duration of each year"

Sec. 18-753 through 755 "or her"

Sec. 18-755 "in excess of eight inches on average"

Sec. 18-751. Definitions.

The following words, terms, and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Noxious weeds includes Canada thistle (*Cirsium arvense*), dodders (any species of *Cuscuta*), mustards (Charlock, black mustard and Indian mustard; species of *Brassica*, or *Sinapis*), wild carrot (*Daucus carota*), bindweed (*Convolvulus arvensis*), perennial sowthistle (*Sonchus arvensis*), hoary alyssum (*Berteroa incana*), giant hogweed (*Heracleum mantegazzianum*), quack-grass (*Syropyron repens*), ~~crab grass (*Digitaria sanguinalis*)~~, poison ivy (*Rhus toxicodendron*), poison sumac (~~*Toxicodendron vernix*~~*Rhus vernie*), ragweed (*Ambrosia elatior* L.), Siberian Elm (*Ulmus pumila*), Tree of Heaven (*Ailanthus altissima*), common buckthorn (*Rhamnus cathartica*), Glossy buckthorn (*frangula alnus* syn., *Rhamnus frangula*), Tatarian honeysuckle (*Lonicera tatarica*), Morrow's honeysuckle (*Lonicera morrowii*), Bell's honeysuckle (*Lonicera x bella*), Amur honeysuckle (*Lonicera maackii*), Autumn Olive (*Elaeagnus umbellata*), Russian olive (*Elaeagnus angustifolia*) ~~goldenrod, and all weeds or grasses over eight inches in height, on the average,~~ or other plants ~~or grasses~~ which, in the opinion of the city commission, shall be regarded as a common nuisance.

(Ord. No. 16-04, 8-1-16)

Sec. 18-752. Duty to cut.

It shall be the duty of every owner, occupant, or person having charge of any land within the city to cut down or cause to be cut down and destroyed all grass and/or noxious weeds ~~each year and to again destroy same~~ as often as may be necessary for the duration of each year to prevent same from going to seed or exceeding a height of eight inches, on the average.

(Ord. No. 16-04, 8-1-16)

Sec. 18-753. Cutting by city.

If any owner, occupant, or person having charge of any land within the city shall refuse or neglect to cut and destroy all grass and/or noxious weeds as provided in this division, then the city manager or his or her agent shall cause the land to be entered upon by city employees or a city contractor for the purpose of cutting and destroying such grass and/or weeds and such entering upon shall not be deemed a trespass.

(Ord. No. 16-04, 8-1-16)

Sec. 18-754. Costs.

The city manager or his or her agent shall keep an accurate account of expense incurred for each lot or parcel of land in carrying out the provisions of section 18-753 and such expense shall be charged against such lot or premises and collected by giving notice thereof to the owner of the premises. If such expense or charge shall not be paid the same shall be assessed against the premises and collected as provided by section 12.22 of the city Charter.

(Ord. No. 16-04, 8-1-16)

Sec. 18-755. Notice.

~~It shall be the duty of the city manager or his agent to post notices in not less than three conspicuous places within the city and to publish a copy of the notice issued under this division at least once in a newspaper of general circulation within the city each calendar year, prior to the growing season. In the alternative, T~~the city manager or his or her agent shall notify by first class mail or by posting notice in a conspicuous location on the property, the owner, agent, or occupant of any lands on which grass and/or noxious weeds are found growing in excess of eight inches on the average. Such notice shall require that the person having charge of such land cut down or cause to be cut down and destroyed all grass and/or noxious weeds in excess of eight inches on the average within 24 hours, and shall contain a summary of the provisions of this division. Failure of the city manager or his or her agent to give notice shall not, however, constitute a defense to any action to enforce the payment of any penalty provided for, or debt created under, the provisions of this division.

(Ord. No. 16-04, 8-1-16)

Sec. 18-756. Penalty.

Any owner, occupant, or person having charge of a lot or parcel of land, who shall refuse or neglect to cut down or cause to be cut down all grass and/or noxious weeds shall, upon conviction, be subject to a fine not to exceed \$100.00 for the first offense, \$150.00 for the second offense, and \$200.00 for the third and each subsequent offense in the given growing season. Such amounts as are paid to the city under the provisions of this division shall be deposited into a special purpose fund to be known as the Noxious Weed Control Fund.

Plymouth Pollinators representative Carly Cirilli, 202 N. Mill, said that Goldenrod has been identified as the top pollinator host plant, and she was glad it was being taken off the noxious weeds list.

There was a roll call vote.

Yes: Filipczak, O'Donnell, Deal, Sebastian, Kehoe, Maguire, Moroz

MOTION PASSED 7-0

10. REPORTS AND CORRESPONDENCE

a. Liaison Reports

Filipczak said the Cemetery Board met on May 23 and reviewed rules and rates.

O'Donnell said the Planning Commission is scheduled to meet on June 8, and they have a PUD and impervious surfaces on the agenda.

Kehoe said the Zoning Board of Appeals met on June 2. She said they had a non-conforming fence request on the agenda that they decided was conforming, and that they have had numerous fence variance requests.

b. Appointments

There were no appointments

11. ADJOURNMENT

A motion to adjourn was offered by Filipczak and seconded by O'Donnell at 9:08 p.m.

There was a roll call vote.

Yes: Maguire, Kehoe, Sebastian, Deal, O'Donnell, Filipczak, Moroz

MOTION PASSED 7-0

NICK MOROZ
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK



Special Event Application

City of Plymouth
 201 S. Main
 Plymouth, Michigan 48170-1637

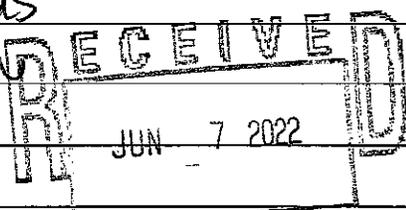
www.plymouthmi.gov
 Phone 734-453-1234
 Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Name Old Village Association
 Ph# 517-712-0440 Fax# N/A Email Plymouth old village association @yahoo.com Website oldvillageplymouth.com
 Address 638 Starkweather St. City Plymouth State MI Zip 48170
 Sponsoring Organization's Agent's Name Laticia Horstman Title Pres.
 Ph# 517-712-0440 Fax# N/A Email laticia_art@yahoo.com Cell# 517-712-0440
 Address 638 Starkweather St. City Plymouth State MI Zip 48170

Event Name Bumpers Bikes and Bands
 Event Purpose Car, Motorcycle & Music show
 Event Date(s) July 17, 2022
 Event Times 11A - 3P
 Event Location Starkweather Street from Tracks to Farmer
 What Kind Of Activities? Cars & Motorcycles on display, Live Music
 What is the Highest Number of People You Expect in Attendance at Any One Time? 300
 Coordinating With Another Event? YES NO If Yes, Event Name: _____



Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)
Our annual show, with vehicles of all kinds on display on the street. We will have live music and local businesses vending. Residents and guests can walk around and enjoy the day while helping us raise money to support the Old Village Association!

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: (Weddings Ceremonies – Please Review Section 12.2 f.)
City Operated Co-sponsored Event Other Non-Profit Other For-Profit Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

Third Sunday of July

Next year's specific dates:

July 16, 2023

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES NO **OTHER VENDORS?** YES NO

4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES NO

5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES NO

*Bars will be open with patios on Liberty & Starkweather

6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES NO

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services.

(see Attachment B)

*We will need electric hookup for the live music at corner of Liberty & Starkweather
* Porta potties on Starkweather & Liberty

7. **AN EVENT MAP IS** **IS NOT** attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES NO

If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?

YES NO

If Yes, list the lots or locations where/why this is requested:

Spring Street lot.

10.

- CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
 - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

5/16/22
Date


Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City

Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Old Village Association (organization name) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Swipers Eike & Bands (event name) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature [Handwritten Signature]

Date 5/16/22

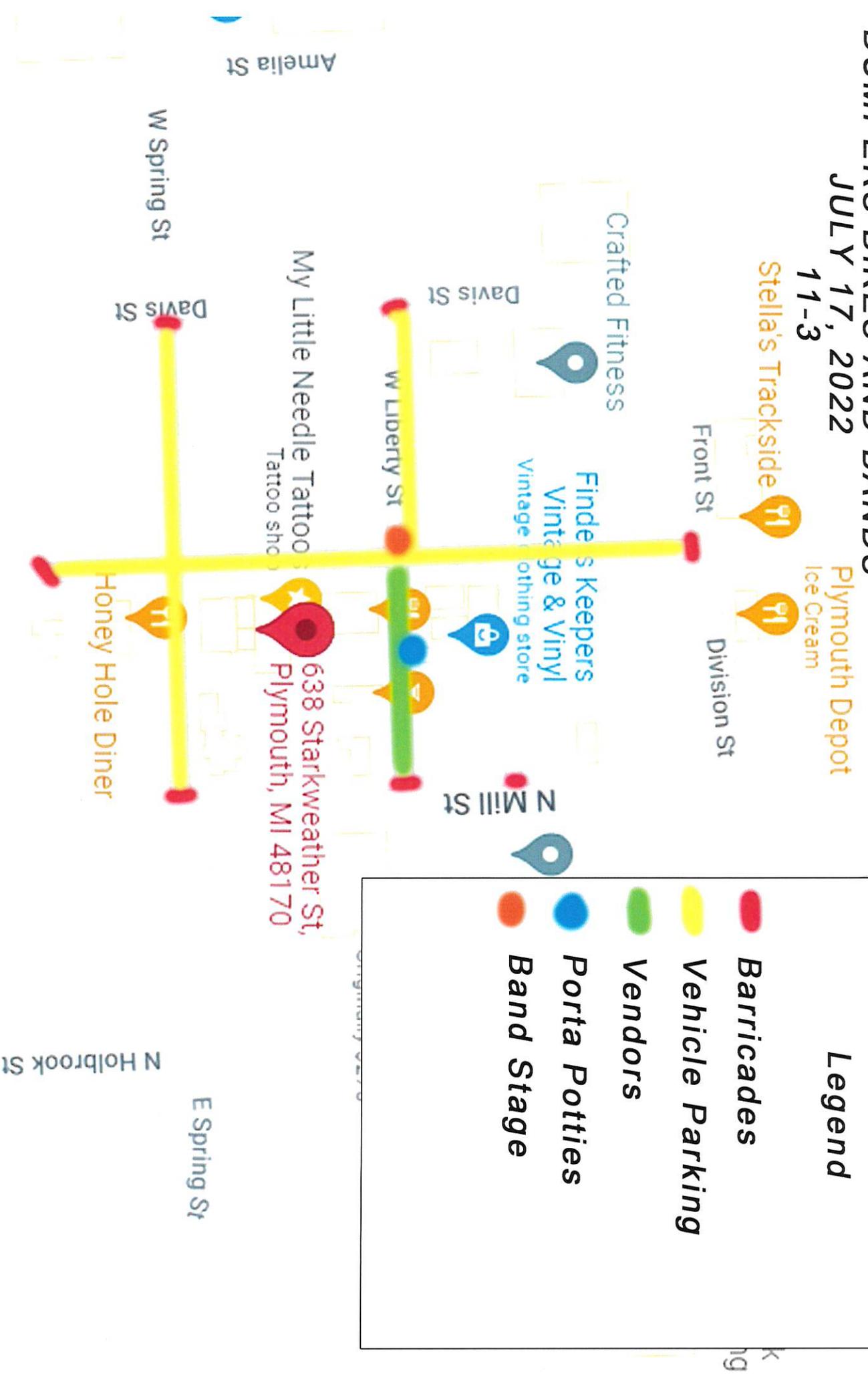
Witness [Handwritten Signature]

Date 05/16/22

BUMPERS BIKES AND BANDS

JULY 17, 2022

11-3



Legend

- Barricades
- Vehicle Parking
- Vendors
- Porta Potties
- Band Stage

EVENT REVIEW FORM

EVENT NAME: Bumpers Bikes & Bands TOTAL ESTIMATED FEE: _____

(Note: All fees are only initial estimates and can increase upon assessment of services after the close of the event).

MUNICIPAL SERVICES:	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial <u>CP</u>
<p><u>1 FTE Approx 6hrs \$400</u></p> <p><u>PORT-A-JOHN'S Approx @ 125 EA</u></p> <p><u>BARRICADES, TRASH P/U</u></p>				
\$250 Bathroom Cleaning Fee Per Day of Event? YES NO				
Labor Costs: \$	Equipment Costs: \$	Materials Costs \$		
POLICE:	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial <u>JCC</u>
<u>1 - OFFICER @ 4 HOURS</u>				
Labor Costs \$	Equipment Costs \$	Materials Costs \$		
	<u>304-</u>			
FIRE:	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial <u>JO</u>
<u>4 Firefighters - Engine & Squad</u>				
Labor Costs \$	Equipment Costs \$	Materials Costs \$		
<u>300</u>				
HVA:	<input type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial
DDA:	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial <u>SBP</u>
Labor Costs \$	Equipment Costs \$	Materials Costs \$		
<u>0</u>				
RISK MANAGEMENT:	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial <u>MB</u>
Class I - Low Hazard				
Class II - Moderate Hazard Event Sponsors must provide current Certificate of Insurance naming City				
Class III - High Hazard of Plymouth as 'Additional Insured' including in the Description Box/Area.				
Class IV - Severe Hazard				
SITE FEE APPLIED TO ALL EVENTS IS \$100 PER DAY. TOTAL EVENT SITE FEE \$ _____				
APPROVED _____ NOT APPROVED _____ DATE _____				

City of Plymouth
SPECIAL EVENT APPLICATION

>> FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS <<

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 Calendar days prior to the starting date of the event.

Sponsoring Organization's Legal Name Plymouth Community Chamber of Commerce

Ph# 734-453-1540 Fax# 734-404-6026 Email mary@plymouthmich.org Website www.plymouthmich.org

Address 850 W. Ann Arbor Trail City Plymouth State MI Zip 48170

Sponsoring Organization's Agent's Name Mary Nyhus Title Event Manager

Ph# same Fax# same Email same Cell#

Address same City State Zip

Event Name Inside-Out Sale (previously called Sidewalk Sales)

Event Purpose Retail shops can clear out older merchandise to make room for fall/winter merchandise

Event Date(s) July 29 & 30, 2022

Event Times Friday: 10 a.m. to 8 p.m., Saturday: 10 a.m. to 6 p.m.

Event Location Downtown Plymouth

What Kind Of Activities? Shopping

What is the Highest Number of People You Expect in Attendance at Any One Time? 200

Coordinating With Another Event? YES [] NO [X] If Yes, Event Name:

Event Details: Participating retail shops will put their sale merchandise on tables on the sidewalks in front of their stores or have an inside sale. Some stores may want to use parking spaces in front to their stores for extra space to display their sales items.

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*
City Operated Cosponsored Event Other NonProfit Other ForProfit Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES NO
If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:
Normal Event Schedule (e.g., third weekend in July): _____
Next year's specific dates: _____

See section 12.13 for license & insurance requirements for vendors

- 3. **FOOD VENDORS/ CONCESSIONS?** YES NO **OTHER VENDORS?** YES NO
- 4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES NO
- 5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES NO
- 6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES NO

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services.
(see Attachment B)

**Some stores may want to use parking spaces in front to their stores for extra space to display their sales items.

7. **AN EVENT MAP IS** **IS NOT** attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES NO
If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)? YES NO
If Yes, list the lots or locations where/why this is requested:
The length of the event is over the 2-3 hour time limit in public parking areas

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that

- a. A Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
- b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
- c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
- d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
- e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event .

6/9/2022

Date

Mary Nyhus

Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to:

City Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170

Phone: (734) 4534234 ext. 203

11. **INDEMNIFICATION AGREEMENT**

INDEMNIFICATION AGREEMENT

The Plymouth Community Chamber of Commerce (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Inside Out Summer Sales (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature Mary Nyhus

Date 6/9/2022

Witness Wanda Clouston

Date 6/9/2022

EVENT REVIEW FORM

EVENT NAME: Inside Out Sale TOTAL ESTIMATED FEE: _____

(Note: All fees are only initial estimates and can increase upon assessment of services after the close of the event).

MUNICIPAL SERVICES:	Approved	Denied	(list reason for denial)	Initial <u>CP</u>
<u>NO SERVICES NEEDED</u>				
\$250 Bathroom Cleaning Fee Per Day of Event? YES NO				
Labor Costs: \$	Equipment Costs: \$	Materials Costs	\$	
POLICE:	Approved	Denied	(list reason for denial)	Initial <u>ACC</u>
<u>NO SERVICES NEEDED</u>				
Labor Costs \$	Equipment Costs \$	Materials Costs	\$	
FIRE:	Approved	Denied	(list reason for denial)	Initial
Labor Costs \$	Equipment Costs \$	Materials Costs	\$	
HVA:	Approved	Denied	(list reason for denial)	Initial
DDA:	Approved	Denied	(list reason for denial)	Initial <u>SBP</u>
Labor Costs \$	Equipment Costs \$	Materials Costs	\$	
RISK MANAGEMENT:	Approved	Denied	(list reason for denial)	Initial <u>MB</u>
Class I – Low Hazard				
Class II – Moderate Hazard Event Sponsors must provide current Certificate of Insurance naming City				
Class III – High Hazard of Plymouth as 'Additional Insured' including in the Description Box/Area.				
Class IV – Severe Hazard				
SITE FEE APPLIED TO ALL EVENTS IS \$100 PER DAY. TOTAL EVENT SITE FEE \$ _____				
APPROVED _____ NOT APPROVED _____ DATE _____				



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: *S:\Manager\Sincock Files\Memorandum - Noxious Weeds Ordinance Amendment Final Reading 05-20-22.docx*
Date: June 15, 2022
RE: PUBLIC HEARING - Noxious Weeds Ordinance Amendment Final Reading

Background

It will be necessary for the City Commission to open a Public Hearing on proposed amendments to The Plymouth City Code Chapter 18, Article XIV, Division 3 – Noxious Weeds Ordinance

In discussions with local pollinator and watershed preservation groups, it was observed that our current noxious weeds ordinance is not reflective of current best practices of what is/is not allowed. Through continued discussions and additional research including State law, the staff at Municipal Services and Community Development have provided some updates to the noxious weeds section of the code of ordinances.

These changes aim to maintain/enhance the wildlife for pollinator species and others. We have attached a memorandum from staff at Municipal Services and Community Development related to this matter and it is clearly outlined with the proposed changes. This will be the final reading of the changes; as you had the first reading at your meeting on June 6th.

Recommendation

The City Administration recommends that the City Commission authorize the second and Final Reading of Amendments to the Plymouth City Code related to noxious weeds. These changes will help bring our Local Ordinance in line with current best practices.

We have prepared a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact me.

Sec. 18-751. Definitions.

The following words, terms, and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Noxious weeds includes Canada thistle (*Cirsium arvense*), dodders (any species of *Cuscuta*), mustards (Charlock, black mustard and Indian mustard; species of *Brassica*, or *Sinapis*), wild carrot (*Daucus carota*), bindweed (*Convolvulus arvensis*), perennial sowthistle (*Sonchus arvensis*), hoary alyssum (*Berteroa incana*), giant hogweed (*Heracleum mantegazzianum*), quack-grass (*Syropyron repens*), ~~erab-grass (*Digitaria sanguinalis*)~~, poison ivy (*Rhus toxicodendron*), poison sumac (*Toxicodendron vernix*~~*Rhus vernie*~~), ragweed (*Ambrosia elatior* L.), Siberian Elm (*Ulmus pumila*), Tree of Heaven (*Ailanthus altissima*), common buckthorn (*Rhamnus cathartica*), Glossy buckthorn (*frangula alnus* syn., *Rhamnus frangula*), Tatarian honeysuckle (*Lonicera tatarica*), Morrow's honeysuckle (*Lonicera morrowii*), Bell's honeysuckle (*Lonicera x bella*), Amur honeysuckle (*Lonicera maackii*), Autumn Olive (*Elaeagnus umbellata*), Russian olive (*Elaeagnus angustifolia*) ~~goldenrod and all weeds or grasses over eight inches in height, on the average, or other plants or grasses which~~ in the opinion of the city commission shall be regarded as a common nuisance.

(Ord. No. 16-04, 8-1-16)

Sec. 18-752. Duty to cut.

It shall be the duty of every owner, occupant, or person having charge of any land within the city to cut down or cause to be cut down and destroyed all grass and/or noxious weeds ~~each year and to again destroy same as often as may be necessary~~ for the duration of each year to prevent same from going to seed or exceeding a height of eight inches, on the average.

(Ord. No. 16-04, 8-1-16)

Sec. 18-753. Cutting by city.

If any owner, occupant, or person having charge of any land within the city shall refuse or neglect to cut and destroy all grass and/or noxious weeds as provided in this division, then the city manager or his or her agent shall cause the land to be entered upon by city employees or a city contractor for the purpose of cutting and destroying such grass and/or weeds and such entering upon shall not be deemed a trespass.

(Ord. No. 16-04, 8-1-16)

Sec. 18-754. Costs.

The city manager or his or her agent shall keep an accurate account of expense incurred for each lot or parcel of land in carrying out the provisions of section 18-753 and such expense shall be charged against such lot or premises and collected by giving notice thereof to the owner of the premises. If such expense or charge shall not be paid the same shall be assessed against the premises and collected as provided by section 12.22 of the city Charter.

(Ord. No. 16-04, 8-1-16)

Sec. 18-755. Notice.

~~It shall be the duty of the city manager or his agent to post notices in not less than three conspicuous places within the city and to publish a copy of the notice issued under this division at least once in a newspaper of general circulation within the city each calendar year, prior to the growing season. In the alternative, the city manager or his or her agent shall notify by first class mail or by posting notice in a conspicuous location on the property, the owner, agent, or occupant of any lands on which grass and/or noxious weeds are found growing in excess of eight inches on the average. Such notice shall require that the person having charge of such land cut down or cause to be cut down and destroyed all grass and/or noxious weeds in excess of eight inches on the average within 24 hours; and shall contain a summary of the provisions of this division. Failure of the city manager or his or her agent to give notice shall not, however, constitute a defense to any action to enforce the payment of any penalty provided for, or debt created under, the provisions of this division.~~

(Ord. No. 16-04, 8-1-16)

Sec. 18-756. Penalty.

Any owner, occupant, or person having charge of a lot or parcel of land, who shall refuse or neglect to cut down or cause to be cut down all grass and/or noxious weeds shall, upon conviction, be subject to a fine not to exceed \$100.00 for the first offense, \$150.00 for the second offense, and \$200.00 for the third and each subsequent offense in the given growing season. Further the costs of such mowing shall be charged in addition to the fines. Such amounts as are paid to the city under the provisions of this division shall be deposited into a special purpose fund to be known as the Noxious Weed Control Fund.

(Ord. No. 16-04, 8-1-16)

Secs. 18-757—18-775. Reserved.

Cross reference(s)—Definitions generally, § 1-2.

RESOLUTION

The following Resolution was offered by Commissioner _____ and seconded by Commissioner _____.

WHEREAS The City Commission of the City of Plymouth hereby wants to amend the Plymouth City Code Chapter 18, Article XIV, Division 3 – Noxious Weeds

WHEREAS The City Commission in their Strategic Plan has adopted a key objective to prioritize native and pollinator-friendly plants, and

WHEREAS Goldenrod has been found to positively contribute to pollinator species, and

WHEREAS The State of Michigan enacted Public Act 359 of 1941 known as Noxious Weeds which the ordinance amendments are modeled upon.

NOW THEREFORE BE IT RESOLVED THAT the City Commission does hereby approve the second and final reading of the amendments to the Noxious Weeds ordinance.

DELETE:

Sec. 18-751 “crab grass (*Digitaria sanguinalis*)” “*Rhus vernie*” “goldenrod, and all weeds or grasses over eight inches in height, on the average”

Sec. 18-752 “each year and to again destroy same”

Sec. 18-755 “It shall be the duty of the city manager or his agent to post notices in not less than three conspicuous places within the city and to publish a copy of the notice issued under this division at least once in a newspaper of general circulation within the city each calendar year, prior to the growing seasons. In the alternative”

ADD:

Sec. 18-751 “giant hogweed (*Heracleum mantegazzianum*)” “*Toxicodendron vernix*” “(*Ambrosia elatior* l.), Siberian Elm (*Ulmus pumila*), Tree of Heaven (*Ailanthus altissima*), common buckthorn (*Rhamnus cathartica*), Glossy buckthorn (*frangula alnus* syn., *Rhamnus frangula*), Tatarian honeysuckle (*Lonicera tatarica*), Morrow’s honeysuckle (*Lonicera morrowii*), Bell’s honeysuckle (*Lonicera x bella*), Amur honeysuckle (*Lonicera maackii*), Autumn Olive (*Elaeagnus umbellata*), Russian olive (*Elaeagnus angustifolia*)”

Sec. 18-752 “for the duration of each year”

Sec. 18-753 through 755 “or her”

Sec. 18-755 “in excess of eight inches on average”



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: S:\Manager\Sincock Files\Memorandum - Recreation Class Instructor Policy Update 06-20-22.docx
Date: June 13, 2022
RE: Recreation Class Instructor Policy Update

Background

The National Youth Sports Alliance and the National Parks and Recreation Association recommends the adoption of clear and up to date policies for the Recreation Department. The policies will help give the staff clear guidelines to follow and everyone will have the same consistent policy to follow.

Our new Recreation Supervisor, Brandon Szachta has done an excellent job of updating and writing the policies for class instructors. As we work to expand our recreational offerings, these policies help set the expectations for all new or potential class instructors. In addition, we deal with issues related to payments and class cancellations. The last time the entire Recreation Department Policy Handbook was adopted was July 2017.

The adoption of the Recreation Department Class Instructor Policy Handbook will provide clear direction for our independent contractors working with the City Recreation Department.

RECOMMENDATION:

The City Administration recommends that the City Commission adopt the attached Recreation Department Class Instructor Policy Handbook. The book covers a wide range of activities, and it will provide guidance to all of our staff related to the use of our programs and facilities.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact either Steve Anderson or myself.



CITY OF PLYMOUTH

www.plymouthmi.gov

Recreation Department
Plymouth Cultural Center
525 Farmer
Plymouth, MI 48170

Phone 734-455-6620

Memo

To: Paul Sincock, City Manager
From: Steve Anderson, Recreation Director *SA*
CC: Brandon Szachta, Recreation Supervisor
Date: 6/13/2022
Re: Class Instructor Policies and Handbook

As you are aware, we occasionally need to update or add to our policies to reflect changes within our department or in the recreational / sports community.

Attached is the proposed update of the Class Instructor Policy Handbook. The last update of this policy was July 2017. This packet includes:

- Instructor Handbook to explain the City of Plymouth expectations and policies to all new or potential Class Instructors.
- Instructor Agreement that encompasses the class policies, instructor payment percentage, insurance requirements and tax documentation required. This document is basically unchanged from its previously review by the City Attorney and the City Insurance Provide. The only amendment to the agreement is the use of social media as avenues for activity promotion and advertising.
- Instructor Application to standardize the process for Class Instructors to convey new class concepts to the City Staff.

This packet has been updated by our Recreation Supervisor, Brandon Szachta, in anticipation of rebuilding our class programming in the wake of the Covid pandemic.

If the City Commission were to adopt this new policy, we would like to put it into effect immediately.

Please feel free to contact myself with any questions you may have.

City of Plymouth Recreation Department
Contract Instructor Handbook



Written 03/17/2017

Updated 06/13/2022

Waiting for approval by the City Commission



City of Plymouth Recreation **Contract Instructor Handbook**

Welcome the City of Plymouth Recreation Department!

The information contained in this handbook is intended for those individuals who are interested in sharing their skills and areas of expertise with the community as an independent contract instructor with the City of Plymouth Recreation Department.

Mission Statement:

The City of Plymouth Recreation Department strives to provide programs and facilities that incorporate enjoyment, safety, quality, and professionalism. By these means, we wish to enrich the quality of life and satisfy the recreational needs of all City residents.

Why teach a class at with the City of Plymouth Recreation Department?

- Promotion for classes through the City of Plymouth website, social media, and possible supplemental flyers
- Registration services
- Roster management
- Facility scheduling and setup (for classes that take place at the City of Plymouth Cultural Center)
- Payment upon satisfactory completion of classes and receipt of invoice



City of Plymouth Recreation **Contract Instructor Handbook**

Instructor Expectations

- As a City of Plymouth Recreation independent contract instructor, you are expected to always conduct yourself in a professional manner.
- Timely communication with the Recreation Supervisor is expected at all times. This is especially important during brochure preparation and the week preceding the first class for each session.
- Please keep in mind that you represent the City of Plymouth, and how you conduct yourself and carry out your responsibilities reflects on the city.

Attendance

- Instructors are expected to be at every class/event and ready for the day no later than ten minutes prior to their start time.
- In the case of illness or an emergency absence from a class/event, you must notify the Recreation Department as soon as possible.
- Should an instructor cancel class for any reason, you will be responsible for contacting participants to notify them of a cancellation.
- In the event of a cancellation, a discussion will be had with a Recreation Supervisor to discuss a potential make-up date, or if a partial refund will be given.
- Unexplained absences and/or no-shows will result in re-evaluation of class offering.

Contract Instructor Requirements

1. Completed Class Proposal

Information that includes class dates, times, fees, equipment, setup, description, etc. (see attached sample).

2. Completed Contract

Once a class has been approved, you'll receive a contract that will need to be completed and returned before classes are advertised and entered into the system.

3. Background Check

4. W-9 Form

You'll receive a W-9 form with your contract to be completed and returned.

5. Insurance

All independent contract instructors are required to obtain general liability insurance of \$1,000,000 with an endorsement listing the City of Plymouth as additional insured.

6. Worker's Comp/Sole Proprietor Form

Individuals/Sole Proprietors are required to submit a copy of their current Worker's Compensation Insurance certificate **OR** complete an applicable "Sole Proprietor Form" in full with a notary's stamp and signature (see attached sample).



City of Plymouth Recreation **Contract Instructor Handbook**

Registration Information

Class Fees

All contract instructors set their own class fees. This fee will be established as the Base/Instructor Fee. With this Base Fee, the City of Plymouth Recreation Department will add a \$8 non-resident fee will also be added for those who reside outside of the City of Plymouth. Class fees will not be prorated at any point during registration for latecomers. All payments must be processed online or in the Recreation Office, instructors are not allowed to collect payments of any kind.

Refund Policy

All patron requested refunds are subject to a \$10 administrative fee, and payment for any classes that have taken place at the time of the refund request. No refunds will be issued after the second class unless a student provides a doctor's note stating that due to medical conditions the student is no longer able to safely participate.

Class Cancellations

In the class proposal the contract instructor will propose a minimum number of students that are required in order for the class to run as scheduled. The City of Plymouth Recreation Department reserves the right to raise this number if needed. If the class does not meet the minimum enrollment number two business days prior to the class start date, the class will be cancelled. If the class is cancelled by the City of Plymouth Recreation Department due to low enrollment, the following steps will be taken:

1. The City of Plymouth Recreation Department will notify the instructor of the cancellation.
2. The City of Plymouth Recreation Department will notify the participants that are registered of the cancellation and issue a full refund.

If a class fails to meet the class minimum requirements on a consistent basis, the class may be dropped from the schedule at the discretion of the Recreation Supervisor and/or City of Plymouth Recreation Department staff.



City of Plymouth Recreation **Contract Instructor Handbook**

Registration Deadline

The registration deadline will be set a minimum of two business days before the class is scheduled to begin. Pre-registration is required for all classes, drop-in or prorated fees are not allowed. Late registrations will only be accepted at the discretion of the City of Plymouth Recreation Department.

Class Information

Class Sizes

Class minimums and maximums are determined by City of Plymouth Recreation Department staff and the contract instructor in order to provide a quality experience for all participants. Class minimums are set to ensure that program costs are recovered. On occasion, the first time a class is offered, there may be leniency regarding minimums. However, this should not exceed one less the class minimum. Requests to conduct a class outside of this policy must be submitted in writing and if approved will be subject to a 50/50 split of the Base Fee instead of the usual 70/30 (see instructor payment for further details).

Class Rosters

Each instructor will be e-mailed a copy of their class roster before the first class begins. A paper copy is available upon request. In the event that a patron requests a refund, an updated roster will be sent to the instructor.

Class Attendance

It is the instructor's responsibility to take attendance at each class, and to note any individuals who arrive to a class and are not listed on the roster provided from the City of Plymouth Recreation Department. Participants should either be on your class roster or have receipts before they are admitted to your class. Instructors will not be paid for individuals who participate in a class that they have not registered for.

Instructor Payment

Instructors will receive payment within thirty days of the completion of a class and the City of Plymouth Recreation Department receiving an accurate invoice. It is the instructor's responsibility to submit an invoice at the conclusion of each session to ensure timely payment. Payments will be made by check to the instructor for services rendered. The payment amount will be calculated as follows:



City of Plymouth Recreation **Contract Instructor Handbook**

- The instructor will receive 70% of the Base/Instructor Fee.
- The City of Plymouth Recreation Department will retain 30% of the Base/Instructor Fee and all Non-Resident fees.

How to Submit a Proposal

1. Complete the class proposal form (see attached). Form is available in the back of this handbook, online, or at the Recreation Office. Please be very specific when completing the form so that we are better able to determine availability/appropriateness of the class. On the form you'll fill in details about the class including: fees, dates, minimum/maximum participants, classroom needs, equipment, etc. In addition, we will need two class descriptions. The first one describes your class in detail so that the City of Plymouth Recreation Department has a clear understanding of the class. The second is a written description to sell your program to the public, this description will be online, flyers, etc (50-100 words typically).
2. Return completed form to Recreation Office or e-mail to recreation@plymouthmi.gov
3. If needed, a meeting may be scheduled with Recreation Staff to discuss the class.
4. Once a class is approved, instructors will receive a contract and W-9 form via email.

Please Note:

Submitting a proposal **does not** guarantee that the class or activity will automatically be added to the City of Plymouth Recreation Department's course list. Returning instructors in good standing with the Recreation Department are given priority and facility space is limited.

For more information or questions, please contact us at:

The City of Plymouth Recreation Department
Plymouth Cultural Center
525 Farmer
Plymouth, MI 48170
(734) 455-6620 ext. 309
recreation@plymouthmi.gov

City of Plymouth Recreation Department
Instructor Agreement



Written 03/17/2017
Updated 06/13/2022

Waiting for approval by the City Commission



City of Plymouth Recreation **Instructor Agreement**

This agreement for Instructional Classes entered into this _____ day of _____, 2022 by and between the City of Plymouth through its Recreation Department ("City of Plymouth Recreation"), and _____, hereinafter known as the "Contractor."

Whereas, City of Plymouth Recreation desires to obtain the services of qualified individuals to perform instruction services;

It is therefore agreed:

1. Contractor to be paid 70% of the Base (City Resident) Fee. City of Plymouth Recreation will retain all Non-Resident fees.
2. City of Plymouth Recreation agrees to furnish to Contractor a place to perform instruction. Any equipment that is required for the Contractor to perform services must be provided by the Contractor and/or participants who register for the class. City of Plymouth Recreation will not be responsible to provide, store, or furnish equipment that may be required for the Contractor to perform services.
3. Contractor shall hire, supervise, train, and pays any and all persons who Contractor has assist in services.
4. All registration shall be handled through the City of Plymouth Recreation office and website. Access to the program shall be governed by the rules and regulations of City of Plymouth Recreation and applicable state and federal laws.
5. City of Plymouth Recreation shall advertise the program on the City social media platforms, City of Plymouth Website, inside the Plymouth Cultural Center, and distribute program information to the targeted population in an amount and with such frequency as determined by City of Plymouth Recreation in its sole discretion.
6. Contractor shall be responsible for his or her own social security payments as well as filing his or her own estimated income taxes and final federal and state income tax returns and if applicable, those payments and filing of income taxes of any Contractor's assistant(s).
7. The City of Plymouth shall provide the Contractor with an IRS approved 1099-MISC in accordance with the guidelines established by that agency.
8. City of Plymouth Recreation reserves the right to immediately terminate this agreement, without notice, for Contractor's conduct that is deemed detrimental to City of Plymouth Recreation, its employees, or service area citizens. Activity that is "deemed detrimental" shall be determined by City of Plymouth Recreation in its sole discretion.



City of Plymouth Recreation
Instructor Agreement

9. The Contractor shall obtain, and maintain continuously for the term is this contract, at its own expense, Commercial General Liability Insurance to indemnify for the activities and services of this contract, with a carrier subject to the approval of the City. Minimum limit of coverage shall be \$1,000,000 per occurrence with an endorsement listing the City of Plymouth as additionally insured.
10. The Contractor shall submit a copy of their current Worker's Compensation Insurance certificate or complete an applicable "Sole Proprietor Form" in full with a notary's stamp and signature.
11. The Contractor shall complete and return a W-9 form annually.
12. The Contractor understands that there is no exclusivity regarding any class or program that may be proposed within City of Plymouth Recreation programming. Additionally, there is no right to participation in City of Plymouth Recreation programming, but that programming will be determined and selected by the City of Plymouth Recreation Department in its sole discretion.
13. The Contractor understands and agrees that it, as well as any of its employees, subcontractors, and/or agents, are independent contractors are not employees of the City of Plymouth.

I hereby acknowledge that I have read and understand this agreement and knowingly assume all liability for paying social security, state, and federal taxes, which are due or may become due as a result of the services provided and the compensation received.

I authorize the City of Plymouth to investigate my background as determined necessary for the particular activity which I am conducting. I hereby release and discharge the City of Plymouth and their agents from liability for any damage of whatever kind or nature that may result from release of this information to the City of Plymouth.

I hereby agree to defend, indemnify, and hold harmless the City of Plymouth and its City of Plymouth recreation Department from any and all claims resulting from my performance of the services contemplated by this agreement.

I acknowledge that I have received a copy of this agreement.

 Contractor's Printed Name

 Contractor's Signature

 Date

 Recreation Supervisor

 Supervisor's Signature

 Date

 Recreation Director

 Director's Signature

 Date

City of Plymouth Recreation Department Application & Class Information



Written 03/17/2017

Updated 06/13/2022

Waiting for approval by the City Commission



Instructor Application **& Class Information**

Proposed Class Days: _____ Proposed Start Date: _____

Class Begin Time: _____ Class End Time: _____

of Weeks: _____ Ages: _____

Class (Base/Instructor) Fee***: _____

***Reminder, \$8 will be added for Non-Residents, all of which the City of Plymouth Recreation Department keeps.

Minimum # of Participants***: _____ Maximum # of Participants***: _____

***Reminder, these numbers may be changed by City of Plymouth Recreation Department staff to ensure program costs are covered, and to make sure class sizes do not exceed the capacity of rooms within the Plymouth Cultural Center.

Class Needs (specific room, special needs, equipment): _____

Room Setup will be discussed upon the approval of the class and completion of required paperwork.

I authorize the City of Plymouth to investigate my background as determined necessary for the particular activity for which I am volunteering. I understand that staff or instructors facilitating classes may be required to have a background check completed as determined by the City of Plymouth Recreation Department and I shall furnish proof of a completed background check on said person(s) if necessary. I hereby release and discharge the City of Plymouth and their agents from liability for any damage of whatever kind or nature that may result from release of this information to the City of Plymouth.

Contractor's Printed Name

Contractor's Signature

Date

Recreation Supervisor

Supervisor's Signature

Date

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____.

WHEREAS The City of Plymouth operates a Parks and Recreation Department in order to protect
And promote the public welfare and to help provide for public safety of the residents,

WHEREAS From time to time it is necessary to review and update the polices of the Recreation
Department, and

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt the Recreation Department Policy Handbook as updated on 06-20-22. The adopted policies shall have immediate effect.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: S:\Manager\Sincock Files\Memorandum - Liability Insurance Coverage 06-20-22.docx
Date: June 16, 2022
RE: Property and Liability Insurance Coverage Fiscal 2022 - 23

Background

Every year the City of Plymouth “shops” our property and liability insurance coverage. We use an agent from HUB International to assist us in this endeavor. We look towards the private sector for insurance coverage as we tend to get better coverage than with the municipal “pools” from the either the MML or MMRMA pools. The easy way out is to simply use the “pool” insurance, but we feel based on our risks, our history and the value of our properties that the private sector provides us better value risk management.

We obviously have some high-risk coverage and we are a 24/7 – 365 operation with streets, cemeteries, police, fire, water and sewer systems, recreational facilities and programs and so on. We also have some specific contractual requirements for insurance and naming others as additional insured as a result of our Inter-Local Agreements.

This insurance covers all property and liability insurance, covering all our buildings, vehicles and operations as well as special “add on” for Liquor Liability, Recreation participant policy and required bonds for the City Clerk and City Treasurer, Cyber Liability, as well as Officers and Directors insurance.

The renewal Proposal Package from Hub International is \$234,133, which is 4.92% higher than our current insurance policy expense. To give some perspective in 2008 – 09 we paid just over \$198,000 for our insurance coverage. That means we are paying about an 18% increase over what we paid 15 years ago, while at the same time adding new coverage and increasing our property values. The largest part of our increase this year is directly related to cyber coverage with over a 200% increase in costs. HUB noted some of the features that Tom Alexandris has put into our system helped to control pricing. They are continuing to work with Tom on some potential additional measures to perhaps reduce that increase as we move forward.

The City’s rates are developed and affected by the overall marketplace, our loss experience, policies, supervision, training and our efforts related to liability reduction. The results of the review of these areas along with some other information gathered by the insurance company

determines our final rates. We have provided multi-year history on our coverages and costs as additional background. We have also attached a memorandum from Maureen Brodie related to the Insurance Renewal that provides some more information.

In short, HUB International provides a good value and we have a proven track record of service. Insurance is all about the risk management and as a municipality we have had several "interesting" claims over the years and having good coverage in place is critical to maintain the City operations. The fire claim from 2013 is an excellent example of having the right coverage, which allowed us to move quickly on the repairs to the building and the replacement of the vehicle and equipment.

Our staff spends a considerable amount of time working with our insurance carriers to reduce our liability and protect our properties. Considering our wide range of activities and the open nature of our parks and public facilities, the number of employees, and the dangerous work that we perform, our insurance rates have shown that the investment of time and effort, as well as having policies, supervision and training in place helps to reduce liability and increase safety has provided results.

RECOMMENDATION:

The City Administration recommends that the City Commission accept the Renewal from our agent at HUB International. This carrier has a proven track record with the City that has resulted in excellent claim processing; they have worked extremely hard with the City staff in order to provide excellent coverage.

Again, Maureen Brodie has done an outstanding job of reviewing the proposal and it is the City Administration's opinion that the proposal submitted by HUB International Insurance will best meet our insurance needs as we move forward. We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact either Maureen or myself.



CITY OF PLYMOUTH

www.plymouthmi.gov

201 S. Main
Plymouth, Michigan 48170-1637

Phone 734-453-1234
Fax 734-455-1892

To: Paul J. Sincock, City Manager
From: Maureen Brodie
Date: 6/15/2022
Re: 2022-23 Property & Liability Insurance Renewal

The City's liability insurance renewal premium for the 2022-23 fiscal year is \$234,133 and includes the property and liability package with no changes from current coverage. The entire cost also includes coverage for Liquor Liability, Public Officials Bond, Athletic Accident Policy and a Cyber Liability policy, for an overall 2022-23 rate increase of \$10,976 (4.92%).

Our agent from HUB International Midwest reports typical increases they are seeing this year range from 6-10% based on the line of coverage and Management Liability and Umbrellas have been at 10-15%. HUB has again been able to work to keep our increases well under this, mainly due to low claims.

In addition, the 4.92% increase includes a substantial increase in Cyber Liability coverage. These increases are industry-wide and our HUB agent recommends the lowest quote, which is a 210.29% increase. *Companies are being more selective in assessing risk for this coverage and often will decline coverage unless certain cybersecurity features are in place. Tom Alexandris has the required features in place and is working on additional measures that may allow us to reduce this premium.

The rate history comparison [attached] shows that in 14 years [since 2008-09], we have an overall increase of 18.16% that includes adjusted property values, added properties, added fire department, added or updated vehicles and equipment, and added coverage for cyber liability and computer fraud.

A copy of Trident's proposal summary is also attached for reference.

PROPERTY & LIABILITY INSURANCE RATE HISTORY

Rate History	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	08-09 vs 22-23	20-21 vs 21-22	21-22 vs 22-23
Policy Total Premium	\$187,283	\$132,075	\$126,840	\$122,647	\$138,086	\$153,197	\$187,061	\$219,432	\$188,529	\$196,915	\$206,232	\$194,621	\$204,963	\$218,404	\$223,561	19.37%	6.15%	2.36%
Property	\$32,341	\$34,448	\$38,335	\$38,335	\$39,790	\$45,258	\$53,448	\$57,316	\$44,282	\$47,549	\$53,890	\$56,065	\$62,626	\$62,744	\$69,914	116.18%	0.19%	11.43%
General Liability	\$36,723	\$12,983	\$9,105	\$5,118	\$8,743	\$9,915	\$13,476	\$22,296	\$20,450	\$21,448	\$20,840	\$20,267	\$20,570	\$24,796	\$25,707	-30.00%	17.04%	3.67%
Employment Practices Liability	\$28,152	\$5,393	\$2,571	\$719	\$1,681	\$1,906	\$1,963	\$3,420	\$4,275	\$4,578	\$4,891	\$4,579	\$6,870	\$8,352	\$8,933	-68.27%	17.74%	6.96%
Public Officials Liability	\$4,507	\$1,586	\$1,106	\$5,118	\$1,748	\$1,982	\$2,047	\$3,387	\$4,139	\$4,351	\$4,423	\$4,129	\$3,726	\$4,509	\$4,647	3.11%	17.37%	3.06%
Law Enforcement Liability	\$16,064	\$13,504	\$13,504	\$12,377	\$12,416	\$13,906	\$19,468	\$27,811	\$22,860	\$23,774	\$23,774	\$21,717	\$21,717	\$25,146	\$25,146	56.54%	13.64%	0.00%
Auto	\$34,704	\$40,245	\$44,231	\$45,991	\$55,949	\$61,383	\$74,423	\$77,456	\$69,839	\$71,586	\$74,555	\$65,833	\$66,409	\$66,665	\$62,067	78.85%	0.38%	-6.90%
Umbrella	\$31,177	\$19,067	\$14,165	\$11,165	\$12,259	\$13,347	\$16,736	\$22,406	\$20,058	\$20,967	\$21,005	\$19,123	\$20,137	\$23,270	\$23,377	-25.02%	13.46%	0.46%
Inland Marine	\$3,365	\$3,864	\$2,838	\$2,839	\$4,614	\$4,614	\$4,614	\$4,480	\$2,100	\$2,136	\$2,192	\$2,069	\$2,069	\$2,026	\$2,693	-19.97%	-2.12%	32.92%
Crime	\$250	\$985	\$985	\$985	\$886	\$886	\$886	\$860	\$526	\$526	\$662	\$839	\$839	\$896	\$1,077	330.80%	6.36%	20.20%
Bond-Public Officials	3,935	incl	incl	incl	461	461	461	\$461	\$461	\$461	\$461	\$461	\$461	\$461	\$461	-88.28%	0.00%	0.00%
Liquor Liability	800	500	550	528	792	792	792	\$778	\$778	\$774	\$774	\$774	\$774	\$774	\$774	-3.25%	0.00%	0.00%
Athletic Accident Policy	6,125	5,620	4,920	4,140	2,828	2,827	2,100	\$2,100	\$1,100	\$1,100	\$1,100	\$850	\$850	\$662	\$475	-92.24%	-28.40%	-28.25%
Cyber Liability																n/a	-39.01%	210.29%
TOTAL	\$198,143	\$138,195	\$132,310	\$127,315	\$142,167	\$157,277	\$190,414	\$222,771	\$190,868	\$206,937	\$216,442	\$200,747	\$211,018	\$223,157	\$234,133	18.16%	5.44%	4.92%
notes		Change to Trident		Added FD	Added 5 properties-2015					Increase for inflation, slightly larger budget, newer vehicles and MCCAs increase.	Property, EPLI, POL, Auto, Crime & Cyber are all up nationally. Auto rates include a 12.9% increase in MCCAs							*Athletic insurance renewal summary shows -61.63% decrease, representing the amount of savings by changing coverage from AIG to Berkley.

Property: Buildings & Structures, Underground Property, Paved Surfaces, Athletic Fields, Cemetery, Personal Property, Street Lights, Business Loss Income/Expenses, Flood, Earthquake, Pollutant Clean-up/Removal, Debris Removal on City Property, Communications Equipment, Valuable Papers/Records, Commandeered Property, Equipment Breakdown, etc.

General Liability: Protection against third-party claims of bodily injury, property damage, or personal and advertising injury. Per Occurrence with Trident.

Employment Practices Liability: Coverage to employers against claims made by employees alleging: Discrimination (based on sex, race, age or disability, for example), Wrongful termination, Harassment.

Public Officials Liability: Coverage for damages or defense costs for claims against elected or appointed officials, employees, and volunteers; typically for wrongful acts in the performance of their duties to a public entity.

Law Enforcement Liability: Coverage for officers, departments, and municipalities against lawsuits that arise as a result of acts, errors, and omissions while police officers are performing their professional duties.

Auto: Coverage for personal injury, property, uninsured/underinsured motorist, physical damage for owned and hired (non-owned) vehicles. 32 vehicles at replacement cost with Trident.

Inland Marine: Coverage for equipment/items that typically move from location to location, which subjects them to more opportunities for loss, damage, and theft.

Crime: Provides coverage for direct loss from dishonest or fraudulent acts committed by employees or third parties; includes loss of money, securities, inventory or other property, and computer crime including funds transfer fraud.

Umbrella: Supplements coverage limits for primary policies (Gen Liab., Empl Pract., Public Officials, Law Enforcement, Auto Liability) in the event of unforeseen liability. (Ex.: multi-million dollar lawsuit). Trident provides \$11,000,000 umbrella/excess coverage per incident.

Bond-Public Officials: Fidelity Bond serving as a guarantee against fraud or dishonesty and covers losses arising from neglect or other serious offenses.

Liquor Liability: Liquor Liability insurance policies of at least \$50,000 showing proof of financial responsibility as required by the Michigan Liquor Control Commission.

Athletic Accident Policy: Covers eligible expenses in excess of expenses payable by health insurance plan of participants and volunteers of City sports programs (T-Ball, hockey, etc.).

Cyber Liability: Coverage for Business Loss and Liability due to security breach or system failure. Includes cyber extortion, data recovery, fraudulent instruction and/or transfer of funds, breach response.

Non-Monetary Defense: Coverage for cost of defense for law suits in which monetary damages are not being requested (Ex.: Someone is fired and sues the City, not for damages, but only to have their job back.)

Inverse Condemnation: Provides coverage for judgement if government commandeers private property (Ex.: police take a vehicle or residence) and is sued for the replacement or damages.

Terrorism: Provides coverage for events officially declared a terrorist attack by the Secretary of State and the Secretary of Defense.

Marketing Summary



Carrier	Response
CFC	Quoted \$1M limit for \$8,862
Beazley	Quoted \$1M limit for \$13,640
TMHCC	Quoted \$1M limit for \$13,496
Cowbell	Quoted \$1M for \$15,200
Coalition	Declined – poor security scan
At Bay	Declined – appetite
Axis	Declined – appetite
Corvus	Submitted, but will not quote until 6/1

Hardening Market



CYBER LIABILITY

- Markets are becoming increasingly more selective in assessing risks with significantly more underwriting.
- Rates continue to rise due to the increase in frequency and severity of ransomware claims. Carriers are also taking additional corrective actions, including ransomware sublimits; increased retentions; co-insurance; and reduction of primary limits.
- Multi-factor Authentication is one of the most critical cybersecurity features to protect against ransomware events, and many carriers are now requiring MFA to be in place prior to binding, even on renewals.
- Carriers have moved to \$5M as a maximum primary offering.

Ransomware Defenses / Underwriter Focus

Multi-Factor Authentication (MFA)

Network Segregation / Patch Management

Email Security

Remote Desktop Protocol (RDP) Management

Endpoint Protection (EPP) / Endpoint Detection/Response (EDR)

Develop a Business Continuity Plan

Conduct Cybersecurity Awareness Training

Premium Summary

City of Plymouth

July 1, 2022

Coverage	2021 - 22 Expiring	2022 - 23 Renewal	% Change	Notes
Property	Trident	Trident		
Exposure (TIV)	\$ 30,894,142	\$ 34,018,403	10.11%	
Rate	\$ 0.203	\$ 0.206	1.19%	
Premium	\$ 62,744	\$ 69,914	11.43%	
General Liability	Trident	Trident		GL, EPL & PO are rated on Net Expenditures Net Expenditures increased by 4% from 2021 to 2022
Premium	\$ 24,796	\$ 25,707	3.67%	
Employment Practices Liab	Trident	Trident		
Premium	\$ 8,352	\$ 8,933	6.96%	
Public Officials Liability	Trident	Trident		
Premium	\$ 4,509	\$ 4,647	3.06%	
Law Enforcement Liability	Trident	Trident		
Premium	\$ 25,146	\$ 25,146	0.00%	
Auto	Trident	Trident		
Exposure (Units)	48	45	-6.25%	
Rate	\$ 1,388.85	\$ 1,379.27	-0.69%	
Premium	\$ 66,665	\$ 62,067	-6.90%	
Umbrella	Trident	Trident		
Premium	\$ 23,270	\$ 23,377	0.46%	
Inland Marine	Trident	Trident		Rate for equipment is based on type of equipment. Added PD & FD Equipment
Exposure (Units)	\$ 1,045,294	\$ 1,328,384	27.08%	
Rate	\$ 0.001938	\$ 0.002027	4.60%	
Premium	\$ 2,026	\$ 2,693	32.92%	
Crime	Trident	Trident		2021 Employee Count - 8 2022 Employee Count - 10
Premium	\$ 896	\$ 1,077	20.20%	
Total Premium	\$ 218,404	\$ 223,561	2.36%	
Liquor Liability	Star Insurance Co	Star Insurance Co		TRIA Rejected for 21-22
Premium	\$ 774	\$ 774	0.00%	
Cyber Liability	HDI Specialty Ins Co	CFC		Includes Taxes & Fees
Premium	\$ 2,856	\$ 8,862	210.29%	
Athletic Accident Policy	AIG	Berkley		AIG Renewal Premium \$1,238
Premium	\$ 662	\$ 475	-61.63%	
Public Officials Bond	Auto Owners	Auto Owners		Bond is for: Clerk: Maureen Brodie Treasurer: John Scanlon
Premium	\$ 461	\$ 461	0.00%	
Grand Total Premium	\$ 223,157	\$ 234,133	4.92%	
Terrorism Premium	\$ 3,385	\$ 3,650		Terrorism Coverage was rejected for 21 - 22

Disclaimer: This proposal contains only an overview of the insurance coverages set forth herein. It is your responsibility to carefully and completely review any insurance policy placed by Hub International Midwest on your behalf for coverages, conditions and exclusions. In the event of any inconsistency between this proposal and the terms of any policy placed on your behalf by Hub International Midwest, the terms of the policy will prevail.

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____.

WHEREAS The City of Plymouth operates a number of vehicles and buildings and there is a need to insure the operations of the City in order to protect the public health, safety and welfare; and

WHEREAS HUB International has been providing excellent service and very competitive liability insurance coverage premiums for the City through Trident Insurance since 2009-10; and

WHEREAS The annual property and liability insurance renewal will soon be due and the expected total premiums quoted by HUB International (excluding any changes through the upcoming the year) is \$234,133.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize payment of the Commercial Property and Liability Insurance Package annual premiums to HUB International Midwest in an amount not to exceed \$234,133. Funding for these premiums are authorized from the various funds as determined by the City's budget.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: S:\Manager\Sincock Files\Memorandum - Water & Sewer Rates - Rate Card #24 06-21-21.docx
Date: June 17, 2021
RE: Water & Sewer - Rate Card #25

Background

In March of 1999, the City Commission adopted an Ordinance, which requires that the City Administration annually review water and sewer rates to ensure that the rate structure is adequate to provide for expenses of the system. The Ordinance also requires that the rates and charges shall be fixed to preserve the system in good repair and working order for the long term and to provide for the debt obligations and for the maintenance of the system.

The City Finance Director John Scanlon has reviewed the new rate structures from Great Lakes Water Authority and Wayne County. In addition, we have reviewed the financial condition of the system. We also discussed this issue at the April Budget Study Session. At that time, we indicated that there would be an increase in both water and sewer rates. The recommendation is to raise rates to meet the new requirements for flat rate services and increases in water and sewer use fees from Great Lakes Water Authority (GLWA) and fund our on-going upgrades to our water and sewer system. The proposal would increase water rates by .39 cents per thousand gallons of water to \$6.10 per thousand gallons of water and increase the sewer rate by .44 cents for a rate of \$7.81 per thousand gallons of water used. This is a 6.35% increase in rates.

A home using 18,000 gallons of water per quarter would see an increase of \$2.34 per quarter. Their water bill would go from \$247 to \$249.34 per quarter. In 1999 the city saw rate increases of 27% in a single year. That was followed by a 9% in 2000, then a 10% increase in 2001. A complete history of the rate increases is attached to this packet. The new rate will cost the users of the system .0139 cents per gallon of water.

The proposed plan maintains fiscal responsibility for the Water and Sewer System ensuring funding for our Capital Outlay Projects, addresses the costs for the additional capacity purchased from WTUA, as well as increases in our wholesale purchase costs. Attached is a memorandum from Finance Director John Scanlon, along with information from the proposed budget that provides additional documentation.

We will need to continue to monitor water usage as we seen a significant drop in our commercial water use during covid. Now, that we are restarting the economy, we are hopeful that this will cause water usage to return to more normal levels and balance out. We are also seeing that late spring rains have caused a later than normal startup of sprinkler systems. We need to be aware of usage due to contract restrictions on volume of water and time of day use of water, as it relates to peak hour/peak day usage as well as overall gallons purchased.

Recommendation

The City Administration recommends that in order to comply with the 1999 Ordinance the City Commission should adopt Rate Card #25, effective July 1, 2022.

Should you have any questions in advance of the meeting please feel free to contact either John Scanlon or myself.



CITY OF PLYMOUTH

www.plymouthmi.gov

201 S. Main
Plymouth, Michigan 48170-1637

Phone 734-453-1234
Fax 734-455-1892

MEMORANDUM

Date: June 16, 2022
To: Paul J. Sincock, City Manager
From: John Scanlon, Finance Director
Subject: Water and Sewer Rates

Issue: Proposed Water and Sewer Rates – 2022-23 City Budget

Analysis: The Great Lakes Water Authority (GLWA), formerly the Detroit Water and Sewer Department (DWSD), annually reviews and revises its rates for all services early each year to take effect coincident with the beginning of the City fiscal year on the first of July. Beginning with start of the 2014/15 fiscal year, the Detroit Water and Sewer Department (DWSD) implemented a new rate structure proposal designed to simplify and stabilize future customer rates. The new structure is based on average historical costs and was intended to be held constant for a three-year period through fiscal year 2016/17. Because of the significant change in rate structuring and the impact of the Detroit bankruptcy proceedings on DWSD, the ability to hold rates fixed for three years was already in question.

The rates that took effect on July 1, 2014, reflected an increase of 5.3% for water charges and a .88% increase for sewer charges. However, during the following two years, sales volumes from GLWA decreased significantly for several reasons including: weather conditions, reaction to rate increases and ecological awareness. As a result of lower consumption and the lack of any stabilizing funding within the system, further changes to the financing system have been implemented. This includes a 20% shift in revenues from the commodity-based (water and sewer consumption-rate) charge system to the fixed-cost system and establishing overall rate goals generating 4% increases in revenue requirements.

After the rate adjustment, the City of Plymouth saw fixed monthly fees increase by 78%. The commodity rate, however, has reduced by 23%. This brings our total fixed charges to 60% and the commodity rate to 40% of the total charges. It was initially the goal of the GLWA to change over time to a 100% fixed-rate structure in order to solidify their revenue estimates, however, we have not seen any indication of that happening in the immediate future.

The annual cost to the City from GLWA to provide water and wastewater removal services for the City is approximately \$2.9 million or about 59% of the total Water and Sewer Fund budget of \$5 million. The remainder of the water and sewer budget is related to the costs of local staffing for maintenance of services and mains within the City, debt service on \$975,000 of outstanding bonds, funding of capital infrastructure

THE CITY OF HOMES

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projects, the purchase of additional 13 additional cubic feet of sewer capacity from WTUA (Western Townships Utilities Authority) and the maintenance of vital cash reserves due to the capital-intensive nature of these services.

In the past several years, the City Commission has focused on establishing rates that have not only kept pace with cost increases being passed on by Detroit and Wayne County (now GLWA), but that also have managed to accumulate reserves. These reserves are to offset unforeseen expenditures and provide funding for capital improvements to infrastructure in connection with the City's street reconstruction program. Fiscal year-end cash reserves have increased from \$63,593 on June 30, 2000, to \$4,654,565 on June 30, 2021. During the current 2021/22 fiscal year, water and sewer operations will transfer \$800,000 to the Water and Sewer Capital Improvement Fund to partially provide for repairs and replacement to both water and sewer mains as part of 2021 street construction plan. An additional \$800,000 is budgeted in the 2022/23 budget, to provide much-needed capital funding to assist in construction projects in conjunction with the 2019 street construction bond ballot proposal.

The City Commission reviewed the proposed water and sewer rate analysis at Budget Session #1 on April 12, 2022. At the time however, we did not know the total impact of changes to the rate structure from GLWA. The analysis that follows includes the impact of the cost increases imposed for both water and sewer. The results of the water and sewer rate analysis indicate that, due to those increases there is a proposed increase of \$.83 per thousand gallons of water consumed. This is an increase of 6.35%.

Following on pages 66 through 67 is the recommendation from the City Administration which is based on updated data through April of 2022, and which will be presented to the City Commission at a regular Commission meeting on June 20, 2022, recommending the adoption of the proposed rate increase of \$.83 per thousand gallons of water consumed.

The table below is an indication of the current and proposed charges for a typical residential customer with a 5/8-inch meter using 18,000 gallons **per quarter**.

	R-T-S Charge	Water Charge	Sewer Charge	Total Charge
Existing Average Costs	\$11.56	\$102.78	\$132.66	\$247.00
Proposed Average Costs	\$11.56	\$109.80	\$140.58	\$249.34

The following proposed resolution is presented providing for the adoption of Rate Card #25, effective July 1, 2022. The recommendation and this resolution will be presented to the City Commission for acceptance at their regular meeting to be held on June 20, 2022.

Requested Action: Approve the 2022-23 Waste and Recycling Rate Resolution

Attachment(s): A resolution and Rate Determination for City Commission consideration

Effective July 1, 2022

City of Plymouth Water and Sewer Rate Card # 25					
<u>Water Rate</u>		<u>Sewer Rate</u>		Minimum Billing: 4,000 Gallons	
Per 1000 Gallons		\$6.10	\$7.81		
Ready to Serve Charges Quarterly Fees		Water Tap Fees Plus Time and Material for City Inspections, Supervisors and Crew		Sanitary Sewer Tap Fees/ Storm Sewer Tap Fees Plus Time and Material for City Inspections, Supervisors and Crew	
Meter Size	Charge	Tap Size	Charge	Tap Size	Charge
		Up to and including 1" Tap	\$3,530.00	Up to and including 6" Tap	\$10,000.00
5/8"	\$11.56				
3/4"	\$13.00	1.5" Tap	\$3,750.00	8" Tap	\$25,000.00
1"	\$19.76	2" Tap	\$6,515.00	10" Tap	\$40,000.00
1.5"	\$39.65	3" Tap	\$11,410.00	12" Tap	\$55,000.00
2"	\$62.92	4" Tap	\$19,274.00	14" Tap	\$70,000.00
3"	\$117.96	6" Tap	\$38,792.00		
4"	\$185.22	8" Tap	\$50,000.00		
6"	\$389.20	For Sizes Not Listed Multiply Tap Diameter By \$8125.00			

- > Commercial Sewer Surcharge-Fees are Billed as Mandated on a One-for-One Basis
- > Non-Residential Customers are Billed Monthly
- > There Will Be a Maximum of 20 Days From Water Billing Date to Due Date
- > New Water Service Meter Fee = Installation Time and Material plus 15%
- > There is a \$90.00 Fee for "After Hours" Water Turn on/off

ADDITIONAL SEWER FEES

Property owner is responsible for all sewer leads, pipes, and taps up to and including the connection to the City's mains. Property owner is responsible for the repair and/or replacement of any publicly owned property including, but not limited to grass, sod, top soil, trees, curb, gutter, street pavement and base material.

CONSTRUCTION PURPOSES

For building or construction purposes, the daily charges shall be made for the use of water from the time of installation of the service pipe until meter installation:

Service Pipe Size	Charge
3/4"	\$50.00
1"	\$60.00
1.5"	\$85.00
2"	\$115.00
3"	\$165.00
4"	\$195.00
6"	\$385.00
8"	\$750.00

All connections to the water supply system or the sewer disposal system shall be made by and at the expense of the property owner or user so connecting, subject to any rules or regulations therefore now or hereafter established by the city, and subject to inspection and approval prior to use. A permit for such connection shall be obtained in advance from the city, and the property owner or user making such connection shall pay all inspection charges now or hereafter established by the city prior to the use thereof.

Property owner is responsible for TAP compliance with ALL Federal, State or Local Rules, Regulations, or Laws.

TAPS RESTRICTED

The term "tap" as used herein shall include any opening or outlet heretofore or hereafter made in the water system, for the purpose of withdrawing water therefrom for any use, public or private, either commercial or domestic, excepting fire hydrants. No taps shall be made to the system unless authorized by the proper city authorities.

>> Non-Payment Penalty - 15% Added To Total Bill For All Bills Paid After The Due Date <<

WATER / SEWER RATE ANALYSIS

Rate or Cost Item	Rate / Cost Charged as of 07/01/21 per Mcf	Proposed Rate Charged as of 07/01/22 per Mcf	Rate / Cost Increase per Mcf	Rate / Cost Increase Converted per 1000 gallons	Estimated Usage Gallons X 1000	Cost Inc / (Dec) from prior year	Rate Inc / (Dec) Required	% Increase over Prior Year
Water Usage Rate	\$ 10.34	\$ 10.59	\$ 0.25	\$ 0.03342	310,000			
Water Usage Rate Converted to Fixed Costs	\$ 462,922	\$ 472,314	\$ 9,392	N/A	N/A	\$ 9,392		2.03%
Fixed Water Charge	\$ 684,000	\$ 708,000	\$ 24,000	N/A	N/A	\$ 24,000		3.51%
Sewer Usage Rate	\$ -	\$ -	\$ -	\$ -	305,000			
Sewer Usage Rate converted to Fixed Cost	\$ 1,478,802	\$ 1,469,522	\$ (9,280)	N/A	N/A	\$ (9,280)		-0.63%
Fixed Administrative Costs	\$ -	\$ -	\$ -	N/A	N/A	\$ -		
Fixed Excess Flow Charges	\$ -	\$ -	\$ -	N/A	N/A	\$ -		
TOTAL RATE/FIXED COST CHANGES	\$ 2,625,724	\$ 2,649,836	\$ 24,112			\$ 24,112	\$ 0.08	0.92%
OTHER OPERATING COST CHANGES	\$ 2,185,017	\$ 2,422,445	\$ 237,428	N/A	N/A	\$ 237,428	\$ 0.77	10.87%
DEBT SERVICE COSTS								
1999 A Revenue Bonds	\$ -	\$ -	\$ -			\$ -		
1999 B Revenue Bonds	\$ -	\$ -	\$ -			\$ -		
1999 C Revenue Bonds	\$ -	\$ -	\$ -			\$ -		
2003 LTGO Bonds	\$ -	\$ -	\$ -			\$ -		
2012 LTGO Refunding Bonds	\$ 65,000	\$ 70,000	\$ 5,000			\$ 5,000		
2015 LTGO Capital Improvement Bonds	\$ 205,000	\$ 205,000	\$ -			\$ -		
RVSDP SRP Debt	\$ 14,161	\$ 4,940	\$ (9,221)			\$ (9,221)		
WTUA Assignment of Additional Capacity	\$ 187,912	\$ 187,912	\$ 0			\$ 0		
TOTAL DEBT SERVICE COST CHANGES	\$ 472,073	\$ 467,852	\$ (4,221)			\$ (4,221)	\$ (0.01)	-0.89%
CAPITAL OUTLAY COSTS								
Direct Funding of Capital Outlay Costs	\$ 800,000	\$ 800,000	\$ -			\$ -		0.00%
Estimated net change for Capital Payments	\$ -	\$ -	\$ -			\$ -		0.00%
TOTAL CAPITAL OUTLAY COST CHANGES	\$ 800,000	\$ 800,000	\$ -			\$ -	\$ -	0.00%
AMOUNT NEEDED FOR ADDITIONAL CASH RESERV								
TOTAL RATE AND FIXED COST INCREASES	\$ -	\$ -	\$ -			\$ 257,320	\$ 0.83	n/a
COST INCREASE CONVERTED TO RATE /1000 GALLONS*								
CURRENT COMBINED WATER/SEWER RATE						\$ 0.83		
RATE NEEDED TO COVER 2021 / 2022 COST - INCREASE/DECREASE*						\$ 13.08	\$ 0.83	6.35%
						\$ 13.91	\$ 0.83	6.35%
RATE RECOMMENDED FOR 2022 / 2023						\$ 13.91	\$ 0.83	6.35%

Existing Rates:	Water - \$ 5.71	Sewer - \$ 7.37
* Proposed Changes:	Water - \$.39	Sewer - \$.44
Proposed Rate:	Water - \$ 6.10	Sewer - \$ 7.81

* Water rate increase effective as of 7/1/2022

WATER / SEWER FUND

HISTORY - KEY FINANCIAL FACTORS

Fiscal Year Ending	INCOME AND RETAINED EARNINGS				MAJOR COSTS			LIQUIDITY			RATES			
	Operating Revenues	Operating Expenses	Operating Income	Net Income	Retained Earnings	Water Purchases	Sewer Charges	Capital Expenses	Year End Cash	Working Capital	Water	Sewer	Total	% Chg
1999	2,062,266	2,256,977	(194,711)	(249,571)	991,856	437,280	591,025	230,299	122,627	348,673	2.21	2.81	5.02	27%
2000	2,542,426	2,178,416	364,010	(254,395)	1,245,951	449,646	587,465	498,218	63,593	757,217	2.36	3.10	5.46	9%
2001	2,618,902	2,287,079	331,823	164,644	1,410,995	464,919	700,286	274,433	276,965	974,064	2.59	3.41	6.00	10%
2002	2,658,255	2,360,052	298,203	168,351	1,578,946	500,939	662,529	601,226	210,951	650,258	2.97	3.92	6.89	15%
2003	3,187,916	2,681,534	506,382	354,976	4,098,093	603,118	734,352	1,230,870	52,818	568,697	3.48	4.60	8.08	17%
2004	3,371,611	2,516,438	855,173	692,628	4,838,561	521,532	739,039	526,693	139,269	697,884	3.85	5.09	8.94	11%
2005	3,626,127	2,465,945	1,160,182	977,847	5,891,408	552,375	701,897	447,367	1,010,173	1,699,108	4.01	5.30	9.31	4%
2006	3,700,885	2,337,178	1,363,707	1,254,615	7,217,229	504,564	675,451	266,263	2,078,171	2,806,013	4.10	5.41	9.51	2%
2007	3,663,801	2,598,151	1,065,650	1,027,252	8,244,481	544,535	719,121	468,221	2,392,406	3,268,813	4.10	5.41	9.51	0%
2008	3,774,116	2,546,347	1,227,769	1,188,659	9,433,140	582,815	759,442	193,512	3,096,238	3,695,497	4.10	5.41	9.51	0%
2009	3,717,993	2,342,181	1,375,812	1,232,232	10,665,372	504,719	722,807	1,579,599	3,113,910	3,852,983	4.38	5.77	10.15	7%
2010	3,795,597	2,504,049	1,291,548	1,116,021	11,781,393	534,025	779,550	644,442	3,523,224	4,334,767	4.38	5.77	10.15	0%
2011	3,738,598	2,782,379	956,219	787,603	12,568,996	611,852	919,812	776,840	4,077,552	4,803,148	4.38	5.77	10.15	0%
2012	3,802,831	3,176,187	626,644	624,371	13,193,367	712,073	1,125,479	741,562	4,411,879	5,102,600	4.48	5.88	10.36	2%
2013	4,073,087	3,189,808	883,279	818,950	14,012,317	758,441	1,190,114	1,021,290	4,594,220	5,053,603	4.67	6.04	10.71	3%
2014	3,826,287	3,412,434	413,853	353,878	14,366,195	778,262	1,211,867	448,467	4,712,344	5,404,392	4.75	6.14	10.89	2%
2015	3,718,733	3,404,533	314,200	218,083	14,584,278	771,022	1,220,795	1,372,324	4,533,524	4,371,981	4.94	6.40	11.34	4%
2016	3,903,433	3,530,272	373,161	286,510	14,870,788	940,365	1,224,437	1,125,260	4,729,311	5,157,647	4.94	6.40	11.34	0%
2017	4,101,995	4,040,101	61,894	301,612	15,172,400	1,024,478	1,242,108	183,831	4,724,378	5,336,563	5.07	6.56	11.63	3%
2018	3,987,919	3,980,555	7,364	73,016	15,245,416	1,057,627	1,236,322	53,286	4,781,535	5,252,142	5.26	6.81	12.07	4%
2019	4,574,418	4,185,770	388,648	330,824	15,576,240	1,067,572	1,215,005	1,075,037	4,722,532	5,113,249	5.33	6.90	12.23	1%
2020	4,357,880	4,401,037	(43,157)	(1,085)	15,575,155	1,091,128	1,363,630	284,230	4,925,293	5,144,951	5.35	6.90	12.25	0%
2021	4,467,334	4,784,585	(317,251)	(327,701)	15,247,454	1,129,193	1,804,810	737,992	3,753,532	4,394,565	5.35	7.37	12.72	4%
*2022	3,342,099	3,558,203	(216,104)	(1,024,381)	14,551,859	613,400	1,146,337	887,309	3,506,214	4,497,959	5.71	7.37	13.08	3%
**2022	5,013,148	5,337,304	(324,156)	(299,046)	14,571,742	920,100	1,719,506	1,285,963	3,196,526	3,511,133	5.71	7.37	13.08	3%
PROPOSED 2023	5,152,425	4,202,640	949,785	871,245	15,423,104	1,077,740	1,405,560	690,000	3,377,771	4,333,185	6.10	7.81	13.91	6%

* Through first eight months of fiscal year 2021/22

** Projected through June 30, 2022

WATER USAGE / WASTEWATER FLOW

Water Usage / Wastewater Flow in Cubic Feet (X 1,000) - Volume Billed by GLWA to City of Plymouth

	2012 / 13	2013 / 14	2014 / 15	2015 / 16	2016 / 17	2017 / 18	2018 / 19	2019 / 20	2020 / 21	2021 / 22
July	5,997.2 ▲	4,482.1 ▼	4,402.2 ▼	4,367.1 ▼	5,405.5 ▲	5,225.7 ▼	5,526.2 ▲	5,031.9 ▼	6,005.4 ▲	4,708.5 ▼
August	5,413.6 ▲	4,590.1 ▼	4,253.9 ▼	4,703.1 ▲	5,073.6 ▲	5,096.0 ▲	4,862.5 ▼	5,148.0 ▲	5,795.5 ▲	5,062.4 ▼
September	4,490.7 ▲	4,096.2 ▼	3,637.3 ▼	4,120.5 ▲	4,353.5 ▲	4,662.9 ▲	4,172.2 ▼	4,147.2 ▼	4,602.7 ▲	4,501.6 ▼
October	3,412.0 ▼	3,406.4 ▼	3,187.4 ▼	3,536.9 ▲	3,416.3 ▼	3,732.0 ▲	3,396.9 ▼	3,688.9 ▲	3,489.6 ▼	3,330.0 ▼
November	2,969.2 ▼	2,921.8 ▼	2,870.0 ▼	2,891.3 ▲	2,792.8 ▼	2,934.7 ▲	2,967.7 ▲	3,341.4 ▲	2,918.8 ▼	2,943.0 ▲
December	3,145.1 ▼	3,228.3 ▲	2,914.1 ▼	3,117.3 ▲	3,174.1 ▼	3,280.2 ▲	3,174.1 ▼	3,539.3 ▲	3,004.4 ▼	3,073.1 ▲
January	3,176.4 ▼	3,463.5 ▲	3,035.3 ▼	3,039.6 ▲	3,054.2 ▲	3,290.0 ▲	3,237.7 ▼	3,240.7 ▲	3,013.8 ▼	3,166.3 ▲
February	2,686.5 ▼	3,279.0 ▲	2,993.2 ▼	2,798.0 ▼	2,772.4 ▼	2,750.4 ▼	3,218.3 ▲	2,859.4 ▲	3,150.3 ▲	2,835.0 ▼
March	3,045.2 ▼	3,649.0 ▲	3,208.3 ▼	2,911.9 ▼	2,976.7 ▲	3,220.5 ▲	3,109.7 ▼	2,902.4 ▼	3,139.6 ▲	2,868.9 ▼
April	2,855.0 ▼	3,297.3 ▲	2,765.9 ▼	2,937.8 ▲	2,903.0 ▼	2,967.2 ▲	2,885.8 ▼	2,618.8 ▼	2,946.2 ▲	2,960.0 ▲
May	3,867.8 ▼	3,726.2 ▼	3,248.6 ▼	3,703.6 ▲	3,418.0 ▼	3,662.6 ▲	3,285.6 ▼	3,136.6 ▼	3,979.8 ▲	3,467.3 ▼
June	4,315.3 ▼	4,077.5 ▼	3,463.2 ▼	5,198.7 ▲	5,085.5 ▼	4,765.2 ▼	3,771.4 ▼	5,075.0 ▲	4,915.5 ▼	4,587.3 ▼
TOTAL	45,374.0	44,217.4	39,979.4	43,100.2	44,368.8	45,587.4	43,608.1	44,729.6	46,961.6	43,503.4
Average	3,781.2	3,684.8	3,331.6	3,591.7	3,697.4	3,799.0	3,634.0	3,727.5	3,913.5	3,625.3

* volumes shown in bold italic have been estimated

Water Usage / Wastewater Flow Converted to Gallons (X 1,000) - Volume Billed by GLWA to City of Plymouth

	2012 / 13	2013 / 14	2014 / 15	2015 / 16	2016 / 17	2017 / 18	2018 / 19	2019 / 20	2020 / 21	2021 / 22
July	44,862.1 ▲	33,528.3 ▼	32,930.7 ▼	32,668.1 ▼	40,435.8 ▲	39,090.8 ▼	41,338.7 ▲	37,641.1 ▼	44,923.4 ▲	35,221.9 ▼
August	40,496.4 ▼	34,336.2 ▼	31,821.3 ▼	35,181.5 ▲	37,953.1 ▲	38,120.6 ▲	36,373.9 ▼	38,509.6 ▲	43,353.2 ▲	37,869.3 ▼
September	33,592.7 ▲	30,641.6 ▼	27,208.8 ▼	30,823.4 ▲	32,566.4 ▲	34,880.8 ▲	31,210.1 ▼	31,023.1 ▲	34,430.5 ▲	33,674.2 ▼
October	25,523.5 ▼	25,481.6 ▼	23,843.3 ▼	26,457.8 ▲	25,555.6 ▼	27,917.2 ▲	25,410.5 ▼	27,594.8 ▲	26,104.0 ▼	24,910.1 ▼
November	22,211.1 ▼	21,866.5 ▼	21,469.0 ▼	21,628.4 ▲	20,891.5 ▼	21,953.0 ▲	22,199.9 ▲	24,995.3 ▲	21,834.1 ▼	22,015.1 ▲
December	23,526.9 ▲	24,149.3 ▲	21,798.9 ▼	21,631.4 ▼	23,319.0 ▲	24,537.5 ▲	23,743.9 ▼	26,475.7 ▲	22,474.4 ▼	22,988.3 ▲
January	23,761.1 ▼	25,906.7 ▲	22,705.6 ▼	22,737.7 ▼	22,846.9 ▲	24,610.8 ▲	24,219.2 ▼	24,242.1 ▲	22,544.7 ▼	23,685.5 ▲
February	20,096.4 ▼	24,528.6 ▲	22,390.6 ▼	20,930.4 ▼	20,738.9 ▼	20,574.4 ▼	20,747.9 ▲	21,389.7 ▼	23,565.8 ▲	21,207.2 ▼
March	22,779.6 ▼	27,296.3 ▲	23,999.7 ▲	21,782.5 ▼	22,267.2 ▲	24,091.0 ▲	22,713.5 ▼	21,711.4 ▼	23,485.8 ▲	21,460.8 ▼
April	21,356.8 ▼	24,665.5 ▲	20,690.3 ▼	21,976.2 ▲	21,715.9 ▼	22,196.1 ▼	21,962.7 ▼	19,589.9 ▼	22,039.0 ▲	22,142.3 ▲
May	28,933.1 ▼	27,873.8 ▼	24,301.2 ▼	27,704.8 ▲	25,568.3 ▼	27,398.1 ▲	26,890.4 ▼	23,463.3 ▼	29,770.9 ▲	25,937.4 ▼
June	32,280.6 ▼	30,501.7 ▼	25,906.5 ▼	38,888.9 ▲	38,042.1 ▼	35,646.1 ▼	37,525.7 ▲	37,963.5 ▼	36,770.4 ▼	34,315.3 ▼
TOTAL	339,420.2	330,768.3	299,065.9	322,411.0	331,900.8	341,016.5	334,336.6	334,599.8	351,296.2	325,427.4
Average	28,285.0	27,564.0	24,922.2	26,867.6	27,658.4	28,418.0	27,861.4	27,883.3	29,274.7	27,119.0

* volumes shown in bold italic have been estimated

Water Usage / Wastewater Flow in Gallons (X 1,000) - Volume Billed by City of Plymouth to Customers

	2012 / 13	2013 / 14	2014 / 15	2015 / 16	2016 / 17	2017 / 18	2018 / 19	2019 / 20	2020 / 21	2021 / 22
July	▲ 37,783.0	▲ 28,520.0	▼ 26,786.0	▼ 23,673.0	▲ 33,747.0	▲ 30,679.0	▲ 34,065.0	▼ 30,520.0	▲ 39,831.0	▼ 35,669.0
August	▲ 38,636.0	▲ 30,810.0	▼ 26,179.0	▼ 29,490.0	▲ 31,324.0	▲ 29,093.0	▲ 33,635.0	▼ 29,676.0	▲ 31,508.0	▼ 27,600.0
September	▲ 40,716.0	▲ 30,597.0	▼ 31,506.0	▼ 29,198.0	▲ 41,131.0	▲ 34,004.0	▲ 33,736.0	▼ 30,534.0	▲ 36,793.0	▼ 31,162.0
October	▼ 40,018.0	▼ 33,461.0	▼ 29,515.0	▼ 32,481.0	▼ 33,810.0	▼ 36,488.0	▼ 31,576.0	▼ 32,915.0	▲ 38,886.0	▼ 35,569.0
November	▲ 22,829.0	▲ 22,889.0	▼ 19,699.0	▼ 23,081.0	▼ 22,293.0	▼ 22,991.0	▼ 23,411.0	▼ 19,536.0	▲ 22,748.0	▼ 20,440.0
December	▼ 20,698.0	▲ 19,144.0	▼ 18,961.0	▼ 19,400.0	▼ 21,889.0	▼ 21,511.0	▼ 19,975.0	▼ 21,679.0	▼ 19,864.0	▼ 20,777.0
January	▼ 23,089.0	▲ 25,217.0	▼ 19,466.0	▼ 21,490.0	▼ 22,822.0	▼ 25,772.0	▼ 21,344.0	▼ 21,745.0	▼ 21,750.0	▼ 20,680.0
February	▼ 23,395.0	▼ 19,956.0	▼ 20,766.0	▼ 17,499.0	▼ 17,415.0	▼ 17,751.0	▼ 19,655.0	▼ 19,638.0	▼ 17,486.0	▼ 20,155.0
March	▲ 18,201.0	▲ 19,549.0	▼ 18,965.0	▼ 18,092.0	▼ 17,175.0	▼ 19,201.0	▼ 18,619.0	▼ 20,570.0	▼ 21,109.0	▼ 19,412.0
April	▲ 21,434.0	▼ 23,172.0	▼ 22,921.0	▼ 22,404.0	▼ 22,252.0	▼ 21,913.0	▼ 21,443.0	▼ 18,985.0	▼ 19,888.0	▼ 21,418.0
May	▼ 17,670.0	▼ 19,689.0	▼ 18,429.0	▼ 21,124.0	▼ 18,746.0	▼ 20,056.0	▼ 20,920.0	▼ 15,394.0	▼ 19,375.0	▼ 18,563.0
June	▲ 25,415.0	▲ 24,874.0	▼ 23,823.0	▼ 25,436.0	▼ 26,123.0	▼ 25,311.0	▼ 21,900.0	▼ 22,530.0	▼ 24,598.0	▼ 23,059.3
Total	329,884.0	297,878.0	277,015.0	283,368.0	308,487.0	304,770.0	300,279.0	283,812.0	313,736.0	294,504.3
Average	27,490.3	24,823.2	23,084.6	23,614.0	25,707.3	25,397.5	25,023.3	23,651.0	26,144.7	24,542.0
Rates										
Water	\$ 4.67	\$ 4.75	\$ 4.94	\$ 4.94	\$ 5.07	\$ 5.26	\$ 5.33	\$ 5.33	\$ 5.35	\$ 5.71
Sewer	\$ 6.04	\$ 6.14	\$ 6.40	\$ 6.40	\$ 6.56	\$ 6.81	\$ 6.90	\$ 6.90	\$ 7.37	\$ 7.37

* volumes shown in bold italic have been estimated

Water Usage / Wastewater Flow in Gallons (X 1,000) - Unbilled Volume by City of Plymouth to Customers

	2012 / 13	2013 / 14	2014 / 15	2015 / 16	2016 / 17	2017 / 18	2018 / 19	2019 / 20	2020 / 21	2021 / 22
July	7,079.1	5,008.3	6,145.7	8,995.1	6,688.8	8,411.8	7,273.7	7,121.1	5,092.4	(447.1)
August	1,860.4	3,526.2	5,642.3	5,691.5	6,839.1	9,027.6	2,738.9	8,833.6	11,845.2	10,269.3
September	(7,123.3)	44.6	(4,297.2)	1,625.4	(8,864.6)	876.8	(2,525.9)	489.1	(2,362.5)	2,512.2
October	(14,494.5)	(7,979.4)	(5,671.7)	(6,023.2)	(8,254.4)	(8,570.8)	(6,165.5)	(5,320.2)	(12,782.0)	(10,658.9)
November	(617.9)	(1,032.5)	1,770.0	(1,452.6)	(1,361.5)	(1,038.0)	(1,211.1)	5,439.3	(913.9)	1,575.1
December	2,828.9	5,005.3	2,837.9	2,231.4	1,430.0	3,026.5	3,768.9	4,796.7	2,810.4	2,211.3
January	672.1	691.7	3,239.6	1,247.7	224.9	(1,161.2)	2,875.2	2,497.1	794.7	3,005.5
February	(3,298.6)	4,572.6	1,624.6	3,431.4	3,323.9	2,823.4	1,092.9	1,731.7	6,079.8	1,052.2
March	4,578.6	7,747.3	5,034.7	3,690.5	5,092.2	4,890.0	4,094.5	1,141.4	2,376.8	2,048.8
April	(77.2)	1,493.5	(2,230.7)	(427.8)	(536.1)	283.1	519.7	604.9	2,151.0	724.3
May	11,263.1	8,184.8	5,872.2	6,580.8	6,822.3	7,342.1	5,970.4	8,069.3	10,395.9	7,374.4
June	6,865.6	5,627.7	2,083.5	13,452.9	11,919.1	10,335.1	15,625.7	15,383.5	12,072.4	11,256.0
Total	9,536.2	32,890.3	22,050.9	39,043.0	23,413.8	36,246.5	34,057.6	50,787.8	37,560.2	30,923.1
Average	794.7	2,740.9	1,837.6	3,253.6	1,951.2	3,020.5	2,838.1	4,232.3	3,130.0	2,576.9
% unbilled	3%	10%	7%	12%	7%	11%	10%	15%	11%	10%

* volumes shown in bold italic have been estimated

WATER / SEWER RATE ANALYSIS

Rate or Cost Item	Rate / Cost Charged as of 07/01/21 per Mcf	Proposed Rate Charged as of 07/01/22 per Mcf	Rate / Cost Increase per Mcf	Rate / Cost Increase Converted per 1000 gallons	Estimated Usage Gallons X 1000	Cost Inc. / (Dec) from prior year	Rate Inc. / (Dec) Required	% Increase over Prior Year
Water Usage Rate	\$ 10.34	\$ 10.59	\$ 0.25	\$ 0.03342	310,000			
Water Usage Rate Converted to Fixed Costs	\$ 462,922	\$ 472,314	\$ 9,392	N/A	N/A	\$ 9,392		2.03%
Fixed Water Charge	\$ 884,000	\$ 708,000	\$ 24,000	N/A	N/A	\$ 24,000		3.51%
Sewer Usage Rate	\$ -	\$ -	\$ -	\$ -	305,000			
Sewer Usage Rate converted to Fixed Cost	\$ 1,478,802	\$ 1,469,822	\$ (9,280)	N/A	N/A	\$ (9,280)		-0.63%
Fixed Administrative Costs	\$ -	\$ -	\$ -	N/A	N/A			
Fixed Excess Flow Charges	\$ -	\$ -	\$ -	N/A	N/A			
TOTAL RATE/FIXED COST CHANGES	\$ 2,525,724	\$ 2,549,836	\$ 24,112			\$ 24,112	\$ 0.08	0.92%
OTHER OPERATING COST CHANGES	\$ 2,185,017	\$ 2,422,445	\$ 237,428	N/A	N/A	\$ 237,428	\$ 0.77	10.87%
DEBT SERVICE COSTS								
1999 A Revenue Bonds	\$ -	\$ -	\$ -			\$ -		
1999 B Revenue Bonds	\$ -	\$ -	\$ -			\$ -		
1999 C Revenue Bonds	\$ -	\$ -	\$ -			\$ -		
2003 I/GO Bonds	\$ -	\$ -	\$ -			\$ -		
2012 I/GO Refunding Bonds	\$ 66,000	\$ 70,000	\$ 4,000			\$ 4,000		
2018 I/GO Capital Improvement Bonds	\$ 208,000	\$ 208,000	\$ -			\$ -		
R/SDP SRF Debt	\$ 14,161	\$ 4,940	\$ (9,221)			\$ (9,221)		
WTJA Assignment of Additional Capacity	\$ 187,912	\$ 187,912	\$ 0			\$ 0		
TOTAL DEBT SERVICE COST CHANGES	\$ 472,073	\$ 467,852	\$ 5,000			\$ (4,221)	\$ (0.01)	1.06%
CAPITAL OUTLAY COSTS								
Direct Funding of Capital Outlay Costs	\$ 800,000	\$ 800,000	\$ -			\$ -		0.00%
Estimated net change for Capital Payments	\$ -	\$ -	\$ -			\$ -		0.00%
TOTAL CAPITAL OUTLAY COST CHANGES	\$ 800,000	\$ 800,000	\$ -			\$ -	\$ -	0.00%
AMOUNT NEEDED FOR ADDITIONAL CASH RESERV	\$ -	\$ -	\$ -			\$ -	\$ -	n/a
TOTAL RATE AND FIXED COST INCREASES						\$ 257,320	\$ 0.83	
COST INCREASE CONVERTED TO RATE /1000 GALLONS*								
CURRENT COMBINED WATER/SEWER RATE						\$ 0.83		
RATE NEEDED TO COVER 2021 / 2022 COST - INCREASE/DECREASE*						\$ 13.08		
						\$ 13.91	\$ 0.83	6.35%
RATE RECOMMENDED FOR 2022 / 2023						\$ 13.81	\$ 0.83	6.35%

Existing Rates:	Water - \$ 5.71	Sewer - \$ 7.37
* Proposed Changes:	Water - \$.39	Sewer - \$.44
Proposed Rate:	Water - \$ 6.10	Sewer - \$ 7.81

* Water rate increase effective as of 7/1/2022

Resolution

The following resolution was offered by Commissioner _____ and Seconded by Commissioner _____.

WHEREAS, the City of Plymouth operates a water and sewer system to protect the public health, safety and welfare, and

WHEREAS, the Great Lakes Water Authority has imposed rate adjustments for wholesale water and sewer service charges to the City of Plymouth effective July 1, 2022, and

WHEREAS, other operating and capital costs for both water and sewer operating systems have changed from the prior fiscal year, and

WHEREAS, total estimated costs for operations and capital needs for fiscal year 2022-23 have remained stable from those for fiscal year 2021-22.

NOW, THEREFORE, BE IT RESOLVED THAT; the City Commission of the City of Plymouth does hereby adopt Water and Sewer Rate Card #25 (attached to this resolution) to be effective for all services beginning on July 1, 2022 establishing a water rate \$6.10 per 1,000 gallons consumed and a sewer rate of \$7.81 per 1,000 of water consumed for fiscal year 2022-23.

BE IT FURTHER RESOLVED THAT the City Clerk is hereby directed to publish Water and Sewer Rate Card #25 to inform the residents of the newly established rate structure.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: S:\Manager\Sincock Files\Memorandum - Authorization to purchase Police & Municipal Services Vehicles 02-22-22.docx
Date: June 16, 2022
RE: Authorization to purchase Special Services Chevrolet Vehicles

Background

The City Commission is aware that they adopted the 2022 – 23 New Fiscal Year Budget, it included the purchase of two Police estimated at \$45,000 each. In particular, we are looking at replacing two of our Chevy Tahoes as a part of the new budget.

The Commission is aware that ordering vehicles due to the significant supply chain issues has been a problem. However, the Chevy Dealer who is handling the Oakland County Group Purchasing Contract has some 2022 vehicles that they pre-ordered to be able to sell to municipalities that have a critical need. We would be purchasing the vehicles from Berger Chevrolet in Grand Rapids, using the Oakland County Purchasing Bid Plan for a price of \$38,679.00 each.

We are aware that General Motors did open up a window for ordering 2023 vehicles recently, but they closed the window the same day and the information that we have is that they may not be able to fulfill all of the orders. This is why it makes sense for us to order the 2022 models that are enroute to the dealer and then hold them here until we are able to get the equipment installed in the new vehicles.

This authorization would be for the purchase of two Special Services Chevrolet Police Vehicles for a total of \$77,358. These vehicles would not be delivered until after the start of the new Fiscal Year.

RECOMMENDATION:

The City Administration recommends that the City Commission authorize the purchase of two Special Services Chevy Tahoes in the amount of \$38,679.00 each for a total of \$77,358 and funding for this purchase shall be from the Equipment Fund. We have attached a copy of page 112 of the Fiscal 22 – 23 Budget showing that these vehicles are funded as a part of the new budget.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting, please feel free to contact Al Cox or myself.

Capital Item	Req By	Account #	R N	Est Life	Dept Priority	Method of Funding	Dept Req Est Cost	Manager Revisions	Budgeted Cost
EQUIPMENT FUND									
Network Upgrades and Workstation Upgrades / Replacements	MIS	661-000	R	5	1	X	30,000	-	30,000
Police Cars (2) - Tahoe	POL	661-000	R	6	1	X	90,000	-	90,000
Police Car Modem Replacement (2)	POL	661-000	R	6	2	X	2,000	-	2,000
Medium Duty 4x4 Mini Dump w/Plow	MSD	661-000	N	10	1	X	90,000	-	90,000
Regular Cab Pick Up + Liftgate & Plow (2)	MSD	661-000	R	10	1	X	90,000	-	90,000
Portable 2-Way Radios	MSD	661-000	R	10	2	X	7,650	-	7,650
Backhoe w/Breaker	MSD	661-000	R	10	1	X	155,000	-	155,000
Two Max Beissel Lmt	REC	661-000	R	10	1	X	18,000	-	18,000
Equip Lease - Rosenbauer Fire Pumper	FIRE	661-000	R	20	1	X	161,000	-	161,000
Equip Lease - Zamboni 552AC	REC	661-000	R	15	1	X	18,930	-	18,930
Equip Lease - Swaploader	MSD	661-000	N	15	1	X	45,397	-	45,397
Equip Lease - Pumper Fire Truck	FIRE	661-000	R	10	1	X	41,023	-	41,023
Equip Lease - Tahoe (3)	POL	661-000	R	6	1	X	35,439	-	35,439
EQUIPMENT FUND TOTAL							781,439	-	781,439
NON-GENERAL FUND TOTAL							8,889,314	(1,100,000)	7,789,314
GRAND TOTAL							11,731,614	(2,685,000)	9,046,614

SUMMARY		Dept Req Est Cost	Manager Revisions	Budgeted Cost
GENERAL FUND TOTAL		2,842,300	(1,585,000)	1,257,300
MAJOR STREET FUND TOTAL		30,000	-	30,000
LOCAL STREET FUND TOTAL		30,000	-	30,000
2020 GO BOND CONSTRUCTION FUND TOTAL		1,791,875	-	1,791,875
RECREATION FUND TOTAL		1,855,000	(600,000)	1,355,000
PARKING FUND TOTAL		1,425,000	(600,000)	825,000
WASTE/RECYCLING FUND TOTAL		30,000	-	30,000
DDA OPER/CAP IMPROVEMENT FUNDS TOTAL		25,000	-	25,000
BUILDING / COMMUNITY DEV FUND TOTAL		1,000	-	1,000
DRUG ENFORCEMENT FUND TOTAL		-	-	-
OWI FORTIFURE FUND TOTAL		-	-	-
PUBLIC IMPROVEMENT FUND TOTAL		-	-	-
PARKING ACQ/ CONSTRUCTION FUNDS TOTAL		2,920,000	-	2,920,000
WATER / SEWER FUND TOTAL		781,439	-	781,439
EQUIPMENT FUND TOTAL		781,439	-	781,439
GRAND TOTAL		11,731,614	(2,685,000)	9,046,614

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____.

WHEREAS The City of Plymouth operates a departments to help protect the
Public health, safety, and welfare, and

WHEREAS From time-to-time vehicles used by the various Departments need to be
Replaced, and

WHEREAS There is a need to replace two special service Chevrolet Tahoe units, and

WHEREAS The City of Plymouth received a proposal from Berger Chevrolet using the
Oakland County Purchasing Plan to purchase two (2) Special Services
Vehicles.

NOW THEREFORE BE IT RESOLVED THAT the Plymouth City Commission authorize the purchase of three (3) new Special Services Chevrolet Tahoes in the amount of \$38,679 each for a total expenditure of \$78,358. Further, funding for this purchase is authorized from the Equipment Fund in the 2022 – 23 Budget Year.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: *S:\Manager\Sincock Files\Memorandum - Renewal Lexipol Policy Subscription Service 06-20-22.docx*
Date: June 15, 2022
RE: Lexipol Policy Subscription Service Renewal Fiscal 22 - 23

Background

The City Commission is aware that we spend a lot of time working on liability related issues. With any operation in our City there are three things that are critical to reducing our liability. Those are directly related to policy, training, and supervision. Without one of those elements the city is open to significant liability. Each Department has several internal/operational policies that are reviewed for best practices, and for changes because of legal decisions. However, it is the Police Department where policy, training and supervision are critical to the safe, legal, and ethical operation. The police policies must meet the test of constitutionality and police best practices.

Our Department is small, and we do not have the internal resources for reviewing court cases and the potential impact on policies. By joining other Departments across the State through a subscription service allows us to stay on top of current court rulings and policy changes. Further, the City Commission places a high value on ensuring that our police officers have the most current standards as a part of our training programs. Therefore, over the past several years the City Commission has authorized funding for use of Lexipol Knowledge Management System as part of the training budget. This is a constantly updated online subscription service for policies, procedures, and best practices. In addition, the subscription forwards a daily training bulletin to every officer's email to help ensure that every officer is constantly aware of new case law or changes in policy.

To continue the use of the Lexipol service, the Commission will need to authorize a renewal subscription. This has been included as part of the 2022 - 23 Budget. This follows the Strategic Plan related to Service employee training and education.

The Lexipol Subscription is a sole vendor; however, due to the dollar amount of the contract we are required to seek City Commission approval for the expense. The cost of the contract is \$8,340.00 for the Fiscal 2021 - 22 year. It should be noted that in 2018 - 19 the subscription cost was \$8,486.00. We have attached a memorandum from Director of Public Safety Al Cox which will provide additional background on this authorization.

RECOMMENDATION:

The City Administration recommends that the City Commission authorize the purchase of the Lexipol Subscription Service in the amount of \$8,873.76. This is a budgeted item in the Police Department Budget. It is critical to the overall delivery of services that our Police Policies remain current with the law and best practices.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions regarding this matter please feel free to contact either Al or myself.

PLYMOUTH POLICE DEPARTMENT MEMORANDUM

TO: PAUL SINCOCK, CITY MANAGER
FROM: A.L. COX, DIRECTOR OF PUBLIC SAFETY *A.L. Cox*
SUBJECT: LEXIPOL, LLC SUBSCRIPTION
DATE: 6/7/2022

BACKGROUND

Since 2017, our Department has subscribed to the Lexipol Knowledge Management System. This is an online service to a Michigan based Law Enforcement Policy Manual of 150 policies. The manual is written by attorneys who know and are familiar with current Federal and Michigan statutes, case law and law enforcement best practices. The subscription provides the ability to customize policies and procedures to a department's operation, before pushing them out to officers and department members. Included in the subscription service is regular immediate notification of any statutory or case law updates that would affect the policies and procedures in such a way that would require an update/change to same. In addition, the subscription also includes Daily Training Bulletins in every officer's email that trains them to each policy. Immediate notification of changes in law provides a timelier update than the standard annual review.

RECOMMENDATION

Current comprehensive and defensible policy and procedure are critically important to the proper functioning of a police department. Lexipol provides an up-to-date template that will allow for quick implementation of required policy and procedure as well as assist us in moving toward State Accreditation. For this reason, I would like to request that the City Commission approve the continuation of an annual subscription to the Lexipol Knowledge Management System. The subscription rate for FY 22/23 is \$8,873.76 and the City Commission has already budgeted for same.

If you have any questions or concerns, please let me know. Thank you for your consideration.

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____.

WHEREAS The City of Plymouth operates a Police Department to help protect the public health, safety, and welfare, and

WHEREAS There is a need to ensure that the Department's policies are current and in line with current law and best practices, and

WHEREAS The City Administration has requested the use of the Lexipol Subscription Service to assist with the review of Department policies and procedures and this expense has been budgeted by the City Commission.

NOW THEREFORE BE IT RESOLVED That the City Commission of the City of Plymouth does hereby authorize the purchase of the Lexipol Subscription Service in the amount of 8,873.76 for the City of Plymouth Police Department. Lexipol Subscription Service is a sole vendor and is recommended by the City Administration. Funding for this purchase is from the General Fund.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincok, City Manager
CC: S:\Manager\Sincok Files\Memorandum - Cemetery Rate & Rules Review FY 2022 - 23 06-20-22.docx
Date: June 16, 2022
RE: Cemetery Rates & Rules Review FY 2022 - 23

Background

Each year the Cemetery Board holds a meeting to review a number of rules and regulations as well as pricing information for services at Riverside Cemetery.

This year the Cemetery Board of Trustees met in May. The Board reviewed the material from City Administration related to pricing of cemetery services, as well as the rules and regulations. Based on the review, the Cemetery Board has recommended to the City Commission that there should be some increases in our pricing model and some minor changes in the cemetery rules. The Board adopted a formal Resolution with these recommendations, and they requested that the City Commission confirm this recommendation.

We have attached additional background material for your reference.

Recommendation

The City Administration recommends that the City Commission accept the recommendation from the City Cemetery Board of Trustees to increase some rates for services as they are currently set and to make minor adjustments in the cemetery rules. We have prepared a proposed Resolution for the City Commission to consider regarding this matter.

Should you have any questions in advance of the meeting please feel free to contact me.

ADMINISTRATIVE RECOMMENDATION

To: City Commission
From: Municipal Services Administration
Date: June 16, 2022
Re: Riverside Cemetery Rates and Rules

BACKGROUND:

The City of Plymouth Department of Municipal Services performs an annual review of all fees related to the operation of Riverside Cemetery. The Administration received rates from several publicly owned and operated cemeteries within the State of Michigan to compare to Riverside Cemetery. This information assures that the current rates are in-line with other cemeteries and make any necessary adjustments.

For the 2022 to 2023 fiscal year increases are proposed for graves, opening and closings, and foundations. The increases will capture the escalating costs in our environment including anticipated price increases from our vendors and increasing labor costs. As you are aware, cemetery pricing for niches and crypts increased in 2021, but otherwise prices have not increased since 2010. Please see the attached sheets for the current prices and the proposed increases.

Additionally, the City of Plymouth Department of Municipal Services performed an annual review of the Riverside Cemetery Rules. The Administration and Cemetery Board is proposing minor administrative changes. Other changes are to ensure the rules match the City's Cemetery Ordinance (Section 26). A copy of the rules is included with the changes highlighted.

RECOMMENDATION:

The DMS Administration recommends that the City Commission approve the proposed Riverside Cemetery 2022 rates.

The DMS Administration recommends that the City Commission approve the proposed Riverside Cemetery Rules.

Should you have any questions, please contact Adam Gerlach or Greta Bolhuis directly.

Riverside Cemetery

Rates and Fees

A **resident** is any property tax paying person residing within the corporate limits of the City of Plymouth.

A **non-resident** is any person living outside the corporate limits of the City of Plymouth and a person residing within the corporate limits of the City of Plymouth, but who does not pay property taxes to the City of Plymouth.

Grave Prices

	Resident - Current	<i>Resident - Proposed</i>	Non-Res - Current	<i>Non-Res - Proposed</i>
Single Grave (Block K or O)	\$900.00	<i>\$1,000.00</i>	\$1,750.00	<i>\$1,900.00</i>
Single Grave (Other Blocks)	\$1,100.00	<i>\$1,200.00</i>	\$1,950.00	<i>\$2,100.00</i>
Two Plot Graves (Block M)	\$1,800.00	<i>\$2,000.00</i>	\$3,500.00	<i>\$3,800.00</i>
Family Plot (6 Graves)	\$5,400.00	<i>\$6,000.00</i>	\$10,500.00	<i>\$11,400.00</i>
Family Plot (10 Graves)	\$9,000.00	<i>\$10,000.00</i>	\$17,500.00	<i>\$19,000.00</i>
Infant Grave (Block G)	\$100.00	<i>\$200.00</i>	\$150.00	<i>\$300.00</i>

Grave buy backs are at the discretion of the City Sexton. One single adult grave may be sold back to the City at \$500.00.

Opening and Closing Costs - Graves

The cost to open and close a grave, niche, or crypt is due upon burial and cannot be pre-paid. Opening and closing costs depend on the day and time of interment. Monday through Friday rates are between 8:00 a.m. and 2:00 p.m. Saturday and OT rates apply to interments scheduled after 2:00 p.m. Monday through Friday and anytime on Saturdays.

A winter surcharge fee will apply to all burials scheduled between November 15 and April 14.

	Resident - Current	<i>Resident - Proposed</i>	Non-Res - Current	<i>Non-Res - Proposed</i>
Cremains (Monday through Friday)	\$250.00	<i>\$400.00</i>	\$400.00	<i>\$550.00</i>
Cremains (Saturday & OT)	\$300.00	<i>\$500.00</i>	\$500.00	<i>\$650.00</i>
Cremains (Sunday and Holiday)	\$350.00	<i>\$550.00</i>	\$550.00	<i>\$700.00</i>
Cremains (Winter surcharge)	\$50.00	<i>\$100.00</i>	\$100.00	<i>\$200.00</i>
Adult Full Body (Monday through Friday)	\$950.00	<i>\$1,000.00</i>	\$1,500.00	<i>\$1,600.00</i>
Adult Full Body (Saturday & OT)	\$1,100.00	<i>\$1,200.00</i>	\$1,650.00	<i>\$1,800.00</i>
Adult Full Body (Sunday and Holiday)	\$1,200.00	<i>\$1,400.00</i>	\$1,750.00	<i>\$2,000.00</i>
Adult Full Body (Winter surcharge)	\$250.00	<i>\$300.00</i>	\$350.00	<i>\$400.00</i>
Child Full Body	\$210.00	<i>\$250.00</i>	\$310.00	<i>\$350.00</i>
Child Full Body (Saturday & OT)	\$245.00	<i>\$325.00</i>	\$365.00	<i>\$425.00</i>
Child Full Body (Sunday and Holiday)	\$335.00	<i>\$400.00</i>	\$455.00	<i>\$500.00</i>
Child Full Body (Winter surcharge)	\$75.00	<i>\$100.00</i>	\$100.00	<i>\$150.00</i>
Infant Full Body	\$100.00	<i>\$100.00</i>	\$130.00	<i>\$150.00</i>
Infant Full Body (Saturday & OT)	\$125.00	<i>\$175.00</i>	\$185.00	<i>\$225.00</i>
Infant Full Body (Sunday and Holiday)	\$215.00	<i>\$250.00</i>	\$275.00	<i>\$300.00</i>
Infant Full Body (Winter surcharge)	\$25.00	<i>\$50.00</i>	\$50.00	<i>\$100.00</i>
Disinterment (4-hour minimum)	Applicable interment fee plus 50%	<i>\$4,500.00</i>	Applicable interment fee plus 50%	<i>\$5,000.00</i>

Adult full body accommodates a burial box of 4-feet or greater in length.

Child full body accommodates a burial box between 3-feet and 4-feet in length.

Infant full body accommodates a burial box of up to 3-feet in length

Riverside Cemetery

Rates and Fees

A **resident** is any property tax paying person residing within the corporate limits of the City of Plymouth.

A **non-resident** is any person living outside the corporate limits of the City of Plymouth and a person residing within the corporate limits of the City of Plymouth, but who does not pay property taxes.

Crypt and Niche Prices

	Resident - Current	<i>Resident - Proposed</i>	Non-Res - Current	<i>Non-Res - Proposed</i>
Niche (Lower Two Rows)	\$1,050.00	\$1,050.00	\$1,100.00	\$1,100.00
Niche (Middle Two Rows)	\$1,450.00	\$1,450.00	\$1,500.00	\$1,500.00
Niche (Upper Two Rows)	\$1,250.00	\$1,250.00	\$1,300.00	\$1,300.00
Single Crypt (Lower Level)	\$3,450.00	\$3,450.00	\$3,550.00	\$3,550.00
Single Crypt (Eye Level)	\$3,850.00	\$3,850.00	\$3,950.00	\$3,950.00
Single Crypt (Upper Level)	\$3,650.00	\$3,650.00	\$3,750.00	\$3,750.00
Double Crypt (Lower Level)	\$5,750.00	\$5,750.00	\$5,850.00	\$5,850.00
Double Crypt (Eye Level)	\$6,550.00	\$6,550.00	\$6,650.00	\$6,650.00
Double Crypt (Upper Level)	\$6,150.00	\$6,150.00	\$6,250.00	\$6,250.00

Opening and Closing Costs - Niches and Crypts

	Resident - Current	<i>Resident - Proposed</i>	Non-Res - Current	<i>Non-Res - Proposed</i>
Niche entombment (Monday through Friday)	Included	Included	Included	Included
Niche entombment (Saturday and OT)	Included	\$300.00	Included	\$400.00
Niche entombment (Sunday and Holiday)	\$300.00	\$400.00	\$500.00	\$600.00
Second niche entombment (Monday through Friday)	\$200.00	\$250.00	\$300.00	\$350.00
Second niche entombment (Saturday and OT)	Included	\$300.00	Included	\$400.00
Second niche entombment (Sunday and Holiday)	\$350.00	\$400.00	\$500.00	\$600.00
Single crypt entombment (Monday through Friday)	Included	Included	Included	Included
Single crypt entombment (Saturday and OT)	Included	\$400.00	Included	\$600.00
Single crypt entombment (Sunday and Holiday)	\$700.00	\$700.00	\$900.00	\$900.00
Double crypt entombment (Monday through Friday)	Included	Included	Included	Included
Double crypt entombment (Saturday and OT)	Included	\$400.00	Included	\$600.00
Double crypt entombment (Sunday and Holiday)	\$700.00	\$700.00	\$900.00	\$900.00
Second double crypt entombment (Monday through Friday)	Included	Included	Included	Included
Second double crypt entombment (Saturday and OT)	Included	\$400.00	Included	\$600.00
Second double crypt entombment (Sunday and Holiday)	\$700.00	\$700.00	\$900.00	\$900.00

Mausoleum Installation Costs

Nameplate	Included
Second or replacement nameplate	Market value plus shipping
Niche vase	\$350.00
Crypt vase	\$400.00

Riverside Cemetery Rates and Fees

Foundation/Marker/Monument Installation Costs

Foundations are required for all grave marker that are not a flush marker. The installation cost depends on the size of the grave marker/monument.

Foundation Size	Installation Cost - Current	Installation Cost - Proposed
24" x 12"	\$175.00	\$200.00
30" x 16"	\$190.00	\$215.00
40" x 16"	\$210.00	\$235.00
42" x 18"	\$210.00	\$235.00
52" x 18"	\$250.00	\$275.00
58" x 18"	\$275.00	\$300.00

Setting Markers	Installation Cost - Current	Installation Cost - Proposed
Flush marker - no foundation (up to 36" x 18")	\$150.00	\$175.00
Flush marker - no foundation (greater than 36" x 18")	\$200.00	\$225.00
Veteran stone (bronze marker set on foundation)	\$190.00	\$215.00
Veteran stone (flat granite flush installation, no foundation)	\$150.00	\$175.00
Veteran stone (upright marble set on foundation)	\$190.00	\$215.00

A single adult grave measures 40" wide by 10' long.

Riverside Cemetery Rates and Fees

Foundation/Marker/Monument Sizes

Foundations are required for all grave marker that are not a flush marker. The installation cost depends on the size of the grave marker/monument.

Stone Size	Installation Cost - Current	Installation Cost - Proposed
16" x 8"	\$175.00	\$200.00
20" x 10"	\$175.00	\$200.00
24" x 10"	\$190.00	\$215.00
24" x 12"	\$190.00	\$215.00
32" x 12"	\$210.00	\$235.00
32" x 14"	\$210.00	\$235.00
36" x 10"	\$210.00	\$235.00
36" x 12"	\$210.00	\$235.00
36" x 18" (maximum size for single grave)	\$210.00	\$235.00
42" x 10"	\$250.00	\$275.00
42" x 12"	\$250.00	\$275.00
46" x 12"	\$250.00	\$275.00
46 x 14"	\$250.00	\$275.00
52" x 12"	\$275.00	\$300.00
52" x 14"	\$275.00	\$300.00
58" x 18" (maximum size for two-grave marker)	\$275.00	\$300.00
Greater than 58" x 18" (approval required by Cemetery Board)	\$0.50 per square inch	\$0.50 per square inch

Setting Markers	Installation Cost - Current	Installation Cost - Proposed
Flush marker - no foundation (up to 36" x 18")	\$150.00	\$175.00
Flush marker - no foundation (greater than 36" x 18")	\$200.00	\$225.00
Veteran stone (bronze, granite, or marble)	\$190.00	\$215.00

A single adult grave measures 40" wide by 10' long.



CITY OF PLYMOUTH

RIVERSIDE CEMETERY RULES

Adopted ~~May 2021~~ May 23, 2022 by Cemetery Board of Trustees
Approved June ~~2021-2022~~ by Plymouth City Commission
Effective July 1, ~~2021~~ 2022

Riverside Cemetery is a public cemetery, owned and operated by the City of Plymouth, Department of Municipal Services. The Cemetery Office is located at 1231 Goldsmith, Plymouth, MI 48170. The physical address of the cemetery is 680 Plymouth Rd, Plymouth, MI 48170. Phone number: 734.453.7737 office, 734.455.1666 fax, email: dms@plymouthmi.gov.

Riverside Cemetery offers cemetery lots, mausoleum crypts and niches. Services are offered on a pre-need or immediate need basis and arrangements should be made through the Cemetery Office. These rules are subject to change as deemed necessary and are interpreted at the discretion of the superintendent.

In addition to cemetery operations by the City of Plymouth Department of Municipal Services, Riverside Cemetery also has a Board of Trustees who are residents of the City. The purpose of the Board of Trustees is to review and make recommendations to the City Commission for the proper control, maintenance, and improvement of the Cemetery. For current price listing, contact the cemetery at the numbers listed above.

SALE OF LOTS AND INTERMENT ARRANGEMENTS

1. All arrangements for burials shall be made at the City of Plymouth Department of Municipal Services, 1231 Goldsmith, either by the undertaker or by a representative of the family of the deceased. Burial fees and charges must be paid prior to the completion of services.
2. No lot rights may be transferred, purchased, or sold for speculative purposes.

DEFINITIONS

1. Block: A division of land as shown on the cemetery plot, which is determined by existing roadways and structures.
2. Lot: Numbered divisions as shown on the cemetery plot that consist of two or more graves.
3. Grave: A space of sufficient size to accommodate one adult interment.
4. Interment: The permanent disposition of the remains of a deceased person by burial.
5. Entombment: The permanent disposition of the remains of the deceased person in a tomb (mausoleum).
6. Memorial Marker: Shall include head or footstones for family or individual use that are flush with the ground.
7. Monument: Shall include a tombstone or memorial marker of a recognized durable granite/marble or standard bronze, which shall extend above the surface of the ground.
8. Lot Marker: Refers to any means used by the cemetery to locate corners of the lot or grave.
9. Mausoleum: Shall be a structure used for the individual entombment of multiple human remains.
10. Adult Burial: Shall be any burial that involves a burial box greater than ~~five~~ four feet in length.
11. Child Burial: Shall be any burial box over 3 feet but less than 4 feet in length.
12. Infant Burial: Shall be any burial of child under 1 year of age, and burial box is less than 3 feet in length.
13. Cremains burial: Shall be the burial of the ashes of a cremated body.
14. Oversize Burial: Any burial over 90 inches in length or over 34 inches in width.
15. Perpetual Care: Shall consist of mowing, seeding, trimming trees and shrubbery, removing dead flowers, and general upkeep of the lot.
16. Superintendent: Shall be the City Manager or his representative.
17. Sexton: Shall be the Director of the Municipal Services Department or his representative.
18. Mourning Period: Shall be the 60 days following the interment.

INTERMENTS OR DISINTERMENTS

1. The depth of a grave for an adult burial shall be at least five feet deep. The depth of a grave for a child shall be at least four feet deep. Infant burials shall be at a depth of 3 feet and cremation burials at 2 feet.

2. Burials permitted in a single adult grave are as follows: one (1) full body burial and up to two (2) cremation burials OR up to four (4) cremation burials without a full body burial, unless permission is otherwise granted by the cemetery superintendent. The full body burial of two or more persons in a single grave is prohibited except for a parent and baby if buried at the same time. Cremations must be placed in a metal, stone, or plastic urn; glass, cardboard and wood boxes are prohibited.
3. Entombments permitted in the Garden Mausoleum are as follows: niches accommodate two (2) cremations, single crypts accommodate one (1) full body entombment and one (1) cremation or two (2) cremations, and double crypts accommodate two (2) full body entombments or two (2) cremations.
- 3.4. The City assumes no responsibility for errors in opening graves when such errors are caused by others. Orders from undertakers will be accepted by the City as orders from the owners.
- 4.5. No grave will be opened, or body disinterred except by order of husband, wife, father, mother, son, or daughter of the deceased and then only for good cause, and the city reserves the right to refuse any such request. A body will only be released to a professional licensed in mortuary science. This provision does not apply when disinterment is ordered by a duly authorized public official.
- 5.6. Plastic full-size burial vaults for adult caskets are strictly prohibited.
- ~~6.1. Entombments permitted in the Garden Mausoleum are as follows: niches accommodate two (2) cremations, single crypts accommodate one (1) full body entombment and one (1) cremation or two (2) cremations, and double crypts accommodate two (2) full body entombments or two (2) cremations.~~

MEMORIAL MARKERS, MONUMENTS AND MAUSOLEUMS

1. No mausoleum shall be erected without the specific approval of the Cemetery Board.
2. No monument or memorial marker shall be installed without the specific approval of the Cemetery Board, unless the proposed monument meets the following requirements:
 - a. The maximum number of monuments or memorial markers on any grave is up to one (1) upright and up to four (4) flat markers.
 - b. No matter the type of monument and/or memorial marker(s), the total area covered shall not exceed 15 square feet.
 - c. The memorial marker or monument shall be located at the head or foot of the lot, and parallel to the head or foot lot line.
 - d. The height of the monument for a single grave cannot exceed forty-eight (48) inches, the depth of the monument cannot exceed eighteen (18) inches, and the length of the monument cannot exceed thirty-six (36) inches. The height of a monument for a two-grave plot cannot exceed 48", the depth cannot exceed 18", and the length cannot exceed 58". Custom monuments require express written permission of the cemetery superintendent.
 - e. Specific rules governing markers for Blocks K, L, M and O supersede these requirements
 - f. Flat markers must be installed flush with the ground. Flat markers shall be no larger than 60" by 36", this includes veteran's markers.
3. Monuments and memorial markers shall not be allowed to be installed on lots that have not been ~~fully paid for~~ paid in full.
4. All foundation work for monuments and memorial markers will be placed by the employees of Riverside Cemetery at the established rates.
5. The material used in the construction of mausoleums, vaults monuments, memorial markers and permanent corner posts must be of a recognized durable granite/marble or standard bronze. Each monument or memorial marker shall consist of one part or piece only, provided that this rule will not apply to lots on which it is desired to put in monuments or memorial markers to match others already existing on the lot.
6. No vertical joints will be allowed in monument work.

LOT MAINTENANCE REGULATIONS

1. During the 60-day Mourning Period flowers, plants, planters, and similar objects shall be restricted to a thirty-six (36) inch border around the base of the monument or memorial marker. Such items shall not exceed three (3) feet in height.
2. Flowers, plants, and planters shall be restricted to an eight (8) inch border along ~~one~~ one long side of the base of the monument or marker and the ~~two~~ two short sides. Such items shall not exceed two (2) feet in height above the ground. At no time shall any items be allowed to extend onto another lot or into a path. All items exceeding these height and border standards shall be removed by the City.

3. Fresh or silk flowers shall be allowed on any grave all year around and will be monitored by the City for unsightliness, seasonal flowers included. All plastic flowers are always prohibited. Items in violation of this regulation will be removed by the City. The City shall not be responsible for the upkeep and cannot be responsible for any damage caused by vandalism or natural causes.
4. All plastic, cement, fiberglass, metal, glass, ceramic and wood decorations or objects, except recognized American Veteran Flags, are prohibited. Wrought iron or metal shepherd hooks are prohibited. All items in violation of the regulation will be removed by the City.
5. The use of landscape stones, decorative stones, artificial stones, or landscape blocks for decorative purposes shall be prohibited. Such stones shall be removed by the City.
6. Grave blankets and wreaths will be allowed from November 15th until April 1st of each year. The City shall dispose of blankets and wreaths that remain after April 1st.
7. Flowers, urns, benches and flags will be removed from graves if such items become unsightly. The City assumes no responsibility for their return to lot owners. Such items will also be removed if they have been placed in violation of these rules.
8. At any time when a monument, private vault or mausoleum becomes unsafe in the opinion of the superintendent, a notice of such condition will be mailed to the last known or recorded address of the owner and the structure(s) removed or repaired at expense of the owner(s).
9. Any seat, urn or similar object placed on a lot by permission of the superintendent shall be kept painted white and in good condition.
10. When a lot is uncared for and becomes unsightly or a nuisance or detrimental to other lots, notice shall be mailed to the last known or recorded address of the owner. By order of the Board of Trustees, the superintendent and employees shall enter such lot and clean up and make same presentable and the cost shall be collected from the owner or made a lien on such a lot.

CEMETERY CARE

1. Cemetery care shall include only seeding, top dressing, cutting and trimming grass, shrubs, trees and the general upkeep of the cemetery. Cemetery care shall not include the maintenance of a memorial marker. The City shall not be responsible for the upkeep and cannot be responsible for any damage caused by vandalism or natural causes.
2. Contractors and workers engaged within the cemetery on any class of work whatsoever will be held responsible for the damage done by them to any cemetery properties.
3. Material for any class of work will not be permitted on the grounds unless accompanied by workmen to erect same, except by special arrangement with the cemetery superintendent.
4. Roadways must be satisfactorily protected against damage from heavily loaded vehicles.
5. The rolling or moving of stones across any section of lots must be done under the supervision and orders of the superintendent. In all cases, planks must be provided by persons furnishing stones or monuments to properly protect the lawns.
6. All unsightly material or debris accumulating from any class of work must be removed at once and upon the completion of the work all equipment, tools, etc., must be removed immediately, and the ground left in as good a condition as found by the contractor.
7. No stonework shall be brought into the cemetery on ~~Saturday after twelve o'clock noon~~ Friday after 5:00 p.m. and no work shall be commenced on any day that cannot be finished on that day and the dirt and debris entirely removed before dark.
8. No person shall remove any object from any place in the cemetery or make any excavation without the consent of the superintendent of the cemetery.
9. No equipment other than the equipment of the Riverside Cemetery shall be used at interments except by permission of the superintendent.
10. Watering: The water station is located at the southern tip of Block G between Blocks G and J. No personal hoses are to be attached to the water station. Please be courteous to all patrons using the water station. If any authorized body institutes outdoor watering restrictions, then the cemetery must abide by them.

OTHER REGULATIONS

1. No firearms will be allowed in the cemetery, except in the cases of military funerals or ceremonies by official veteran's organizations on federal holidays, without written permission of the superintendent of the cemetery.
2. No person shall obstruct any drive, walk, or alley.

3. No person shall, in any way injure, deface, or destroy any grave, vault, tombstone, monument, mausoleum, enclosure, building, fence, basin, fountain, bridge, seat, flower, tree, shrub, vine, lot or any other thing in Riverside Cemetery.
4. Block L of Riverside Cemetery shall be known as the extended family section of the cemetery, with family plots of six (6) or ten (10) graves to be sold in a group.
5. Block K and O of Riverside Cemetery shall be known as the Memorial Section of the cemetery, with only flat memorial markers allowed. No foundation required except in the case of veteran's markers. Markers can be made of bronze or granite. No above ground markers permitted in this section.
6. Block M of Riverside Cemetery: All lots in Block M consist of 2 graves and will be sold together as one lot. Additional Marker Regulations: ~~Upright; e~~Only upright, slant granite markers set on a granite base (2-person companion marker or 1-person non-companion marker) are permitted. Contact the ~~cemetery~~Cemetery office Office for the exact description. ~~Any flat markers~~ Flat; must meet regulations listed in Memorial Markers, Monuments and Mausoleums section of these rules Item #1d.
7. Urns for flower planting must be made of cement or metal only. Urns shall not exceed 26 inches in height and will be limited to one urn per gravesite. When an urn is uncared for or becomes unsightly, it will be removed by the City. The City shall not be responsible for the upkeep of the urns and cannot be responsible for any damage caused by vandalism or natural causes. The City recommends covering urns during the winter months, to help protect from the elements.
8. Benches: If a family requests the installation of a bench on a lot, the request must first be made to the cemetery superintendent. The superintendent will determine if it is feasible to place a bench in the requested location without interference with other lots. Then the request will be sent to the Cemetery Board for approval. All benches will be of a standard size and shape and will be constructed of granite or marble and will require a foundation to be placed by the cemetery staff.
9. Filming and photography for use in a movie, book, newspaper, magazine, television news, paranormal research, Internet, or other electronic media are not permitted on Cemetery grounds. The exception to this would be for genealogy research.

CRYPT AND NICHE FRONT DECORATIONS

1. During the 60-day Mourning Period, flowers, plants, and similar objects may be placed on the sidewalk in front of the crypt or niche. Such items shall not exceed three (3) feet in height and will be removed by the Cemetery Superintendent should they become unsightly prior to the expiration of the 60-day Mourning Period.
2. Decorations on crypt and niche fronts shall be limited to flowers placed in a single City-approved bronze vase, or a seasonal wreath attached to the crypt or niche front with a City-approved hanger.
3. Wreaths shall not overlap onto adjacent crypt or niche fronts and shall be limited to 12 inches in diameter for crypt fronts and 6 inches in diameter for niche fronts. Wreaths will be removed by the Cemetery Superintendent should they become unsightly.
4. Plastic, self-adhesive, clear suction-type hooks and/or hangers shall be prohibited on all crypt and niche fronts. All plastic, cement, fiberglass, metal, and wood objects, including stuffed animals, hanging planters, flags, stickers, and other similar items shall be prohibited on crypt and niche fronts.
5. Fresh flowers or silk flowers are allowed in City-approved vases. ~~All p~~Plastic flowers are ~~always~~ prohibited. Flowers will be removed if they become unsightly. City-approved bronze vases can be purchased at the Cemetery Office. Vases are installed by Riverside Cemetery employees. The City of Plymouth and Riverside Cemetery assume no responsibility for vases and other items that are stolen, damaged, or vandalized.

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____.

WHEREAS The City of Plymouth operates two municipally owned cemeteries and Has a Cemetery Board of Trustees appointed to make recommendations To the City Commission, and

WHEREAS The Cemetery Board of Trustees did meet in May of this year for the Purpose Of reviewing rules, regulations, and operations of the cemeteries, and

WHEREAS at this meeting the Cemetery Board of Trustees did review the pricing Structure for services, lots, and other services at Riverside Cemetery, and

WHEREAS The Cemetery Board of Trustees also reviewed the Cemetery Rules, and

WHEREAS After the review the Cemetery Board of Trustees did recommend to the City Commission changes in the current rate structure and that The cemetery rules be updated.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby accept the recommendation of the Cemetery Board of Trustees related to the various rate structures for the Cemetery and does hereby adopt the proposed rate structure as proposed by the Cemetery Board of Trustees and that minor adjustments cemetery rules be made as outlined by the Cemetery Board of Trustees.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: *S:\Manager\Sincock Files\Community Development Department Permit Fee Schedule - 06-20-22.docx*
Date: June 16, 2022
RE: Community Development Permit Fee Schedule Update

Background

The City Administration has an obligation to continually review its building fee structures in order to ensure that fees are in line with costs. The current environment of high inflation and higher costs for fuel and contracted staff makes this review critical to the financial success of the Department. This is also a part of our commitment to the Redevelopment Ready Community Status. The last time that these fees were updated was in 2019, when we made some minor changes. The RRC program requires us to review our fee structure annually and frankly that is a good business practice.

When we do these reviews, we often look at the fee structures in our neighboring communities and we review our cost of doing business as it relates to the fees.

The Community & Economic Development Department has recently completed the review and they are forwarding a proposed revised fee schedule. The proposed fee schedules are in line with our neighboring communities and will help meet our costs for the Department's Operations.

We have attached a memorandum and report from John Buzuvis and Greta Bolhuis as additional background material for the Commission to review.

RECOMMENDATION:

The City Administration recommends that the City Commission adopt the attached fee schedule. The fee schedule can be adopted by Resolution of the City Commission and implemented on July 1, 2022, as outlined in the attached memorandum.

Should you have any questions in advance of the meeting please feel free to contact John, Greta, or myself.

ADMINISTRATIVE RECOMMENDATION

To: Paul Sincock, City Manager
From: John Buzuvis, Economic Development Director
Greta Bolhuis, Director of Planning
Date: June 16, 2022
Re: Review of Community Development Department Fees

BACKGROUND:

As part of Best Practice Three: Development Review Process of the Redevelopment Ready Communities, the Community Development staff is evaluating fees, applications, policies, and procedures for predictability and ease of understanding. Through this process and the annual budget review, the staff reviewed the current fee schedule. Staff is recommending several updates to the existing fee schedule. These fees are used to cover the cost required to complete inspections and administratively process, review, issue permits, and complete planning and zoning reviews.

A comprehensive evaluation of building, plumbing, electrical, mechanical, and planning fees has been completed and resulted in updates to the fee schedule. The proposed increases will capture the escalating costs in our environment including anticipated price increases from our contractors and increasing labor costs. As you are aware, fees for stormwater permits and engineering fees increased in 2021, but otherwise prices have not increased since 2019. Please see the attached sheets for the current prices and the proposed increases. It is anticipated that updates to the rental housing fees will be presented to the commission at a future date.

Assuming the proposed changes to the fee schedule are adopted, the adjustment to our fees will allow us to recoup the costs associated with the significant amount of staff time required with issuing, tracking, scheduling and logging inspection information, closing out the affected permits, and management of planning and zoning projects.

These fees are proposed to change for the 2022 to 2023 fiscal year. Staff recommends that these permit fees be reviewed annually as part of the City Commission's budget planning process.

RECOMMENDATION:

Staff recommends that the attached proposed fee schedules be reviewed and approved by the City Commission to take effect on July 1, 2022.

Attached please find the proposed fee schedule. A sample resolution related to this matter has been attached for the commission to consider. Should you have any questions in advance of the meeting please feel free to contact me.

CITY OF PLYMOUTH COMMUNITY DEVELOPMENT DEPARTMENT

FEE SCHEDULE

201 S. Main Street Plymouth, MI 48170 Ph. 734-453-1234 ext. 232

Effective Date: July 1, 2022 Last Updated: June 16, 2022

The fee schedule is reviewed annually during June and on an as needed basis.

BUILDING PERMIT FEES

No refunds for expired permits. Plan review fees are not refundable.

Each permit includes two inspections unless otherwise clarified with the Community Development Department.

Minimum permit fee is \$50.00 unless stated otherwise. A \$15.00 administrative fee will be added to every permit.

Penalty for starting work before obtaining permit is double permit fees.

Registration fees and inspection/reinspection fees are not subject to the minimum permit fee or administrative fee.

PLAN REVIEW

	Current Fee	Proposed Fee
Residential New Single, Two-Family	\$300.00	\$350.00
Residential New, Multiple (per unit)	\$50 per unit, \$300 min.	\$50 per unit, \$350 min.
Residential Addition, Remodel, Interior Finish ≥ \$100,000	\$200.00	\$250.00
Residential Addition, Remodel, Interior Finish < \$100,000	\$75.00	\$100.00
Accessory Structure	\$75.00	\$100.00
Approach/Driveway/Parking Lot with Stormwater Impact	\$75.00	\$100.00
Commercial/Industrial New Building	\$.15 per SF, \$100 min.	\$.15 per SF, \$350 min.
Commercial/Industrial Addition, Remodel, Interior Finish ≥ \$100,000	\$.15 per SF, \$100 min.	\$.15 per SF, \$250 min.
Commercial/Industrial Addition, Remodel, Interior Finish < \$100,000	\$.15 per SF, \$100 min.	\$.15 per SF, \$100 min.
Cell Tower: New, Addition	\$.15 per SF, \$100 min.	\$.15 per SF, \$250 min.
Fence/Wall	\$15.00	\$25.00

NEW CONSTRUCTION, ADDITIONS, ALTERATIONS

Residential Dwelling, New Build, Addition, Remodel, Interior Finish	\$100.00 plus \$12/\$1,000 of construction cost	\$100.00 plus \$15/\$1,000 of construction cost
Commercial/Industrial New Building, Addition, Remodel, Interior Finish	\$100.00 plus \$15/\$1,000 of construction cost	\$100.00 plus \$17/\$1,000 of construction cost
Cell Tower: New, Addition	\$100.00 plus \$15/\$1,000 of construction cost	\$100.00 plus \$17/\$1,000 of construction cost

The Building Official has the right to base fees off the current ICC Building Valuation Data.

ITEMIZED BUILDING FEES

Accessory Structure* (see full list below)	\$100.00	\$125.00
Approach/Driveway/Parking Lot (adjacent to City storm sewer)	\$90.00	\$100.00
Approach/Driveway/Parking Lot (adjacent or draining into creek)*	\$90.00 + engineering fee if applicable	\$100.00 + engineering fee if applicable

Approach/Driveway/Parking Lot (adjacent or draining into Wayne County right-of-way or county drain)*	\$100.00 + engineering fee if applicable	\$125.00 + engineering fee if applicable
Awning or Canopy without Signage	\$50.00	\$75.00
Basement Waterproofing	\$100.00	\$125.00
City Sidewalk/Service Sidewalk Replacement	\$50.00	\$75.00
Concrete Patio, Garage Floor	\$90.00	\$100.00
Fence/Wall*	\$60.00	\$75.00
Fiber Optics, Cable, Utility Work (Gas Line) (May Require a Bond)	\$100.00	\$125.00
Foundation Only*	\$100.00	\$125.00
Geo-thermal System, Monitoring Well*	\$100.00	\$125.00
Insulation	\$100.00	\$125.00
Porch Cap	\$50.00	\$75.00
Ramp or Handicapped Ramp	\$90.00	\$100.00
Roof, Windows, Door/Doorwall, Siding	\$100.00	\$125.00
Shed less than 200 square feet	\$100.00	\$125.00
Stairways, Steps*	\$100.00	\$125.00

*Plan review fees apply

An accessory structure includes but is not limited to carport, porte cochere, pergola, outdoor fireplace, gazebo, garage (attached or detached), hot tub, swimming pool, storage shed greater than 200 square feet, solar panels, private wind conservation system, deck, and porch.

SIGN FEES

Awning or Canopy with Signage	\$100.00	\$125.00
Ground Sign	\$100.00	\$125.00
Hanging Sign	\$50.00	\$75.00
Wall Sign	\$100.00	\$125.00

CLOSURE FEES (Permit expires after 90 days)

Dumpster in R-O-W	\$75.00	\$100.00
Sidewalk Closure	\$125.00	\$150.00
Both Dumpster in R-O-W and Sidewalk Closure	\$175.00	\$200.00
Dumpster in R-O-W Renewal	\$150.00	\$175.00
Sidewalk Closure Renewal	\$175.00	\$200.00
Both Dumpster in R-O-W and Sidewalk Closure Renewal	\$275.00	\$300.00

DEMOLITION

Single Family Residential (Requires Bond*)	\$300.00	\$400.00
Accessory Structure	\$75.00	\$100.00
Residential Interior	\$100.00	\$150.00
Commercial/Industrial Interior	\$150.00	\$200.00
Commercial/Industrial, Multi-Family (Requires Bond*)	\$.10 per SF, \$400 Min.	\$.12 per SF, \$500 min.

Bond for Residential, Commercial, Industrial, or work in Public R-O-W*	\$2,000.00	\$2,500.00
*Must be Cash, Certified Check or Money Order		
ADMINISTRATIVE FEES		
Bond for Residential, Commercial, Industrial, or work in Public R-O-W*	\$2,000.00	\$2,500.00
Address Assignment	\$25.00 per new address	\$30.00 per new address
Permit Renewal (6 month extension)	\$100.00	50% of the original permit cost, \$100 min.
Temporary Certificate of Occupancy	\$250.00	\$300.00
Certificate of Occupancy for Existing Building or Addition	\$100.00	\$150.00
Alley, street, or easement vacation petition	\$500.00	\$1,000.00
Moving structure within or through City of Plymouth (Requires Bond*)	\$2,000.00	\$3,000.00
Moving structure into the City of Plymouth (Requires Bond*)	\$5,000.00	\$6,000.00
Service charge retained for refunded (active only) Building Permits	\$75.00	\$100.00
*Must be Cash, Certified Check or Money Order		

INSPECTION FEES

Additional or special inspections of items not listed (per inspection)	\$60.00	\$80.00
Inspection/re-inspection after two disapproved/failed inspections	\$60.00	\$80.00
Overtime or Holiday inspection, per 1/2 hour or fraction thereof	\$100.00	\$125.00
Sewer or water daily inspection fee	\$600.00	\$600.00
VA and FHA Inspections	\$400.00	\$500.00

ELECTRICAL PERMIT FEES

No refunds for expired permits. Plan review fees are not refundable.

Each permit includes two inspections unless otherwise clarified with the Community Development Department. Minimum permit fee is \$50.00 unless stated otherwise. A \$15.00 administrative fee will be added to every permit. Penalty for starting work before obtaining permit is double permit fees. Registration fees and inspection/reinspection fees are not subject to the minimum permit fee.

SERVICE

	Current Fee	Proposed Fee
Service, up to 200 Amp	\$51.00	\$60.00
Service, over 200 Amp through 599 Amp	\$100.00	\$110.00
Service, over 600 Amp	\$150.00	\$160.00
Temporary service	\$50.00	\$60.00
Sub panels	\$15.00	\$20.00

CIRCUITS

Circuits	\$10.00 each	\$15.00
Sign circuit	\$50.00	\$60.00
Data/Telecommunications, per device	\$5.00 each, min. \$20	\$6.00 each, \$25 min.
Furnace, central air conditioning circuit	\$15.00 each	\$20.00
Smoke Detector, per system	\$20.00	\$25.00

Fire Alarm System, per device	\$5.00 each, min. \$50	\$5.00 each, \$60 min.
FIXTURES		
Fixtures (lights and plugs), per 25	\$14.00	\$20.00
Pole lights in parking lots	\$15.00 each	\$15 per light
MOTORS/GENERATORS		
Up to 20 HP or KW	\$25.00	\$30.00
More than 20 HP or KW to 40 HP or KW	\$35.00	\$40.00
More than 40 HP or KW to 60 HP or KW	\$45.00	\$50.00
More than 60 HP or KW	\$50.00	\$55.00
FEEDERS		
Feeders, bus ducts, etc.	\$10.00 per 50 feet	\$20 per 50 feet
Conduit only	\$50.00	\$60.00
EQUIPMENT		
Swimming pools or hot tubs	\$50.00	\$60.00
Car chargers	\$50.00	\$60.00
Solar panels, per panel	\$15.00	\$20.00
Power outlets (ranges, dryers, etc.)	\$10.00	\$15.00
ADMINISTRATIVE FEES		
Service charge retained for refunded (active only) electrical permits	\$75.00	\$100.00
Plan review fees for commercial/industrial project	\$50.00 per hour	\$60.00 per hour
Fire alarm review fee	\$150.00 min., \$75/addl. Hour	\$200 min., \$75 for each addl. hour over 1
Permit Renewal (6 month extension)	\$100.00	50% of the original permit cost, \$100 min.
INSPECTION FEES		
Additional or special inspections of items not listed (per inspection)	\$50.00	\$75.00
Inspection/re-inspection after two disapproved/failed inspections	\$50.00	\$75.00
Overtime or Holiday inspection, per 1/2 hour or fraction thereof	\$100.00	\$125.00

PLUMBING PERMIT FEES

No refunds for expired permits. Plan review fees are not refundable.

Each permit includes two inspections unless otherwise clarified with the Community Development Department.

Minimum permit fee is \$40.00 unless stated otherwise. A \$35.00 application fee will be added to every permit.

Penalty for starting work before obtaining permit is double permit fees.

Registration fees and inspection/reinspection fees are not subject to the minimum permit fee.

ITEMIZED FEES

	Current Fee	Proposed Fee
Fixtures, floor drains, special drains, and water connected appliances (see full list below)	\$12.00 each	\$15.00 each
Stacks (soil, waste, vent and conductor)	\$12.00 each	\$15.00 each
Sewage ejectors, sump pumps	\$12.00 each	\$15.00 each

Backflow preventer	\$85.00	\$100.00
Water heater, new	\$25.00	\$30.00
Water heater, replacement	\$40.00	\$45.00
Water piping/water distribution (per unit)	\$30.00	\$35.00
Gas piping, commercial or industrial	\$50.00	\$55.00
Gas piping, residential	\$40.00	\$45.00
Gas pressure test	\$40.00	\$45.00
Additional gas pressure test	\$35.00	\$40.00
Storm sewer interior work only - new, repair, replacement	\$150.00	\$175.00
Sanitary sewer interior work only - new, repair, replacement	\$150.00	\$175.00
Water service interior work only - new, repair, replacement	\$150.00	\$175.00

Fixtures, Floor Drains, Special Drains and Water Connected Appliances Include: Water Closets, Sink (any description), Slop Sink, Drinking Fountain, Floor Drain, Water Outlet or Connection to any Make-up Water Tank, Bathtub, Emergency Eye Wash, Bidet, Condensate Drain, Roof Drain, Water Outlet or Connection to Heating System, Lavatories, Emergency Shower, Cuspidor, Washing Machine, Grease Trap, Water Outlet or Connection to Filters, Shower Stall, Garbage Grinder, Dishwasher, Acid Waste Drain, Starch Trap, Connection to Sprinkler System (Irrigation), Laundry Tray, Water Outlet Cooler, Refrigerator, Embalming Table, Plaster Trap, Water Connected Sterilizer, Urinal, Ice Making Machine, Bed Pan Washer, Water Softener, Water Connected Dental Chair, Autopsy, Water Connected Still, Oil Separator, Sand Trap, Water Connection to Carbonated Beverage Dispensers, Plus Any Other Fixture, Drain or Water Connected Appliance

Not Specifically Listed

ADMINISTRATIVE FEES

Service charge retained for refunded (active only) plumbing permits	\$75.00	\$100.00
Plan review fees for commercial/industrial project	\$50.00 per hour	\$60 per hour
Permit Renewal (6 month extension)	\$100.00	50% of the original permit cost, \$100 min.

INSPECTION FEES

Additional or special inspections of items not listed (per inspection)	\$75.00	\$75.00
Inspection/re-inspection after two disapproved/failed inspections	\$50.00	\$75.00
Overtime or Holiday inspection, per 1/2 hour or fraction thereof	\$100.00	\$125.00

**SANITARY/STORM/WATER TAP FEES
DEPARTMENT OF MUNICIPAL SERVICES FEES**

No refunds for expired permits. Plan review fees are not refundable.

Each permit includes one inspection unless otherwise clarified with the Community Development Department.

Minimum permit fee is \$50.00 unless stated otherwise. A \$15.00 administrative fee will be added to every permit.

Penalty for starting work before obtaining permit is double permit fees.

Registration fees and inspection/reinspection fees are not subject to the minimum permit fee.

SANITARY TAP FEES

	Current Fee	Proposed Fee
Up to and including 6 inches	\$10,000.00	\$10,000.00
8 inch	\$25,000.00	\$25,000.00
10 inch	\$40,000.00	\$40,000.00

12 inch	\$55,000.00	\$55,000.00
14 inch	\$70,000.00	\$70,000.00
STORM SEWER TAP FEES		
Residential connection from sump pump to storm sewer line	\$250.00	\$300.00
Up to and including 6 inches	\$10,000.00	\$10,000.00
8 inch	\$25,000.00	\$25,000.00
10 inch	\$40,000.00	\$40,000.00
12 inch	\$55,000.00	\$55,000.00
14 inch	\$70,000.00	\$70,000.00
WATER TAP FEES		
Up to and including 1 inch tap	\$3,530.00	\$3,530.00
1.5 inch	\$3,750.00	\$3,750.00
2 inch	\$6,515.00	\$6,515.00
3 inch	\$11,410.00	\$11,410.00
4 inch	\$19,274.00	\$19,274.00
6 inch	\$38,792.00	\$38,792.00
8 inch	\$50,000.00	\$50,000.00
EXTERIOR WORK ONLY		
Add or extend curb cut		\$150.00
Repair or replace storm sewer	\$150.00	\$200.00
Repair or replace sanitary sewer	\$150.00	\$200.00
Repair or replace water service	\$150.00	\$200.00
Fire hydrant usage	\$85.00 plus charge for water	\$100 plus charge for water
Manholes, catch basins	\$150.00	\$200.00
ADMINISTRATIVE FEES		
Trench maintenance fee (paved surfaces)	\$500.00	Cost of work, \$500 min.
New construction meter install (template) and trip	\$90.00	\$150.00
Water service disconnect fee	\$150.00	\$200 min. for 2 hours, \$100 per hour over 2
INSPECTION FEES		
Additional or special inspections (per inspection)	\$50.00	\$75.00
Overtime or Holiday inspection, per 1/2 hour or fraction thereof	\$100.00	\$150.00

MECHANICAL PERMIT FEES

No refunds for expired permits. Plan review fees are not refundable.

Each permit includes two inspections unless otherwise clarified with the Community Development Department.

Minimum permit fee is \$40.00 unless stated otherwise. A \$35.00 application fee will be added to every permit.

Penalty for starting work before obtaining permit is double permit fees.

Registration fees and inspection/reinspection fees are not subject to the minimum permit fee.

ITEMIZED FEES

	Current Fee	Proposed Fee
Air Conditioning (including split systems)	\$50.00	\$60.00
Bath fan with ventilation	\$12.00	\$15.00
Boilers	\$70.00	\$80.00
Chimney Liner	\$30.00	\$40.00
Coils (heat/cool)	\$50.00	\$60.00
Complete distribution system	\$80.00	\$90.00
Damper (control, back draft, barometric, or fire/smoke)	\$40.00	\$50.00
Dryer and kitchen exhaust	\$12.00	\$15.00
Duct alteration or addition onto existing system	\$50.00	\$60.00
Gas/oil burning equipment (furnace, roof top units, generators)	\$50.00	\$60.00
Gas burning fireplace (including pre-fab, gas log)	\$75.00	\$85.00
Gas piping, commercial or industrial	\$50.00	\$60.00
Gas piping, residential	\$40.00	\$50.00
Gas pressure test	\$40.00	\$50.00
Additional gas pressure test	\$35.00	\$45.00
Heat pumps	\$50.00	\$60.00
Humidifier/Air Cleaner	\$40.00	\$50.00
Make up air units	\$70.00	\$80.00
Refrigeration (split system)	\$50.00	\$60.00
Solid fuel equipment (includes chimney)	\$70.00	\$80.00
Unit heaters	\$50.00	\$60.00
Water heater, new	\$25.00	\$30.00
Water heater, replacement	\$40.00	\$50.00
Fire suppression system	\$60.00	\$60.00
Each sprinkler head/nozzle	\$1.00	\$2.00

ADMINISTRATIVE FEES

Service charge retained for refunded (active only) mechanical permit	\$75.00	\$100.00
Plan review fees for commercial/industrial project	\$50.00 per hour	\$60 per hour
Fire suppression review fee	\$150.00 min., \$75/addl. Hour	\$200 min., \$75 for each addl. hour over 1
Permit Renewal (6 month extension)	\$100.00	50% of the original permit cost, \$100 min.

INSPECTION FEES

Additional or special inspections (per inspection)	\$75.00	\$75.00
Inspection/re-inspection after two disapproved/failed inspections	\$50.00	\$75.00
Overtime or Holiday inspection, per 1/2 hour or fraction thereof	\$100.00	\$125.00

PLANNING AND ZONING FEES

All consultant fees that exceed the below fees will be invoiced to the applicant directly. The city reserves the right to add a \$75 administrative fee if necessary.

Itemized Fees	Current Fee	Proposed Fee
Pre-application Meeting with Planning Consultant and Planning Director	\$325.00	\$350.00
Pre-application Meeting with Building Official	\$100.00	\$125.00
Site Plan Review (initial review only)	\$1,500.00	\$1,000.00
Site Plan Review per acre	\$50.00	\$75.00
Subsequent Site Plan review/revision (each)	\$750.00	\$800.00
Condominium application, review (in addition to site plan review/PUD fee)		\$500.00
Minor Site Plan Review	\$500.00	\$550.00
Ann Arbor Road Corridor Sign Review	\$400.00 per sign	\$400.00 per sign
Planned Unit Development (PUD) preliminary plan (initial review only)	\$2,000.00	\$1,500.00
Planned Unit Development (PUD) per acre	\$50.00	\$75.00
Planned Unit Development (PUD) final plan	\$1,750.00	\$1,100.00
Subsequent Planned Unit Development (PUD) review/revision (each)	\$750.00	\$1,000.00
Extension of PUD Approval		\$850.00
Amendment to Approved PUD		\$850.00
Special Land Use Approval (in addition to site plan review fee)	\$600.00	\$700.00
Special Planning Commission Meeting (in addition to application fee)	\$800.00	\$900.00
Rezoning	\$750.00	\$800.00
Zoning Ordinance Text Amendment	\$700.00	\$750.00
Zoning Board of Appeals Application (Single Family Residential)	\$250.00	\$300.00
Zoning Board of Appeals Application (Multi-family and Non-Residential)	\$500.00	\$550.00
Special Zoning Board of Appeals Meeting (in addition to application fee)	\$250.00	\$300.00
Zoning Verification Letter	\$40.00	\$75.00
Final Site Verification (Single Family Residential)	\$150.00	\$75.00 per acre, \$150 min.
Final Site Verification (Multi-family and Non-Residential)	\$50.00 per acre, \$200 min.	\$100.00 per acre, \$200 min.
Lot Split, Land Division, or Land Recombination	\$100.00 per parcel	\$150.00 per involved parcel
Payment-In-Lieu of Parking	\$10,000 per parking spot	\$10,000 per parking spot
Building Board of Appeals Application	\$250.00	\$300.00

ENGINEERING FEES

All consultant fees that exceed the below fees will be invoiced to the applicant directly. The city reserves the right to add a \$75 administrative fee if necessary.

Itemized Fees	Current Fee	Proposed Fee
3% of the total underground/infrastructure project cost	Paid as an upfront deposit	Paid as an upfront deposit

RESOLUTION

The following Resolution was offered by Commissioner _____ and seconded by Commissioner _____.

- WHEREAS The City Commission of the City of Plymouth has reviewed the proposed fee schedule amendments, and
- WHEREAS The City of Plymouth Community Development Department monitors and suggests fee changes as necessary, and
- WHEREAS The suggested amendments will allow staff to cover costs related to the operation of the building department and planning and zoning projects, and
- WHEREAS Staff recommends that the City Commission reviews these fee schedules annually as part of the City Budget Process.

NOW THEREFORE BE IT RESOLVED THAT the City Commission does hereby adopt the attached fee schedule.

NOW THEREFORE BE IT FURTHER RESOLVED THAT the proposed and amended fee schedule as attached will go into effect for all plan reviews completed and permits applied for and issued on or after July 1, 2022.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: S:\Manager\Sincock Files\Memorandum - Authorization to Hire - DMS - Brandon Tesner 06-20-22.docx
Date: June 17, 2022
RE: DMS Hiring Authorization

Background

The City has a policy which prohibits the hiring of relatives of any current City employee unless the City Manager recommends the hiring to the City Commission, and they approve it. The policy states: "*The hiring of a person who is a relative of any current employee must be specifically authorized by the City Commission upon recommendation of the City Manager.*" We have a situation in the Municipal Services Department related to full time staffing.

The Municipal Services Department would like to hire Brandon Tesner as a full time DMS Technician. This position will be a part of the regular road crews and will work on a variety of duties at the Municipal Services Department. Brandon is the brother-in-law of Mike Brindley who is the construction inspector for the department. Chris Porman and Adam Gerlach have indicated that Mike would not have any supervisory authority over the new hire.

RECOMMENDATION:

The City Administration recommends that the City Commission authorize the hiring of Brandon Tesner, as a Municipal Services full time employee.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions regarding this matter please feel free to contact me.



Department of Municipal Services

1231 Goldsmith Plymouth, MI 48170 734-453-7737 phone 734-455-1666 fax

Date: June 15, 2022
To: Paul J. Sincock, City Manager
From: Chris S. Porman, Asst. City Manager/Director of Municipal Services
Adam Gerlach, Asst. Director of Municipal Services
Re: Hiring of Brandon Tesner

Background

Upon authorization from the City Commission to hire a full-time equivalent employee for the Department of Municipal Services, we posted the job opening, began accepting applications and interviewed some candidates. We are happy to report that we found a candidate that we believe would make a great addition to our team in Brandon Tesner.

The reason for the memo is that we will need to seek further authorization of the City Commission as he is a relative of a current city employee; he is the brother-in-law of Mike Brindley, current Inspector for our department.

We do not see any issues in having Brandon work for our department while Mike is there as Mike will not have any supervisory authority over Brandon. While they may work in the same department, their roles are vastly different and again, there is not any supervisory issues between these employees.

Recommendation

I recommend that the City Commission approve the hiring of Brandon Tesner for the Department of Municipal Services, conditional upon background check, etc.

Should you have any questions, please feel free to contact us in advance of the meeting.

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by
Comm. _____.

WHEREAS The City of Plymouth has a hiring policy which prohibits the hiring of any
Relative of a current City employee; and

WHEREAS The Municipal Services Department has recommended the hiring of
Brandon Tesner and he is the brother-in-law of Mike Brindley.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does
hereby specifically authorize the hiring of Brandon Tesner as a full-time employee at the Department
of Municipal Services.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincok, City Manager
CC: S:\Manager\Sincok Files\Memorandum - Water Meter Replacement Program 2022 - HydroCorp 06-20-22.docx
Date: June 17, 2022
RE: Water Meter Replacement & State Required Cross Control w/Inventory

Background

The City Commission is aware that we proposed in the new Fiscal Year Budget that complete a city-wide water meter replacement program. The last time we completed this task was in 2008 – 09. You may be aware that the current meters are what could be classified as mechanical as there are moving parts to meter to track water flows. Water meters have an anticipated life of 10 to 15 years, at ten years the meters tend to start reading slower, which creates water loss in our system. By 15 years the meters will read significantly slower than normal, causing even more water loss in our system.

In addition, we have been holding our compliance with the State Department of EGLE requirements for a water line inventory and residential cross connection. This is a state unfunded mandate, and we are incorporating this requirement into our meter replacement program. This will allow us to complete the state's requirements at the same time we are installing a new meter, we can accomplish all three projects with only one entry into the home, instead of three entries.

The Department of Municipal Services has been researching a number of different water meters and meter programs. They have determined that the best fit for us is a proposal developed by HydroCorp of Troy, Michigan, using the Danish Kamstrup water meter technology, with the AquaHawk interface, which allows for customer interaction with their water usage.

The total cost of this project is \$1,719,895.73 with a recommended 2% contingency for a total project cost of \$1,754,294. We have attached a copy of page 111 where this project is shown in the budget at 2.2 million Dollars.

We have also attached a memorandum from Chris Porman and Adam Gerlach at Municipal Services which provides some additional background information on this topic. We have incorporated the proposal from HydroCorp as well for your reference.

Recommendation

The City Administration recommends that the City Commission authorize a contract with Hydro Corp meter sales for the installation of Kamstrup water meters in all locations in the City in accordance with their proposal dated May 16, 2022.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact either myself, Chris or Adam.

Capital Item	Req By	Account #	R N	Est Life	Dept Priority	Method of Funding	Dept Req Est Cost	Manager Revisions	Budgeted Cost
SOLID WASTE FUND									
Replacement Cans	MSD	226-821 -977,000	R	10	1	X	25,000	-	25,000
Replacement Trash Cans - Parks	MSD	226-821 -977,000	R	10	2	X	5,000	-	5,000
WASTE / RECYCLING FUND TOTAL							30,000	-	30,000
DDA OPER / CAP IMPROVEMENT FUNDS									
Miscellaneous DDA District repairs	DDA	494-290 -977,000	R	5	1	X	25,000	-	25,000
DDA OPER / CAP IMP FUND TOTAL							25,000	-	25,000
DRUG ENFORCEMENT FUND									
Drug Enforcement Equipment	POL	265-301 -977,000	N	5	1	X	1,000	-	1,000
DRUG ENFORCEMENT FUND TOTAL							1,000	-	1,000
WATER & SEWER FUND									
Water Utility Engineering	MSD	560-588 -818,406	R	50	1		86,250	-	86,250
Water Utility Construction	MSD	560-588 -818,450	R	50	1	X	431,250	-	431,250
Sewer Utility Engineering	MSD	560-589 -818,408	R	50	1	X	28,750	-	28,750
Sewer Utility Construction	MSD	560-589 -818,450	R	50	1	X	143,750	-	143,750
Residential Water Meter Replacements	MSD	592-000 -149,000	R	18	1		2,200,000	-	2,200,000
Traffic Control Barricades	MSD	592-000 -149,000	R,N	4	1	X	15,000	-	15,000
Crowd Control Barricades	MSD	592-000 -149,000	R,N	4	1	X	15,000	-	15,000
WATER / SEWER FUND TOTAL							2,920,000	-	2,920,000



Department of Municipal Services

1231 Goldsmith Plymouth, MI 48170 734-453-7737 phone 734-455-1666 fax

Date: June 16, 2022
To: Paul J. Sincock, City Manager
From: Chris S. Porman, Asst. City Manager/Director of Municipal Services
Adam Gerlach, Asst. Director of Municipal Services
Re: Water Meter Replacement and Implementation of Advanced Metering Infrastructure

Background

In the fiscal year 2022/23 budget, the City Commission adopted residential water meter replacements as part of its Capital Improvement Plan. The last citywide water meter replacement was in 2008/2009. With the usual life of water meters being approximately 15 years of service, our water meters are nearing the end of their useful service life.

In addition to the water meters needing to be changed out and updated, we are also required by the State of Michigan Department of Environment, Great Lakes and Energy (EGLE) to begin a Residential Cross Connection Control Program. EGLE has commented that it is appropriate for the City to implement the Residential Cross Connection Control Program at the same time that we were going to perform our next water meter change out; although they would have liked our residential program to have begun much sooner. As you are aware, we have had a Commercial Cross Connection Control Program for many years.

Furthermore, EGLE has required all municipalities throughout the State to conduct a water service line material inventory. This is a new requirement that has been added under the Safe Drinking Water Act Lead and Copper Rule that was revised following the Flint water crisis. The service line inventory requires that the pipe material (i.e. copper, galvanized steel, lead, or plastic) be verified at multiple points, one of which is at the water meter or the service line entry point (where the pipe comes through the wall or floor).

In implementing a new Residential Cross Connection Control Program, a citywide water meter replacement program, as well as a service line material inventory, it will be necessary to gain entry into residents' homes. We have been planning accomplish all three tasks at once. We will only need to gain entry into each home a single time to perform the initial inspection of cross connection control(s), install the new meter, and verify the service line material.

To that end, we began meeting with vendors that could provide all three services so as to cause the least disruption into the resident's lives. While changing a meter is not terribly time consuming, nor is verifying the service line material and, performing the initial inventory about the cross-connection control devices, the questions and conversations due to two new programs and new meter add up quickly. Additionally, the follow up calls and/or visits for non-responsive residents and/or re-inspections take a significant amount of coordination, effort, and time.

As you are aware, HydroCorp is under contract with the city to perform its Commercial Cross Connection Control Program and is a logical fit to also implement the residential inspection program. DMS staff have met with them on multiple occasions to develop a process for implementing the program efficiently and effectively, as well as receiving pricing.

Over the last two and a half years DMS staff have met with multiple water meter vendors to explore the range of options available. In the water industry (and all utilities), meters are continuously being improved and new features and capabilities are being added. We discussed and explored the newest technologies available for meters, readers, web interfaces (customer account portals for residents to view read data and history), integration, as well as options to add advanced leak detection and automation. Throughout the numerous meetings and calls only one vendor repeatedly rose to the top of the list of options as the most capable of providing a solution that met all of our needs and is the best value. HydroCorp has provided a solution that meets all of our needs, in addition (as mentioned above) they have been working successfully with the City for many years.

The proposed solution that HydroCorp has developed to meet our requirements includes citywide replacement of all water meters (including scheduling, coordination, communication, and installation), new fixed network meter reading system (including installation, testing, integration, and training), meter read software (including install, integration, and training), customer portal software (including install, integration, and training), creation of service line material inventory, and implementation of Residential Cross Connection Control Program. HydroCorp's proposal is attached for reference.

Recommendation

It is our recommendation that the City Commission authorize the acceptance of the HydroCorp proposal for the City of Plymouth AMI System w/ Residential Cross Connection Control (CCC) and AquaHawk Web Portal in the amount of \$1,719,895.73 with a contingency of 2%, for a total not to exceed of \$1,754,294.00. The contingency will allow for the purchase of additional meters for "stock" that are used when a new home or business is added (i.e. Jewell Maple Townhomes under construction at the former Saxton's site). The funding for this project is included in the approved FY2022/2023 Budget Capital Improvement Program in the Water/Sewer Fund.

Should you have any questions, please feel free to contact us in advance of the meeting.

Proposal Developed for the
City of Plymouth, Michigan



Advanced Meter Infrastructure Project

Updated May 16th, 2022

HYDR-CORP
METER SALES

Corporate Office
5700 Crooks Road, Suite 100
Troy, MI 48098
844.493.7641 TOLL FREE
www.hydrocorpinc.com

Project Contact: Chris Johnson
Direct Line: 248-930-3564
Email: cjohnson@hydrocorpmeters.com



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1. EXECUTIVE SUMMARY

HydroCorp Meter Sale's submittal for the City of Plymouth Advanced Water Metering Infrastructure System, is to propose a metering solution using the Kamstrup FlowIQ 2250/3250 ultrasonic water meters, Kamstrup's AMI collectors, and READy manager software. The Kamstrup FlowIQ meters will address the City's goals for:

- Increasing revenue by eliminating non-revenue water
- Increased accuracy
- Operational efficiency and safety
- Improved customer service

The FlowIQ meter provides increased accuracy over mechanical meters and more importantly sustained accuracy for the life of the meter (up to 20 years). These meters will provide the City with the longest life cycle and best revenue enhancement.

The City will also benefit from the FlowIQ meter's ability to register very low flows (down to 0.015 GPM). This alone will greatly reduce Non-Revenue Water while improving the ability to identify smaller consumer side leaks.

Who is Kamstrup?

kamstrup

Kamstrup is a water metering technology company originally founded in Denmark in 1946. Kamstrup now has over 29 years' experience developing and delivering ultrasonic water meters into global markets including the United States. Their client base includes many of the most environmentally focused water utilities around the world. Their products (which also include electric metering, thermal energy meters, and Smart Grid solutions) are manufactured in the most pristine environments affording us tremendous reliability and accuracy with every unit we manufacture. Kamstrup employs over 1500 people, 25% of which are PhDs and engineers overseeing the quality and functionality of our product offerings. Kamstrup allocates over \$20 million dollars annually to Research and Development towards their products, processes, and people. Their vision is to become the leading supplier of intelligent metering solutions for water utilities throughout the United States, North America, and the world.

- Kamstrup has realized steady growth with 2018 global revenue of \$367M (USD). Over the last five years YOY revenue growth has been 12 percent.
- In early 2018, Kamstrup opened a production facility adjacent to its US headquarters in Atlanta. Monthly production is currently over 15,000 meters per month and will double its capacity in 2020 with our recent expansion.
- Since entering the US market in 2013, Kamstrup now has over 300 utilities using the FlowIQ meter for AMR and AMI applications.

Why Kamstrup?

- ✓ Ultrasonic meter technology: No moving parts to wear over time that cause premature decay or failure of the meter, thus reducing repair and maintenance expenses over the life of the meter.
- ✓ Kamstrup FlowIQ meters provide a meter accuracy guarantee for the life of the meter, thus maximizing revenue over the normal flow range of the meter.
- ✓ Lowest flow range in the industry (beginning at 0.015 GPM) to capture very small leaks and enable a utility to maximize revenue.

Reliable:

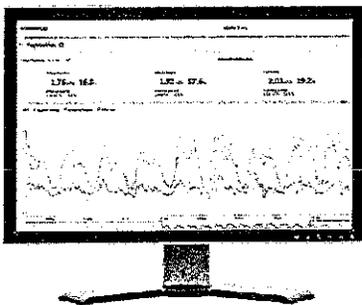
- ✓ Every meter is tested for meter accuracy before shipment.
- ✓ Fully automated manufacturing process to ensure quality.

Dependable:

- ✓ Manufacturing processes meet a variety of ISO and MIL standards
- ✓ Meter meets AWWA standards C700, C708, and C715-18 (effective October 2018)
- ✓ Return rate less than 0.1% (of all meters shipped worldwide)

Secondary Benefits:

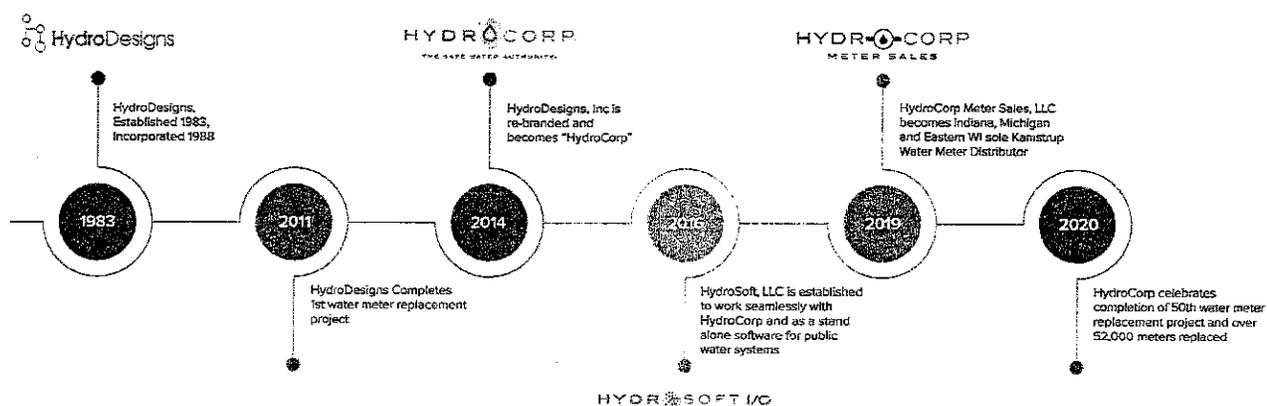
- ✓ Production plant in Atlanta, GA opened in January 2018 and is currently expanding, allowing shorter lead times with a high level of service and support. Currently this facility is producing over 15,000 meters per month and has deployed over 469,000 meters in the U.S. alone.
- ✓ Green solution: No-lead design of the FlowIQ meter makes it environmentally friendly and easier to dispose of at the end of its useful life.
- ✓ Financially healthy: Kamstrup invests over \$20 million in R&D annually in its products, processes, and people.
- ✓ Global company: Kamstrup has offices in over 20 countries and provides solutions to utilities in over 60 countries.





2. HYDROCORP METER SALES QUALIFICATIONS

- HydroCorp Meter Sales, LLC is an Authorized Distributor of Kamstrup Water Meters and related Technologies. It is our duty to provide the most precise and comprehensive technical services in the industry. It also means delivering those services with expert knowledge, professionalism, and sensitivity to budgets and schedules – the highest standard of project oversight, combined with the highest value.
- Parent Company, HydroCorp was founded in 1983 and incorporated in 1988. The firm supports day to day functions of HydroCorp Meter Sales, LLC and has grown from two employees to a staff of over 85 full time associates in multiple states.
- HydroCorp provides Water Meter Installation and Cross-Connection Control Program Management Services to over 400 communities in several states including: Michigan, Wisconsin, Delaware, Maryland, Virginia, Florida, and Minnesota. We still have our first customer!
- Since 2011, HydroCorp has replaced over 52,000 water meters in Michigan, Wisconsin and Minnesota.
- Our highly trained staff works in an efficient manner in order to achieve maximum productivity and keep program costs affordable. We have a detailed system and process that each of our field inspectors/installers follow in order to meet productivity and quality assurance goals.
- Our trained administrative staff/call center can answer most technical calls related to the water meter replacement or cross-connection control.
- HydroCorp Meter Sales staff are active members in many water industry associations including:
 - American Water Works Association (AWWA)
 - National Rural Water Association (NRWA)
 - American Public Works Association (APWA)





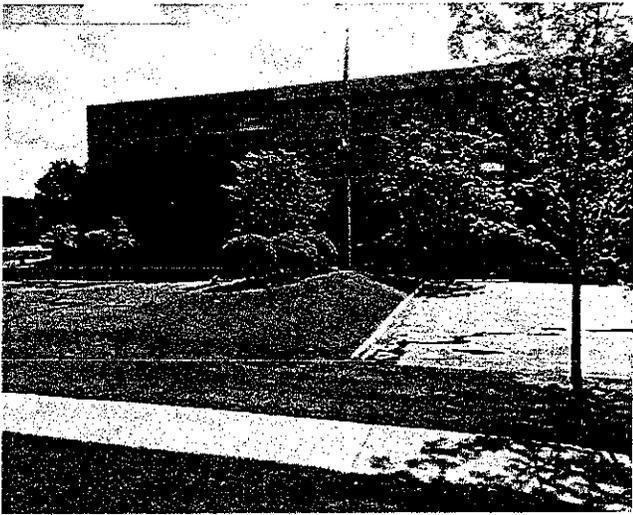
Industry Leadership

With over 400 municipal Water System Clients, parent Company HydroCorp has extensive experience in providing services for Water Meter replacements and Cross-Connection Control Programs. We realize, no two communities are the same. Therefore, we allow our clients the ability to customize an approach specific to the needs and priorities of their community.

HydroCorp Meter Sales provides the strategic guidance and expert management needed to ensure that meter change-out programs are completed on time, on budget and with little hassle. HydroCorp helps communities develop and implement change-out programs that contain costs, maximize labor effectiveness and systematize replacement procedures for optimal efficiency. Our services can be scaled and customized to your needs. We can handle specific program elements, or provide complete, turnkey program management including plan rollout and implementation, consumer notifications and call centers, tracking, invoicing and documentation.

Additional Available Services:

- Water Meter Installation – Support Services
- Residential and Commercial Cross Connection Control Surveys
- Service Line Inventory – Piping Material (Lead, Copper, Galvanized, PEX)
- Sump Pump Discharge Survey
- GIS Mapping of Meter Location
- GIS Mapping of Curb Stops

Contact:	Chris Johnson	Troy, MI Corporate Office 
Telephone:	248-930-3564	
Email:	cjohnson@hydrocorpmeters.com	
(Remit to address):	HydroCorp Meter Sales, LLC 5700 Crooks Rd., Ste. 100 Troy, MI 48098	
Main Office Telephone:	844-493-7646	
Legal Status:	Limited Liability Corporation, MI	



3. STAFF BIOS

Corporate Officers & Key Staff:

Larry J. La Bute, Founder & CEO - Chairman of the Board of Directors. Mr. La Bute founded the company in 1983 to improve the safety of drinking water systems. He graduated from Oakland University with a B.S. in Management and received his master's degree from S.S. Cyril & Methodius Seminary. Prior to founding HydroCorp, Mr. LaBute successfully founded and ran a water treatment equipment manufacturing company for 12 years.

Mark L. Martin, CPA & Chief Financial Officer. Mr. Martin joined HydroCorp in early 2007 and is a seasoned business executive experienced in working with growing small and mid-size companies across a broad range of industries. Mark received a B.S. in Accounting from Michigan State University in 1980 and is also a 10-year board member of Haiti Outreach Mission.

Paul Patterson, Senior Vice President. Mr. Patterson joined HydroCorp, Inc. in 2004, and is responsible for development and implementation of HydroCorp's sales and growth strategies in the municipal and industrial markets. Mr. Patterson has over 25 years' experience in the water industry. Before joining HydroCorp, Mr. Patterson was a member of the U.S. Air Force, where he served as a Utility Systems Specialist and was responsible for operating and maintaining potable water systems and wastewater collection systems both at home and abroad. Mr. Patterson is an ASSE Certified Instructor and regularly presents at national and regional water industry association conferences.

Chris Johnson, Senior Sales Representative. Mr. Johnson joined HydroCorp Meter Sales in 2019 and is responsible for meter sales in our Michigan market. Mr. Johnson has over 29 years of experience with water metering solutions. During that time Mr. Johnson has managed meter installation and system implementation programs for municipalities and private water systems of all sizes around the country. Our goal at HydroCorp Meter sales is to be your most trusted partner helping you make informed decisions that are best for your metering system

Dave Cardinal, Vice President, Municipal Division. Mr. Cardinal has over twenty years' experience as a water professional and has a successful record of accomplishments in large project management. Mr. Cardinal is experienced in program development, project management, developing and conducting employee education and training programs, developing and instructing State certified education and training classes, quality assurance, customer service, and client satisfaction.

4. IMPLEMENTATION APPROACH

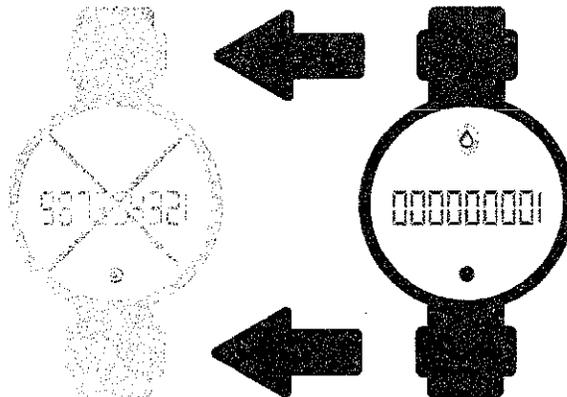
4.1 Project Start Up/Initial Roll Out

- A. A Project Start-up meeting will be scheduled with the City of Plymouth to review overall project expectations and define specific deliverable with target dates for implementation. The intent of the startup meeting will be to:
 - a. Gather feedback from the City on any concerns/considerations regarding the project.
 - b. Confirm roles and responsibilities of all parties involved.
 - c. Provide the City access to training materials and best practices guides.
 - d. Assist the City in establishing their installation process to best serve their needs.

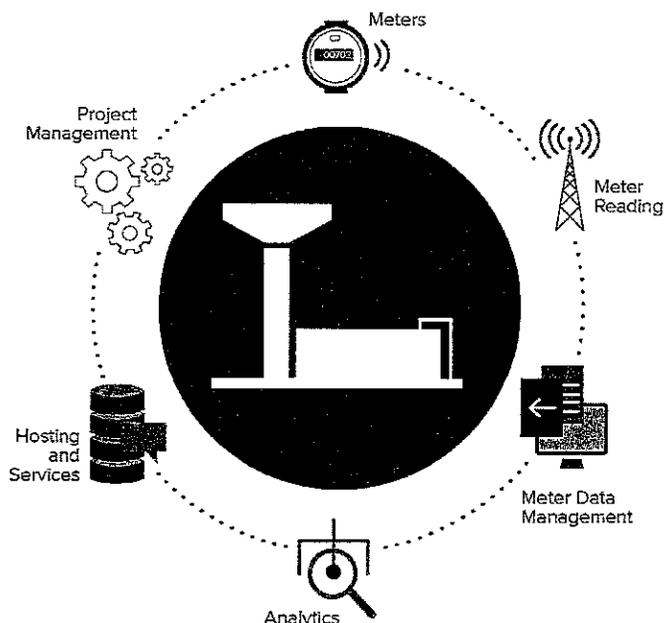
- B. Initial Rollout – Provided by HydroCorp and Kamstrup
 - a. Confirm infrastructure deployment areas.
 - b. Work with Infrastructure team to deploy data collection devices.
 - c. Introduce the system solution to the City and provide initial training.
 - d. IT system set up, software installation and integration.

- C. Initial Commissioning and Evaluation:
 - a. Network components (Collectors and software) installation.
 - b. Begin installation of meters in chosen area for evaluation and performance review.
 - c. Develop network analysis and action list.
 - d. Joint evaluation of first area.
 - e. Continue meter installation and evaluation.

- D. Project Wrap Up:
 - a. Project wrap up and evaluation meeting.
 - b. Handover of best practices operation guide.
 - c. Ongoing support and services as needed.



5. DELIVERABLES AND SYSTEM SPECIFICATIONS



5.1 Meters

Kamstrup has been manufacturing water meters since 1946 with a focus on improving performance and accuracy. Having manufactured most types of metering methods, in 1992 Kamstrup switched exclusively to Ultrasonic meter production. With the ability to begin metering water as low .015 gpm (gallons per minute) and maintain that accuracy for the life of the product, this offers a long-term solution without forgoing accuracy which leads to lost revenue from due to wear on the moving parts of mechanical meters.

All Kamstrup AMR/AMI water meters 5/8" thru 4" have the RF transmitters build into the meter, this prevents the need to run wires inside the home and having an external radio mounted on the outside of the home. Eliminating the wire between two units eliminates the chance of the wire becoming damaged and creating the need for a service technician to be dispatched to repair the wire or outside device. With a small profile and the ability to be placed vertical, diagonally, or horizontal without creating wear points as would happen with mechanical meters, the Kamstrup solution removes the need for re-piping in those settings.

All Kamstrup FlowIQ water meters are IP68 compliant. Having every meter rated for meter pit capability eliminates the need for stocking two versions of a meter, one for pit application and one for inside meter setting.

Kamstrup has been ISO 9001 approved since 1993.

All meters produced by Kamstrup and used in Kamstrup metering systems are fully compliant with NSF regulations regarding no lead in fixtures for drinking water.

Having manufactured Ultrasonic water meters exclusively for over 29 years Kamstrup offers a 20-year warranty (10 years full 10 years prorated) which has been continuously validated.



5.2 AMI Overview

Kamstrup Ultrasonic water meters are manufactured with both 900mhz and 450mhz RF transmitters built into the meter itself. The 900mhz frequency allows for a mobile read while the 450mhz transmitter is designed for long distance AMI functionality. With the 450mhz FCC licensed frequency, we can reduce the amount of infrastructure required to provide full coverage with the AMI system. AMI (advanced metering infrastructure) provides the utility with hourly data enabling the community to see leaks, pipe bursts, reverse flows, low/high temperature, meter tampering, empty pipe alarms as soon as they appear as well as perform final reads from the office eliminating the need to send out technicians.

READY manager software provides the municipality access to all the flag data as it is transmitted from the water meter. This hourly data gives the Customer service representative the ability to address customer concerns as well as create PDF files of the data to send to the customer for review in resolving concerns. The ability to set priority notifications for events within READY Manager allows the utility to control what and when it will receive event notifications.

READY manager AMI software can make over the air program changes to meters within the system, allowing the community complete control to manage the system flag settings to conform to the use patterns of the customer.

Kamstrup's unique approach to implementation through using a tier-based cost structure allows communities to grow into their system over time and only pay for the amount of services they are using.

5.3 AMR System

With READY Mobile Reading (AMR), you can easily read the utility's meters remotely directly from your car. As you read the meters, you automatically gain access to both consumption data and any alarms or info codes regarding leakages and other irregularities in your distribution network.

You simply drive around your supply area with an Android smartphone or tablet and a small converter unit. The reading is handled intuitively via the READY App and takes place automatically while you drive. The meters are automatically located on a map on your smartphone. When you drive, the map automatically displays the nearby meters and shows, which are being read and which remain to be read.

When the reading is complete, a simple push of a button securely transfers the meter data to READY Manager, which is an accompanying Meter Data Management program that keeps track of and stores your meter data for further use.

If you start out with mobile reading, you can expand your solution and combine your regular readings via drive-by used for billing with more frequent data from selected strategically important meters. You can also easily expand to a network solution – one area at a time or all areas at once. This can be done completely at your own pace and to the extent, which suits you.



5.4 Functionality

The Kamstrup FlowIQ2250/3250 meter solution not only provides current water meter readings, it also monitors and notifies the utility of leaks, pipe bursts, reverse flows, low and high temperature, and dry pipe conditions. These flags are transmitted to the data collector each time the meter is read. The data is also stored inside the register in several ways to better serve the utility when working with customers to address concerns. The graph below shows the data which is stored and the length of time it is stored.

Description	Years	Months	Days	Hours
Logger depth	20	36	460	2400
Operating hours ⁴¹	✓	✓	✓	✓
Info codes incl. hour counter	✓	✓	✓	✓
Volume	✓	✓	✓	✓
Volume reverse	✓	✓	✓	✓
Flow max year incl. Date	✓			
Flow min year incl. Date	✓			
Flow max month incl. Date		✓		
Flow min month incl. Date		✓		
Flow max day incl. Timestamp			✓	
Flow min day incl. Timestamp			✓	
*Water temp. Max. Year	✓			
*Water temp. Min. Year	✓			
*Water temp. Avg. Year	✓			
Ambient temp. Max. Year	✓			
Ambient temp. Min. Year	✓			
Ambient temp. Avg. Year	✓			
*Water temp. Max. Month		✓		
*Water temp. Min. Month		✓		
*Water temp. Avg. Month		✓		
Ambient temp. Max. Month		✓		
Ambient temp. Min. Month		✓		
Ambient temp. Avg. Month		✓		
*Water temp. Max. Day			✓	
*Water temp. Min. Day			✓	
*Water temp. Avg. Day			✓	
Ambient temp. Max. Day			✓	
Ambient temp. Min. Day			✓	
Ambient temp. Avg. Day			✓	

The ability to retrieve data far longer than a billing cycle aids the resolution of consumption concerns and increases customer service.

The water meters may be read off cycle for the use of final reads or to address customer concerns through the Collector or a READY converter and android device with mobile application.

5.5 Meter Interface Unit (MIU's)

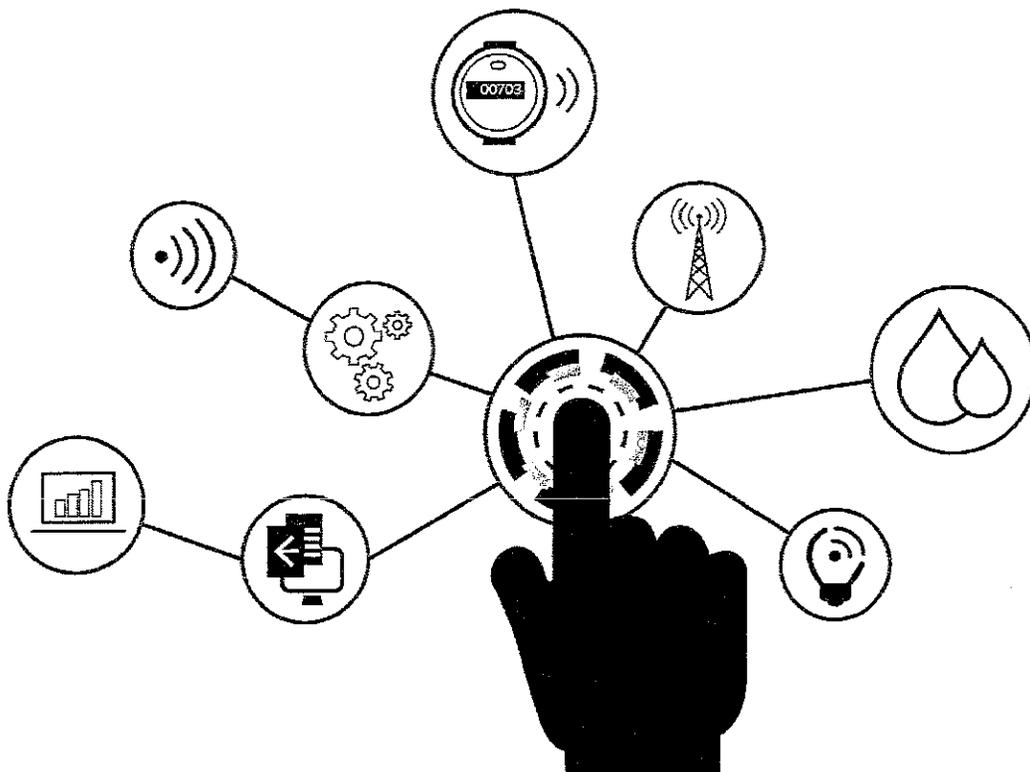
With the Kamstrup metering solution there are no separate MIU RF transmitters required. The system is fully self-contained thereby eliminating the need to run wire to outside remote readers reducing the need for service calls for damaged remotes and wiring.

5.6 Meter Interface Unit Specifications

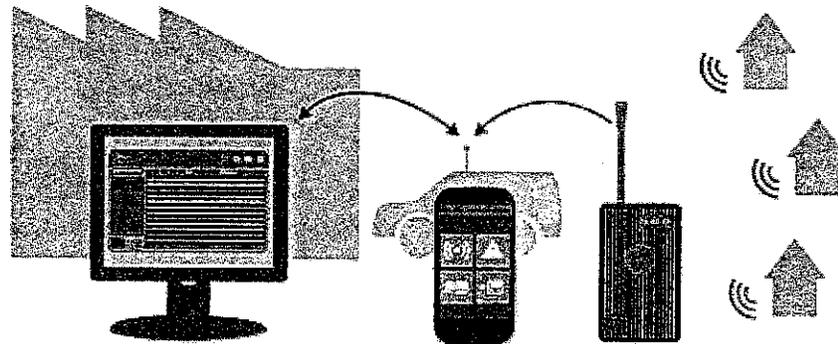
As noted above, the RF transmitter is built within the water meter itself, making the installation of the water meter a simple efficient process. Eliminating the need to drill holes in customers' homes and mount boxes on the outside of the structure. The Transmitter within the meter is capable of transmitting meter reads in the 915mhz frequency for AMR mobile meter reading, while the 450mhz transmitter is designed to be used as an Advanced Metering Infrastructure system (AMI).

5.7 Meter Pit Units

All Kamstrup FlowIQ series meters are IP68 rated for use in either inside or pit applications. Having one meter means less inventory to keep on the shelves. The Kamstrup FlowIQ series meters have an available through the lid pit antenna for applications where the meter pit is filled with water. Installing this antenna increases range and performance in meter pit applications.



6. OPERATING SPECIFICATIONS



6.1 Mobile and Fixed Data Collection Summary

The READY manager software and meter reading system is developed to meet the growing demands of the water utility. Kamstrup AMR solutions are designed to allow water meter reading in a mobile environment using the READY converter receiver coupled with either an android phone or tablet. Meter reading with the READY Converter can be accomplished by synching their android device either cellularly or through wifi, and once they have driven the route as assigned simply synchronizing the device again. All meters/routes are assigned in the READY manager software and upon completion, all reads can be reviewed, flag reports generated, and then exported to billing software for bill processing.

Collecting data in an AMI setting happens typically every three (3) hours and provides 24 hourly reads per day along with any flag notifications. With AMI there is no need to roll a service vehicle to read the meters as the data is always available and current.

6.2 FCC Licensing and Certifications

The Kamstrup FLOWIQ2250/3250 metering system when deployed as an AMR mobile system does not require FCC licensing for operation. To utilize the benefits and features of the system in AMI mode an FCC license is required, however all applications and initial fees (10 yr license) are handled by Kamstrup during the initial deployment, procurement phase.

6.3 Field Operations

The Kamstrup FlowIQ2250/3250 water meter is designed to activate upon installation and the water turned back on the resident. The flow of water will activate the meter and begin the transmission process. This can be verified however through the READY converter and android device at the time of installation. If used in AMI mode, the utility will see the meter appear in the READY manage software upon completion of the installation.



6.4 Data Transmission

Kamstrup FlowIQ2250/3250 water meters are fully capable of transmitting output modes including Neptune, and Sensus UI-1203 protocols. Reads can be transmitted in 8-digit output to allow for a finer granularity to better assist when looking for leaks and abnormalities in usage. In AMI application any desire to change the number of digits or a number of other settings can be accomplished through an over-the-air software update to any or all of the Kamstrup meters within the system.

In AMI application the frequency of transmissions can be customized to better fit the needs of the utility. The standard transmission is a 3-hour cycle, at which time it back fills the previous 2-hour data information. With a built-in failsafe that if a transmission is missed by the collector, the next transmission will contain the current data packet as well as the missed data to ensure complete data. The Kamstrup water meter is also designed to adjust transmission strength to accommodate higher levels of performance. Units closer to the collector will typically lower transmission signal strength thereby increasing the range of the transmitters further away. This ability is how the Kamstrup system can provide long range and less infrastructure, while providing high system performance.

6.5 FCC Licensing and Certifications

The Kamstrup FLOWIQ2250/3250 metering system when deployed as an AMR mobile read solution does not require FCC licensing for operation. To utilize the benefits and features of the AMI mode an FCC license is required, however all applications and fees (10 yr. license) are handled by Kamstrup during the initial deployment, procurement phase.

6.6 Data Collection Devices

AMI (Advanced meter infrastructure) data collection is accomplished using the Kamstrup Data collector. The collector gathers readings from meters within range and transmits them to the head end system every 3 hours. All flag notifications are sent to the head end software as soon as the flag appears. This is then able to be e-mailed or sent as a text message to the staff to be addressed.

6.7 Walk by Application

While the Kamstrup meter system is designed for use as an AMR/AMI system, the small profile of the reading components lend itself to a walk by read method should the utility see the need to do so.

A. Handheld Data Collector

The READy Converter coupled with an android smart phone or tablet would allow the same read capabilities as during the AMR meter reading when use in this way.



7. FIXED NETWORK COMPATIBILITY

7.1 FIXED NETWORK HARDWARE

AMI data collection for fixed network applications is handled by the Kamstrup READY Collector with the ability to return read data through ethernet or cellular modem. A data collector consists of two antennas, a topbox (the receiver), and a base box which is power and backhaul. The antennas are installed as high as possible to pick up signals from as many meters as possible. Typically, the antennas are installed on a water tower or other tall structure in the area. We have conducted a propagation study to determine optimal locations.

The topbox is installed as close to the antennas as possible. The antennas are connected to the topbox via coaxial cables; reducing the length of the cable increases the range of the antenna. From the topbox the signal is digitally sent to the base station via ethernet cable connection. The base station contains a modem that can either be based on a wired connection to the internet or use the built in 4G or CDMA modem. The base station is placed at ground level making it easy to change internet connection options (i.e. sim cards) without the need for special equipment.

Automatic configuration of data collectors to ensure the highest reading performance, Kamstrup AMI operates in dedicated frequencies between 450 – 470 MHz. Having a dedicated frequency in the geographical area where the meters are placed is comparable to having the highway for yourself. It ensures a high reading performance with a minimum number of collectors to install and maintain.

The collectors have built-in intelligence, meaning that as soon as the data collector is connected to power and internet, it automatically configures itself to the right frequency and connects to READY Manager. This means that no special IT knowledge is required to install a data collector and, in a case, where a collector is broken, it can be replaced with any unconfigured collector from stock.

7.2 FIXED NETWORK SOFTWARE

Kamstrup utilizes their proven READY manager software for both the AMR and AMI metering applications. This eliminates the need for multiple pieces of software and streamlines the reading and meter management process.



8. SOFTWARE-AS-A-SERVICE (SAAS)

8.1 SAAS OVERVIEW

Kamstrup READY manager software solution.

Choosing a Kamstrup hosting solution for your meter reading system allows you to spend more of your time and resources on what you do best. You leave server operation, software installation, maintenance, and data back-up to us. We deliver the competences, the experience, and the equipment you need.

Your benefits

No large IT investments

You do not have to buy servers, hardware, software or third party licenses. We supply and manage all IT services, which means that you have not tied-up capital in equipment etc.

Optimal IT performance

We guarantee uptime and operational reliability, and we have full application responsibility. In this way, we vouch for our own and any external software running the way it is supposed to.

High IT security

We make sure to maintain IT security and protection against hackers and viruses. Our system fully meets the requirements of personal data protection acts, and we always have a thoroughly tested and functioning back-up of your meter data.

No maintenance

You avoid the hassle and costs involved in maintenance and updates. We ensure that both hardware and software is up to date at all times.

Flexibility /scalability

Our hosting solution adapts along the way to any changes in your system or your needs. This means there is no need for new investments if, for example, your number of meters suddenly increases significantly.

8.2 TRAINING AND SUPPORT PLAN

Kamstrup and HydroCorp will coordinate with the City an approved training program for staffing personnel for use of the data collection system, meter installation processes, and other aspects of the program to best facilitate the successful deployment of the system.

8.3 Training and Installation

Kamstrup and HydroCorp will provide the City with all available training manuals for the system and products contained therein. We will also assist with best practices for implementing a full system in an effort to make the transition for the City as easy as possible.



APPENDIX A – REFERENCES

Kamstrup References:

City of Mount Vernon, Indiana
Tim Gheist
Meter Department Supervisor
812-461-8164
Timad11@yahoo.com

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Jonathan Younger
Assistant Director of Public Works
618-242-6850
Jonathon.younger@mtvernon.com

City of Lincoln, NC
David Ramsey
Business Services Manager
918-756-8910
davidramsey@ci.lincolnton.nc.us

City of New Baltimore, MI
Chris Hiltunen
Water Superintendent
586-557-0822
chiltununen@cityofnewbaltimore.com

City of Melvindale
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Director of Public Works
313-429-1080
commissioner@melvindale.org

Village of Peck
Jeff Warren
DPW Supervisor
810-404-1159
jwarrenvillageofpeck@gmail.com

HydroCorp Installation References

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Dennis Eaton
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City of Ecorse, MI
Kevin Lawrence
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313-436-4010
klawrence@ecorsemi.gov

City of Hudson, WI
Kip Peters
Water Utility Manager
715-386-4760
kpeters@ci.hudson.wi.us

Village of Mattawan, MI
Tom Anthony
Public Works Superintendent
269-668-2300
tom@mattawanmi.com

Note: The Kamstrup references above are Utilities with fully deployed AMI Systems. Sault Ste Marie, Clay Township, and the City of Yale, are currently deploying an AMI System. There are several other Michigan utilities using either AMR or Encoded Output meters including the Lansing Board of Water & Light, City of Marquette, Berlin Charter Township, and Ira Township.



APPENDIX C – ISO / NSF DOCUMENTAION

FILE: 20190110-155710-2014-AQ-DEN-DANAK-ISO 9001:2015-2021

DNV·GL

MANAGEMENT SYSTEM CERTIFICATE

Site certificate No.: 155710CC19-2014-AQ-DEN-DANAK Initial certification date: 15, February, 1994 Valid: 10, January, 2019 - 15, February, 2021
Belongs to Central Office Certificate No.: 155710-2014-AQ-DEN-DANAK

This is to certify that the management system of

Kamstrup Water Metering L.L.C
245 Hembree Park Drive, Roswell, Atlanta, GA-30076, USA

has been found to conform to the Quality Management System standard:
ISO 9001:2015

This certificate is valid for the following scope:

Production, sales, service and operation of equipment and systems for measuring, reading and administration of energy and water consumption

Place and date:
Hellerup, 10, January, 2019



For the issuing office:
DNV GL - Business Assurance
Tuborg Parkvej 8, 2., DK-2900, Hellerup,
Denmark



Jesper Schultz
Jesper Schultz
Management Representative

Lack of fulfillment of conditions as set out in the Certification Agreement may render this Certificate invalid.
ACCREDITED UNIT: DNV GL Business Assurance Danmark A/S, Tuborg Parkvej 8, DK-2900 Hellerup, Denmark. TEL:+45 39 45 48 00.
<http://www.dnvgl.com/assurance>

NSF International

RECOGNIZES

Kamstrup A/S

Facility: Skanderborg, Denmark

AS COMPLYING WITH NSF/ANSI 61 AND ALL APPLICABLE REQUIREMENTS,
PRODUCTS APPEARING IN THE NSF OFFICIAL LISTING ARE
AUTHORIZED TO BEAR THE NSF MARK.



This certificate is the property of NSF International and must be returned upon request. For the most current and complete information, please access NSF's website (www.nsf.org).



David Parkiss
General Manager, Water Systems

August 30, 2013
Certificate# C0130260 - 01



**City of Plymouth AMI System Proposal
W/ Residential CCC and AquaHawk Web Portal**

Updated May 15th, 2022

QTY	Description	Meter	Installation	Per meter total	total
3017	5/8x3/4 x 7.5" FlowIQ2250 Ultrasonic Meter Composite	\$ 249.48	\$ 102.00	\$ 351.48	\$ 1,060,415.16
157	3/4" x 9" FlowIQ2250 Ultrasonic Meter Composite	\$ 286.42	\$ 102.00	\$ 388.42	\$ 60,981.31
308	1"x10.75" FlowIQ2250 Stainless Steel Ultrasonic Meter	\$ 349.92	\$ 102.00	\$ 451.92	\$ 139,191.36
114	1.5"x13" FlowIQ3200 Stainless Steel Ultrasonic Meter	\$ 816.48	\$ 233.49	\$ 1,049.97	\$ 119,696.58
96	2" x 17" **Flow IQ3200 Stainless Steel Ultrasonic Meter	\$ 1,049.76	\$ 233.49	\$ 1,283.25	\$ 123,192.00
18	3"x12"* FlowIQ3200 Stainless Steel Ultrasonic Meter	\$ 1,788.48	\$ 374.40	\$ 2,162.88	\$ 38,931.84
8	4" x 14"* FlowIQ3200 Stainless Steel Ultrasonic Meter	\$ 2,566.08	\$ 374.40	\$ 2,940.48	\$ 23,523.84
1	6" Siemens Mag8000 Meter	\$ 4,551.07	\$ 705.38	\$ 5,256.45	\$ 5,256.45
	System Infrastructure				
4	Kamstrup AMI RF collector	\$ 7,800.00			\$ 31,200.00
4	RF Collector Installation***	\$ 8,560.00			\$ 34,240.00
1	READY Manager Software Suite AMR- one-time <4,000	\$ 19,196.00			\$ 19,196.00
1	READY Manager hosting AMR- annual <4,000	\$ 7,074.00			\$ 7,074.00
1	AMR Roll out/Implementation & Training - one time fee	\$ 29,895.00			\$ 29,895.00
1	READY Manager Notifications - annual <4,000	\$ 382.00			\$ 382.00
1	READY Converter advanced kit	\$ 1,637.09			\$ 1,637.09
1	READY Bluetooth Optical eye	\$ 608.40			\$ 608.40
1	Kamstrup USB Programmer adapter	\$ 323.70			\$ 323.70
1	AquaHawk Customer Web Portal year 1	\$ 16,700.00			\$ 16,700.00
	AquaHawk Customer Web Portal year 2 annual service <4000	\$ 9,200.00			\$ -
1	Kamstrup API service Access, Software one time <7500	\$ 4,454.00			\$ 4,454.00
1	kamstrup API Access hosting, Annual <7500	\$ 2,997.00			\$ 2,997.00
				System Total	\$ 1,719,895.73
	*May require spacer if existing 3" or 4" meter is longer				
	**Confirmation of 2" meter lay length required prior to ordering				
	*** site inspection required for installation proposal				
	***Budgetary figure pending installation proposal				

Pricing valid until June 25th, 2022

RESOLUTION

The following Resolution was offered by _____ and seconded by _____.

WHEREAS The City of Plymouth operates a water system to help protect the public health safety and Welfare, and

WHEREAS The water system in the City of Plymouth is an enterprise system and the city sells water To businesses and residential settings, and

WHEREAS There is a need to charge users of the water system for the service of providing clean Safe drinking water to the community, and

WHEREAS The City uses water meters to determine charges for water services and from time to time Those meters need to be replaced, and

WHEREAS The licensed water system operators at the City Department of Municipal Services have Researched various water meter systems and have recommended a proposal from HydroCorp Meter Sales.

NOW THEREFORE BE IT RESOLVED THAT THE City Commission of the City of Plymouth does hereby authorize a contract with HydroCorp Meter Sales in accordance with their proposal of May 16, 2022. Further, the City Commission authorizes HydroCorp to complete the required State of Michigan water line inventory and Residential Cross Connection Control Program at the same time that they are installing the new water meters. Funding in the amount of \$1,754,294 is hereby authorized for this project from Water and Sewer Capital Improvement Fund.



CITY OF PLYMOUTH

ITEM 9.j

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MEMORANDUM

Date: June 16, 2022
To: Paul Sincock, City Manager
From: John Scanlon, Finance Director
Subject: Fourth Quarter Budget Amendments

Issue: 2021-22 Fourth Quarter Budget Amendments

Analysis: Please find the attached Revenue and Expenditure reports through June 16, 2022 for the 2021-22 fiscal year for the General Fund and nine principal special revenue and enterprise funds of the City. Also included is a summary of revenues and expenditures, changes in fund equity for the current year (green), a similar comparative summary for the prior year (yellow) and an investment report. This final sheet shows historical fund balances from the 2012-13 fiscal year through the 2020-21 fiscal year for all funds, as well as to-date amounts for the current fiscal year through June 16, 2022 (salmon sheet). It is important to understand that the current fiscal year portion of this report is only through June 16 and does not reflect any final revenues or expenses, or any year-end accruals which will not be entered until July and early August.

At this point in the fiscal year, we are showing a \$191,670 increase in the 10 major funds' balances. There is one fund reflecting a negative fund balance. Six funds are seeing increases in fund balance; however, we still anticipate several changes to these numbers as we close out the fiscal year. Those changes are described below:

- The General Fund is currently showing an increase in fund balance of \$592,428. Both revenues and expenditures are down when compared to last year. We do expect the fund balance to decrease from its current position as we close out the fiscal year with the approved 3rd quarter transfer of \$385,000 to restore the Budget Stabilization fund. Overall, budget amendments total \$124,415, which is about 1% of the current amended budget. The overall health of the General Fund remains in good standing.
- The Major Street and Local Street funds are showing a combined fund balance increase of \$298,504. This trend should continue into the 2022-23 fiscal year as street construction projects are being funded by the 2020 Street Bond Construction Fund (#496). The local street fund, which is currently reflecting a \$934,368 fund balance, is at its highest level in over 10 years. Prior to close out of the 2021-22 fiscal year, we will receive three more distributions of gas and weight tax, which is the largest revenue source, including a population adjustment form the 2020 census.

THE CITY OF HOMES

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- The Recreation Fund has a fund balance of \$190,946, which is up from \$13,861 last year. The Recreation Fund is currently subsidized by a \$500,000 contribution from the General Fund, as we attempted to bring fund balance levels back to a healthy level that dropped because of the required shut down from the pandemic. The \$190,946 fund balance is the highest total since the 2014-15 fiscal year. Additionally, revenues, particularly ice rentals and soccer registration, are up significantly.
- The Waste and Recycling Fund continues to maintain a strong position. Over the last ten fiscal years, the funds' equity position only decreased two times, one of which was a 0.72% decrease during the 2016-17 fiscal year. However, we do expect this to decrease next fiscal year with the approved purchase of the new street sweeper. The \$40,800 amendment in property tax revenue is attributable to the additional personal property tax replacement payment received in May from the Local Community Stabilization Fund.
- The DDA Operating Fund is reflecting a \$53,314 increase. Amendments to the DDA Operating Fund are relatively minor totaling \$7,930. Due to Act 57 of 2018, the Recodified Tax Increment Financing Act, budget amendments are required to be approved by the City Commission prior to being approved by the DDA Board. These budget amendments will be presented to the DDA Board at their first meeting in July.
- Fund balance in the Building Fund is in the negative \$60,538. Revenues are currently down 11%, though expenditures have remained relatively stable. There is a request in the budget amendment for a \$50,000 contribution from the General Fund. That, as well as revenues through the end of June should bring fund balance back to positive levels.
- Currently, the Neighborhood Services Fund is up \$30,524. This fund has typically been funded through a combination of a transfer from the General Fund, CDBG funds and a grant from the SMART Bus. During the 2019-20 and 2020-21, the City's SMART contracts went unsigned at the county level. We received those signed contracts back in this fiscal year, as well as the back payment for those unsigned years, which directly correlates to 59% fund balance increase.
- The Water and Sewer Operating and Maintenance Fund is down \$1,044,686. A decrease in fund balance was anticipated due to the funds contributed to the capital improvement fund that have assisted in the water and sewer portion of the street construction program. However, we do not anticipate the decrease to be as significant as it is currently reflecting as a result of journal entries that are required to happen as a part of the fiscal year closing. We have also proposed a rate increase of \$.83 or about a 6.35% increase for the 2022-23 fiscal year to help with the rising contractual service obligations required to provide this service.

- The Equipment Fund is reflecting a decrease in fund balance of \$71,092. Similar to the Water and Sewer operating fund though, required journal entries to close out the Equipment Fund for the fiscal year will have an impact on how the fund balance closes. Currently, expenditures are up 16%, however budgeted supplemental rental fees will offset those increases.

As in the past with the fourth quarter budget amendments, we include a history of fund balance for all funds, including the smaller operating funds, the debt service funds and capital improvement/capital outlay funds. These numbers are reflected on the salmon-colored sheet. In the summary totals at the bottom, operating fund balances have increased \$311,825 or about 2%. Debt service fund balances remain relatively small, because none of the outstanding bond issues contain any reserve requirements. As of mid-June of this fiscal year, overall fund balance is down \$1,722,914, which is due in large part to expending bond sale proceeds as reflected in the capital improvement totals. The overall financial health of the City remains stable, especially given the circumstances this fiscal year.

Included with this memorandum is the Budget Adjustment Summary, which shows the effect of the proposed amendments on the various funds and activities of the City. These changes are consistent with the authority granted in the budget to make such amendments on a departmental basis. The Budget Adjustment Summary is, in effect, the synopsis of all the line item amendments that have been proposed administratively. The budget appropriations are **not** approved by line item – they are based on activity categories in the General Fund and by fund totals for all other funds.

BUDGET AMENDMENTS

The proposed budget amendments required through the end of the 2021-22 fiscal year, as shown on the Budget Adjustment Summary, relate to changes in budgetary patterns which were not anticipated when the budget was originally adopted in June of 2021. The resolution which follows is necessary to adopt these amendments.

RESOLUTION

WHEREAS, actual patterns of departmental expenditures occur differently than originally projected in the 2021-2022 City Budget as adopted in June of 2021; and

WHEREAS, overall revenue and expenditure forecasts require modifications to the original budgetary allocations as established in the adopted budget; and

WHEREAS, the City Budget amendments require the approval of the City Commission for changes between activity departments and between funds of the City;

NOW, THEREFORE BE IT RESOLVED, that the 2021-2022 City Budget is hereby amended as indicated in the 4th quarter amendments column of the attached Budget Amendments Summary, which is made a part of this resolution.

BE IT FURTHER RESOLVED, that the City Finance Director is authorized to change the budgetary appropriations as necessary to comply with the Budget Amendments Summary effective June 20, 2022.

Requested Action: Approve 2021-22 Fourth Quarter Budget Amendments Resolution

Attachment(s): Quarterly Financial Reports

BUDGET ADJUSTMENT SUMMARY
FOURTH QUARTER - FY 21-22

FUND	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
GENERAL FUND REVENUE:							
#101							
Property Taxes	6,591,420	-	-	-	-	-	6,591,420
Licenses & Permits	3,700	-	-	-	-	-	3,700
Federal/State Grants	450,000	-	-	-	(250,000)	(250,000)	200,000
State-Shared Revenues	1,087,951	-	21,597	-	75,000	96,597	1,164,548
Charges for Services	846,960	7,000	850	-	5,400	13,250	860,210
Cemetery Revenues	157,500	-	13,300	36,200	11,375	60,875	218,375
Parking Revenues	65,200	-	-	5,000	225	5,225	70,425
Other Operating Revenues	649,840	10,000	21,900	10,125	15,170	57,195	706,935
Appropriation of Surplus	150,000	-	-	224,397	267,245	491,642	641,642
Total Operating Revenue	9,982,371	17,000	57,647	275,722	124,415	474,784	10,457,155
Transfers In From Other Sources	10,000	-	-	-	-	-	10,000
Total Revenue All Classes	9,992,371	17,000	57,647	275,722	124,415	474,784	10,467,155
GENERAL FUND EXP:							
#101							
City Commission	116,100	75	10,250	9,850	1,900	22,075	138,175
City Manager	327,025	-	575	5,170	2,525	8,270	335,295
Legal Services	152,500	-	-	-	(12,000)	(12,000)	140,500
Finance Department	475,560	450	3,485	15,485	(19,100)	320	475,880
City Clerk	164,820	-	400	-	9,500	9,900	174,720
City Assessor	88,790	-	-	-	(11,330)	(11,330)	75,450
Management Information Services	282,825	-	500	150	650	1,300	284,225
Election Services	101,590	-	1,100	-	1,050	2,150	103,740
Cemetery	154,470	30	800	795	535	2,160	156,630
Police Department	4,182,870	25,000	2,380	31,500	18,895	75,775	4,258,645
Fire Department	1,065,920	4,140	-	50,600	80,255	134,995	1,200,915
MSD Administration	326,020	185	475	400	150	1,210	327,230
City Hall Maintenance	138,015	-	900	110	550	1,560	139,575
Parks & Public Property	209,980	-	-	-	(5,000)	(5,000)	204,980
MSD Yard Maintenance	81,335	-	1,520	70	1,590	3,170	84,505
Street Lighting	163,000	-	-	-	12,000	12,000	175,000
Miscellaneous MSD Services	1,970	-	100	36	65	201	2,171
Bathey Maintenance Expense	-	80	1,225	550	-	1,835	1,835
Special Events	176,310	-	-	2,050	(28,865)	(26,815)	149,685
Parking System	50,480	-	-	-	(7,450)	(7,450)	43,030
MSD Services - DDA	172,950	-	1,600	32,650	14,830	49,080	222,030
Other Functions	199,300	-	170	9,400	14,775	24,345	223,645
Capital Outlay	311,500	49,000	8,500	65,000	700	123,200	434,700
Debt Service	31,234	-	-	-	-	-	31,234
Tot. Gen'l Operating Expenditures	8,982,654	78,940	33,980	223,816	74,415	411,151	9,393,805
Transfers Out to Other Funds	638,350	-	-	385,000	50,000	435,000	1,073,350
Contingency	371,367	(61,040)	23,667	(333,094)	-	(371,367)	-
Total Expenditures	9,982,371	17,000	57,647	275,722	124,415	474,784	10,467,155

FUND	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
MAJOR ST FUND REV:							
#202							
Gas & Weight Taxes	721,543	-	-	-	-	-	721,543
Contrib & Other	5,000	-	-	-	(4,000)	(4,000)	1,000
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUE	726,543	-	-	-	(4,000)	(4,000)	722,543
MAJOR ST FUND EXP:							
#202							
Administration/Debt	24,850	1,000	2,745	8,475	-	12,220	37,070
Routine Maintenance	147,380	-	225	-	-	225	147,605
Stormwater System Maintenance	1,000	-	-	1,000	-	1,000	2,000
Traffic Signal Maintenance	64,280	1,300	775	1,550	555	4,180	68,460
Snow & Ice Control	75,470	-	10	-	(4,155)	(4,145)	71,325
Road Construction	30,000	-	-	1,100	-	1,100	31,100
Transfers Out to Other Funds	380,772	-	-	-	-	-	380,772
Contingency	22,791	(2,300)	(3,755)	(12,125)	(400)	(18,580)	4,211
TOTAL EXPENDITURES	726,543	-	-	-	(4,000)	(4,000)	722,543

BUDGET ADJUSTMENT SUMMARY
FOURTH QUARTER - FY 21-22

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
LOCAL ST FUND REV: #203							
Gas & Weight taxes	289,845	-	-	-	-	-	289,845
Contrib & Other	371,202	-	3,500	-	10,000	13,500	384,702
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUE	661,047	-	3,500	-	10,000	13,500	674,547
LOCAL ST FUND EXP: #203							
Administration/Debt	25,250	2,000	14,855	14,950	-	31,905	57,155
Routine Maintenance	166,320	-	10	-	-	10	166,330
Stormwater System Maintenance	1,000	-	-	-	-	-	1,000
Traffic Signal Maintenance	47,350	-	-	-	-	-	47,350
Snow & Ice Control	37,100	-	80	-	-	80	37,180
Road Construction	45,000	-	1,500	-	-	1,500	46,500
Contingency	339,027	(2,000)	(13,025)	(14,950)	10,000	(19,975)	319,052
TOTAL EXPENDITURES	661,047	-	3,500	-	10,000	13,500	674,547

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
RECREATION FUND REV: #208							
Cultural Center Revenues	531,000	-	-	-	25,000	25,000	556,000
Transfer from General Fund	500,000	-	-	-	-	-	500,000
Administrative Charges	1,000	-	-	-	-	-	1,000
Program Fees & Charges	302,600	-	-	2,000	2,500	4,500	307,100
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUE	1,334,600	-	-	2,000	27,500	29,500	1,364,100
RECREATION FUND EXP: #208							
Cultural Center & Administration	962,010	6,500	16,900	4,350	69,850	99,600	1,061,610
Basic Skills	7,785	-	-	-	(7,785)	(7,785)	-
Recreation Vending	-	-	-	-	-	-	-
Recreation Services	21,805	-	-	-	-	-	21,805
Adult Athletics	-	-	-	-	-	-	-
Youth Athletics	4,600	-	-	-	2,005	2,005	6,605
Miracle League	9,100	-	-	-	-	-	9,100
PCHA	17,000	-	-	-	(17,000)	(17,000)	-
PCHA - Mini Mites	4,775	100	5	-	3,250	3,355	8,130
MSD Services	4,500	910	1,050	587	745	3,292	7,792
Soccer	89,735	-	-	10,700	8,540	19,240	108,975
Liquor	3,540	-	-	2,000	650	2,650	6,090
Classes & Special Events	9,150	-	-	-	-	-	9,150
Therapeutic Program	1,000	-	-	-	-	-	1,000
Senior Programs-Classes	5,025	-	-	-	-	-	5,025
Plymouth-Canton Steelers	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Contingency	194,575	(7,510)	(19,955)	(15,837)	(32,655)	(75,757)	118,818
TOTAL EXPENDITURES	1,334,600	-	-	2,000	27,500	29,500	1,364,100

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
SOLID WASTE FUND REV: #226							
Property Taxes	1,005,770	-	9,210	-	38,500	47,710	1,143,480
Sales of Service	440,600	1,500	1,980	7,050	2,300	12,730	453,330
Transfer from General Fund	10,340	-	-	-	-	-	10,340
Appropriation of Surplus	50,000	-	-	-	-	-	50,000
TOTAL REVENUE	1,596,710	1,500	11,090	7,050	40,800	60,440	1,657,150
SOLID WASTE FUND EXP: #226							
Operating Expenses	1,570,068	500	7,750	14,640	20,800	43,690	1,613,768
Landfill Closure	9,142	1,000	-	-	-	1,000	10,142
Contingency	17,500	-	3,340	(7,590)	20,000	15,750	33,250
Transfers Out to Other Funds	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,596,710	1,500	11,090	7,050	40,800	60,440	1,657,150

BUDGET ADJUSTMENT SUMMARY
FOURTH QUARTER - FY 21-22

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
PARKING FUND REV: #232							
Miscellaneous	10	-	-	60,000	-	60,000	60,010
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUE	10	-	-	60,000	-	60,000	60,010
PARKING FUND EXP: #232							
Contingency	10	-	-	60,000	-	60,000	60,010
Construction	-	-	-	-	-	-	-
TOTAL EXPENDITURES	10	-	-	60,000	-	60,000	60,010

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
DDA OPER FUND REV: #248							
Property Taxes-Non School	1,073,870	-	-	-	21,850	21,850	1,095,720
Program Fees & Other	61,550	-	-	-	4,800	4,800	66,350
Appropriation of Surplus	-	169,710	-	-	(16,720)	150,990	150,990
TOTAL REVENUES	1,135,420	169,710	-	-	7,930	177,640	1,313,060
DDA OPER FUND EXP: #248							
Administration	320,030	1,850	-	-	4,925	6,775	326,805
Police Services	33,250	-	-	-	5	5	33,255
Parking System	43,920	4,500	-	-	2,850	7,350	51,270
Saxton Parking Facility	-	1,850	-	-	-	1,850	1,850
DDA Marketing	88,700	-	-	-	-	-	88,700
Streetscape Maintenance	284,070	2,150	-	-	100	2,250	286,320
Contrib to DDA Debt Funds	223,510	-	-	-	50	50	223,560
Contrib to DDA Cap Imp Fund	25,000	278,500	-	-	-	278,500	301,500
Contingency	116,940	(116,940)	-	-	-	(116,940)	-
TOTAL EXPENDITURES	1,135,420	169,710	-	-	7,930	177,640	1,313,060

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
BLDG & ENGINEERING FD REV: #249							
Permit Fees	564,850	1,700	1,725	10,950	3,420	17,795	582,645
Contrib. & Other	40,000	(1,500)	-	-	50,000	48,500	88,500
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	604,850	200	1,725	10,950	53,420	66,295	671,145
BLDG & ENGINEERING FD EXP: #249							
Engineering/Inspections	587,560	200	765	9,850	25,435	36,250	623,810
Capital Outlay	-	-	-	-	-	-	-
Contingency	17,290	-	960	1,100	27,985	30,045	47,335
TOTAL EXPENDITURES	604,850	200	1,725	10,950	53,420	66,295	671,145

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
NBHD SERVICES FUND REV: #252							
Miscellaneous	19,720	-	-	26,626	(10,730)	15,896	35,616
Transfer from General Fund	73,010	-	-	-	-	-	73,010
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	92,730	-	-	26,626	(10,730)	15,896	108,626
NBHD SERVICES FUND EXP: #252							
Administration	500	-	-	-	-	-	500
OVDA Community Center	2,000	-	-	-	300	300	2,300
Senior Transportation	86,550	220	-	-	-	220	86,770
Contingency	3,680	(220)	-	26,626	(11,030)	15,376	19,056
TOTAL EXPENDITURES	92,730	-	-	26,626	(10,730)	15,896	108,626

BUDGET ADJUSTMENT SUMMARY
FOURTH QUARTER - FY 21-22

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
BROWNFIELD OPER FUND REV: #254							
Property Taxes	167,840	-	-	-	(1,917)	(1,917)	165,923
Contrib. & Other	210	-	-	-	1,674	1,674	1,884
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	168,050	-	-	-	(243)	(243)	167,807
BROWNFIELD OPER FUND EXP: #254							
Administration	16,780	-	-	-	(187)	(187)	16,593
Site Remediation	151,060	-	-	-	(1,729)	(1,729)	149,331
Contrib & Other	-	-	-	-	-	-	-
Contingency	210	-	-	-	1,673	1,673	1,883
TOTAL EXPENDITURES	168,050	-	-	-	(243)	(243)	167,807

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
BROWNFIELD SITE REM FUND REV: #255							
Federal/State Grants	353,720	-	-	-	(255,764)	(255,764)	97,956
Contrib. & Other	50	-	-	-	-	-	50
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	353,770	-	-	-	(255,764)	-	98,006
BROWNFIELD SITE REM FUND REV: #255							
Capital Improvements	353,720	-	-	-	(255,764)	(255,764)	97,956
Miscellaneous	50	-	-	-	-	-	50
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	353,770	-	-	-	(255,764)	(255,764)	98,006

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
BUDGET STABILIZATION FUND REV: #257							
Transfer from General Fund	55,000	-	-	385,000	-	385,000	440,000
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUE	55,000	-	-	385,000	-	385,000	440,000
BUDGET STABILIZATION FUND REV: #257							
Contingency	55,000	-	-	385,000	-	385,000	440,000
TOTAL EXPENDITURES	55,000	-	-	385,000	-	385,000	440,000

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
REC CAP IMP FUND REV: #402							
Contrib. & Other	19,000	-	-	-	388,750	388,750	407,750
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	19,000	-	-	-	388,750	388,750	407,750
REC CAP IMP FUND EXP: #402							
Capital Improvements	15,000	-	-	-	153,000	153,000	168,000
Contingency	4,000	-	-	-	235,750	235,750	239,750
TOTAL EXPENDITURES	19,000	-	-	-	388,750	388,750	407,750

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
DDA CAP IMP FUND REV: #405							
Contrib. & Other	25,050	276,500	-	-	-	276,500	301,550
Appropriation of Surplus	-	1,585	-	-	-	1,585	1,585
TOTAL REVENUES	25,050	278,085	-	-	-	278,085	303,135
DDA CAP IMP FUND EXP: #405							
Capital Improvements	25,050	278,085	-	-	-	278,085	303,135
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	25,050	278,085	-	-	-	278,085	303,135

BUDGET ADJUSTMENT SUMMARY
FOURTH QUARTER - FY 21-22

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
2020 GO CAP IMP BD CONST FD REV: #496							
Contrib. & Other	1,811,875	-	-	-	155,000	155,000	1,966,875
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	1,811,875	-	-	-	155,000	155,000	1,966,875
2020 GO CAP IMP BD CONST FD EXP: #495							
Capital Outlay	1,811,750	-	-	-	155,000	155,000	1,966,750
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,811,750	-	-	-	155,000	155,000	1,966,750

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
WATER/SEWER CAP IMP FUND REV: #560							
Contrib. & Other	600,000	-	-	-	-	-	600,000
Appropriation of Surplus	-	-	-	-	120,600	120,600	120,600
TOTAL REVENUES	600,000	-	-	-	120,600	120,600	720,600
DDA CAP IMP FUND EXP: #560							
Capital Improvements	600,000	-	-	-	120,600	120,600	720,600
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	600,000	-	-	-	120,600	120,600	720,600

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
WATER/SEWER OPER FUND REV: #592							
Sales & Service Charges	4,517,005	-	198,660	-	-	198,660	4,715,665
Sale of Bonds	-	-	-	-	-	-	-
Appropriation of Surplus	-	-	315,076	44,420	-	359,496	359,496
TOTAL REVENUES	4,517,005	-	513,736	44,420	-	558,156	5,075,161
WATER/SEWER OPER FUND EXP: #592							
Administration	3,503,715	3,200	835,350	15,125	4,710	858,385	4,362,100
Trunk & Lateral	214,850	-	300	22,050	10,495	32,845	247,495
Mains Maintenance	230,850	1,265	975	5,635	(4,130)	3,745	234,595
Meter Maintenance	149,791	50	450	1,550	(4,800)	(2,550)	147,241
Service Maintenance	41,350	550	2,825	60	1,025	4,460	45,810
Hydrant Maintenance	45,420	-	-	-	(7,500)	(7,500)	37,920
Capital Outlay	-	-	-	-	-	-	-
Contingency	331,229	(5,065)	(328,164)	-	-	(331,229)	-
TOTAL EXPENDITURES	4,517,005	-	513,736	44,420	-	558,156	5,075,161

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
EQUIPMENT FUND REV: #661							
Miscellaneous	809,210	-	6,650	40,629	34,000	81,279	890,489
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	809,210	-	6,650	40,629	34,000	81,279	890,489
EQUIPMENT FUND EXP: #661							
Miscellaneous	762,520	-	6,650	8,401	850	15,901	778,421
Contingency	46,690	-	-	32,228	33,150	65,378	112,068
TOTAL EXPENDITURES	809,210	-	6,650	40,629	34,000	81,279	890,489

**CITY OF PLYMOUTH
REVENUES, EXPENDITURES & CHANGES IN FUND EQUITY
THROUGH JUNE 16, 2022
(UNAUDITED)**

FUND #	FUND NAME	FUND BALANCE 6/30/2021	FY 21-22		% EXP	21-22		FUND BALANCE THRU 6/30/22
			REVENUES THRU 6/30/22	EXPENDITURES THRU 6/30/22		CURRENT AMENDED BUDGET		
101	GENERAL FUND	3,663,582	8,987,512	8,395,084	81.17%	10,342,740		4,256,010
202	MAJOR STREETS FUND	1,154,288	494,941	548,125	75.44%	726,543		1,101,104
203	LOCAL STREETS FUND	582,680	546,524	194,836	29.32%	664,547		934,368
208	RECREATION FUND	13,861	1,178,332	1,001,246	74.91%	1,336,600		190,946
226	WASTE/RECYCLING FUND	1,278,122	1,530,385	1,280,355	79.21%	1,616,350		1,528,152
248	DDA OPERATING FUND	519,144	1,245,835	1,192,522	91.37%	1,305,130		572,458
249	BUILDING FUND	33,899	485,710	580,146	93.92%	617,725		(60,538)
252	NEIGHBORHOOD SERVICES FUND	51,570	102,512	71,987	60.31%	119,356		82,094
592	WATER/SEWER FUND	4,654,565	4,254,445	5,299,131	104.41%	5,075,161		3,609,879
661	EQUIPMENT FUND	714,416	577,124	648,217	75.68%	856,489		643,324
	TOTALS	12,666,127	19,403,319	19,211,649	84.78%	22,660,641		12,857,797

**CITY OF PLYMOUTH
REVENUES, EXPENDITURES & CHANGES IN FUND EQUITY
THROUGH JUNE 30, 2021
AUDITED**

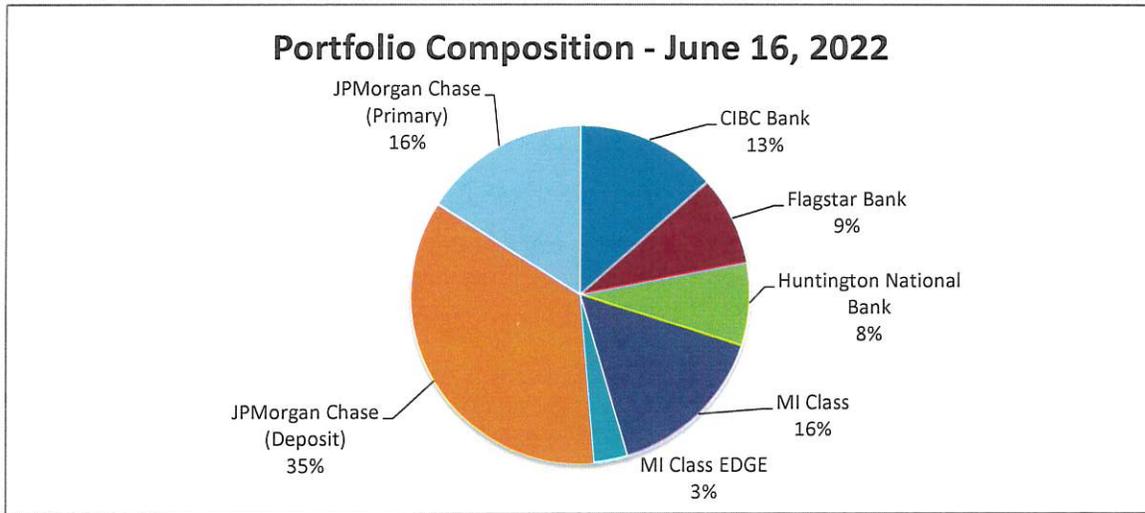
FUND #	FUND NAME	-----FY 20-21-----		%	20-21		FUND BALANCE THRU 6/30/21
		BALANCE 6/30/2020	REVENUES THRU 6/30/21		EXPENDITURES THRU 6/30/21	CURRENT AMENDED BUDGET	
101	GENERAL FUND	2,966,548	9,281,173	90.11%	9,526,267	3,663,582	
202	MAJOR STREETS FUND	1,031,652	678,345	80.79%	687,870	1,154,288	
203	LOCAL STREETS FUND	148,489	632,196	31.13%	635,967	582,680	
208	RECREATION FUND	28,119	905,415	86.19%	1,067,069	13,861	
226	WASTE/RECYCLING FUND	1,103,441	1,524,766	89.01%	1,516,850	1,278,122	
248	DDA OPERATING FUND	453,357	1,116,835	90.94%	1,155,760	519,144	
249	BUILDING FUND	55,479	548,689	89.68%	635,900	33,899	
252	NEIGHBORHOOD SERVICES FUND	52,426	73,010	79.66%	92,730	51,570	
592	WATER/SEWER FUND	5,409,951	4,501,273	81.88%	5,897,943	5,082,249	
661	EQUIPMENT FUND	806,320	762,814	68.72%	815,250	1,008,932	
	TOTALS	12,055,782	20,024,516	84.84%	22,031,606	13,388,327	

CITY OF PLYMOUTH
 FUND EQUITY BALANCES
 HISTORY - FISCAL YEARS ENDING JUNE 30, 2013 THRU JUNE 16, 2022
 (Unaudited)

FUND #	FUND NAME	FUND BALANCE 6/30/2013	FUND BALANCE 6/30/2014	FUND BALANCE 6/30/2015	FUND BALANCE 6/30/2016	FUND BALANCE 6/30/2017	FUND BALANCE 6/30/2018	FUND BALANCE 6/30/2019	FUND BALANCE 6/30/2020	FUND BALANCE 6/30/2021	-----FY 21-22(Unaud)----- REVENUES THRU 6/30/22	EXPENDITURES THRU 6/30/22	FUND BALANCE 6/30/22
101	GENERAL FUND	1,500,765	1,723,490	1,772,343	1,997,133	1,819,849	1,944,084	1,983,201	2,966,548	3,663,582	8,987,512	8,395,084	4,256,010
202	MAJOR STREETS FUND	982,478	1,088,359	1,164,347	1,255,398	1,404,765	1,369,680	1,237,891	1,031,652	1,154,288	494,941	548,125	1,101,104
203	LOCAL STREETS FUND	254,585	323,300	448,353	643,382	771,807	299,335	191,318	148,489	582,680	546,524	194,836	934,368
208	RECREATION FUND	251,288	299,197	270,188	1,508,826	104,044	103,486	123,203	28,119	13,861	1,178,332	1,001,246	190,946
226	WASTE/RECYCLING FUND	532,822	524,897	579,478	724,363	719,147	851,213	912,639	1,103,441	1,278,122	1,530,385	1,280,355	1,528,152
232	PARKING FUND	51,898	99,098	91,376	91,376	91,376	91,375	92,168	127,765	127,823	60,000	-	187,823
248	DDA OPERATING FUND	420,045	468,418	535,788	620,939	558,531	348,342	309,685	453,357	519,144	1,245,835	1,192,522	572,458
249	BUILDING FUND	59,775	108,941	52,415	240,223	295,444	212,092	78,249	55,479	33,899	488,710	580,146	(60,538)
252	NEIGHBORHOOD SERVICES FUND	42,548	39,258	55,511	15,108	895	46,842	44,446	52,426	51,570	102,512	71,987	82,094
254	BROWNFIELD REDEV AUTH FUND	23,511	250,925	15,061	15,215	15,368	15,457	16,169	16,893	17,157	167,796	165,922	19,031
255	BROWNFIELD SITE REMED FUND	206,100	250,925	230,925	250,925	124,364	124,364	124,364	123,010	122,332	-	-	122,332
257	BUDGET STABILIZATION FUND	550,000	550,000	550,000	550,000	550,000	550,000	-	55,000	110,000	55,000	-	165,000
265	DRUG LAW ENFORCEMENT FUND	9,740	4,610	4,610	5,946	2,997	79	1,129	2,074	2,074	-	-	830
266	OWI FORFEITURE FUND	53,375	29,814	29,814	37,754	39,252	32,598	27,626	2,074	9,936	1,760	4,805	6,890
267	OMNIBUS FORFEITURE FUND	8,012	8,012	8,012	5,521	4,562	2,820	1,520	1,278	1,278	-	-	344
592	WATER/SEWER FUND	5,268,603	5,614,392	4,781,981	5,572,647	5,661,798	5,817,355	5,578,249	5,409,951	4,654,565	4,254,445	5,299,131	3,609,879
661	EQUIPMENT FUND	571,311	212,949	193,686	206,693	230,002	367,947	482,675	806,320	714,416	577,124	648,217	643,324
711	CEMETERY TRUST FUND	502,761	510,936	527,761	545,774	566,201	577,976	586,476	600,263	611,076	20,919	2,770	629,225
308	2008 GO BOND DEBT FUND	1,183	12,070	5,320	2,549	2,276	1,448	38,535	206,276	206,276	1,046,592	1,102,000	150,868
312	2012 GO/02 REFUNDING BD DEBT FUND	5,647	6,463	6,865	2,892	1,639	6,098	18,033	2,485	1,985	-	69,550	(67,565)
313	2012 LTGO REFUNDING BD DEBT FUND	2,510	2,510	3,010	1,710	1,810	2,410	2,485	2,485	1,985	-	-	(67,565)
314	2014 LTGO/04 REFUNDING BD DEBT FUND	-	18,529	18,051	2,315	1,400	9,479	16,807	1,506	1,506	223,560	223,300	1,766
315	2015 LTGO CAP IMP BOND DEBT FUND - DDA	-	-	1,716	1,716	1,716	1,716	1,506	1,506	1,506	234,790	234,500	1,885
316	2015 LTGO CAP IMP BOND DEBT FUND - WIS	-	-	2,284	2,284	2,284	1,884	1,595	1,595	4,320	697,672	733,250	(31,258)
317	2020 GO BOND DEBT FUND	-	-	-	-	-	-	-	-	-	-	-	-
401	PUBLIC IMPROVEMENT FUND	165,278	169,778	146,620	22,556	22,556	22,556	22,639	122,699	147,703	148,416	136,948	147,703
402	REC CAPITAL IMPROVEMENT FUND	77,418	51,676	62,145	47,955	38,035	36,784	12,980	3,863	13,885	299,417	225,001	23,352
405	DDA CAPITAL IMPROVEMENT FUND	894,545	905,619	15,212	6,266	58,145	40,242	72,800	89,000	3,391	1,178,060	2,362,600	77,807
475	2015 LTGO CAP IMP BD CONSTR FUND - DDA	-	-	403,918	315,926	246,245	191,402	192,745	193,554	1,209,765	25	225,001	1,209,790
496	2020 GO BOND CONTR FUND	-	-	-	-	-	-	-	5,514,226	3,702,141	(130)	1,819,808	1,882,203
560	WIS CAPITAL IMPROVEMENT FUND	143,123	348,190	358,031	499,362	615,907	375,259	207,993	120,337	(17,655)	733,333	872,057	(156,379)
	TOTALS	11,290,351	11,880,109	11,332,252	12,940,082	12,970,346	12,755,047	11,791,010	13,001,735	13,658,160	19,714,563	19,402,739	13,969,985
	OPERATING FUNDS	15,323	42,215	39,082	15,065	11,917	23,036	78,962	211,882	215,682	2,202,614	2,362,600	55,696
	DEBT SERVICE FUNDS	5,215,935	4,595,857	4,237,433	3,126,774	2,088,523	666,244	509,156	6,043,679	5,059,230	1,178,060	3,053,814	3,184,477
	CAPITAL PROJECT FUNDS	16,521,609	16,518,181	15,608,767	16,081,921	15,070,788	13,444,327	12,379,128	19,257,276	18,933,073	23,096,238	24,819,153	17,210,159
	GRAND TOTALS	16,521,609	16,518,181	15,608,767	16,081,921	15,070,788	13,444,327	12,379,128	19,257,276	18,933,073	23,096,238	24,819,153	17,210,159

City of Plymouth
 Summary - Cash, Securities & CD's
 June 16, 2022

Institution	Bauer Rating	Inv. Type	% Invested	Amount
CIBC Bank	5	CD	13%	\$ 2,500,000.00
Flagstar Bank	5	CD	9%	\$ 1,600,000.00
Huntington National Bank	5	CD	8%	\$ 1,500,000.00
MI Class	AAAm	Inv. Pool	16%	\$ 2,900,000.00
MI Class EDGE	AAAf/S1	Inv. Pool	3%	\$ 600,000.00
JPMorgan Chase (Deposit)	5	Cash	35%	\$ 6,629,879.60
JPMorgan Chase (Primary)	5	Cash	16%	\$ 2,979,161.94
			100%	\$ 18,709,041.54



**This report is in compliance with Public Act 20 quarterly investment reporting*

Fund 101 - GENERAL FUND

Revenues

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2021 NORM (ABNORM)	END BALANCE 06/30/2021 NORM (ABNORM)	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 06/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/22 INCR (DECR)	% BDT USED
Dept 001 -	PROPERTY TAXES							
101-001-403.000	CURRENT PROPERTY TAX/REAL TAXES RECOVERED BY COUNTY	5,999,608.04	5,999,608.04	6,226,220.00	6,226,220.00	6,062,842.03	0.00	97.38
101-001-405.000	TAXES REINSTATED BY COUNTY	(5,761.73)	(5,761.73)	(20,000.00)	(20,000.00)	(7,092.94)	0.00	35.46
101-001-406.000	TAXES REINSTATED BY COUNTY	0.00	0.00	15,000.00	15,000.00	3,800.97	0.00	25.34
101-001-408.000	PRIOR YEAR TAX REFUNDS	0.00	0.00	(5,000.00)	(5,000.00)	0.00	0.00	0.00
101-001-410.000	PAYMENT IN LIEU OF PROP TAX	38,578.53	38,578.53	39,000.00	39,000.00	39,988.81	0.00	102.54
101-001-420.000	UNCOLLECTABLE TAXES/REAL-PERS	0.00	0.00	(2,500.00)	(2,500.00)	0.00	0.00	0.00
101-001-437.000	CURRENT PROP TAX/CHT-1FT	5,922.00	5,922.00	0.00	0.00	0.00	0.00	0.00
101-001-445.000	PENALTIES & INTEREST	18,999.19	18,999.19	30,000.00	30,000.00	12,783.36	0.00	42.61
101-001-447.000	PROPERTY TAX ADMINISTRATION F	298,503.05	298,503.05	308,700.00	308,700.00	302,997.90	0.00	98.15

Total Dept 001 - PROPERTY TAXES 6,355,849.08 6,355,849.08 6,591,420.00 6,591,420.00 6,415,320.13 0.00 97.33

Dept 002 -	LICENSES & PERMITS							
101-002-476.000	PERMITS/NON-BUSINESS LICENSE	3,115.00	3,115.00	3,600.00	3,600.00	2,531.00	50.00	70.31
101-002-476.100	GOING OUT OF BUSINESS	0.00	0.00	100.00	100.00	0.00	0.00	0.00

Total Dept 002 - LICENSES & PERMITS 3,115.00 3,115.00 3,700.00 3,700.00 2,531.00 50.00 68.41

Dept 003 -	FEDERAL GRANTS							
101-003-531.000	STATE/FEDERAL GRANTS	34,189.00	34,189.00	450,000.00	450,000.00	29,906.75	0.00	6.65
101-003-535.000	OTHER GRANTS	336,070.77	336,070.77	0.00	0.00	0.00	0.00	0.00

Total Dept 003 - FEDERAL GRANTS 370,259.77 370,259.77 450,000.00 450,000.00 29,906.75 0.00 6.65

Dept 004 -	STATE SHARED REVENUES							
101-004-573.000	LOCAL COMMUNITY STABILIZATION	180,081.16	180,081.16	118,000.00	139,597.00	214,522.53	74,926.08	153.67
101-004-576.100	ST SHARED REV/SALES TAX-CONSE	842,004.00	842,004.00	800,786.00	800,786.00	658,936.00	0.00	82.29
101-004-576.300	CVTIPS/(EITP) INCENTIVE PAYMEN	109,970.00	109,970.00	134,165.00	134,165.00	89,297.00	0.00	66.56
101-004-579.000	ST SHARED REV/LIQUOR LICENSE	10,659.00	10,659.00	15,000.00	15,000.00	4,366.45	0.00	29.11
101-004-580.000	ST SHARED REV/ELECTION REIMB	1,600.00	1,600.00	0.00	0.00	0.00	0.00	0.00

Total Dept 004 - STATE SHARED REVENUES 1,144,314.16 1,144,314.16 1,067,951.00 1,089,548.00 967,121.98 74,926.08 88.76

Dept 005 - CHARGES FOR SERVICES

101-005-583.000	CHARGES FOR SVCS/WATER FUND	238,959.96	238,959.96	246,130.00	246,130.00	225,619.24	0.00	91.67
101-005-584.000	CHARGES FOR SVCS/EQUIP FUND	57,969.96	57,969.96	59,710.00	59,710.00	54,734.24	0.00	91.67
101-005-585.000	CHARGES FOR SVCS/SOLID WASTE	174,000.00	174,000.00	179,220.00	179,220.00	164,285.00	0.00	91.67
101-005-585.500	CHARGES FOR SVCS/BUILDING FUN	46,350.00	46,350.00	47,000.00	47,000.00	43,083.37	0.00	91.67
101-005-585.700	CHARGES FOR SERVICES/REC FUND	15,039.96	15,039.96	15,040.00	15,040.00	13,786.74	0.00	91.67
101-005-586.000	CHARGES FOR SVCS/LIBRARY	0.00	0.00	0.00	850.00	833.52	0.00	98.06
101-005-588.000	CHARGES FOR SVCS/DDA-ADMTN	61,460.04	61,460.04	63,300.00	63,300.00	58,025.00	0.00	91.67
101-005-589.000	CHARGES FOR SVCS/DDA-MSD	134,580.00	134,580.00	138,620.00	138,620.00	127,068.37	0.00	91.67
101-005-589.500	CHARGES FOR SVCS/DDA-PARKING	41,120.04	41,120.04	39,920.00	39,920.00	36,593.37	0.00	91.67
101-005-590.000	CHARGES FOR SVCS/DMS-HOUS COM	21,849.96	21,849.96	21,850.00	21,850.00	20,029.24	0.00	91.67
101-005-590.750	CHARGES FOR SVCS/HOUS P/R FEE	16,389.96	16,389.96	16,390.00	16,390.00	15,024.24	0.00	91.67
101-005-591.000	CHARGES FOR SVCS/OTHER COMM	6,547.16	6,547.16	3,000.00	10,000.00	15,388.48	0.00	153.88
101-005-592.000	CHARGES FOR SVCS/BROWNFIELD	5,348.38	5,348.38	16,780.00	16,780.00	16,592.24	0.00	98.88

Total Dept 005 - CHARGES FOR SERVICES 819,615.42 819,615.42 846,960.00 854,810.00 791,063.05 0.00 92.54

User: JOHN
DB: Plymouth

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	% BUDGET USED
		06/30/2021	06/30/2021	ORIGINAL BUDGET	AMENDED BUDGET	06/30/2022	MONTH 06/30/22	
NORM (ABNORM)		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)	INCR (DECR)	
Fund 101 - GENERAL FUND								
Revenues								
Dept 006 - CEMETERY REVENUES								
101-006-633.000	FOUNDATIONS	10,710.00	10,710.00	10,000.00	10,000.00	8,990.00	940.00	89.90
101-006-634.000	GRAVE OPENINGS & CLOSING	38,305.00	38,305.00	60,000.00	60,500.00	85,025.00	1,250.00	105.62
101-006-643.000	CEMETERY LOT SALES	29,937.00	29,937.00	45,000.00	53,000.00	58,537.50	1,312.50	110.45
101-006-644.000	CRYPT SALES	33,575.00	33,575.00	40,000.00	60,075.00	60,775.00	0.00	101.17
101-006-649.000	CEMETERY MISC/TRANSFERS	3,401.50	3,401.50	2,500.00	3,425.00	3,965.00	0.00	115.77
Total Dept 006 - CEMETERY REVENUES		115,928.50	115,928.50	157,500.00	207,000.00	217,292.50	3,502.50	104.97
Dept 007 - PARKING REVENUES								
101-007-656.000	PARKING FEES/CENTRAL	14,167.00	14,167.00	20,000.00	20,000.00	11,171.38	3,600.00	55.86
101-007-656.100	PARKING FEES/EAST CENTRAL	3,268.00	3,268.00	200.00	200.00	7,907.55	0.00	3,953.78
101-007-657.000	PERMIT PARKING	3,820.00	3,820.00	3,000.00	3,000.00	1,825.00	825.00	60.83
101-007-658.000	PARKING FINES	9,341.47	9,341.47	12,000.00	17,000.00	17,207.00	460.00	101.22
101-007-658.500	PARKING FINES - DDA	24,700.00	24,700.00	30,000.00	30,000.00	19,238.00	300.00	64.13
Total Dept 007 - PARKING REVENUES		55,296.47	55,296.47	65,200.00	70,200.00	57,348.93	5,185.00	81.69
Dept 008 - OTHER REVENUE								
101-008-628.000	POLICE DEPARTMENT REVENUES	5,483.71	5,483.71	5,000.00	7,425.00	9,473.33	756.56	127.59
101-008-628.050	CITY PORTION/DEPENDER REG	100.00	100.00	250.00	250.00	150.00	0.00	60.00
101-008-628.200	EMER 911 REVENUES	40,019.06	40,019.06	45,000.00	51,600.00	57,439.50	0.00	111.32
101-008-628.300	ACT 302 TRAINING FUNDS	1,728.19	1,728.19	3,000.00	3,000.00	1,110.72	0.00	37.02
101-008-628.500	FALSE ALARM FEES	3,900.00	3,900.00	16,000.00	16,000.00	15,050.00	2,950.00	94.06
101-008-628.600	PBT TEST (BREATHLITZER)	15.00	15.00	3,000.00	3,000.00	110.00	0.00	3.67
101-008-628.700	ILRC FILING FEES	2,161.25	2,161.25	2,000.00	2,000.00	1,800.00	0.00	90.00
101-008-628.900	BOND PROCESSING FEE	30.00	30.00	150.00	150.00	40.00	0.00	26.67
101-008-630.000	OVERHEAD ON WORK ORDERS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-008-647.000	DISTRICT COURT REVENUE	0.00	0.00	8,000.00	8,000.00	0.00	0.00	0.00
101-008-647.500	DISTRICT COURT-DUIT REIMS	1,349.06	1,349.06	5,500.00	5,500.00	5,500.00	0.00	0.00
101-008-660.000	JUROR COMPENSATION RETURNS	0.00	0.00	150.00	150.00	119.00	0.00	79.33
101-008-660.000	TOWING FINES AND FEES	0.00	0.00	1,500.00	1,500.00	75.00	0.00	5.00
101-008-665.000	INTEREST ON INVESTMENTS	23,628.37	23,628.37	50.00	50.00	(1,679.57)	0.00	(3,359.1
101-008-668.000	ROYALTIES/CABLE TV	203,689.40	203,689.40	220,000.00	220,000.00	147,929.84	0.00	67.24
101-008-668.300	CABLE TV/PEG FEES	8,000.00	8,000.00	22,000.00	22,000.00	6,010.00	0.00	27.32
101-008-668.500	METRO ACT R.O.W. REIMBURSEMEN	31,746.68	31,746.68	27,000.00	27,000.00	33,235.32	0.00	123.09
101-008-672.219	2019 SIDEWALK SPECIAL ASSMTS	278.25	278.25	0.00	0.00	0.00	0.00	0.00
101-008-672.221	2021 SIDEWALK SPECIAL ASSMTS	0.00	0.00	40,000.00	61,000.00	57,877.87	(78.75)	94.88
101-008-680.000	OTHER INCOME	19,331.72	19,331.72	10,000.00	12,000.00	12,381.93	295.65	103.18
101-008-680.200	MISC/FIRE DEPT SHIRT SALES	0.00	0.00	0.00	0.00	161.00	100.00	0.00
101-008-681.000	EXPENSE REIMBURSEMENTS	717.50	717.50	1,000.00	1,000.00	0.00	0.00	0.00
101-008-685.000	INSURANCE PROCEEDS	0.00	0.00	1,000.00	11,000.00	10,767.00	0.00	97.88
101-008-687.000	PASSPORT PROCESSING FEE	1,890.00	1,890.00	25,000.00	25,000.00	12,320.00	735.00	49.28
101-008-690.000	REIMBURSEMENT/SPEC ELECTIONS	0.00	0.00	700.00	700.00	0.00	0.00	0.00
101-008-691.000	REIMBURSEMENT/GEOTHERMAL CAP	48,289.98	48,289.98	48,290.00	48,290.00	32,193.32	0.00	66.67
101-008-694.200	TNS PREM/RETIREES & OTHERS	(13,087.60)	(13,087.60)	(16,000.00)	(16,000.00)	(10,208.10)	0.00	63.80
101-008-694.300	SPECIAL EVENTS INCOME	31,537.19	31,537.19	180,000.00	180,000.00	117,797.95	0.00	65.44
101-008-698.000	SUNDRY (CASH OVER/SHORT)	84.20	84.20	50.00	50.00	3.59	0.00	7.18
Total Dept 008 - OTHER REVENUE		410,891.96	410,891.96	649,640.00	691,665.00	504,157.70	4,819.46	72.89
Dept 009 - TRANSFERS IN OTHER SOURCES								
101-009-675.711	CONTRIBUTION FR CEMETERY FUND	5,902.81	5,902.81	10,000.00	10,000.00	2,770.05	0.00	27.70

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PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	% BDET USED
		06/30/2021 NORM (ABNORM)	06/30/2021 NORM (ABNORM)	ORIGINAL BUDGET	AMENDED BUDGET	06/30/2022 NORM (ABNORM)	MONTH 06/30/22 INCR (DECR)	
Fund 101 - GENERAL FUND								
Revenues								
101-009-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	150,000.00	374,397.00	0.00	0.00	0.00
Total Dept 009 - TRANSFERS IN OTHER SOURCES								
		5,902.81	5,902.81	160,000.00	384,397.00	2,770.05	0.00	0.72
TOTAL REVENUES								
		9,281,173.17	9,281,173.17	9,992,371.00	10,342,740.00	8,987,512.09	88,483.04	86.90
Expenditures								
Dept 101 - CITY COMMISSION								
101-101-706.000	SALARY & WAGES/ FULL TIME	4,531.94	4,531.94	4,450.00	4,450.00	4,022.41	0.00	90.39
101-101-707.000	SALARY & WAGES/TEMP-SEASONAL	35.00	35.00	1,250.00	1,250.00	185.50	0.00	14.84
101-101-709.000	SALARY & WAGES/OVERTIME	704.39	704.39	100.00	175.00	160.23	0.00	91.56
101-101-721.000	FRINGE BENEFITS	421.24	421.24	100.00	450.00	358.97	0.00	79.77
101-101-727.000	OFFICE SUPPLIES	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-101-728.000	POSTAGE	0.00	0.00	550.00	550.00	341.88	0.00	62.16
101-101-740.000	OPERATING SUPPLIES	1,937.41	1,937.41	1,500.00	4,450.00	5,982.99	1,002.51	134.45
101-101-818.000	CONTRACTUAL SERVICES	26,540.19	26,540.19	36,000.00	49,825.00	50,061.16	255.00	100.47
101-101-818.211	CONT SVCS/AUDITING	32,000.00	32,000.00	36,000.00	36,000.00	32,000.00	0.00	88.89
101-101-818.410	CONT SVCS/ADVERTISING PROMOTION	0.00	0.00	500.00	500.00	0.00	0.00	0.00
101-101-850.000	COMMUNICATIONS	582.89	582.89	300.00	600.00	582.89	0.00	97.15
101-101-864.000	CONFERENCES & MEETINGS	24.00	24.00	4,500.00	4,500.00	1,879.81	0.00	41.77
101-101-865.000	PUBLIC RELATIONS EXPENSE	2,424.47	2,424.47	5,000.00	6,500.00	6,595.12	99.95	101.46
101-101-900.000	PRINTING & PUBLISHING	5,045.88	5,045.88	3,000.00	4,525.00	4,410.21	0.00	97.46
101-101-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	0.00	400.00	400.00	0.00	0.00	0.00
101-101-956.000	MISCELLANEOUS	4,432.52	4,432.52	1,000.00	1,000.00	116.59	0.00	11.66
101-101-957.000	TRAINING EXPENSES	2,623.61	2,623.61	8,500.00	8,500.00	6,941.37	0.00	81.66
101-101-958.000	MEMBERSHIPS & DUES	11,844.40	11,844.40	12,500.00	12,500.00	10,617.00	0.00	84.94
Total Dept 101 - CITY COMMISSION								
		93,147.94	93,147.94	116,100.00	136,275.00	124,256.13	1,357.46	91.18
Dept 172 - CITY MANAGER								
101-172-706.000	SALARY & WAGES/ FULL TIME	133,119.09	133,119.09	186,750.00	186,750.00	166,581.93	6,564.72	89.20
101-172-706.050	SALARY & WAGES/PART TIME	44,758.28	44,758.28	9,800.00	9,800.00	2,517.77	0.00	25.69
101-172-706.100	SALARY & WAGES/SICK	9,290.78	9,290.78	5,250.00	5,250.00	2,673.91	704.88	50.93
101-172-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	2,250.00	2,250.00	1,613.70	0.00	71.72
101-172-706.300	SALARY & WAGES/RETENTION	1,000.00	1,000.00	1,000.00	1,500.00	1,500.00	0.00	100.00
101-172-706.600	SALARY & WAGES/VACATION PAYOF	2,496.56	2,496.56	4,675.00	4,920.00	4,920.00	0.00	100.00
101-172-707.000	SALARY & WAGES/TEMP-SEASONAL	6,000.00	6,000.00	4,800.00	4,800.00	(3,000.00)	0.00	(62.50)
101-172-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	200.00	200.00	0.00	0.00	0.00
101-172-721.000	FRINGE BENEFITS	46,279.86	46,279.86	63,200.00	63,200.00	55,931.21	2,512.87	88.50
101-172-721.500	POST RETIREMENT BENEFITS	20,306.04	20,306.04	26,850.00	26,850.00	24,596.00	0.00	91.61
101-172-727.000	OFFICE SUPPLIES	54.85	54.85	400.00	400.00	0.00	0.00	0.00
101-172-728.000	POSTAGE	157.80	157.80	200.00	200.00	79.13	0.00	39.57
101-172-740.000	OPERATING SUPPLIES	4,064.55	4,064.55	5,000.00	6,475.00	7,347.79	227.27	113.48
101-172-818.000	CONTRACTUAL SERVICES	1,050.00	1,050.00	2,000.00	2,000.00	16.95	0.00	0.85
101-172-850.000	COMMUNICATIONS	1,517.21	1,517.21	2,200.00	2,200.00	2,064.25	237.91	93.83
101-172-860.000	TRANSPORTATION	21.23	21.23	800.00	800.00	972.06	156.00	121.51
101-172-864.000	CONFERENCES & MEETINGS	195.00	195.00	2,100.00	5,350.00	6,054.77	139.68	113.17
101-172-865.000	PUBLIC RELATIONS EXPENSE	0.00	0.00	0.00	75.00	74.87	0.00	99.83
101-172-900.000	PRINTING & PUBLISHING	35.50	35.50	700.00	700.00	228.97	0.00	32.71
101-172-925.000	SUBSCRIPTIONS & PUBLICATIONS	292.01	292.01	250.00	450.00	550.20	169.00	122.27
101-172-930.000	REPAIRS & MAINTENANCE	0.00	0.00	400.00	400.00	0.00	0.00	0.00
101-172-940.000	EQUIPMENT RENTAL - FORCE ACCT	680.04	680.04	900.00	900.00	453.36	0.00	50.37
101-172-956.000	MISCELLANEOUS	3,027.36	3,027.36	1,800.00	1,800.00	2,300.41	245.92	127.80
101-172-957.000	TRAINING EXPENSES	360.00	360.00	4,500.00	4,500.00	0.00	0.00	0.00

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PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	% BDR
		06/30/2021	06/30/2021	ORIGINAL	BUDGET AMENDED BUDGET	06/30/2022	MONTH 06/30/22	
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)	INCR (DECR)	USED
Fund 101 - GENERAL FUND								
Expenditures								
101-172-958.000	MEMBERSHIPS & DUES	1,734.00	1,734.00	1,000.00	1,000.00	1,097.50	0.00	109.75
Total Dept 172 - CITY MANAGER		276,440.16	276,440.16	327,025.00	332,770.00	278,574.78	10,958.25	83.71
Dept 210 - LEGAL SERVICES								
101-210-818.100	CONT SVCS/CITY ATTY - RETAINE	34,915.00	34,915.00	44,000.00	44,000.00	21,599.00	0.00	49.09
101-210-818.110	CONT SVCS/PROSECUTION RETAINE	51,383.81	51,383.81	52,000.00	52,000.00	44,180.05	3,812.19	84.96
101-210-818.150	CONT SVCS/CITY ATTY - SPECIAL	24,145.50	24,145.50	38,000.00	38,000.00	27,178.52	0.00	71.52
101-210-818.165	CONT SVCS/CITY ATTY-BROWNFIEL	696.52	696.52	4,000.00	4,000.00	175.00	0.00	4.38
101-210-818.170	CONT SVCS/PROPERTY TAX APPEAL	2,872.42	2,872.42	9,000.00	9,000.00	6,651.73	0.00	73.91
101-210-818.200	CONT SVCS/LABOR ATTORNEY	688.92	688.92	4,500.00	4,500.00	2,324.00	0.00	51.64
101-210-900.000	PRINTING & PUBLISHING	0.00	0.00	500.00	500.00	0.00	0.00	0.00
101-210-956.000	MISCELLANEOUS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
Total Dept 210 - LEGAL SERVICES		114,702.17	114,702.17	152,500.00	152,500.00	102,108.30	3,812.19	66.96
Dept 212 - FINANCE DEPARTMENT								
101-212-706.000	SALARY & WAGES/ FULL TIME	117,707.72	117,707.72	120,880.00	129,880.00	150,347.51	6,848.32	115.76
101-212-706.050	SALARY & WAGES/PART TIME	59,174.73	59,174.73	81,160.00	81,160.00	40,254.76	1,554.40	49.60
101-212-706.100	SALARY & WAGES/SICK	3,879.12	3,879.12	5,150.00	5,150.00	0.00	0.00	0.00
101-212-706.300	SALARY & WAGES/RETENTION	450.01	450.01	500.00	1,325.00	1,325.00	0.00	100.00
101-212-706.600	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	4,290.00	4,290.00	0.00	0.00	0.00
101-212-707.000	SALARY & WAGES/TEMP-SEASONAL	50,534.43	50,534.43	75,200.00	75,200.00	38,226.65	1,269.63	50.83
101-212-709.000	SALARY & WAGES/OVERTIME	141.75	141.75	420.00	420.00	0.00	0.00	0.00
101-212-721.000	FRINGE BENEFITS	63,557.72	63,557.72	117,700.00	117,700.00	86,083.63	4,238.90	73.14
101-212-721.500	POST RETIREMENT BENEFITS	27,795.00	27,795.00	32,310.00	32,310.00	29,612.99	0.00	91.65
101-212-725.500	MEAL ALLOWANCE	0.00	0.00	150.00	150.00	60.00	0.00	40.00
101-212-727.000	OFFICE SUPPLIES	2,724.21	2,724.21	3,000.00	3,000.00	1,729.96	108.61	57.67
101-212-728.000	POSTAGE	4,545.90	4,545.90	6,000.00	6,000.00	4,644.74	0.00	77.41
101-212-740.000	OPERATING SUPPLIES	1,615.60	1,615.60	3,750.00	3,750.00	2,858.71	0.00	76.23
101-212-818.000	CONTRACTUAL SERVICES	4,849.10	4,849.10	3,500.00	6,360.00	6,181.37	0.00	97.19
101-212-850.000	COMMUNICATIONS	699.17	699.17	850.00	850.00	808.36	41.02	95.10
101-212-860.000	TRANSPORTATION	8.05	8.05	1,000.00	1,000.00	278.41	0.00	27.84
101-212-864.000	CONFERENCES & MEETINGS	0.00	0.00	1,400.00	1,400.00	774.55	449.55	55.33
101-212-865.000	PUBLIC RELATIONS EXPENSE	510.00	510.00	1,250.00	1,250.00	328.69	0.00	26.30
101-212-900.000	PRINTING & PUBLISHING	2,916.99	2,916.99	3,000.00	6,050.00	5,915.87	0.00	97.78
101-212-925.000	SUBSCRIPTIONS & PUBLICATIONS	129.00	129.00	100.00	300.00	299.00	0.00	99.67
101-212-930.000	REPAIRS & MAINTENANCE	0.00	0.00	100.00	435.00	435.00	0.00	100.00
101-212-938.000	EQUIPMENT LEASE EXPENSE	0.00	0.00	150.00	150.00	0.00	0.00	0.00
101-212-940.000	EQUIPMENT RENTAL - FORCE ACCT	20,600.04	20,600.04	10,600.00	13,750.00	13,733.36	0.00	99.88
101-212-956.000	MISCELLANEOUS	0.00	0.00	100.00	100.00	923.45	0.00	46.17
101-212-957.000	TRAINING EXPENSES	(57.92)	(57.92)	2,000.00	2,000.00	529.00	0.00	52.90
101-212-958.000	MEMBERSHIPS & DUES	769.00	769.00	1,000.00	1,000.00	529.00	0.00	52.90
Total Dept 212 - FINANCE DEPARTMENT		362,549.62	362,549.62	475,560.00	494,980.00	385,351.01	14,510.43	77.85
Dept 215 - CITY CLERK								
101-215-706.000	SALARY & WAGES/ FULL TIME	85,629.59	85,629.59	74,430.00	74,430.00	83,738.94	3,400.80	112.51
101-215-706.050	SALARY & WAGES/PART TIME	0.00	0.00	6,000.00	6,000.00	0.00	0.00	0.00
101-215-706.100	SALARY & WAGES/SICK	3,942.72	3,942.72	3,130.00	3,130.00	0.00	0.00	0.00
101-215-706.300	SALARY & WAGES/RETENTION	1,000.00	1,000.00	850.00	1,200.00	1,200.00	0.00	100.00
101-215-706.600	SALARY & WAGES/VACATION PAYOF	5,449.52	5,449.52	2,780.00	2,780.00	1,700.40	0.00	61.17
101-215-707.000	SALARY & WAGES/TEMP-SEASONAL	581.59	581.59	0.00	50.00	43.46	0.00	86.92

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	% BDT USED
		06/30/2021	06/30/2021	ORIGINAL BUDGET	AMENDED BUDGET	06/30/2022	MONTH 06/30/22	
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)	INCR (DECR)	
Fund 101 - GENERAL FUND								
Expenditures								
101-215-709.000	SALARY & WAGES/OVERTIME	735.00	735.00	530.00	530.00	270.38	0.00	51.02
101-215-721.000	FRINGE BENEFITS	34,983.47	34,983.47	40,720.00	40,720.00	39,809.09	1,746.47	97.76
101-215-721.500	POST RETIREMENT BENEFITS	12,294.00	12,294.00	15,180.00	15,180.00	13,913.24	0.00	91.66
101-215-725.500	MEAL ALLOWANCE	24.00	24.00	100.00	100.00	8.00	0.00	8.00
101-215-727.000	OFFICE SUPPLIES	0.00	0.00	200.00	200.00	14.45	10.34	7.23
101-215-728.000	POSTAGE	113.85	113.85	500.00	500.00	28.88	0.00	5.78
101-215-740.000	OPERATING SUPPLIES	1,411.41	1,411.41	2,000.00	2,000.00	2,085.51	0.00	104.28
101-215-818.000	CONTRACTUAL SERVICES	2,230.00	2,230.00	4,000.00	4,000.00	1,220.00	0.00	30.50
101-215-860.000	TRANSPORTATION	132.79	132.79	250.00	250.00	39.50	0.00	15.80
101-215-900.000	PRINTING & PUBLISHING	280.00	280.00	2,000.00	2,000.00	307.50	0.00	15.38
101-215-925.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	0.00	200.00	200.00	0.00	0.00	0.00
101-215-940.000	MISCELLANEOUS	7,651.97	7,651.97	7,700.00	7,700.00	4,866.64	0.00	63.20
101-215-956.000	TRAINING EXPENSES	1,090.00	1,090.00	2,000.00	2,000.00	63.60	0.00	3.18
101-215-957.000	MEMBERSHIPS & DUES	(446.25)	(446.25)	1,500.00	1,500.00	190.00	0.00	12.67
101-215-958.000	MEMBERSHIPS & DUES	620.00	620.00	750.00	750.00	495.00	0.00	66.00
Total Dept 215 - CITY CLERK								
		157,723.66	157,723.66	164,820.00	165,220.00	149,994.59	5,157.61	90.78
Dept 257 - CITY ASSESSOR								
101-257-725.000	EMPLOYEE TESTING & LICENSING	0.00	0.00	180.00	180.00	0.00	0.00	0.00
101-257-727.000	OFFICE SUPPLIES	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
101-257-728.000	POSTAGE	177.07	177.07	8,000.00	8,000.00	93.24	0.00	1.17
101-257-818.000	CONTRACTUAL SERVICES	653.85	653.85	1,500.00	1,500.00	0.00	0.00	0.00
101-257-818.213	CONF SVCS/ASSESSING	65,110.79	65,110.79	60,000.00	60,000.00	67,488.35	5,768.00	112.48
101-257-860.000	TRANSPORTATION	0.00	0.00	850.00	850.00	0.00	0.00	0.00
101-257-864.000	CONFERENCES & MEETINGS	0.00	0.00	3,250.00	3,250.00	0.00	0.00	0.00
101-257-900.000	PRINTING & PUBLISHING	0.00	0.00	4,000.00	4,000.00	35.50	0.00	0.89
101-257-925.000	SUBSCRIPTIONS & PUBLICATIONS	1,503.96	1,503.96	1,500.00	1,500.00	1,378.63	125.33	91.91
101-257-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	0.00	3,000.00	3,000.00	0.00	0.00	0.00
101-257-957.000	TRAINING EXPENSES	0.00	0.00	1,000.00	1,000.00	125.33	0.00	12.53
101-257-958.000	MEMBERSHIPS & DUES	75.00	75.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 257 - CITY ASSESSOR								
		67,520.67	67,520.67	86,780.00	86,780.00	69,121.05	5,893.33	79.65
Dept 258 - MGMT INFORMATION SERVICES								
101-258-706.000	SALARY & WAGES/ FULL TIME	108,043.72	108,043.72	111,600.00	111,600.00	105,587.23	4,312.00	94.61
101-258-706.100	SALARY & WAGES/SICK	4,998.72	4,998.72	4,700.00	4,700.00	0.00	0.00	0.00
101-258-706.300	SALARY & WAGES/RETENTION	1,000.00	1,000.00	1,500.00	1,500.00	1,500.00	0.00	100.00
101-258-706.600	SALARY & WAGES/VACATION PAYOF	8,171.20	8,171.20	4,175.00	4,325.00	4,312.00	0.00	99.70
101-258-721.000	FRINGE BENEFITS	38,847.58	38,847.58	53,050.00	53,050.00	45,020.94	1,932.94	84.87
101-258-721.500	POST RETIREMENT BENEFITS	16,928.04	16,928.04	21,050.00	21,050.00	19,283.99	0.00	91.61
101-258-727.000	OFFICE SUPPLIES	0.00	0.00	150.00	150.00	0.00	0.00	0.00
101-258-728.000	POSTAGE	113.85	113.85	100.00	100.00	0.00	0.00	0.00
101-258-740.000	OPERATING SUPPLIES	2,408.93	2,408.93	4,000.00	4,000.00	3,117.48	44.26	77.94
101-258-750.000	OPERATING SUPPLIES/SOFTWARE	40,105.01	40,105.01	38,000.00	38,000.00	33,184.67	0.00	87.33
101-258-818.000	CONTRACTUAL SERVICES	20,975.08	20,975.08	42,000.00	42,000.00	42,649.56	2,600.00	101.55
101-258-850.000	COMMUNICATIONS	0.00	0.00	200.00	200.00	0.00	0.00	0.00
101-258-860.000	TRANSPORTATION	0.00	0.00	300.00	300.00	12.66	0.00	4.22
101-258-864.000	CONFERENCES & MEETINGS	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
101-258-940.000	EQUIPMENT RENTAL - FORCE ACCT	249.96	249.96	450.00	450.00	166.64	0.00	37.03
101-258-956.000	MISCELLANEOUS	0.00	0.00	250.00	250.00	0.00	0.00	0.00
101-258-957.000	TRAINING EXPENSES	195.00	195.00	10,000.00	10,000.00	0.00	0.00	0.00
101-258-958.000	MEMBERSHIPS & DUES	8.00	8.00	400.00	400.00	50.00	0.00	12.50

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	% BDET USED
		06/30/2021	06/30/2021	ORIGINAL BUDGET	AMENDED BUDGET	06/30/2022	MONTH 06/30/22	
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)	INCR (DECR)	

Fund 101 - GENERAL FUND Expenditures

Total Dept 258 - MGMT INFORMATION SERVICES		242,045.09	242,045.09	292,925.00	293,575.00	254,885.17	8,889.20	86.82
Dept 262 - ELECTION SERVICES								
101-262-706.000	SALARY & WAGES/ FULL TIME	3,436.60	3,436.60	13,140.00	13,140.00	234.39	0.00	1.78
101-262-706.050	SALARY & WAGES/PART TIME	7,713.01	7,713.01	23,980.00	23,980.00	11,700.88	897.56	48.79
101-262-706.100	SALARY & WAGES/SICK	0.00	0.00	560.00	560.00	0.00	0.00	0.00
101-262-706.300	SALARY & WAGES/RETENTION	0.00	0.00	150.00	150.00	350.00	0.00	100.00
101-262-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	490.00	490.00	0.00	0.00	0.00
101-262-707.000	SALARY & WAGES/TEMP-SEASONAL	17,181.00	17,181.00	22,000.00	22,000.00	5,901.93	0.00	26.83
101-262-709.000	SALARY & WAGES/OVERTIME	5,756.20	5,756.20	2,100.00	2,100.00	1,608.15	0.00	76.58
101-262-721.000	FRINGE BENEFITS	2,971.79	2,971.79	10,940.00	10,940.00	1,596.65	14.59	14.59
101-262-721.500	POST RETIREMENT BENEFITS	2,170.08	2,170.08	2,680.00	2,680.00	2,455.75	0.00	91.63
101-262-725.500	MEAL ALLOWANCE	70.06	70.06	100.00	1,000.00	925.94	0.00	92.59
101-262-727.000	OFFICE SUPPLIES	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-262-728.000	POSTAGE	814.29	814.29	2,800.00	2,800.00	2,181.76	0.00	77.92
101-262-740.000	OPERATING SUPPLIES	6,659.38	6,659.38	1,000.00	1,000.00	449.99	0.00	45.00
101-262-818.000	CONTRACTUAL SERVICES	6,016.34	6,016.34	12,000.00	12,000.00	2,311.01	30.00	19.26
101-262-860.000	TRANSPORTATION	46.46	46.46	250.00	250.00	110.50	25.74	44.20
101-262-864.000	CONFERENCES & MEETINGS	20.00	20.00	0.00	0.00	0.00	0.00	0.00
101-262-900.000	PRINTING & PUBLISHING	(2,167.21)	(2,167.21)	6,000.00	6,000.00	7,046.37	2,073.39	117.44
101-262-925.000	SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	250.00	250.00	0.00	0.00	0.00
101-262-930.000	REPAIRS & MAINTENANCE	0.00	0.00	300.00	300.00	0.00	0.00	0.00
101-262-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	0.00	300.00	300.00	0.00	0.00	0.00
101-262-956.000	MISCELLANEOUS	0.00	0.00	200.00	200.00	0.00	0.00	0.00
101-262-957.000	TRAINING EXPENSES	(650.00)	(650.00)	1,500.00	1,500.00	600.00	0.00	40.00
101-262-958.000	MEMBERSHIPS & DUES	0.00	0.00	750.00	750.00	95.00	0.00	12.67
Total Dept 262 - ELECTION SERVICES		50,038.00	50,038.00	101,590.00	102,690.00	37,568.32	3,098.37	36.58

Total Dept 276 - CEMETERY		117,118.04	117,118.04	154,470.00	156,095.00	115,260.04	1,193.42	73.84
Dept 276 - CEMETERY								
101-276-706.000	SALARY & WAGES/ FULL TIME	13,285.30	13,285.30	17,980.00	17,980.00	17,102.68	574.64	95.12
101-276-706.100	SALARY & WAGES/SICK	110.01	110.01	700.00	700.00	0.00	0.00	0.00
101-276-706.300	SALARY & WAGES/RETENTION	94.62	94.62	60.00	60.00	23.40	0.00	39.00
101-276-706.350	SALARY & WAGES/PAGER PAY	256.06	256.06	350.00	350.00	134.13	0.00	38.32
101-276-706.550	SALARY & WAGES/WATER LICENSE	218.75	218.75	0.00	0.00	0.00	0.00	0.00
101-276-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	700.00	700.00	0.00	0.00	0.00
101-276-707.000	SALARY & WAGES/TEMP-SEASONAL	2,992.07	2,992.07	7,730.00	7,730.00	4,111.29	59.05	53.19
101-276-709.000	SALARY & WAGES/OVERTIME	3,479.47	3,479.47	2,190.00	3,200.00	3,654.83	111.21	114.21
101-276-721.000	FRINGE BENEFITS	6,935.30	6,935.30	11,350.00	11,350.00	9,757.53	283.99	85.97
101-276-721.500	POST RETIREMENT BENEFITS	5,799.96	5,799.96	7,910.00	7,910.00	7,249.99	0.00	91.66
101-276-725.500	MEAL ALLOWANCE	72.00	72.00	150.00	265.00	296.00	0.00	16.00
101-276-728.000	POSTAGE	19.80	19.80	100.00	100.00	0.00	0.00	0.00
101-276-740.000	OPERATING SUPPLIES	24,914.52	24,914.52	17,500.00	17,500.00	13,700.22	148.53	78.29
101-276-818.000	CONTRACTUAL SERVICES	38,456.88	38,456.88	44,000.00	44,000.00	29,168.93	0.00	66.29
101-276-850.000	COMMUNICATIONS	0.00	0.00	250.00	250.00	0.00	0.00	0.00
101-276-920.000	PUBLIC UTILITIES	0.00	0.00	10,000.00	10,000.00	4,865.04	0.00	48.65
101-276-930.000	REPAIRS & MAINTENANCE	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
101-276-940.000	EQUIPMENT RENTAL - FORCE ACCT	15,297.92	15,297.92	24,000.00	24,000.00	20,506.00	0.00	85.44
101-276-956.100	CRYP/NICHE RETURNS	1,500.00	1,500.00	1,500.00	1,500.00	2,000.00	0.00	100.00
101-276-956.200	LOT SALE/RETURNS	850.00	850.00	3,000.00	3,000.00	2,690.00	0.00	89.67
Total Dept 276 - CEMETERY		117,118.04	117,118.04	154,470.00	156,095.00	115,260.04	1,193.42	73.84

Fund 101 - GENERAL FUND
 Expenditures
 Dept 301 - POLICE DEPARTMENT

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2021 NORM (ABNORM)	END BALANCE 06/30/2021 NORM (ABNORM)	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 06/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/22 INCR (DECR)	% BUDGET USED
101-301-706.000	SALARY & WAGES/ FULL TIME	1,422,302.64	1,422,302.64	1,437,100.00	1,437,100.00	1,300,429.22	57,096.37	90.49
101-301-706.050	SALARY & WAGES/PART TIME	69,267.46	69,267.46	54,900.00	61,400.00	69,328.31	2,447.95	112.91
101-301-706.100	SALARY & WAGES/SICK	52,817.78	52,817.78	55,825.00	55,825.00	0.00	0.00	0.00
101-301-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	0.00	180.00	179.30	0.00	99.61
101-301-706.200	SALARY & WAGES/HOLIDAY PAY	60,052.80	60,052.80	61,025.00	61,025.00	56,446.40	0.00	92.50
101-301-706.300	SALARY & WAGES/RETENTION	9,287.50	9,287.50	9,500.00	11,700.00	11,649.97	0.00	99.57
101-301-706.400	SALARY & WAGES/UNIFORM ALLOW	11,325.77	11,325.77	10,250.00	10,250.00	9,187.04	243.17	89.63
101-301-706.600	SALARY & WAGES/VACATION PAYOR	0.00	0.00	13,025.00	13,025.00	5,190.00	0.00	39.85
101-301-707.000	SALARY & WAGES/DEBRIEF PAY	3,841.74	3,841.74	11,850.00	11,850.00	3,841.74	0.00	32.42
101-301-709.000	SALARY & WAGES/TEMP-SEASONAL	1,058.31	1,058.31	37,450.00	37,450.00	3,051.58	0.00	8.15
101-301-709.100	SALARY & WAGES/OT-TRAINING	65,673.62	65,673.62	113,650.00	113,650.00	83,040.77	3,141.72	73.07
101-301-721.000	FRINGE BENEFITS	1,557.40	1,557.40	4,000.00	4,000.00	419.56	0.00	10.49
101-301-721.500	POST RETIREMENT BENEFITS	563,439.10	563,439.10	673,275.00	673,275.00	623,958.08	28,055.60	92.68
101-301-725.000	EMPLOYEE TESTING & LICENSING	865,302.00	865,302.00	1,033,555.00	1,033,555.00	947,427.36	0.00	91.67
101-301-725.500	MEAL ALLOWANCE	4,865.00	4,865.00	5,790.00	5,790.00	4,950.00	1,350.00	85.49
101-301-727.000	OFFICE SUPPLIES	7.50	7.50	100.00	100.00	0.00	0.00	0.00
101-301-728.000	POSTAGE	917.50	917.50	2,390.00	2,390.00	1,567.44	272.63	65.58
101-301-740.000	OPERATING SUPPLIES	1,442.71	1,442.71	2,580.00	2,580.00	377.43	0.00	14.63
101-301-740.400	UNIFORM ALLOWANCE	8,647.52	8,647.52	8,960.00	8,960.00	6,780.04	664.30	75.67
101-301-740.700	SAFETY GEAR	1,442.61	1,442.61	5,790.00	5,790.00	5,026.77	950.00	86.82
101-301-810.000	TOWING CHARGES	3,083.63	3,083.63	3,180.00	3,180.00	1,796.28	83.00	56.49
101-301-818.000	CONTRACTUAL SERVICES	1,325.00	1,325.00	3,000.00	3,000.00	250.00	0.00	8.33
101-301-818.310	COMP SVCS/SOCIAL WORKER	20,831.92	20,831.92	30,740.00	30,740.00	23,737.00	60.00	77.22
101-301-818.311	COMP SVCS/DISPATCH	0.00	0.00	20,000.00	20,000.00	0.00	0.00	0.00
101-301-819.000	SCHOOL CROSSING GUARDS	502,544.15	502,544.15	381,250.00	431,250.00	544,604.09	101,104.07	126.29
101-301-820.000	SEX OFFENDER REGISTRATION FEE	14,159.16	14,159.16	15,000.00	15,000.00	5,239.84	0.00	34.93
101-301-822.000	ANIMAL CONTROL EXPENSES	180.00	180.00	520.00	520.00	240.00	0.00	46.15
101-301-830.000	INVESTIGATION EXPENSES	2,750.00	2,750.00	820.00	820.00	375.00	100.00	45.73
101-301-835.000	PRISONER/LODGING EXPENSES	1,861.98	1,861.98	2,060.00	2,060.00	2,029.38	529.38	98.51
101-301-850.000	COMMUNICATIONS	1,460.00	1,460.00	3,820.00	3,820.00	1,315.00	0.00	34.42
101-301-860.000	TRANSPORTATION	20,953.86	20,953.86	28,160.00	28,160.00	26,287.35	945.02	93.35
101-301-864.000	CONFERENCES & MEETINGS	132.36	132.36	520.00	520.00	365.65	0.00	70.32
101-301-865.000	PUBLIC RELATIONS EXPENSE	1,587.68	1,587.68	2,050.00	2,050.00	1,664.04	260.00	81.17
101-301-900.000	PRINTING & PUBLISHING	404.99	404.99	1,340.00	1,340.00	0.00	0.00	0.00
101-301-930.000	REPAIRS & MAINTENANCE	1,994.63	1,994.63	5,670.00	5,670.00	1,259.54	0.00	22.21
101-301-938.000	EQUIPMENT LEASE EXPENSE	3,003.51	3,003.51	3,280.00	3,280.00	2,596.73	361.19	79.17
101-301-940.000	EQUIPMENT RENTAL - FORCE ACCT	2,529.69	2,529.69	4,240.00	4,240.00	4,428.47	127.26	104.45
101-301-956.000	MISCELLANEOUS	64,515.75	64,515.75	108,330.00	108,330.00	43,598.64	0.00	40.25
101-301-957.000	TRAINING EXPENSES	528.06	528.06	1,090.00	1,090.00	679.77	0.00	62.36
101-301-957.100	TRAINING/HNT	9,189.28	9,189.28	11,300.00	11,300.00	6,153.56	1,531.87	54.46
101-301-957.302	TRAINING EXPENSES - 302 FUNDS	8,500.00	8,500.00	10,620.00	10,620.00	8,500.00	0.00	80.04
101-301-958.000	MEMBERSHIPS & DUES	2,909.87	2,909.87	3,090.00	3,090.00	1,680.00	0.00	54.37
		1,368.00	1,368.00	1,775.00	1,775.00	1,333.00	115.00	75.10
	Total Dept 301 - POLICE DEPARTMENT	3,809,062.48	3,809,062.48	4,182,870.00	4,241,750.00	3,810,984.35	199,438.53	89.84
	Dept 336 - FIRE DEPARTMENT							
101-336-706.750	SALARY & WAGES/MEDICAL FIRST	12,972.28	12,972.28	9,600.00	11,750.00	11,711.72	0.00	99.67
101-336-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	3,500.00	3,500.00	0.00	0.00	0.00
101-336-721.000	FRINGE BENEFITS	2,207.56	2,207.56	1,010.00	3,000.00	2,287.64	0.00	76.25
101-336-721.500	POST RETIREMENT BENEFITS	252,444.00	252,444.00	327,210.00	327,210.00	299,941.62	0.00	91.67
101-336-721.600	CONTR POST RETIREMENT BENEFIT	0.00	0.00	29,000.00	29,000.00	0.00	0.00	0.00
101-336-721.650	CONTR POST RETIREMENT BENEFIT	74,533.30	74,533.30	75,000.00	75,000.00	39,572.62	0.00	52.76
101-336-740.000	OPERATING SUPPLIES	5,941.97	5,941.97	5,000.00	5,500.00	5,575.44	74.93	101.37

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2021 NORM (ABNORM)	END BALANCE 06/30/2021 NORM (ABNORM)	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 06/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/22 INCR (DECR)	% BDCST USBD
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Fund 101 - GENERAL FUND								
Expenditures								
101-336-818.000	CONTRACTUAL SERVICES	18,499.44	18,499.44	16,000.00	16,000.00	9,999.51	42.00	62.50
101-336-818.800	CONTR SERVICES - NFD	631,739.54	631,739.54	510,000.00	560,000.00	640,162.79	0.00	114.31
101-336-850.000	COMMUNICATIONS	2,545.29	2,545.29	1,500.00	1,600.00	35.00	63.95	2.19
101-336-865.000	PUBLIC RELATIONS EXPENSE	0.00	0.00	300.00	300.00	0.00	0.00	0.00
101-336-900.000	PRINTING & PUBLISHING	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-336-920.000	PUBLIC UTILITIES	1,853.27	1,853.27	1,800.00	1,800.00	1,538.74	58.90	85.49
101-336-940.000	EQUIPMENT RENTAL - FORCE ACCT	66,000.00	66,000.00	85,000.00	85,000.00	44,000.00	0.00	51.76
101-336-957.000	TRAINING EXPENSES	7,416.33	7,416.33	0.00	0.00	0.00	0.00	0.00
Total Dept 336 - FIRE DEPARTMENT		1,076,152.98	1,076,152.98	1,065,920.00	1,120,660.00	1,054,825.08	239.78	94.13

Dept 435 - MUNICIPAL SERVICES ADMIN								
101-435-706.000	SALARY & WAGES/ FULL TIME	105,139.12	105,139.12	130,415.00	130,415.00	95,414.27	3,804.11	73.16
101-435-706.050	SALARY & WAGES/PART TIME	20,390.98	20,390.98	21,985.00	21,985.00	15,152.52	592.25	68.92
101-435-706.100	SALARY & WAGES/SICK	6,436.27	6,436.27	5,100.00	5,100.00	1,759.98	0.00	34.51
101-435-706.150	SALARY & WAGES/IN-LIEU HEALTH	620.49	620.49	730.00	753.07	753.07	0.00	99.74
101-435-706.300	SALARY & WAGES/RETENTION	884.97	884.97	1,030.00	1,380.00	1,362.47	0.00	98.73
101-435-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	1,360.00	1,360.00	157.50	0.00	11.58
101-435-706.450	SALARY & WAGES/SAFETY INSPCT.	1,750.00	1,750.00	1,750.00	1,750.00	450.00	0.00	25.71
101-435-707.000	SALARY & WAGES/VACATION PAYOF	0.00	0.00	4,210.00	4,210.00	614.76	0.00	14.60
101-435-709.000	SALARY & WAGES/OVERTIME	746.57	746.57	0.00	685.00	622.22	0.00	90.84
101-435-721.000	FRINGE BENEFITS	3,415.41	3,415.41	5,780.00	5,780.00	4,202.94	151.85	72.72
101-435-721.500	POST RETIREMENT BENEFITS	39,053.27	39,053.27	69,610.00	69,610.00	43,851.03	1,807.52	63.00
101-435-725.000	EMPLOYEE TESTING & LICENSING	21,876.00	21,876.00	36,300.00	36,300.00	29,586.37	0.00	81.51
101-435-728.000	POSTAGE	744.08	744.08	300.00	300.00	125.00	0.00	41.67
101-435-740.000	OPERATING SUPPLIES	113.85	113.85	250.00	250.00	0.00	0.00	0.00
101-435-740.400	UNIFORM ALLOWANCE	11,354.97	11,354.97	7,000.00	7,000.00	4,469.57	0.00	63.85
101-435-740.700	SAFETY GEAR	12,424.94	12,424.94	12,000.00	12,000.00	10,272.81	664.06	85.61
101-435-740.750	FOUL WEATHER GEAR	(93.93)	(93.93)	2,000.00	2,000.00	0.00	0.00	0.00
101-435-818.000	CONTRACTUAL SERVICES	1,674.65	1,674.65	1,000.00	1,000.00	0.00	0.00	0.00
101-435-850.000	COMMUNICATIONS	7,943.62	7,943.62	9,200.00	9,200.00	9,343.90	673.19	101.56
101-435-938.000	EQUIPMENT LEASE EXPENSE	6,225.50	6,225.50	6,000.00	6,000.00	3,961.62	276.25	66.03
101-435-940.000	EQUIPMENT RENTAL - FORCE ACCT	3,485.00	3,485.00	4,000.00	4,000.00	3,237.01	264.16	80.93
101-435-957.000	TRAINING EXPENSES	3,500.04	3,500.04	4,000.00	4,000.00	2,333.36	0.00	58.33
101-435-958.000	MEMBERSHIPS & DUES	1,470.00	1,470.00	1,500.00	1,500.00	1,350.00	0.00	90.00
Total Dept 435 - MUNICIPAL SERVICES ADMIN		249,155.80	249,155.80	326,020.00	327,080.00	229,020.40	8,233.39	70.02

Dept 436 - CITY HALL MAINTENANCE								
101-436-706.000	SALARY & WAGES/ FULL TIME	7,729.49	7,729.49	4,190.00	4,190.00	4,681.89	169.24	111.74
101-436-706.100	SALARY & WAGES/SICK	0.00	0.00	170.00	170.00	0.00	0.00	0.00
101-436-706.300	SALARY & WAGES/RETENTION	0.00	0.00	20.00	20.00	0.00	0.00	0.00
101-436-706.350	SALARY & WAGES/PAGER PAY	37.44	37.44	90.00	90.00	0.00	0.00	0.00
101-436-706.550	SALARY & WAGES/WATER LICENSE	54.61	54.61	55.00	55.00	0.00	0.00	0.00
101-436-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	170.00	170.00	0.00	0.00	0.00
101-436-707.000	SALARY & WAGES/TEMP-SEASONAL	2,519.27	2,519.27	1,550.00	2,460.00	2,508.22	17.64	101.96
101-436-721.000	SALARY & WAGES/OVERTIME	482.45	482.45	270.00	370.00	367.62	0.00	99.36
101-436-721.500	FRINGE BENEFITS	3,695.29	3,695.29	2,650.00	2,650.00	2,572.47	73.68	97.07
101-436-740.000	POST RETIREMENT BENEFITS	1,574.04	1,574.04	1,850.00	1,850.00	1,689.49	0.00	91.32
101-436-740.000	OPERATING SUPPLIES	13,008.26	13,008.26	9,000.00	9,000.00	8,503.78	698.79	94.49
101-436-818.000	CONTRACTUAL SERVICES	79,837.66	79,837.66	76,500.00	76,500.00	41,653.03	836.70	54.45
101-436-850.000	COMMUNICATIONS	1,064.69	1,064.69	4,000.00	4,000.00	0.00	0.00	0.00
101-436-920.000	PUBLIC UTILITIES	21,303.36	21,303.36	25,000.00	25,000.00	23,740.53	1,255.13	94.96

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2021 NORM (ABNORM)	END BALANCE 06/30/2021 NORM (ABNORM)	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 06/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/22 INCR (DECR)	% BDT USED
Fund 101 - GENERAL FUND								
Expenditures								
101-436-930.000	REPAIRS & MAINTENANCE	1,801.90	1,801.90	7,500.00	7,500.00	3,843.86	0.00	51.25
101-436-940.000	EQUIPMENT RENTAL - FORCE ACCT	5,218.42	5,218.42	5,000.00	5,000.00	3,541.22	0.00	70.82
Total Dept 436 - CITY HALL MAINTENANCE		138,326.88	138,326.88	138,015.00	139,025.00	93,102.11	3,050.18	66.97

Dept 437 - PARKS & PUBLIC PROPERTY								
101-437-706.000	SALARY & WAGES/ FULL TIME	24,462.33	24,462.33	19,460.00	19,460.00	18,602.86	765.16	95.60
101-437-706.100	SALARY & WAGES/SICK	220.39	220.39	750.00	750.00	0.00	0.00	0.00
101-437-706.300	SALARY & WAGES/RETENTION	189.57	189.57	60.00	60.00	46.86	0.00	78.10
101-437-706.350	SALARY & WAGES/PAGER PAY	362.53	362.53	380.00	380.00	268.75	0.00	70.72
101-437-706.550	SALARY & WAGES/WATER LICENSE	218.75	218.75	250.00	250.00	0.00	0.00	0.00
101-437-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	750.00	750.00	0.00	0.00	0.00
101-437-707.000	SALARY & WAGES/TEMP-SEASONAL	9,799.78	9,799.78	13,940.00	13,940.00	6,040.73	60.84	43.33
101-437-709.000	SALARY & WAGES/OVERTIME	553.71	553.71	640.00	640.00	381.90	0.00	59.67
101-437-721.000	FRINGE BENEFITS	11,587.55	11,587.55	12,280.00	12,280.00	9,797.82	352.64	79.79
101-437-721.500	POST RETIREMENT BENEFITS	7,316.04	7,316.04	8,570.00	8,570.00	7,847.62	0.00	91.57
101-437-725.500	MEAL ALLOWANCE	24.00	24.00	100.00	100.00	20.00	0.00	20.00
101-437-740.000	OPERATING SUPPLIES	24,559.61	24,559.61	30,000.00	30,000.00	15,920.43	0.00	53.07
101-437-818.000	CONTRACTUAL SERVICES	28,366.13	28,366.13	32,300.00	32,300.00	28,804.15	0.00	89.18
101-437-920.000	PUBLIC UTILITIES	72,603.93	72,603.93	65,000.00	65,000.00	38,486.89	0.00	59.21
101-437-930.000	REPAIRS & MAINTENANCE	6,930.00	6,930.00	7,500.00	7,500.00	304.35	0.00	4.06
101-437-940.000	EQUIPMENT RENTAL - FORCE ACCT	27,411.25	27,411.25	18,000.00	18,000.00	8,894.69	0.00	49.41
Total Dept 437 - PARKS & PUBLIC PROPERTY		214,605.57	214,605.57	209,980.00	209,980.00	135,417.05	1,178.64	64.49

Dept 438 - MUNICIPAL SERVICES YARD MAINT								
101-438-706.000	SALARY & WAGES/ FULL TIME	4,604.18	4,604.18	8,090.00	8,090.00	5,390.20	264.39	66.63
101-438-706.100	SALARY & WAGES/SICK	0.00	0.00	320.00	320.00	0.00	0.00	0.00
101-438-706.300	SALARY & WAGES/RETENTION	0.00	0.00	30.00	30.00	0.00	0.00	0.00
101-438-706.350	SALARY & WAGES/PAGER PAY	37.56	37.56	160.00	160.00	0.00	0.00	0.00
101-438-706.550	SALARY & WAGES/WATER LICENSE	54.78	54.78	55.00	55.00	0.00	0.00	0.00
101-438-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	320.00	320.00	0.00	0.00	0.00
101-438-707.000	SALARY & WAGES/TEMP-SEASONAL	4,940.54	4,940.54	3,180.00	4,770.00	4,850.00	27.73	101.68
101-438-709.000	SALARY & WAGES/OVERTIME	19.53	19.53	10.00	10.00	0.00	0.00	0.00
101-438-721.000	FRINGE BENEFITS	2,759.88	2,759.88	5,110.00	5,110.00	2,926.58	115.77	57.27
101-438-721.500	POST RETIREMENT BENEFITS	3,039.96	3,039.96	3,560.00	3,560.00	3,261.50	0.00	91.62
101-438-740.000	OPERATING SUPPLIES	6,472.87	6,472.87	10,000.00	10,000.00	3,881.27	313.61	38.81
101-438-818.000	CONTRACTUAL SERVICES	11,827.92	11,827.92	17,000.00	17,000.00	16,072.31	376.94	94.54
101-438-920.000	PUBLIC UTILITIES	25,936.84	25,936.84	25,000.00	25,000.00	26,480.81	793.70	105.92
101-438-930.000	REPAIRS & MAINTENANCE	4,926.00	4,926.00	7,500.00	7,500.00	3,205.25	0.00	42.74
101-438-940.000	EQUIPMENT RENTAL - FORCE ACCT	224.29	224.29	1,000.00	1,000.00	821.24	0.00	82.12
Total Dept 438 - MUNICIPAL SERVICES YARD MAINT		64,844.35	64,844.35	81,335.00	82,925.00	66,889.16	1,892.14	80.66
Dept 439 - STREET SERVICES								
101-439-920.100	STREET LIGHTING - GENERAL	136,429.83	136,429.83	108,000.00	108,000.00	114,244.52	11,175.13	105.78
101-439-920.200	STREET LIGHTING - OLD VILLAGE	51,256.92	51,256.92	55,000.00	55,000.00	41,936.56	3,357.64	76.25
Total Dept 439 - STREET SERVICES		187,686.75	187,686.75	163,000.00	163,000.00	156,181.08	14,532.77	95.82
Dept 440 - MISCELLANEOUS MSD SERVICES								
101-440-706.000	SALARY & WAGES/ FULL TIME	128.52	128.52	110.00	185.00	199.44	4.60	107.81

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PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2021 NORM (ABNORM)	END BALANCE 06/30/2021 NORM (ABNORM)	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 06/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/22 INCR (DECR)	% BODGT USED
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Fund 101 - GENERAL FUND

Expenditures								
101-440-706.100	SALARY & WAGES/SICK	0.00	0.00	10.00	10.00	0.00	0.00	0.00
101-440-706.300	SALARY & WAGES/RETENTION	0.00	0.00	10.00	10.00	0.00	0.00	0.00
101-440-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	10.00	10.00	0.00	0.00	0.00
101-440-707.000	SALARY & WAGES/TEMP-SEASONAL	5.44	5.44	400.00	400.00	64.54	0.48	16.14
101-440-709.000	SALARY & WAGES/OVERTIME	122.13	122.13	310.00	310.00	122.99	0.00	39.67
101-440-721.000	FRINGE BENEFITS	68.53	68.53	70.00	131.00	137.11	1.97	104.66
101-440-721.500	POST RETIREMENT BENEFITS	40.92	40.92	50.00	50.00	49.50	0.00	99.00
101-440-940.000	EQUIPMENT RENTAL - FORCE ACCT	381.23	381.23	1,000.00	1,000.00	556.87	0.00	55.69
Total Dept 440 - MISCELLANEOUS MSD SERVICES		746.77	746.77	1,970.00	2,106.00	1,130.45	7.05	53.68

Dept 441 - BATHY MAINTENANCE EXPENSE								
101-441-740.000	OPERATING SUPPLIES	0.00	0.00	0.00	885.00	850.00	0.00	96.05
101-441-818.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	850.00	802.00	0.00	94.35
101-441-910.000	INSURANCE & BONDS	0.00	0.00	0.00	100.00	97.74	0.00	97.74
Total Dept 441 - BATHY MAINTENANCE EXPENSE		0.00	0.00	0.00	1,835.00	1,749.74	0.00	95.35

Dept 442 - SPECIAL EVENTS								
101-442-706.000	SALARY & WAGES/ FULL TIME	2,750.80	2,750.80	13,970.00	13,970.00	14,007.35	453.16	100.27
101-442-706.100	SALARY & WAGES/SICK	0.00	0.00	540.00	540.00	0.00	0.00	0.00
101-442-706.300	SALARY & WAGES/RETENTION	0.00	0.00	50.00	50.00	0.00	0.00	0.00
101-442-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	280.00	280.00	0.00	0.00	0.00
101-442-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	540.00	540.00	0.00	0.00	0.00
101-442-707.000	SALARY & WAGES/TEMP-SEASONAL	1,325.14	1,325.14	32,070.00	32,070.00	5,374.20	47.53	16.76
101-442-709.000	SALARY & WAGES/OVERTIME	2,954.20	2,954.20	24,890.00	24,890.00	14,071.25	407.86	56.53
101-442-721.000	FRINGE BENEFITS	2,203.56	2,203.56	8,820.00	9,620.00	10,583.76	364.24	110.02
101-442-721.500	POST RETIREMENT BENEFITS	5,193.00	5,193.00	6,150.00	6,150.00	6,317.74	0.00	102.73
101-442-725.500	MEAL ALLOWANCE	164.64	164.64	1,500.00	1,500.00	1,099.36	32.00	73.29
101-442-740.000	OPERATING SUPPLIES	11,374.31	11,374.31	10,000.00	11,250.00	11,246.56	0.00	99.97
101-442-818.000	CONTRACTUAL SERVICES	2,344.75	2,344.75	49,500.00	49,500.00	10,537.00	0.00	21.29
101-442-940.000	EQUIPMENT RENTAL - FORCE ACCT	3,172.02	3,172.02	28,000.00	28,000.00	18,187.28	0.00	64.95
Total Dept 442 - SPECIAL EVENTS		31,482.42	31,482.42	176,310.00	178,360.00	91,424.50	1,304.79	51.26

Dept 443 - PARKING								
101-443-706.000	SALARY & WAGES/ FULL TIME	4,314.16	4,314.16	2,640.00	2,640.00	2,169.28	107.57	82.17
101-443-706.100	SALARY & WAGES/SICK	0.00	0.00	110.00	110.00	0.00	0.00	0.00
101-443-706.300	SALARY & WAGES/RETENTION	0.00	0.00	10.00	10.00	0.00	0.00	0.00
101-443-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	60.00	60.00	0.00	0.00	0.00
101-443-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	110.00	110.00	0.00	0.00	0.00
101-443-707.000	SALARY & WAGES/TEMP-SEASONAL	1,097.56	1,097.56	600.00	600.00	355.54	11.27	59.26
101-443-721.000	FRINGE BENEFITS	1,917.67	1,917.67	3,070.00	3,070.00	1,576.60	0.00	51.36
101-443-721.500	POST RETIREMENT BENEFITS	2,647.39	2,647.39	1,670.00	1,670.00	1,476.07	47.08	88.39
101-443-725.500	MEAL ALLOWANCE	990.96	990.96	1,160.00	1,160.00	1,191.74	0.00	102.74
101-443-740.000	OPERATING SUPPLIES	40.00	40.00	50.00	50.00	16.00	0.00	32.00
101-443-818.000	CONTRACTUAL SERVICES	(2,812.80)	(2,812.80)	5,000.00	5,000.00	0.00	0.00	0.00
101-443-920.000	EQUIPMENT RENTAL - FORCE ACCT	11,492.67	11,492.67	7,500.00	7,500.00	3,872.93	0.00	51.64
Total Dept 443 - PARKING		37,995.24	37,995.24	50,480.00	50,480.00	24,877.79	165.92	49.28

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PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR MONTH 06/30/22	BUDGET USED
		06/30/2021	06/30/2021			06/30/2022		
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)	INCR (DECR)	
Fund 101 - GENERAL FUND								
Expenditures								
Dept 444 - MSD SERVICES - DDA								
101-444-706.000	SALARY & WAGES/ FULL TIME	27,444.46	27,444.46	19,500.00	19,500.00	19,229.65	587.07	98.61
101-444-706.100	SALARY & WAGES/SICK	0.00	0.00	750.00	750.00	0.00	0.00	0.00
101-444-706.300	SALARY & WAGES/RETENTION	0.00	0.00	60.00	60.00	0.00	0.00	0.00
101-444-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	380.00	380.00	0.00	0.00	0.00
101-444-707.000	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	750.00	750.00	0.00	0.00	0.00
101-444-709.000	SALARY & WAGES/TEMP-SEASONAL	19,618.25	19,618.25	20,240.00	20,240.00	11,624.82	61.57	57.43
101-444-721.000	SALARY & WAGES/OVERTIME	5,643.49	5,643.49	5,480.00	6,380.00	7,281.41	588.27	114.13
101-444-721.500	FRINGE BENEFITS	15,639.10	15,639.10	12,310.00	12,310.00	12,601.38	395.68	102.37
101-444-725.500	POST RETIREMENT BENEFITS	7,329.00	7,329.00	8,580.00	8,580.00	7,861.37	0.00	91.62
101-444-740.000	MEAL ALLOWANCE	178.96	178.96	200.00	300.00	325.04	32.00	108.35
101-444-818.000	OPERATING SUPPLIES	34,336.77	34,336.77	35,000.00	65,000.00	77,510.66	626.17	119.25
101-444-920.000	CONTRACTUAL SERVICES	22,498.66	22,498.66	31,700.00	31,700.00	29,919.57	0.00	94.38
101-444-940.000	PUBLIC UTILITIES	4,788.21	4,788.21	4,000.00	7,250.00	7,956.93	336.81	109.75
101-444-940.000	EQUIPMENT RENTAL - FORCE ACCT	46,691.16	46,691.16	34,000.00	34,000.00	28,567.10	0.00	84.02
Total Dept 444 - MSD SERVICES - DDA		184,168.06	184,168.06	172,950.00	207,200.00	202,877.93	2,627.57	97.91
Dept 850 - OTHER FUNCTIONS								
101-850-721.000	FRINGE BENEFITS	0.00	0.00	4,500.00	4,500.00	0.00	0.00	0.00
101-850-721.200	CONTRIBUTION TO HEALTH CARE R	2,014.65	2,014.65	0.00	0.00	0.00	0.00	0.00
101-850-724.000	MERS/OPER ACTUARIAL EVALUATI	11,200.00	11,200.00	10,000.00	10,000.00	0.00	0.00	0.00
101-850-725.000	EMPLOYEE TESTING & LICENSING	300.00	300.00	3,500.00	3,500.00	752.62	0.00	21.50
101-850-727.000	OFFICE SUPPLIES	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
101-850-728.000	POSTAGE	9,735.00	9,735.00	12,500.00	12,500.00	6,951.09	0.00	55.61
101-850-740.000	OPERATING SUPPLIES/SOFTWARE	5,156.60	5,156.60	6,000.00	6,000.00	5,829.20	0.00	97.15
101-850-750.000	OPERATING SUPPLIES/SOFTWARE	540.00	540.00	0.00	0.00	0.00	0.00	0.00
101-850-818.000	CONTRACTUAL SERVICES	19,586.91	19,586.91	16,000.00	16,000.00	15,113.62	960.66	94.46
101-850-818.900	CONT SRVC/BANK ANALYSIS FEES	18,720.02	18,720.02	2,000.00	2,000.00	10,265.38	0.00	513.27
101-850-850.000	COMMUNICATIONS	29,594.83	29,594.83	22,000.00	28,500.00	33,686.44	2,780.07	118.20
101-850-865.000	PUBLIC RELATIONS EXPENSE	43.53	43.53	800.00	800.00	0.00	0.00	0.00
101-850-900.000	PRINTING & PUBLISHING	446.00	446.00	1,000.00	1,000.00	100.00	0.00	10.00
101-850-910.000	INSURANCE & BONDS	95,000.04	95,000.04	95,000.00	95,000.00	95,000.04	0.00	0.00
101-850-922.000	REIMBURSEMENT/DC G2G REVENUE	28.00	28.00	0.00	0.00	0.00	0.00	0.00
101-850-930.000	REPAIRS & MAINTENANCE	5,221.94	5,221.94	5,000.00	5,000.00	0.00	0.00	0.00
101-850-938.000	EQUIPMENT LEASE EXPENSE	6,401.23	6,401.23	6,500.00	6,700.00	7,864.40	612.95	117.38
101-850-940.000	EQUIPMENT RENTAL - FORCE ACCT	8,000.04	8,000.04	2,500.00	5,370.00	5,333.36	0.00	99.32
101-850-940.100	EQUIPMENT RENTAL / SUPPLEMENT	48,635.00	48,635.00	0.00	0.00	0.00	0.00	0.00
101-850-956.000	MISCELLANEOUS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-850-957.000	TRAINING EXPENSES	0.00	0.00	4,500.00	4,500.00	0.00	0.00	0.00
101-850-963.000	BAD DEBT EXP/BANKRUPTCY	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
101-850-964.000	PRIOR YEAR TAX REFUNDS	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
Total Dept 850 - OTHER FUNCTIONS		260,623.79	260,623.79	199,300.00	208,870.00	180,896.15	4,353.68	86.61
Dept 900 - CAPITAL OUTLAY								
101-900-971.436	CAP OUTLAY/CITY HALL IMPRVMT	86,630.24	86,630.24	0.00	20,500.00	21,171.98	0.00	103.28
101-900-971.437	CAP OUTLAY/ LAND IMPROVEMENTS	0.00	0.00	30,000.00	30,000.00	0.00	0.00	0.00
101-900-971.438	CAP OUTLAY/ MSD BUILDING IMPR	23,700.00	23,700.00	10,000.00	10,000.00	0.00	0.00	0.00
101-900-976.276	CAP OUTLAY/CEMETERY BLDG IMP	0.00	0.00	10,000.00	10,000.00	0.00	0.00	0.00
101-900-976.336	CAP OUTLAY/FIRE STA #2-3 BLDG	423.95	423.95	23,000.00	23,000.00	0.00	0.00	0.00
101-900-976.436	CAP OUTLAY/CITY HALL BLDG IMP	627.94	627.94	97,000.00	97,000.00	0.00	0.00	0.00
101-900-976.437	CAP OUTLAY/SIDEWALK REPL	3,628.75	3,628.75	75,000.00	75,000.00	0.00	0.00	80.42
101-900-976.438	CAP OUTLAY/MSD BUILDING IMP	0.00	0.00	37,000.00	37,000.00	0.00	0.00	0.00

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2021 NORM (ABNORM)	END BALANCE 06/30/2021 NORM (ABNORM)	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 06/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/22 INCR (DECR)	% BDCY USED
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Fund 101 - GENERAL FUND								
Expenditures								
101-900-976.442	CAP OUTLAY/SPECIAL EVENTS BUI	20,258.00	20,258.00	0.00	0.00	0.00	0.00	0.00
101-900-976.751	CAP OUTLAY/CULT CTR BLDG IMPR	25,670.00	25,670.00	0.00	41,000.00	40,957.00	0.00	99.90
101-900-977.101	CAP OUTLAY/ CITY COMMISSION	30,000.00	30,000.00	5,000.00	5,000.00	815.00	815.00	16.30
101-900-977.212	CAP OUTLAY/FINANCE DEPT	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
101-900-977.215	CAP OUTLAY/ELECTION EQUIP	10,731.10	10,731.10	2,000.00	2,000.00	0.00	0.00	0.00
101-900-977.258	CAP OUTLAY/MGMT INFORM SVCS	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
101-900-977.301	CAP OUTLAY/POLICE EQUIP	985.00	985.00	7,000.00	68,000.00	68,000.00	867.00	100.00
101-900-980.172	CAP OUTLAY/MGR OFFICE EQUIP	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-900-980.262	CAP OUTLAY/CLERK ELECTIONS E	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
101-900-980.301	CAP OUTLAY/POLICE EQUIP	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
Total Dept 900 - CAPITAL OUTLAY		202,654.98	202,654.98	311,500.00	434,000.00	191,259.10	1,682.00	44.07

Dept 905 - DEBT ADMINISTRATION								
101-905-990.512	CONTRIB TO WVILLE/ACT 99 - 20	30,704.62	30,704.62	31,234.00	31,234.00	30,064.05	0.00	96.25
Total Dept 905 - DEBT ADMINISTRATION		30,704.62	30,704.62	31,234.00	31,234.00	30,064.05	0.00	96.25

Dept 965 - CONTRIBUTIONS								
101-965-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	371,367.00	0.00	0.00	0.00	0.00
101-965-965.208	CONTRIBUTION TO RECREATION	400,000.00	400,000.00	500,000.00	500,000.00	475,000.00	0.00	95.00
101-965-965.226	CONTRIBUTION TO SOLID WASTE	11,632.50	11,632.50	10,340.00	10,340.00	10,340.00	0.00	100.00
101-965-965.249	CONTRIBUTION TO BUILDING FUND	50,000.00	50,000.00	0.00	0.00	0.00	0.00	0.00
101-965-965.252	CONTRIBUTION TO NBHD SVCS FD	73,010.04	73,010.04	73,010.00	73,010.00	66,925.87	0.00	91.67
101-965-965.257	CONTRIBUTION TO BUDGET STABIL	55,000.00	55,000.00	55,000.00	440,000.00	55,000.00	0.00	12.50
101-965-965.401	CONTRIBUTION TO PUB IMP FUND	25,000.00	25,000.00	0.00	0.00	0.00	0.00	0.00
Total Dept 965 - CONTRIBUTIONS		614,642.54	614,642.54	1,009,717.00	1,023,350.00	607,265.87	0.00	59.34

TOTAL EXPENDITURES								
		8,584,138.58	8,584,138.58	9,992,371.00	10,342,740.00	8,395,084.20	293,576.70	81.17

Fund 101 - GENERAL FUND:								
TOTAL REVENUES								
		9,281,173.17	9,281,173.17	9,992,371.00	10,342,740.00	8,987,512.09	88,483.04	86.90
TOTAL EXPENDITURES								
		8,584,138.58	8,584,138.58	9,992,371.00	10,342,740.00	8,395,084.20	293,576.70	81.17
NET OF REVENUES & EXPENDITURES								
		697,034.59	697,034.59	0.00	0.00	592,427.89	(205,093.66)	100.00
BEG. FUND BALANCE								
		2,966,547.84	2,966,547.84	3,663,582.43	3,663,582.43	3,663,582.43		
END FUND BALANCE								
		3,663,582.43	3,663,582.43	3,663,582.43	3,663,582.43	4,256,010.32		

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2021 NORM (ABNORM)	END BALANCE 06/30/2021 NORM (ABNORM)	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 06/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/22 INCR (DECR)	% BUDGET USED
Fund 202 - MAJOR STREET FUND								
Revenues								
202-000-547.000	GAS & WEIGHT TAX	664,702.85	664,702.85	709,036.00	709,036.00	486,483.24	0.00	68.61
202-000-547.100	LOCAL ROADS PROGRAM	12,506.51	12,506.51	12,507.00	12,507.00	8,432.28	0.00	67.42
202-000-665.000	INTEREST ON INVESTMENTS	1,135.01	1,135.01	5,000.00	5,000.00	25.15	0.00	0.50
Total Dept 000 - GENERAL REVENUES								
		678,344.37	678,344.37	726,543.00	726,543.00	494,940.67	0.00	68.12
TOTAL REVENUES								
		678,344.37	678,344.37	726,543.00	726,543.00	494,940.67	0.00	68.12
Expenditures								
Dept 290 - ADMINISTRATION								
202-290-706.000	SALARY & WAGES/FULL TIME	8,111.50	8,111.50	8,410.00	15,785.00	17,828.35	704.18	112.94
202-290-706.050	SALARY & WAGES/PART TIME	790.75	790.75	980.00	1,905.00	2,164.92	84.60	113.64
202-290-706.100	SALARY & WAGES/SICK	956.87	956.87	330.00	330.00	262.00	0.00	79.39
202-290-706.150	SALARY & WAGES/IN-LIEU HEALTH	33.39	33.39	40.00	110.00	107.58	0.00	97.80
202-290-706.300	SALARY & WAGES/RETENTION	37.50	37.50	70.00	220.00	199.52	0.00	90.69
202-290-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	110.00	110.00	22.51	0.00	20.46
202-290-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	330.00	330.00	0.00	0.00	0.00
202-290-709.000	SALARY & WAGES/OVERTIME	548.16	548.16	740.00	740.00	656.23	26.98	88.68
202-290-721.000	FRINGE BENEFITS	3,870.42	3,870.42	4,990.00	7,140.00	8,142.68	342.70	114.04
202-290-721.500	POST RETIREMENT BENEFITS	2,105.04	2,105.04	2,850.00	2,850.00	2,605.13	0.00	91.41
202-290-818.000	CONTRACTUAL SERVICES	2,033.63	2,033.63	0.00	1,050.00	1,015.12	0.00	96.68
202-290-850.000	COMMUNICATIONS	2,071.20	2,071.20	2,000.00	2,500.00	2,855.08	217.62	114.20
202-290-940.000	EQUIPMENT RENTAL - FORCE ACCT	1,368.79	1,368.79	4,000.00	4,000.00	1,987.83	0.00	49.70
202-290-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	22,791.00	4,611.00	0.00	0.00	0.00
Total Dept 290 - ADMINISTRATION								
		21,929.25	21,929.25	47,641.00	41,681.00	37,846.95	1,376.08	90.80
Dept 463 - ROUTINE MAINTENANCE								
202-463-706.000	SALARY & WAGES/FULL TIME	29,415.83	29,415.83	26,250.00	26,250.00	23,277.21	1,343.18	88.68
202-463-706.050	SALARY & WAGES/PART TIME	2,122.47	2,122.47	0.00	0.00	0.00	0.00	0.00
202-463-706.100	SALARY & WAGES/SICK	551.09	551.09	1,010.00	1,010.00	0.00	0.00	0.00
202-463-706.150	SALARY & WAGES/IN-LIEU HEALTH	55.24	55.24	0.00	0.00	0.00	0.00	0.00
202-463-706.300	SALARY & WAGES/RETENTION	567.62	567.62	80.00	130.00	117.23	0.00	90.18
202-463-706.350	SALARY & WAGES/PAGER PAY	606.42	606.42	510.00	685.00	672.10	0.00	98.12
202-463-706.550	SALARY & WAGES/WATER LICENSE	109.37	109.37	200.00	200.00	0.00	0.00	0.00
202-463-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	1,010.00	1,010.00	0.00	0.00	0.00
202-463-707.000	SALARY & WAGES/TEMP-SEASONAL	1,945.96	1,945.96	6,340.00	6,340.00	2,000.26	83.64	31.55
202-463-709.000	SALARY & WAGES/OVERTIME	356.81	356.81	610.00	610.00	464.12	0.00	76.09
202-463-721.000	FRINGE BENEFITS	10,841.25	10,841.25	16,570.00	16,570.00	11,217.96	646.18	67.70
202-463-721.500	POST RETIREMENT BENEFITS	10,248.00	10,248.00	11,550.00	11,550.00	11,013.75	0.00	95.36
202-463-740.000	OPERATING SUPPLIES	3,717.50	3,717.50	12,000.00	12,000.00	9,605.98	0.00	80.05
202-463-818.000	CONTRACTUAL SERVICES	23,015.65	23,015.65	41,000.00	41,000.00	5,510.38	0.00	13.44
202-463-818.440	COMP SVCS/CRAK SEALING	0.00	0.00	12,500.00	12,500.00	0.00	0.00	0.00
202-463-850.000	COMMUNICATIONS	2,438.78	2,438.78	4,000.00	4,000.00	0.00	0.00	0.00
202-463-910.000	INSURANCE & BONDS	3,500.04	3,500.04	3,750.00	3,750.00	3,750.00	0.00	100.00
202-463-940.000	EQUIPMENT RENTAL - FORCE ACCT	4,250.55	4,250.55	10,000.00	10,000.00	1,914.17	0.00	19.14
Total Dept 463 - ROUTINE MAINTENANCE								
		93,742.58	93,742.58	147,380.00	147,605.00	69,543.16	2,073.00	47.11
Dept 470 - STORMWATER SYSTEM MAINTENANCE								
202-470-825.500	STORMWATER PERMIT FEES	1,000.00	1,000.00	1,000.00	2,000.00	2,000.00	0.00	100.00

User: JOHN
DB: Plymouth

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	%
		06/30/2021	06/30/2021	ORIGINAL	BUDGET AMENDED BUDGET	06/30/2022	MONTH 06/30/22	BDGT
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)	INCR (DECR)	USHD

Fund 202 - MAJOR STREET FUND
Expenditures

Total Dept 470 - STORMWATER SYSTEM MAINTENANCE

Dept 474 - TRAFFIC SIGNAL MAINTENANCE	SALARY & WAGES/ FULL TIME	1,895.58	1,895.58	2,890.00	3,765.00	4,074.44	97.28	108.22
202-474-706.000	SALARY & WAGES/SICK	0.00	0.00	120.00	120.00	0.00	0.00	0.00
202-474-706.100	SALARY & WAGES/RENTENTION	0.00	0.00	10.00	10.00	0.00	0.00	0.00
202-474-706.300	SALARY & WAGES/PAGER PAY	0.00	0.00	60.00	60.00	0.00	0.00	0.00
202-474-706.350	SALARY & WAGES/VACATION PAYOF	0.00	0.00	120.00	120.00	0.00	0.00	0.00
202-474-706.600	SALARY & WAGES/TEMP-SEASONAL	493.24	493.24	190.00	1,790.00	1,819.41	10.19	101.64
202-474-707.000	SALARY & WAGES/OVERTIME	231.69	231.69	280.00	280.00	57.88	0.00	20.67
202-474-721.000	FRINGE BENEFITS	860.06	860.06	1,830.00	2,480.00	2,603.30	42.60	104.97
202-474-721.500	POST RETIREMENT BENEFITS	1,086.00	1,086.00	1,280.00	1,280.00	1,305.48	0.00	101.99
202-474-740.000	OPERATING SUPPLIES	2,192.85	2,192.85	10,000.00	10,000.00	8,273.14	0.00	82.73
202-474-818.000	CONTRACTUAL SERVICES	17,374.78	17,374.78	33,000.00	33,000.00	17,128.80	631.30	51.91
202-474-920.000	PUBLIC UTILITIES	8,655.07	8,655.07	10,000.00	10,000.00	7,482.55	772.38	74.83
202-474-940.000	EQUIPMENT RENTAL - FORCE ACCT	2,723.48	2,723.48	4,500.00	5,000.00	4,943.56	0.00	98.87
Total Dept 474 - TRAFFIC SIGNAL MAINTENANCE		35,512.75	35,512.75	64,280.00	67,905.00	47,688.56	1,553.75	70.23

Total Dept 479 - SNOW & ICE REMOVAL

Dept 479 - SNOW & ICE REMOVAL	SALARY & WAGES/ FULL TIME	7,080.60	7,080.60	6,570.00	6,570.00	5,706.63	338.41	86.86
202-479-706.000	SALARY & WAGES/SICK	110.00	110.00	260.00	260.00	0.00	0.00	0.00
202-479-706.100	SALARY & WAGES/RENTENTION	94.62	94.62	20.00	25.00	23.40	0.00	93.60
202-479-706.300	SALARY & WAGES/PAGER PAY	106.06	106.06	130.00	135.00	134.13	0.00	99.36
202-479-706.350	SALARY & WAGES/VACATION PAYOF	0.00	0.00	260.00	260.00	0.00	0.00	0.00
202-479-706.600	SALARY & WAGES/TEMP-SEASONAL	1,071.41	1,071.41	670.00	670.00	325.21	25.80	48.54
202-479-707.000	SALARY & WAGES/OVERTIME	2,295.68	2,295.68	5,310.00	5,310.00	2,134.09	0.00	40.19
202-479-721.000	FRINGE BENEFITS	3,453.88	3,453.88	4,150.00	4,150.00	3,207.92	157.00	77.30
202-479-721.500	POST RETIREMENT BENEFITS	2,471.04	2,471.04	2,900.00	2,900.00	2,650.23	0.00	91.39
202-479-725.500	MEAL ALLOWANCE	136.00	136.00	200.00	200.00	80.00	0.00	40.00
202-479-740.000	OPERATING SUPPLIES	32,104.41	32,104.41	45,000.00	45,000.00	19,839.53	0.00	44.09
202-479-940.000	EQUIPMENT RENTAL - FORCE ACCT	10,300.42	10,300.42	10,000.00	10,000.00	6,444.93	0.00	64.45
Total Dept 479 - SNOW & ICE REMOVAL		59,224.12	59,224.12	75,470.00	75,480.00	40,546.07	521.21	53.72

Total Dept 485 - ROAD CONSTRUCTION

Dept 485 - ROAD CONSTRUCTION	CONT SVCS/ENG-ARCH	0.00	0.00	0.00	1,100.00	1,080.00	0.00	98.18
202-485-818.406	CONT SVCS/STREET CONSTRUCTION	0.00	0.00	30,000.00	30,000.00	24,412.95	0.00	81.38
202-485-818.450								
Total Dept 485 - ROAD CONSTRUCTION		0.00	0.00	30,000.00	31,100.00	25,492.95	0.00	81.97

Total Dept 965 - CONTRIBUTIONS

Dept 965 - CONTRIBUTIONS	CONTRIBUTION TO LOCAL STREET	344,300.04	344,300.04	360,772.00	360,772.00	325,007.74	0.00	90.09
202-965-965.203								
Total Dept 965 - CONTRIBUTIONS		344,300.04	344,300.04	360,772.00	360,772.00	325,007.74	0.00	90.09

TOTAL EXPENDITURES

TOTAL EXPENDITURES		555,708.74	555,708.74	726,543.00	726,543.00	548,125.43	5,524.04	75.44
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REVENUE AND EXPENDITURE REPORT FOR CITY OF PLYMOUTH

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	% BDT USED
		06/30/2021	06/30/2021	ORIGINAL BUDGET	AMENDED BUDGET	06/30/2022	MONTH 06/30/22 INCR (DECR)	
Fund 202 - MAJOR STREET FUND								
Fund 202 - MAJOR STREET FUND:								
TOTAL REVENUES		678,344.37	678,344.37	726,543.00	726,543.00	494,940.67	0.00	68.12
TOTAL EXPENDITURES		555,708.74	555,708.74	726,543.00	726,543.00	548,125.43	5,524.04	75.44
NET OF REVENUES & EXPENDITURES		122,635.63	122,635.63	0.00	0.00	(53,184.76)	(5,524.04)	100.00
BEG. FUND BALANCE		1,031,652.43	1,031,652.43	1,154,288.06	1,154,288.06	1,154,288.06		
END FUND BALANCE		1,154,288.06	1,154,288.06	1,154,288.06	1,154,288.06	1,101,103.30		

Fund 203 - LOCAL STREET FUND

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2021	END BALANCE 06/30/2021	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 06/30/2022	ACTIVITY FOR MONTH 06/30/22	% BDT USED
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)	INCR (DECR)	

Revenues								
Dept 000 - GENERAL REVENUES								
203-000-531.000	STATE/FEDERAL GRANTS	2,375.00	2,375.00	0.00	0.00	0.00	0.00	0.00
203-000-547.000	GAS & WEIGHT TAX	267,013.60	267,013.60	284,820.00	284,820.00	194,978.17	0.00	68.46
203-000-547.100	LOCAL ROADS PROGRAM	5,023.90	5,023.90	5,025.00	5,025.00	3,379.43	0.00	67.25
203-000-665.000	INTEREST ON INVESTMENTS	0.00	0.00	50.00	50.00	0.00	0.00	0.00
203-000-675.002	CONTRIBUTION FROM MAJOR STREE	344,300.04	344,300.04	360,772.00	360,772.00	325,007.74	0.00	90.09
203-000-680.100	MISC/TREES	13,483.16	13,483.16	10,380.00	13,880.00	23,158.84	335.00	166.85
Total Dept 000 - GENERAL REVENUES		632,195.70	632,195.70	661,047.00	664,547.00	546,524.18	335.00	82.24

TOTAL REVENUES								
TOTAL REVENUES		632,195.70	632,195.70	661,047.00	664,547.00	546,524.18	335.00	82.24

Expenditures

Dept 290 - ADMINISTRATION

203-290-706.000	SALARY & WAGES/ FULL TIME	8,822.69	8,822.69	8,670.00	26,895.00	30,384.63	1,206.93	112.98
203-290-706.050	SALARY & WAGES/PART TIME	2,131.55	2,131.55	1,040.00	3,840.00	4,329.27	169.23	112.74
203-290-706.100	SALARY & WAGES/SICK	1,848.30	1,848.30	190.00	515.00	505.16	0.00	98.15
203-290-706.150	SALARY & WAGES/IN-LIEU HEALTH	177.28	177.28	40.00	220.00	215.16	0.00	97.80
203-290-706.300	SALARY & WAGES/RETENTION	254.00	254.00	80.00	405.00	390.47	0.00	96.41
203-290-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	120.00	120.00	45.00	0.00	37.50
203-290-709.000	SALARY & WAGES/VACATION PAYOF	0.00	0.00	340.00	340.00	0.00	0.00	0.00
203-290-721.000	SALARY & WAGES/OVERTIME	362.88	362.88	710.00	1,060.00	1,147.42	44.71	108.25
203-290-721.500	FRINGE BENEFITS	4,242.02	4,242.02	5,130.00	12,330.00	13,872.64	579.84	112.51
203-290-818.000	POST RETIREMENT BENEFITS	2,151.00	2,151.00	2,930.00	2,930.00	2,678.50	0.00	91.42
203-290-818.000	CONTRACTUAL SERVICES	0.00	0.00	2,000.00	2,000.00	1,015.12	0.00	50.76
203-290-850.000	COMMUNICATIONS	2,071.20	2,071.20	0.00	2,500.00	2,855.08	217.62	114.20
203-290-940.000	EQUIPMENT RENTAL - FORCE ACCT	2,644.27	2,644.27	4,000.00	4,000.00	3,875.98	0.00	96.90
203-290-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	339,027.00	309,052.00	0.00	0.00	0.00
Total Dept 290 - ADMINISTRATION		24,705.19	24,705.19	364,277.00	366,207.00	61,314.76	2,218.33	16.74

Dept 463 - ROUTINE MAINTENANCE								
203-463-706.000	SALARY & WAGES/ FULL TIME	45,643.27	45,643.27	35,310.00	35,310.00	28,382.69	1,674.01	80.38
203-463-706.050	SALARY & WAGES/PART TIME	3,694.52	3,694.52	0.00	0.00	0.00	0.00	0.00
203-463-706.100	SALARY & WAGES/SICK	551.09	551.09	1,360.00	1,360.00	0.00	0.00	0.00
203-463-706.300	SALARY & WAGES/RETENTION	474.12	474.12	110.00	120.00	117.24	0.00	97.70
203-463-706.350	SALARY & WAGES/PAGER PAY	718.86	718.86	690.00	690.00	672.12	0.00	97.41
203-463-706.550	SALARY & WAGES/WATER LICENSE	273.35	273.35	300.00	300.00	0.00	0.00	0.00
203-463-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	1,360.00	1,360.00	0.00	0.00	0.00
203-463-707.000	SALARY & WAGES/TEMP-SEASONAL	1,142.49	1,142.49	3,010.00	3,010.00	1,738.95	109.80	57.74
203-463-709.000	SALARY & WAGES/OVERTIME	729.38	729.38	1,350.00	1,350.00	120.94	0.00	8.96
203-463-721.000	FRINGE BENEFITS	16,604.57	16,604.57	22,290.00	22,290.00	13,571.34	796.33	60.89
203-463-721.500	POST RETIREMENT BENEFITS	13,655.04	13,655.04	15,540.00	15,540.00	14,477.87	0.00	93.17
203-463-740.000	OPERATING SUPPLIES	6,569.38	6,569.38	15,000.00	15,000.00	7,404.95	65.48	49.37
203-463-742.000	RESIDENT/TREES	3,836.75	3,836.75	3,500.00	3,500.00	224.00	0.00	6.40
203-463-818.000	CONTRACTUAL SERVICES	8,596.63	8,596.63	12,500.00	12,500.00	934.00	0.00	7.47
203-463-818.440	CONT SVCS/CRACK SEALING	0.00	0.00	37,500.00	37,500.00	0.00	0.00	0.00
203-463-850.000	COMMUNICATIONS	2,438.79	2,438.79	3,000.00	3,000.00	0.00	0.00	0.00
203-463-910.000	INSURANCE & BONDS	5,799.96	5,799.96	6,000.00	6,000.00	6,000.00	0.00	100.00
203-463-940.000	EQUIPMENT RENTAL - FORCE ACCT	2,311.54	2,311.54	7,500.00	7,500.00	1,418.83	0.00	18.92
Total Dept 463 - ROUTINE MAINTENANCE		113,039.74	113,039.74	166,320.00	166,330.00	75,062.03	2,645.62	45.13

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2021 NORM (ABNORM)	END BALANCE 06/30/2021 NORM (ABNORM)	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 06/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/22 INCR (DECR)	B DGT USED
Fund 203 - LOCAL STREET FUND								
Expenditures								
Dept 470 - STORMWATER SYSTEM MAINTENANCE	STORMWATER PERMIT FEES	1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00
203-470-825.500								
Total Dept 470 - STORMWATER SYSTEM MAINTENANCE		1,000.00	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00
Dept 474 - TRAFFIC SIGNAL MAINTENANCE								
203-474-706.000	SALARY & WAGES/ FULL TIME	1,393.54	1,393.54	3,140.00	3,140.00	1,138.44	83.54	36.26
203-474-706.100	SALARY & WAGES/SICK	0.00	0.00	130.00	130.00	0.00	0.00	0.00
203-474-706.300	SALARY & WAGES/RETENTION	0.00	0.00	10.00	10.00	0.00	0.00	0.00
203-474-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	70.00	70.00	0.00	0.00	0.00
203-474-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	130.00	130.00	0.00	0.00	0.00
203-474-707.000	SALARY & WAGES/TEMP-SEASONAL	567.81	567.81	470.00	470.00	265.24	8.76	56.43
203-474-709.000	SALARY & WAGES/OVERTIME	136.71	136.71	20.00	20.00	0.00	0.00	0.00
203-474-721.000	FRINGE BENEFITS	715.00	715.00	1,990.00	1,990.00	538.46	36.59	27.06
203-474-721.500	POST RETIREMENT BENEFITS	1,180.92	1,180.92	1,390.00	1,390.00	1,266.98	0.00	91.15
203-474-740.000	OPERATING SUPPLIES	1,083.12	1,083.12	20,000.00	20,000.00	12,552.52	0.00	62.76
203-474-818.000	CONTRACTUAL SERVICES	0.00	0.00	15,000.00	15,000.00	0.00	0.00	0.00
203-474-940.000	EQUIPMENT RENTAL - FORCE ACCT	2,991.45	2,991.45	5,000.00	5,000.00	243.06	0.00	4.86
Total Dept 474 - TRAFFIC SIGNAL MAINTENANCE		8,068.55	8,068.55	47,350.00	47,350.00	16,004.70	128.89	33.80
Dept 479 - SNOW & ICE REMOVAL								
203-479-706.000	SALARY & WAGES/ FULL TIME	4,491.67	4,491.67	3,940.00	3,940.00	3,857.07	214.86	97.90
203-479-706.100	SALARY & WAGES/SICK	110.01	110.01	160.00	160.00	0.00	0.00	0.00
203-479-706.300	SALARY & WAGES/RETENTION	94.62	94.62	20.00	20.00	23.40	0.00	93.60
203-479-706.350	SALARY & WAGES/PAGER PAY	106.06	106.06	80.00	80.00	134.15	0.00	99.37
203-479-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	160.00	160.00	0.00	0.00	0.00
203-479-707.000	SALARY & WAGES/TEMP-SEASONAL	420.56	420.56	430.00	430.00	73.01	12.86	16.98
203-479-709.000	SALARY & WAGES/OVERTIME	476.01	476.01	2,880.00	2,880.00	1,968.82	0.00	68.36
203-479-721.000	FRINGE BENEFITS	2,078.83	2,078.83	2,490.00	2,490.00	2,262.61	102.92	90.87
203-479-721.500	POST RETIREMENT BENEFITS	1,479.96	1,479.96	1,740.00	1,740.00	1,587.74	0.00	91.25
203-479-725.500	MEAL ALLOWANCE	0.00	0.00	200.00	200.00	80.00	0.00	40.00
203-479-740.000	OPERATING SUPPLIES	13,760.47	13,760.47	15,000.00	15,000.00	11,078.73	0.00	73.86
203-479-940.000	EQUIPMENT RENTAL - FORCE ACCT	7,072.25	7,072.25	10,000.00	10,000.00	3,013.26	0.00	30.13
Total Dept 479 - SNOW & ICE REMOVAL		30,090.44	30,090.44	37,100.00	37,160.00	24,078.79	330.64	64.80
Dept 485 - ROAD CONSTRUCTION								
203-485-818.406	CONF SVCS/ENG-ARCH	214.25	214.25	0.00	1,500.00	1,478.00	0.00	98.53
203-485-818.450	CONF SVCS/STREET CONSTRUCTION	20,887.44	20,887.44	45,000.00	45,000.00	16,897.30	0.00	37.55
Total Dept 485 - ROAD CONSTRUCTION		21,101.69	21,101.69	45,000.00	46,500.00	18,375.30	0.00	39.52
TOTAL EXPENDITURES		198,005.61	198,005.61	661,047.00	664,547.00	194,835.58	5,323.48	29.32
Fund 203 - LOCAL STREET FUND:								
TOTAL REVENUES		632,195.70	632,195.70	661,047.00	664,547.00	546,524.18	335.00	82.24
TOTAL EXPENDITURES		198,005.61	198,005.61	661,047.00	664,547.00	194,835.58	5,323.48	29.32
NET OF REVENUES & EXPENDITURES		434,190.09	434,190.09	0.00	0.00	351,688.60	(4,988.48)	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLYMOUTH

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	YTD BALANCE		2021-22		2021-22		YTD BALANCE		ACTIVITY FOR MONTH 06/30/22	% BDCFT USED
		06/30/2021	06/30/2021	ORIGINAL BUDGET	AMENDED BUDGET	06/30/2022	NORM (ABNORM)	NORM (ABNORM)	INCR (DECR)		
Fund 203 - LOCAL STREET FUND											
BEG. FUND BALANCE		148,489.46	148,489.46	582,679.55	582,679.55	582,679.55	582,679.55	582,679.55			
END FUND BALANCE		582,679.55	582,679.55	582,679.55	582,679.55	582,679.55	582,679.55	934,368.15			

User: JOHN
DB: Plymouth

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	BDGT
		06/30/2021	06/30/2021	ORIGINAL	AMENDED BUDGET	06/30/2022	MONTH 06/30/22	
NORM (ABNORM)		NORM (ABNORM)	NORM (ABNORM)	BUDGET	BUDGET	NORM (ABNORM)	INCR (DECR)	USED
FUND 208 - RECREATION FUND								
Revenues								
Dept 021 - CULTURAL CENTER REVENUES								
208-021-650.200	ICE ARENA/RENTAL SKATES	0.00	0.00	2,000.00	2,000.00	1,620.00	0.00	81.00
208-021-650.300	ICE ARENA/OPEN SKATING	1,658.00	1,658.00	10,000.00	10,000.00	9,021.00	0.00	90.21
208-021-650.400	ICE ARENA/HOCKEY RENTALS	328,880.25	328,880.25	430,000.00	430,000.00	453,256.70	290.00	105.41
208-021-650.550	ICE ARENA/DROP-IN ICE	8,219.00	8,219.00	8,000.00	8,000.00	720.00	0.00	9.00
208-021-650.600	ICE ARENA/OTHER REVENUES	356.11	356.11	2,000.00	2,000.00	1,201.23	0.00	60.06
208-021-651.300	GB/RECREATION SERVICES	423.25	423.25	28,000.00	28,000.00	1,879.00	0.00	6.71
208-021-651.500	GB/RENTAL-CARD & MEETING ROOM	390.00	390.00	6,000.00	6,000.00	3,917.25	190.00	35.17
208-021-651.600	GB/RENTAL-ARTS & CRAFTS ROOM	0.00	0.00	3,000.00	3,000.00	1,085.00	240.00	6.17
208-021-651.700	GB/RENTAL-MULTI-PURPOSE ROOM	6,601.00	6,601.00	40,000.00	40,000.00	24,746.00	(500.00)	61.87
208-021-653.300	ADVERTISING INCOME	0.00	0.00	2,000.00	2,000.00	358.00	0.00	17.90
Total Dept 021 - CULTURAL CENTER REVENUES								
		346,527.61	346,527.61	531,000.00	531,000.00	497,804.18	220.00	93.75
Dept 022 - ADMINISTRATIVE CHARGES								
208-022-665.000	INTEREST ON INVESTMENTS	160.05	160.05	1,000.00	1,000.00	0.00	0.00	0.00
208-022-675.101	CONTRIBUTION FROM GENERAL FUN	400,000.00	400,000.00	500,000.00	500,000.00	475,000.00	0.00	95.00
Total Dept 022 - ADMINISTRATIVE CHARGES								
		400,160.05	400,160.05	501,000.00	501,000.00	475,000.00	0.00	94.81
Dept 023 - PROGRAM FEES & CHARGES								
208-023-650.500	ICE ARENA/BASIC SKILLS	15,008.33	15,008.33	22,500.00	22,500.00	0.00	0.00	0.00
208-023-651.400	GB/SENIOR PROGRAMS-TRIPS	14.00	14.00	0.00	0.00	0.00	0.00	0.00
208-023-651.410	GB/SENIOR PROGRAMS-CLASSES	40.50	40.50	15,000.00	15,000.00	9,452.50	536.00	63.02
208-023-652.200	YOUTH ATHLETICS	12,752.00	12,752.00	15,000.00	15,000.00	10,954.00	1,248.00	73.03
208-023-652.300	MIRACLE LEAGUE	10,735.00	10,735.00	9,100.00	9,100.00	8,775.00	0.00	96.43
208-023-652.400	PCHA	9,615.00	9,615.00	20,000.00	20,000.00	0.00	0.00	0.00
208-023-652.500	PCHA-MINI MITTES	2,842.28	2,842.28	8,000.00	8,000.00	0.00	0.00	0.00
208-023-653.100	CLASS & SPECIAL EVENTS	820.75	820.75	23,000.00	23,000.00	7,290.00	0.00	31.70
208-023-654.000	SOCCER REVENUES-REGISTRATIONS	106,899.80	106,899.80	185,000.00	185,000.00	159,644.37	50,702.00	86.29
208-023-655.000	LICIOR REVENUES	0.00	0.00	5,000.00	5,000.00	7,000.00	0.00	134.45
Total Dept 023 - PROGRAM FEES & CHARGES								
		158,727.66	158,727.66	302,600.00	304,600.00	205,527.37	52,486.00	67.47
TOTAL REVENUES								
		905,415.32	905,415.32	1,334,600.00	1,336,600.00	1,178,331.55	52,706.00	88.16
Expenditures								
Dept 290 - ADMINISTRATION								
208-290-706.000	SALARY & WAGES/ FULL TIME	198,579.54	198,579.54	260,725.00	260,725.00	191,229.56	8,396.18	73.35
208-290-706.050	SALARY & WAGES/PART TIME	26,131.91	26,131.91	28,000.00	28,000.00	24,214.27	1,022.81	86.48
208-290-706.100	SALARY & WAGES/SICK	8,121.60	8,121.60	10,955.00	10,955.00	2,888.72	0.00	26.37
208-290-706.300	SALARY & WAGES/RETENTION	1,950.00	1,950.00	2,600.00	2,600.00	3,075.00	0.00	59.19
208-290-706.600	SALARY & WAGES/VACATION PAYOF	12,152.00	12,152.00	9,740.00	9,740.00	6,372.80	0.00	65.43
208-290-707.000	SALARY & WAGES/TEMP-SEASONAL	26,088.94	26,088.94	53,000.00	53,000.00	20,152.12	1,545.84	38.02
208-290-709.000	SALARY & WAGES/OVERTIME	2,440.70	2,440.70	16,440.00	16,440.00	7,960.60	499.39	48.42
208-290-721.000	FRINGE BENEFITS	82,087.24	82,087.24	158,740.00	158,740.00	94,798.39	3,700.20	59.72
208-290-721.500	POST RETIREMENT BENEFITS	33,927.00	33,927.00	43,790.00	43,790.00	40,138.12	0.00	91.66
208-290-725.000	EMPLOYEE TESTING & LICENSING	0.00	0.00	200.00	200.00	0.00	0.00	0.00
208-290-727.000	OFFICE SUPPLIES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
208-290-728.000	POSTAGE	113.85	113.85	5,000.00	5,000.00	0.00	0.00	0.00
208-290-740.000	OPERATING SUPPLIES	15,136.14	15,136.14	22,000.00	22,000.00	20,274.04	1,186.27	92.15
208-290-740.500	OPERATING SUPPLIES/ROOM RENT	0.00	0.00	500.00	500.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	B DGT
		06/30/2021	06/30/2021	ORIGINAL	AMENDED BUDGET	06/30/2022	MONTH 06/30/22	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	BUDGET	NORM (ABNORM)	INCR (DECR)	USED
Fund 208 - RECREATION FUND								
Expenditures								
208-290-740.600	OPERATING SUPPLIES/LINEN	925.26	925.26	3,500.00	3,850.00	4,161.82	155.19	108.10
208-290-741.000	UNIFORMS	0.00	0.00	1,500.00	1,500.00	1,496.32	0.00	99.75
208-290-801.000	CREDIT CARD FEES	503.18	503.18	11,000.00	11,000.00	634.00	0.00	5.76
208-290-815.000	ADMINISTRATIVE SERVICES	15,039.96	15,039.96	15,040.00	15,040.00	13,786.74	0.00	91.67
208-290-818.000	CONTRACTUAL SERVICES	31,447.86	31,447.86	24,000.00	43,500.00	49,278.04	1,727.94	113.28
208-290-850.000	COMMUNICATIONS	8,975.73	8,975.73	5,000.00	5,000.00	7,360.93	958.57	147.22
208-290-860.000	TRANSPORTATION	12.08	12.08	1,000.00	1,000.00	0.00	0.00	0.00
208-290-864.000	CONFERENCES & MEETINGS	0.00	0.00	1,150.00	1,150.00	0.00	0.00	0.00
208-290-900.000	PRINTING & PUBLISHING	0.00	0.00	5,000.00	5,000.00	483.80	352.50	9.68
208-290-910.000	INSURANCE & BONDS	57,000.00	57,000.00	57,000.00	57,000.00	57,000.00	0.00	100.00
208-290-920.000	PUBLIC UTILITIES	162,261.21	162,261.21	145,000.00	145,000.00	204,391.73	15,792.94	140.96
208-290-921.000	REIMBURSEMENT/GEOTHERMAL PROJ	48,289.98	48,289.98	0.00	0.00	32,193.32	0.00	100.00
208-290-930.000	REPAIRS & MAINTENANCE	24,417.65	24,417.65	28,000.00	37,400.00	38,593.08	884.65	103.19
208-290-938.000	EQUIPMENT LEASE EXPENSE	1,746.88	1,746.88	4,600.00	4,600.00	1,700.42	136.11	36.97
208-290-940.000	EQUIPMENT RENTAL - FORCE ACCT	19,992.00	19,992.00	22,000.00	22,000.00	13,328.00	0.00	60.58
208-290-956.000	MISCELLANEOUS	0.00	0.00	550.00	550.00	0.00	0.00	0.00
208-290-957.000	TRAINING EXPENSES	0.00	0.00	700.00	700.00	0.00	0.00	0.00
208-290-958.000	MEMBERSHIPS & DUES	1,135.00	1,135.00	1,350.00	1,350.00	1,160.00	0.00	85.93
208-290-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	194,575.00	151,473.00	0.00	0.00	0.00
208-290-965.402	CONTRIBUTION TO REC CAP IMP F	3,999.96	3,999.96	4,000.00	4,000.00	3,666.74	0.00	91.67
208-290-965.661	CONTRIBUTION TO EQ FUND	18,930.00	18,930.00	18,930.00	18,930.00	17,352.50	0.00	91.67
Total Dept 290 - ADMINISTRATION		801,405.67	801,405.67	1,156,585.00	1,143,233.00	857,691.06	36,358.59	75.02
Dept 720 - BASIC SKILLS								
208-720-707.000	SALARY & WAGES/TEMP-SEASONAL	5,598.62	5,598.62	7,200.00	7,200.00	0.00	0.00	0.00
208-720-721.000	FRINGE BENEFITS	343.19	343.19	560.00	560.00	0.00	0.00	0.00
208-720-740.000	OPERATING SUPPLIES	923.75	923.75	25.00	25.00	0.00	0.00	0.00
Total Dept 720 - BASIC SKILLS		6,865.56	6,865.56	7,785.00	7,785.00	0.00	0.00	0.00
Dept 745 - RECREATION SERVICES								
208-745-707.000	SALARY & WAGES/TEMP-SEASONAL	246.25	246.25	8,000.00	8,000.00	178.24	0.00	2.23
208-745-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	100.00	100.00	0.00	0.00	0.00
208-745-721.000	FRINGE BENEFITS	15.41	15.41	655.00	655.00	14.24	0.00	2.17
208-745-740.000	OPERATING SUPPLIES	1,304.74	1,304.74	12,850.00	12,850.00	2,889.74	0.00	22.49
208-745-818.000	CONTRACTUAL SERVICES	0.00	0.00	50.00	50.00	0.00	0.00	0.00
208-745-920.000	PUBLIC UTILITIES	0.00	0.00	50.00	50.00	0.00	0.00	0.00
208-745-930.000	REPAIRS & MAINTENANCE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
Total Dept 745 - RECREATION SERVICES		1,566.40	1,566.40	21,805.00	21,805.00	3,082.22	0.00	14.14
Dept 749 - YOUTH ATHLETICS								
208-749-707.000	SALARY & WAGES/TEMP-SEASONAL	1,721.64	1,721.64	1,500.00	1,500.00	372.01	0.00	24.80
208-749-721.000	FRINGE BENEFITS	135.89	135.89	150.00	150.00	36.65	0.00	24.43
208-749-740.000	OPERATING SUPPLIES	2,593.98	2,593.98	1,000.00	1,000.00	2,857.47	570.00	285.75
208-749-818.000	CONTRACTUAL SERVICES	1,205.00	1,205.00	1,000.00	1,000.00	385.00	0.00	38.50
208-749-920.000	PUBLIC UTILITIES	962.28	962.28	250.00	250.00	354.27	0.00	141.71
208-749-930.000	REPAIRS & MAINTENANCE	705.40	705.40	700.00	700.00	0.00	0.00	0.00
Total Dept 749 - YOUTH ATHLETICS		7,324.19	7,324.19	4,600.00	4,600.00	4,005.40	570.00	87.07

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2021 NORM (ABNORM)	END BALANCE 06/30/2021 NORM (ABNORM)	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 06/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/22 INCR (DECR)	% BDT USED
Fund 208 - RECREATION FUND								
Expenditures								
Dept 750 - MIRACLE LEAGUE	CONTRACTUAL SERVICES	11,190.00	11,190.00	9,100.00	9,100.00	8,775.00	0.00	96.43
208-750-818.000								
Total Dept 750 - MIRACLE LEAGUE		11,190.00	11,190.00	9,100.00	9,100.00	8,775.00	0.00	96.43
Dept 751 - PCHA								
208-751-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
208-751-721.000	FRINGE BENEFITS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
208-751-740.000	OPERATING SUPPLIES	11,924.00	11,924.00	11,000.00	11,000.00	0.00	0.00	0.00
208-751-818.000	CONTRACTUAL SERVICES	900.00	900.00	500.00	500.00	0.00	0.00	0.00
Total Dept 751 - PCHA		12,824.00	12,824.00	17,000.00	17,000.00	0.00	0.00	0.00
Dept 752 - PCHA -MINI MITES								
208-752-707.000	SALARY & WAGES/TEMP-SEASONAL	60.00	60.00	500.00	500.00	0.00	0.00	0.00
208-752-709.000	SALARY & WAGES/OVERTIME	114.84	114.84	0.00	105.00	2,517.83	0.00	2,397.93
208-752-721.000	FRINGE BENEFITS	12.00	12.00	75.00	75.00	809.41	0.00	1,079.21
208-752-740.000	OPERATING SUPPLIES	285.78	285.78	1,000.00	1,000.00	0.00	0.00	0.00
208-752-818.000	CONTRACTUAL SERVICES	1,160.75	1,160.75	3,200.00	3,200.00	0.00	0.00	0.00
Total Dept 752 - PCHA -MINI MITES		1,633.37	1,633.37	4,775.00	4,880.00	3,327.24	0.00	68.18
Dept 753 - MSD SERVICES								
208-753-706.000	SALARY & WAGES/ FULL TIME	2,958.23	2,958.23	1,200.00	2,250.00	2,410.77	52.62	107.15
208-753-706.100	SALARY & WAGES/SICK	0.00	0.00	50.00	50.00	0.00	0.00	0.00
208-753-706.300	SALARY & WAGES/RETENTION	0.00	0.00	10.00	10.00	0.00	0.00	0.00
208-753-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	30.00	30.00	0.00	0.00	0.00
208-753-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	50.00	50.00	0.00	0.00	0.00
208-753-707.000	SALARY & WAGES/TEMP-SEASONAL	1,230.24	1,230.24	170.00	457.00	472.53	5.51	103.40
208-753-721.000	FRINGE BENEFITS	1,083.14	1,083.14	760.00	1,220.00	1,311.83	23.05	107.53
208-753-721.500	POST RETIREMENT BENEFITS	447.96	447.96	530.00	530.00	480.37	0.00	90.64
208-753-725.500	MEAL ALLOWANCE	0.00	0.00	0.00	0.00	120.00	0.00	100.00
208-753-740.000	OPERATING SUPPLIES	690.73	690.73	500.00	500.00	274.46	29.48	54.89
208-753-818.000	CONTRACTUAL SERVICES	1,832.04	1,832.04	200.00	500.00	495.28	0.00	99.06
208-753-940.000	EQUIPMENT RENTAL - FORCE ACCT	3,144.26	3,144.26	1,000.00	1,450.00	1,730.44	0.00	119.34
Total Dept 753 - MSD SERVICES		11,386.60	11,386.60	4,500.00	7,047.00	7,295.68	110.66	103.53
Dept 754 - SOCCER								
208-754-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	1,000.00	1,000.00	628.76	0.00	62.88
208-754-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	50.00	50.00	0.00	0.00	0.00
208-754-721.000	FRINGE BENEFITS	0.00	0.00	85.00	85.00	61.93	0.00	72.86
208-754-740.000	OPERATING SUPPLIES	39,946.25	39,946.25	60,000.00	68,700.00	73,455.13	115.23	106.92
208-754-818.000	CONTRACTUAL SERVICES	20,446.30	20,446.30	26,000.00	28,000.00	31,198.00	2,855.00	111.42
208-754-864.000	CONFERENCES & MEETINGS	0.00	0.00	600.00	600.00	0.00	0.00	0.00
208-754-930.000	REPAIRS & MAINTENANCE	3,169.71	3,169.71	2,000.00	2,000.00	2,035.52	225.26	101.78
Total Dept 754 - SOCCER		63,562.26	63,562.26	89,735.00	100,435.00	107,379.34	3,195.49	106.91
Dept 755 - LIGTOR								
208-755-740.000	OPERATING SUPPLIES	0.00	0.00	540.00	540.00	17.98	0.00	3.33

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2021 NORM (ABNORM)	END BALANCE 06/30/2021 NORM (ABNORM)	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 06/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/22 INCR (DECR)	\$ BDCY USED
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Fund 208 - RECREATION FUND								
Expenditures								
208-755-740.300	OPERATING SUPPLIES/LIQUOR	1,332.37	1,332.37	2,000.00	4,000.00	4,515.20	0.00	112.88
208-755-818.000	CONTRACTUAL SERVICES	0.00	0.00	1,000.00	1,000.00	240.00	0.00	24.00
Total Dept 755 - LIQUOR		1,332.37	1,332.37	3,540.00	5,540.00	4,773.18	0.00	86.16

Dept 757 - CLASSES & SPECIAL EVENTS								
208-757-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	200.00	200.00	0.00	0.00	0.00
208-757-710.000	SALARY & WAGES/CONTRACTUAL	0.00	0.00	200.00	200.00	0.00	0.00	0.00
208-757-721.000	FRINGE BENEFITS	0.00	0.00	50.00	50.00	0.00	0.00	0.00
208-757-740.000	OPERATING SUPPLIES	0.00	0.00	1,500.00	1,500.00	1,252.04	150.00	83.47
208-757-818.000	CONTRACTUAL SERVICES	582.75	582.75	7,000.00	7,000.00	382.84	0.00	5.47
208-757-875.000	PROGRAM ADVERTISING	0.00	0.00	200.00	200.00	0.00	0.00	0.00
Total Dept 757 - CLASSES & SPECIAL EVENTS		582.75	582.75	9,150.00	9,150.00	1,634.88	150.00	17.87

Dept 758 - THERAPEUTIC PROGRAM								
208-758-918.000	CONTRACTUAL SERVICES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 758 - THERAPEUTIC PROGRAM		0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00

Dept 760 - SENIOR PROGRAMS - CLASSES								
208-760-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	4,000.00	4,000.00	2,987.98	110.93	74.70
208-760-721.000	FRINGE BENEFITS	0.00	0.00	325.00	325.00	294.28	10.92	90.55
208-760-740.000	OPERATING SUPPLIES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
208-760-818.000	CONTRACTUAL SERVICES	0.00	0.00	200.00	200.00	0.00	0.00	0.00
Total Dept 760 - SENIOR PROGRAMS - CLASSES		0.00	0.00	5,025.00	5,025.00	3,282.26	121.85	65.32

TOTAL EXPENDITURES								
919,673.17		919,673.17	1,334,600.00	1,336,600.00	1,001,246.26	40,506.59		74.91

Fund 208 - RECREATION FUND:								
TOTAL REVENUES								
905,415.32		905,415.32	1,334,600.00	1,336,600.00	1,178,331.55	52,706.00		88.16
TOTAL EXPENDITURES								
919,673.17		919,673.17	1,334,600.00	1,336,600.00	1,001,246.26	40,506.59		74.91
NET OF REVENUES & EXPENDITURES								
(14,257.85)		(14,257.85)	0.00	0.00	177,085.29	12,199.41		100.00
BEG. FUND BALANCE								
28,118.71		28,118.71	13,860.86	13,860.86	13,860.86			
END FUND BALANCE								
13,860.86		13,860.86	13,860.86	13,860.86	190,946.15			

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	% BDT USED
		06/30/2021	06/30/2021	ORIGINAL BUDGET	AMENDED BUDGET	06/30/2022	MONTH 06/30/22 INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)		

Fund 226 - WASTE AND RECYCLING FUND

Revenues

Dept 000 - GENERAL REVENUES								
226-000-403.000	CURRENT PROPERTY TAX/REAL	1,032,552.37	1,032,552.37	1,071,610.00	1,071,610.00	1,054,976.34	0.00	98.45
226-000-408.000	PRIOR YEAR TAX REFUNDS	0.00	0.00	(3,210.00)	0.00	0.00	0.00	0.00
226-000-437.000	CURRENT PROP TAX/CFE-IFT	1,018.83	1,018.83	0.00	0.00	0.00	0.00	0.00
226-000-445.000	PENALTIES & INTEREST	3,140.15	3,140.15	8,570.00	8,570.00	2,125.55	0.00	24.80
226-000-531.000	STATE/FEDERAL GRANTS	2,511.92	2,511.92	0.00	0.00	0.00	0.00	0.00
226-000-573.000	LOCAL COMMUNITY STABILIZATION	53,041.92	53,041.92	18,800.00	24,800.00	63,177.95	38,570.22	254.75
226-000-635.000	SOLID WASTE DISPOSAL FEES	389,048.80	389,048.80	405,000.00	405,000.00	363,487.75	410.00	89.75
226-000-635.500	SOLID WASTE OPT-IN FEES	0.00	0.00	250.00	250.00	0.00	0.00	0.00
226-000-635.900	SOLID WASTE PENALTIES & INT	8,822.48	8,822.48	9,800.00	9,800.00	8,639.35	(33.82)	88.16
226-000-636.000	BAG/TAG SALES	5,034.00	5,034.00	5,000.00	5,000.00	3,476.00	120.00	69.52
226-000-637.000	SPECIAL REBUSE	5,605.00	5,605.00	5,000.00	5,025.00	5,394.00	303.00	107.34
226-000-638.000	TRANSFER STATION	10,439.00	10,439.00	6,500.00	8,350.00	9,808.00	546.00	117.46
226-000-639.000	RECYCLE BINS	0.00	0.00	500.00	500.00	5.00	0.00	1.00
226-000-665.000	INTEREST ON INVESTMENTS	868.84	868.84	6,550.00	6,550.00	0.00	0.00	0.00
226-000-675.101	CONTRIBUTION FROM GENERAL FUN	11,632.50	11,632.50	10,340.00	10,340.00	10,340.00	0.00	100.00
226-000-680.000	OTHER INCOME	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
226-000-680.100	MISC/TREES	0.00	0.00	0.00	830.00	955.00	100.00	115.06
226-000-680.226	TREE ORDINANCE - REPLACEMENT	1,050.00	1,050.00	0.00	7,725.00	8,000.00	400.00	103.56
226-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	50,000.00	50,000.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		1,524,765.81	1,524,765.81	1,596,710.00	1,616,350.00	1,530,384.94	40,415.40	94.68

TOTAL REVENUES		1,524,765.81	1,524,765.81	1,596,710.00	1,616,350.00	1,530,384.94	40,415.40	94.68
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Expenditures

Dept 521 - RECYCLING								
226-521-706.000	SALARY & WAGES/ FULL TIME	153,303.94	153,303.94	169,900.00	169,900.00	151,275.80	6,183.05	89.04
226-521-706.050	SALARY & WAGES/PART TIME	0.00	0.00	17,630.00	17,630.00	0.00	0.00	0.00
226-521-706.100	SALARY & WAGES/SICK	5,018.99	5,018.99	6,543.00	6,543.00	1,294.99	0.00	19.79
226-521-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	590.00	590.00	0.00	0.00	0.00
226-521-706.300	SALARY & WAGES/RETENTION	939.20	939.20	1,170.00	1,170.00	688.77	0.00	58.87
226-521-706.350	SALARY & WAGES/PAGER PAY	649.99	649.99	2,640.00	2,640.00	537.52	0.00	20.36
226-521-706.550	SALARY & WAGES/WATER LICENSE	0.00	0.00	350.00	350.00	0.00	0.00	0.00
226-521-707.000	SALARY & WAGES/VACATION PAYOF	0.00	0.00	6,120.00	6,120.00	0.00	0.00	0.00
226-521-709.000	SALARY & WAGES/TEMP-SEASONAL	19,092.69	19,092.69	20,875.00	20,875.00	14,997.95	255.94	71.85
226-521-721.000	SALARY & WAGES/OVERTIME	20,583.58	20,583.58	17,020.00	18,245.00	19,908.68	962.00	109.12
226-521-721.500	FRINGE BENEFITS	65,690.28	65,690.28	100,880.00	100,880.00	74,863.66	3,062.71	74.21
226-521-725.500	POST RETIREMENT BENEFITS	46,745.04	46,745.04	62,750.00	62,750.00	17,958.49	0.00	28.62
226-521-728.000	MEAL ALLOWANCE	749.92	749.92	500.00	500.00	442.08	24.00	88.42
226-521-740.000	POSTAGE	2,072.00	2,072.00	2,000.00	2,000.00	2,004.00	0.00	80.16
226-521-815.000	OPERATING SUPPLIES	21,516.54	21,516.54	18,000.00	34,150.00	46,268.69	703.70	135.49
226-521-818.000	ADMINISTRATIVE SERVICES	174,000.00	174,000.00	179,220.00	179,220.00	164,285.00	0.00	91.67
226-521-818.801	CONTRACTUAL SERVICES	136,212.10	136,212.10	112,500.00	112,500.00	89,862.97	16,497.70	79.88
226-521-818.802	CONT SRVC/RESIDENTS	410,133.82	410,133.82	462,250.00	462,250.00	433,175.48	38,908.05	75.81
226-521-818.803	CONT SRVC/RECYCLING	71,861.11	71,861.11	122,430.00	122,430.00	92,796.66	1,800.00	75.80
226-521-818.804	CONT SRVC/LEAF COLLECTION	40,239.70	40,239.70	50,000.00	50,000.00	31,209.40	0.00	62.42
226-521-818.805	CONT SRVC/TRANSFER STATION	18,982.52	18,982.52	16,000.00	16,000.00	21,092.69	2,759.25	127.83
226-521-818.900	CONT SRVC/HAZARDOUS WASTE	0.00	0.00	12,000.00	12,000.00	0.00	0.00	0.00
226-521-818.905	CONT SRVC/BANK ANALYSIS FEES	0.00	0.00	0.00	0.00	1,283.17	0.00	100.00
226-521-850.000	COMMUNICATIONS	4,509.98	4,509.98	5,000.00	5,000.00	2,885.08	217.62	57.10
226-521-900.000	PRINTING & PUBLISHING	2,731.00	2,731.00	2,500.00	6,665.00	6,665.00	0.00	100.00
226-521-910.000	INSURANCE & BONDS	5,499.96	5,499.96	5,700.00	5,700.00	5,700.00	0.00	100.00
226-521-930.000	REPAIRS & MAINTENANCE	0.00	0.00	0.00	500.00	475.92	0.00	95.18

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2021 NORM (ABNORM)	END BALANCE 06/30/2021 NORM (ABNORM)	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 06/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/22 INCR (DECR)	% BDT USED
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Fund 226 - WASTE AND RECYCLING FUND								
Expenditures								
226-521-940.000	EQUIPMENT RENTAL - FORCE ACCT	142,944.77	142,944.77	165,000.00	165,000.00	94,899.12	0.00	57.51
226-521-940.100	EQUIPMENT RENTAL / SUPPLEMENT	6,000.00	6,000.00	6,000.00	6,000.00	5,500.00	0.00	91.67
226-521-956.000	MISCELLANEOUS	0.00	0.00	4,000.00	4,000.00	0.00	0.00	0.00
226-521-957.000	TRAINING EXPENSES	280.00	280.00	0.00	350.00	314.00	0.00	89.71
226-521-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	9,142.00	5,892.00	0.00	0.00	0.00
226-521-977.000	CAP OUTLAY/EQUIPMENT	0.00	0.00	17,500.00	17,500.00	0.00	0.00	0.00
Total Dept 521 - RECYCLING		1,350,085.24	1,350,085.24	1,596,710.00	1,616,350.00	1,280,355.12	71,374.02	79.21
TOTAL EXPENDITURES		1,350,085.24	1,350,085.24	1,596,710.00	1,616,350.00	1,280,355.12	71,374.02	79.21

Fund 226 - WASTE AND RECYCLING FUND:								
TOTAL REVENUES								
TOTAL EXPENDITURES		1,524,765.81	1,524,765.81	1,596,710.00	1,616,350.00	1,530,384.94	40,415.40	94.68
NET OF REVENUES & EXPENDITURES		1,350,085.24	1,350,085.24	1,596,710.00	1,616,350.00	1,280,355.12	71,374.02	79.21
BEG. FUND BALANCE		174,680.57	174,680.57	0.00	0.00	250,029.82	(30,958.62)	100.00
END FUND BALANCE		1,103,441.15	1,103,441.15	1,278,121.72	1,278,121.72	1,278,121.72		
		1,278,121.72	1,278,121.72	1,278,121.72	1,278,121.72	1,528,151.54		

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2021 NORM (ABNORM)	END BALANCE 06/30/2021 NORM (ABNORM)	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 06/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/22 INCR (DECR)	% BUDGET USED
Fund 248 - DOWNTOWN DEV AUTH/OPERATING FD								
Revenues								
Dept 000 - GENERAL REVENUES								
248-000-403.000	CURRENT PROPERTY TAX/REAL	1,053,810.00	1,053,810.00	1,069,370.00	1,069,370.00	1,099,264.98	0.00	102.80
248-000-405.000	TAXES RECOVERED BY COUNTY	0.00	0.00	(3,000.00)	(3,000.00)	0.00	0.00	0.00
248-000-573.000	LOCAL COMMUNITY STABILIZATION	15,000.00	15,000.00	7,500.00	7,500.00	15,328.95	6,515.31	204.39
248-000-620.000	CONCERT REVENUES	34,750.00	34,750.00	60,000.00	60,000.00	125,400.00	7,800.00	209.00
248-000-621.000	BENCH SALE REVENUES	2,000.00	2,000.00	0.00	0.00	1,000.00	0.00	100.00
248-000-665.000	INTEREST ON INVESTMENTS	682.91	682.91	50.00	50.00	0.00	0.00	0.00
248-000-675.095	CONTRIBUTIONS FOR LIGHT DECOR	0.00	0.00	1,500.00	1,500.00	1,050.00	0.00	70.00
248-000-679.000	ADVERTISING REVENUE	3,400.00	3,400.00	0.00	0.00	3,791.50	0.00	100.00
248-000-680.000	OTHER INCOME	7,192.50	7,192.50	0.00	0.00	0.00	0.00	0.00
248-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	0.00	169,710.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		1,116,835.41	1,116,835.41	1,135,420.00	1,305,130.00	1,245,835.43	14,315.31	95.46

TOTAL REVENUES		1,116,835.41	1,116,835.41	1,135,420.00	1,305,130.00	1,245,835.43	14,315.31	95.46
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Expenditures

Dept 290 - ADMINISTRATION								
248-290-706.000	SALARY & WAGES/ FULL TIME	115,149.92	115,149.92	116,660.00	116,660.00	111,722.14	2,326.78	95.77
248-290-706.100	SALARY & WAGES/SICK	2,183.48	2,183.48	4,900.00	4,900.00	265.92	0.00	5.43
248-290-706.300	SALARY & WAGES/RETENTION	550.00	550.00	550.00	550.00	600.00	0.00	109.09
248-290-706.600	SALARY & WAGES/VACATION PAYOR	3,853.20	3,853.20	3,110.00	3,110.00	4,627.01	0.00	148.78
248-290-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	0.00	0.00	580.58	384.54	100.00
248-290-709.000	SALARY & WAGES/OVERTIME	2,696.13	2,696.13	0.00	0.00	3,697.50	0.00	199.86
248-290-721.000	FRINGE BENEFITS	43,898.09	43,898.09	60,350.00	60,350.00	50,591.86	1,435.93	83.83
248-290-721.500	POST RETIREMENT BENEFITS	19,454.04	19,454.04	23,880.00	23,880.00	22,843.37	0.00	95.66
248-290-727.000	OFFICE SUPPLIES	75.35	75.35	500.00	500.00	150.37	0.00	30.07
248-290-728.000	POSTAGE	232.40	232.40	200.00	200.00	32.94	0.00	16.47
248-290-740.000	OPERATING SUPPLIES	249.04	249.04	1,200.00	1,200.00	1,395.58	0.00	116.30
248-290-815.000	ADMINISTRATIVE SERVICES	61,460.04	61,460.04	63,300.00	63,300.00	58,025.00	0.00	91.67
248-290-818.000	CONTRACTUAL SERVICES	19,793.33	19,793.33	12,000.00	12,000.00	11,084.20	728.34	92.37
248-290-850.000	COMMUNICATIONS	3,323.33	3,323.33	3,000.00	3,000.00	3,490.11	293.50	116.34
248-290-860.000	TRANSPORTATION	0.00	0.00	400.00	400.00	121.80	0.00	30.45
248-290-864.000	CONFERENCES & MEETINGS	75.00	75.00	1,500.00	1,500.00	225.00	0.00	15.00
248-290-865.000	PUBLIC RELATIONS EXPENSE	0.00	0.00	300.00	300.00	40.00	0.00	13.33
248-290-900.000	PRINTING & PUBLISHING	241.00	241.00	300.00	300.00	0.00	0.00	0.00
248-290-920.000	PUBLIC UTILITIES	2,250.67	2,250.67	2,580.00	2,580.00	2,226.99	29.49	86.32
248-290-925.000	SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
248-290-930.000	REPAIRS & MAINTENANCE	0.00	0.00	2,000.00	2,000.00	62.54	0.00	3.13
248-290-938.000	EQUIPMENT LEASE EXPENSE	6.92	6.92	1,200.00	1,200.00	0.00	0.00	0.00
248-290-940.000	EQUIPMENT RENTAL - FORCE ACCT	600.00	600.00	500.00	500.00	400.00	0.00	80.00
248-290-942.000	OFFICE RENT	18,350.00	18,350.00	19,000.00	19,000.00	19,050.00	0.00	100.26
248-290-956.000	MISCELLANEOUS	366.11	366.11	0.00	0.00	0.00	0.00	0.00
248-290-957.000	TRAINING EXPENSES	385.45	385.45	500.00	500.00	250.00	0.00	50.00
248-290-958.000	MEMBERSHIPS & DUES	780.00	780.00	2,000.00	2,000.00	840.00	0.00	42.00
248-290-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	116,940.00	116,940.00	0.00	0.00	0.00
Total Dept 290 - ADMINISTRATION		295,973.72	295,973.72	436,970.00	321,880.00	292,322.91	5,198.58	90.82

Dept 301 - POLICE DEPARTMENT								
248-301-706.000	SALARY & WAGES/ FULL TIME	20,887.00	20,887.00	20,250.00	20,250.00	14,924.77	238.33	73.70
248-301-706.100	SALARY & WAGES/SICK	327.25	327.25	0.00	0.00	0.00	0.00	0.00
248-301-706.200	SALARY & WAGES/HOLIDAY PAY	872.64	872.64	890.00	890.00	889.92	0.00	99.99
248-301-706.300	SALARY & WAGES/RETENTION	62.50	62.50	70.00	70.00	75.00	0.00	107.14

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	% BUDGET USED
		06/30/2021	06/30/2021	ORIGINAL BUDGET	AMENDED BUDGET	06/30/2022	MONTH 06/30/22	
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)	INCR (DECR)	
Fund 248 - DOWNTOWN DEV AUTH/OPERATING FD								
Expenditures								
248-301-706.400	SALARY & WAGES/UNIFORM ALLOW	0.00	0.00	170.00	170.00	60.41	0.00	35.54
248-301-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	1,760.00	1,760.00	0.00	0.00	0.00
248-301-721.000	FRINGE BENEFITS	8,013.62	8,013.62	10,110.00	10,110.00	7,170.58	122.24	70.93
248-301-725.500	MEAL ALLOWANCE	2.50	2.50	0.00	0.00	0.00	0.00	0.00
Total Dept 301 - POLICE DEPARTMENT		30,165.51	30,165.51	33,250.00	33,250.00	23,120.68	360.57	69.54
Dept 443 - PARKING								
248-443-815.000	ADMINISTRATIVE SERVICES	41,120.04	41,120.04	39,920.00	39,920.00	36,593.37	0.00	91.67
248-443-818.000	CONTRACTUAL SERVICES	(88.00)	(88.00)	4,000.00	8,500.00	11,316.00	0.00	133.13
Total Dept 443 - PARKING		41,032.04	41,032.04	43,920.00	48,420.00	47,909.37	0.00	98.95
Dept 445 - SAXTON PARKING FACILITY								
248-445-818.000	CONTRACTUAL SERVICES	19,438.25	19,438.25	0.00	1,650.00	0.00	0.00	0.00
248-445-920.000	PUBLIC UTILITIES	812.32	812.32	0.00	0.00	0.00	0.00	0.00
Total Dept 445 - SAXTON PARKING FACILITY		20,250.57	20,250.57	0.00	1,650.00	0.00	0.00	0.00
Dept 811 - MARKETING								
248-811-727.000	OFFICE SUPPLIES	0.00	0.00	1,000.00	1,000.00	85.10	0.00	8.51
248-811-728.000	POSTAGE	525.00	525.00	200.00	200.00	178.85	0.00	89.43
248-811-740.000	OPERATING SUPPLIES	1,095.35	1,095.35	1,500.00	1,500.00	906.14	0.00	60.41
248-811-794.000	CONCERT EXPENSES	35,648.56	35,648.56	65,000.00	65,000.00	35,400.87	250.00	54.46
248-811-818.000	CONTRACTUAL SERVICES	12,264.89	12,264.89	14,000.00	14,000.00	10,512.46	0.00	75.09
248-811-900.000	PRINTING & PUBLISHING	4,266.05	4,266.05	7,000.00	7,000.00	5,603.30	75.80	80.05
Total Dept 811 - MARKETING		53,799.85	53,799.85	88,700.00	88,700.00	52,686.72	325.80	59.40
Dept 820 - INFRASTRUCTURE MAINTENANCE								
248-820-707.000	SALARY & WAGES/TEMP-SEASONAL	5,314.08	5,314.08	600.00	2,750.00	2,708.38	0.00	98.49
248-820-721.000	FRINGE BENEFITS	325.77	325.77	500.00	500.00	207.20	0.00	41.44
248-820-740.000	OPERATING SUPPLIES	0.00	0.00	100.00	100.00	0.00	0.00	0.00
248-820-815.000	ADMINISTRATIVE SERVICES	134,580.00	134,580.00	138,620.00	138,620.00	127,068.37	0.00	91.67
248-820-818.000	CONTRACTUAL SERVICES	45,124.40	45,124.40	60,000.00	60,000.00	47,443.69	(955.75)	79.07
248-820-931.000	REPAIRS & MAINT/SUMMER	14,170.00	14,170.00	18,000.00	18,000.00	18,087.65	6,518.18	100.49
248-820-932.000	REPAIRS & MAINT/WINTER	31,864.91	31,864.91	41,250.00	41,250.00	33,889.91	0.00	82.16
248-820-933.000	HOLIDAY LIGHTS MAINTENANCE	27,237.00	27,237.00	25,000.00	25,000.00	24,100.00	0.00	96.40
Total Dept 820 - INFRASTRUCTURE MAINTENANCE		258,616.16	258,616.16	284,070.00	286,220.00	253,505.20	5,562.43	88.57
Dept 965 - CONTRIBUTIONS								
248-965-965.315	CONTRIB TO 2015 IMCO CAP IMPD	226,210.00	226,210.00	223,510.00	223,510.00	223,560.00	0.00	100.02
248-965-965.405	CONTRIBUTION TO DDA/CAP IMP F	124,999.96	124,999.96	25,000.00	301,500.00	239,416.74	0.00	99.31
Total Dept 965 - CONTRIBUTIONS		351,209.96	351,209.96	248,510.00	525,010.00	522,976.74	0.00	99.61
TOTAL EXPENDITURES		1,051,047.81	1,051,047.81	1,135,420.00	1,305,130.00	1,192,521.62	11,447.38	91.37

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLYMOUTH

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	% BGET USED
		06/30/2021	06/30/2021	ORIGINAL BUDGET	AMENDED BUDGET	06/30/2022	MONTH 06/30/22	
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)	INCR (DECR)	
Fund 248 - DOWNTOWN DEV AUTH/OPERATING FD								
	TOPAL REVENUES	1,116,835.41	1,116,835.41	1,135,420.00	1,305,130.00	1,245,835.43	14,315.31	95.46
	TOTAL EXPENDITURES	1,051,047.81	1,051,047.81	1,135,420.00	1,305,130.00	1,192,521.62	11,447.38	91.37
	NET OF REVENUES & EXPENDITURES	65,787.60	65,787.60	0.00	0.00	53,313.81	2,867.93	100.00
	BEG. FUND BALANCE	453,356.81	453,356.81	519,144.41	519,144.41	519,144.41		
	END FUND BALANCE	519,144.41	519,144.41	519,144.41	519,144.41	572,458.22		

User: JOHN
DB: Plymouth

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2021	END BALANCE 06/30/2021	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 06/30/2022	ACTIVITY FOR MONTH 06/30/22	% BDT USED
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)	INCR (DECR)	

Fund 249 - BUILDING FUND								
Revenues								
Dept 000 - GENERAL REVENUES								
249-000-470.000	SITE PLAN REVIEW FEES	6,082.50	6,082.50	6,500.00	18,425.00	19,170.00	0.00	104.04
249-000-471.000	ZONING BOARD FILING FEES	6,500.00	6,500.00	4,000.00	4,000.00	3,750.00	250.00	93.75
249-000-475.000	MEETING REVIEW FEES	325.00	325.00	1,300.00	2,925.00	2,925.00	0.00	100.00
249-000-478.000	PERMITS/BUILDING	350,102.30	350,102.30	403,000.00	403,000.00	307,351.50	18,819.00	76.27
249-000-479.000	PERMITS/ELECTRICAL	45,211.00	45,211.00	55,300.00	55,300.00	40,232.00	9,937.00	72.75
249-000-480.000	PERMITS/MECHANICAL	37,580.00	37,580.00	45,500.00	45,500.00	43,678.00	2,092.00	96.00
249-000-481.000	PERMITS/PLUMBING	32,413.00	32,413.00	33,300.00	33,300.00	29,474.00	165.00	88.51
249-000-481.500	SITE PLAN COMPLIANCE-ADMIN RE	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
249-000-482.000	SIDEWALK CAFE PERMITS	12,572.00	12,572.00	8,500.00	8,500.00	10,436.00	268.00	122.78
249-000-485.000	HOUSING INSPECTION FEES	(479.50)	(479.50)	0.00	100.00	100.00	0.00	100.00
249-000-490.000	REGISTRATIONS/BUILDING	3,000.00	3,000.00	2,500.00	2,500.00	2,825.00	250.00	113.00
249-000-491.000	REGISTRATIONS/ELECTRICAL	1,760.00	1,760.00	1,200.00	1,350.00	1,700.00	100.00	125.93
249-000-492.000	REGISTRATIONS/MECHANICAL	840.00	840.00	1,000.00	1,000.00	630.00	30.00	63.00
249-000-493.000	REGISTRATIONS/PLUMBING	495.00	495.00	750.00	750.00	450.00	0.00	60.00
249-000-500.000	LOT SPLIT FEES	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
249-000-627.750	W/S TAP ADMINISTRATION FEE	1,223.00	1,223.00	32,000.00	32,000.00	20,432.00	0.00	63.85
249-000-659.000	ORDINANCE VIOLATIONS/CITATION	996.60	996.60	2,000.00	2,325.00	2,306.25	0.00	99.19
249-000-665.000	INTEREST ON INVESTMENTS	67.83	67.83	3,500.00	2,000.00	0.00	0.00	0.00
249-000-675.101	CONTRIBUTION FROM GENERAL FUN	50,000.00	50,000.00	0.00	0.00	0.00	0.00	0.00
249-000-680.000	OTHER INCOME	0.00	0.00	0.00	250.00	250.00	0.00	100.00
Total Dept 000 - GENERAL REVENUES		548,688.73	548,688.73	604,850.00	617,725.00	485,709.75	22,911.00	78.63

TOTAL REVENUES								
548,688.73		548,688.73	604,850.00	617,725.00	485,709.75	22,911.00	78.63	
Expenditures								
Dept 371 - ENGINEERING/INSPECTIONS								
249-371-706.000	SALARY & WAGES/ FULL TIME	195,080.63	195,080.63	190,450.00	190,450.00	191,941.18	7,799.09	100.78
249-371-706.050	SALARY & WAGES/PART TIME	12,553.59	12,553.59	12,000.00	12,000.00	11,153.79	492.80	92.95
249-371-706.100	SALARY & WAGES/SICK	4,620.90	4,620.90	8,090.00	8,090.00	0.00	0.00	0.00
249-371-706.300	SALARY & WAGES/RETENTION	1,600.00	1,600.00	1,760.00	2,525.00	2,525.00	0.00	100.00
249-371-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	5,950.00	5,950.00	3,637.60	0.00	61.14
249-371-709.000	SALARY & WAGES/TEMP-SEASONAL	27,960.43	27,960.43	40,000.00	40,000.00	25,582.67	565.25	63.96
249-371-721.000	SALARY & WAGES/OVERTIME	500.16	500.16	3,820.00	3,820.00	0.00	0.00	0.00
249-371-721.500	FRINGE BENEFITS	76,489.21	76,489.21	100,950.00	100,950.00	107,394.53	4,558.81	106.38
249-371-727.000	POST RETIREMENT BENEFITS	28,056.00	28,056.00	35,140.00	35,140.00	32,209.98	0.00	91.66
249-371-727.000	OFFICE SUPPLIES	298.81	298.81	0.00	250.00	103.84	0.00	41.54
249-371-728.000	POSTAGE	240.51	240.51	100.00	100.00	49.50	0.00	49.50
249-371-740.000	OPERATING SUPPLIES	276.74	276.74	1,250.00	1,250.00	877.80	0.00	70.22
249-371-815.000	ADMINISTRATIVE SERVICES	46,350.00	46,350.00	47,000.00	47,000.00	43,083.37	0.00	91.67
249-371-818.000	CONTRACTUAL SERVICES	161,093.23	161,093.23	125,000.00	133,725.00	145,803.96	0.00	109.03
249-371-818.430	CONT SVCS/SNOW REMOVAL	0.00	0.00	500.00	500.00	435.90	0.00	87.18
249-371-818.435	CONT SVCS/WEEK MOWING	1,495.35	1,495.35	500.00	500.00	313.95	0.00	62.79
249-371-850.000	COMMUNICATIONS	2,770.14	2,770.14	3,250.00	3,250.00	3,883.71	180.33	119.50
249-371-860.000	TRANSPORTATION	5.60	5.60	500.00	500.00	94.80	0.00	18.96
249-371-864.000	CONFERENCES & MEETINGS	506.32	506.32	1,100.00	1,100.00	1,822.44	18.54	104.76
249-371-900.000	PRINTING & PUBLISHING	1,596.42	1,596.42	1,000.00	1,250.00	1,309.54	0.00	104.76
249-371-930.000	REPAIRS & MAINTENANCE	0.00	0.00	500.00	500.00	0.00	0.00	0.00
249-371-938.000	EQUIPMENT LEASE EXPENSE	1,685.87	1,685.87	1,300.00	1,425.00	1,690.25	135.26	118.61
249-371-940.000	EQUIPMENT RENTAL - FORCE ACCT	6,000.00	6,000.00	6,000.00	6,000.00	4,000.00	0.00	66.67
249-371-957.000	TRAINING EXPENSES	615.00	615.00	500.00	500.00	1,184.40	279.36	236.88
249-371-958.000	MEMBERSHIPS & DUES	474.00	474.00	900.00	900.00	1,048.00	0.00	116.44
249-371-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	17,290.00	19,300.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLYMOUTH

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2021-22		2021-22		YTD BALANCE	ACTIVITY FOR		% BDT USED	
		06/30/2021	06/30/2021	ORIGINAL	BUDGET	AMENDED	BUDGET	06/30/2022	MONTH	06/30/22		
		NORM (ABNORM)	NORM (ABNORM)					NORM (ABNORM)	INCR	(DECR)		
Fund 249 - BUILDING FUND												
Expenditures												
Total Dept 371 - ENGINEERING/INSPECTIONS		570,268.91	570,268.91	604,850.00	617,725.00	580,146.21	580,146.21	14,029.44			93.92	
TOTAL EXPENDITURES		570,268.91	570,268.91	604,850.00	617,725.00	580,146.21	580,146.21	14,029.44			93.92	
Fund 249 - BUILDING FUND:												
TOTAL REVENUES		548,688.73	548,688.73	604,850.00	617,725.00	485,709.75	485,709.75	22,911.00			78.63	
TOTAL EXPENDITURES		570,268.91	570,268.91	604,850.00	617,725.00	580,146.21	580,146.21	14,029.44			93.92	
NET OF REVENUES & EXPENDITURES		(21,580.18)	(21,580.18)	0.00	0.00	(94,436.46)	(94,436.46)	8,881.56			100.00	
BEG. FUND BALANCE		55,479.00	55,479.00	33,898.82	33,898.82	33,898.82	33,898.82					
END FUND BALANCE		33,898.82	33,898.82	33,898.82	33,898.82	(60,537.64)	(60,537.64)					

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2021 NORM (ABNORM)	END BALANCE 06/30/2021 NORM (ABNORM)	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 06/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/22 INCR (DECR)	\$ BDT USED
Fund 252 - NEIGHBORHOOD SERVICES FUND								
Revenues								
Dept 000 - GENERAL REVENUES	FEDERAL GRANTS - CDBG	0.00	0.00	10,730.00	10,730.00	0.00	0.00	0.00
252-000-532.000	OTHER GRANTS - SMART FUNDS	0.00	0.00	8,960.00	35,586.00	35,586.00	0.00	100.00
252-000-536.000	INTEREST ON INVESTMENTS	0.00	0.00	30.00	30.00	0.00	0.00	0.00
252-000-665.000	CONTRIBUTION FROM GENERAL FUND	73,010.04	73,010.04	73,010.00	73,010.00	66,925.87	0.00	91.67
252-000-675.101								
Total Dept 000 - GENERAL REVENUES		73,010.04	73,010.04	92,730.00	119,356.00	102,511.87	0.00	85.89
TOTAL REVENUES								
		73,010.04	73,010.04	92,730.00	119,356.00	102,511.87	0.00	85.89
Expenditures								
Dept 290 - ADMINISTRATION	CONTRACTUAL SERVICES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
252-290-818.000	RESERVE FOR CONTINGENCIES	0.00	0.00	3,680.00	30,086.00	0.00	0.00	0.00
252-290-962.000								
Total Dept 290 - ADMINISTRATION		0.00	0.00	4,180.00	30,586.00	0.00	0.00	0.00
Dept 488 - OLD VILLAGE COMMUNITY CENTER								
252-488-920.000	PUBLIC UTILITIES	1,516.29	1,516.29	2,000.00	2,000.00	2,254.82	52.27	112.74
Total Dept 488 - OLD VILLAGE COMMUNITY CENTER		1,516.29	1,516.29	2,000.00	2,000.00	2,254.82	52.27	112.74
Dept 701 - SENIOR TRANSPORTATION								
252-701-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	0.00	170.00	164.80	0.00	96.94
252-701-721.000	FRINGE BENEFITS	0.00	0.00	0.00	50.00	42.03	0.00	84.06
252-701-727.000	OFFICE SUPPLIES	0.00	0.00	50.00	0.00	0.00	0.00	0.00
252-701-728.000	POSTAGE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
252-701-740.000	OPERATING SUPPLIES	0.00	0.00	200.00	200.00	0.00	0.00	0.00
252-701-850.000	COMMUNICATIONS	689.71	689.71	1,200.00	1,200.00	508.92	42.34	42.41
252-701-965.800	CONTRIBUTION TO OTHER AGENCIE	71,660.20	71,660.20	85,000.00	85,000.00	69,016.60	0.00	81.20
Total Dept 701 - SENIOR TRANSPORTATION		72,349.91	72,349.91	86,550.00	86,770.00	69,732.35	42.34	80.36
TOTAL EXPENDITURES								
		73,866.20	73,866.20	92,730.00	119,356.00	71,987.17	94.61	60.31
Fund 252 - NEIGHBORHOOD SERVICES FUND:								
TOTAL REVENUES								
		73,010.04	73,010.04	92,730.00	119,356.00	102,511.87	0.00	85.89
TOTAL EXPENDITURES								
		73,866.20	73,866.20	92,730.00	119,356.00	71,987.17	94.61	60.31
NET OF REVENUES & EXPENDITURES								
		(856.16)	(856.16)	0.00	0.00	30,524.70	(94.61)	100.00
BEG. FUND BALANCE								
		52,425.84	52,425.84	51,569.68	51,569.68	51,569.68		
END FUND BALANCE								
		51,569.68	51,569.68	51,569.68	51,569.68	82,094.38		

User: JOHN
DB: Plymouth

GL NUMBER	DESCRIPTION	PERIOD ENDING 06/30/2022				2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 06/30/2022	ACTIVITY FOR MONTH 06/30/22	BDGT USED
		YTD BALANCE 06/30/2021	END BALANCE 06/30/2021	2021-22 NORM (ABNORM)	2021-22 NORM (ABNORM)					

Fund 592 - WATER SEWER FUND									
Revenues									
Dept 000 - GENERAL REVENUES									
592-000-627.000	METERED SALES	2,007,118.39	2,007,118.39	1,887,000.00	2,000,000.00	1,847,324.40	798.30	92.37	
592-000-627.100	FIRE PROTECTION/STANDY-BY	0.00	0.00	200.00	200.00	0.00	0.00	0.00	
592-000-627.200	MISC/TURNS ONS-REPAIRS	(1,270.97)	(1,270.97)	1,000.00	1,000.00	(1,308.00)	0.00	(130.80)	
592-000-627.300	MISC/SEWER TV INSPECTION FEES	0.00	0.00	500.00	500.00	0.00	0.00	0.00	
592-000-627.500	WATER/SEWER TAP &CONNECT FEES	11,007.00	11,007.00	300,000.00	300,000.00	202,868.00	665.00	67.62	
592-000-627.900	WATER PENALTY & INTEREST	37,108.39	37,108.39	32,570.00	32,570.00	32,377.97	(95.67)	99.41	
592-000-629.000	SEWER SERVICE	2,319,464.62	2,319,464.62	2,119,340.00	2,222,000.00	4,290,471.61	873.06	93.95	
592-000-629.200	IWC SURCHARGE	47,389.81	47,389.81	50,000.00	50,000.00	42,911.36	12.08	85.82	
592-000-629.900	SEWER PENALTY & INTEREST	45,204.91	45,204.91	40,160.00	40,160.00	37,091.02	(106.66)	92.36	
592-000-630.000	OVERHEAD ON WORK ORDERS	1,310.75	1,310.75	1,000.00	1,000.00	0.00	0.00	0.00	
592-000-665.000	INTEREST ON INVEST/MS CAP IMP	9,104.85	9,104.85	60,000.00	40,000.00	(20,363.88)	0.00	(50.91)	
592-000-665.560	INTEREST ON INVEST/MS CAP IMP	0.00	0.00	400.00	400.00	0.00	0.00	0.00	
592-000-680.000	OTHER INCOME	0.00	0.00	10,000.00	10,000.00	306.60	0.00	3.07	
592-000-683.000	GAIN/LOSS-SALE OF FIXED ASSET	0.00	0.00	(10,000.00)	(10,000.00)	0.00	0.00	0.00	
592-000-695.550	BOND PREMIUM AMORTIZATION	24,835.08	24,835.08	24,835.08	24,835.08	22,765.49	0.00	91.67	
592-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	0.00	0.00	359,496.00	0.00	0.00	
Total Dept 000 - GENERAL REVENUES		4,501,272.83	4,501,272.83	4,517,005.00	5,075,161.00	4,254,444.57	2,146.11	83.83	

TOTAL REVENUES		4,501,272.83	4,501,272.83	4,517,005.00	5,075,161.00	4,254,444.57	2,146.11	83.83
Expenditures								
Dept 290 - ADMINISTRATION								
592-290-706.000	SALARY & WAGES/ FULL TIME	210,933.83	210,933.83	188,510.00	188,510.00	209,885.66	8,623.50	111.34
592-290-706.050	SALARY & WAGES/PART TIME	29,236.18	29,236.18	25,780.00	25,780.00	21,646.43	846.07	83.97
592-290-706.100	SALARY & WAGES/STICK	9,241.48	9,241.48	7,430.00	7,430.00	2,527.54	0.00	34.02
592-290-706.150	SALARY & WAGES/IN-LIEU HEALTH	886.40	886.40	860.00	860.00	1,075.79	0.00	99.15
592-290-706.300	SALARY & WAGES/RETENTION	1,720.00	1,720.00	1,960.00	3,460.00	3,452.53	0.00	99.78
592-290-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	3,680.00	3,680.00	224.99	0.00	6.11
592-290-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	7,150.00	7,150.00	0.00	0.00	0.00
592-290-707.000	SALARY & WAGES/TEMP-SEASONAL	5,585.75	5,585.75	6,550.00	6,550.00	5,245.34	206.73	80.08
592-290-709.000	SALARY & WAGES/OVERTIME	5,128.99	5,128.99	8,260.00	8,260.00	5,971.51	223.58	72.29
592-290-721.000	FRINGE BENEFITS	83,897.56	83,897.56	157,090.00	157,090.00	102,904.60	4,540.85	65.51
592-290-721.500	POST RETIREMENT BENEFITS	41,538.96	41,538.96	21,960.00	21,960.00	54,814.98	0.00	121.92
592-290-725.000	EMPLOYEE TESTING & LICENSING	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
592-290-728.000	POSTAGE	7,664.14	7,664.14	7,500.00	7,500.00	7,137.92	0.00	95.17
592-290-740.000	OPERATING SUPPLIES	1,803.24	1,803.24	3,000.00	6,825.00	6,834.00	30.73	100.13
592-290-815.000	ADMINISTRATIVE SERVICES	238,959.96	238,959.96	246,130.00	246,130.00	225,619.24	0.00	91.67
592-290-818.000	CONTRACTUAL SERVICES	52,775.21	52,775.21	48,500.00	48,500.00	43,158.68	0.00	88.99
592-290-818.150	CONT SVCS/CITY ATTY - SPECIAL	0.00	0.00	4,000.00	4,000.00	0.00	0.00	0.00
592-290-818.480	CONT SRVC/BULK WATER RATE CHA	471,592.87	471,592.87	511,840.00	511,840.00	335,934.91	29,664.43	65.63
592-290-818.485	CONT SRVC/BULK WATER FIXED CH	657,600.00	657,600.00	675,420.00	675,420.00	513,000.00	57,000.00	75.95
592-290-818.500	CONT SRVC/MONTHLY FIXED SEWER	1,571,937.85	1,571,937.85	650,980.00	1,476,105.00	1,508,113.93	125,684.22	102.17
592-290-818.536	CONT SRVC/IWC SURCHARGE	44,959.80	44,959.80	44,500.00	44,500.00	38,833.80	3,883.38	87.27
592-290-818.551	CONT SRVC/MTVA ADDITIONAL CAP	187,912.08	187,912.08	185,715.00	185,715.00	187,912.08	0.00	101.18
592-290-818.900	CONT SRVC/BANK ANALYSIS FEES	0.00	0.00	0.00	0.00	4,491.10	0.00	100.00
592-290-850.000	COMMUNICATIONS	24,514.23	24,514.23	30,000.00	30,000.00	17,062.04	1,248.35	56.87
592-290-864.000	CONFERENCES & MEETINGS	68.56	68.56	5,000.00	5,000.00	0.00	0.00	0.00
592-290-900.000	PRINTING & PUBLISHING	1,390.57	1,390.57	1,200.00	1,200.00	0.00	0.00	0.00
592-290-910.000	INSURANCE & BONDS	18,999.96	18,999.96	20,000.00	20,000.00	20,000.00	0.00	100.00
592-290-920.000	PUBLIC UTILITIES	6,869.85	6,869.85	6,500.00	6,500.00	6,157.27	0.00	94.73
592-290-940.000	EQUIPMENT RENTAL - FORCE ACCT	18,082.53	18,082.53	45,000.00	45,000.00	22,625.40	0.00	50.28
592-290-957.000	TRAINING EXPENSES	620.00	620.00	12,000.00	12,000.00	10,993.95	20.00	71.62

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	%
		06/30/2021	06/30/2021	ORIGINAL	AMENDED BUDGET	06/30/2022	MONTH 06/30/22	BUDGET
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	BUDGET	NORM (ABNORM)	INCR (DECR)	USED
Fund 592 - WATER SEWER FUND								
Expenditures								
592-290-958.000	MEMBERSHIPS & DUES	5,520.36	5,520.36	7,500.00	7,500.00	4,825.84	30.00	64.34
592-290-959.000	DEPRECIATION	478,640.00	478,640.00	525,000.00	525,000.00	481,250.00	0.00	91.67
592-290-960.000	BOND DISCOUNT AMORTIZATION	9,360.00	9,360.00	9,360.00	9,360.00	8,580.00	0.00	91.67
592-290-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	331,229.00	0.00	0.00	0.00	0.00
592-290-965.313	CONTRIB TO 12 LTGO REF DBT FD	0.00	0.00	4,050.00	0.00	0.00	0.00	0.00
592-290-965.316	CONTRIB TO 2015 CAP IMP DEBT	0.00	0.00	29,500.00	0.00	29,500.00	0.00	795.90
592-290-965.560	CONTRIBUTION TO W/S CAPITAL I	0.00	0.00	0.00	0.00	733,333.37	0.00	100.00
592-290-995.313	INTEREST/2012 LTGO REF DBT FD	6,000.00	6,000.00	0.00	0.00	0.00	0.00	0.00
592-290-995.316	INTEREST/2015 CAP IMP DEBT FD	37,600.00	37,600.00	0.00	0.00	0.00	0.00	0.00
592-290-998.313	PAYING AGENT FEES/12 LTGO REF	500.00	500.00	500.00	500.00	500.00	0.00	0.00
592-290-998.316	PAYING AGENT FEES/2015 CAP IM	290.00	290.00	290.00	290.00	290.00	0.00	0.00
Total Dept 290 - ADMINISTRATION		4,231,830.36	4,231,830.36	3,834,944.00	4,357,390.00	4,818,402.94	232,001.84	110.58
Dept 536 - TRUNK & LATERAL								
592-536-706.000	SALARY & WAGES/ FULL TIME	31,167.32	31,167.32	29,570.00	29,570.00	26,931.43	1,432.54	91.08
592-536-706.100	SALARY & WAGES/SICK	661.07	661.07	1,140.00	1,140.00	0.00	0.00	0.00
592-536-706.300	SALARY & WAGES/RETENTION	568.75	568.75	90.00	140.00	140.62	0.00	100.44
592-536-706.350	SALARY & WAGES/PAGER PAY	907.52	907.52	580.00	830.00	806.26	0.00	97.14
592-536-706.550	SALARY & WAGES/WATER LICENSE	218.76	218.76	500.00	500.00	0.00	0.00	0.00
592-536-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	1,140.00	1,140.00	0.00	0.00	0.00
592-536-707.000	SALARY & WAGES/TEMP-SEASONAL	7,471.21	7,471.21	11,310.00	11,310.00	4,756.55	92.04	42.06
592-536-709.000	SALARY & WAGES/OVERTIME	974.29	974.29	600.00	600.00	416.82	0.00	69.47
592-536-721.000	FRINGE BENEFITS	12,694.82	12,694.82	18,660.00	18,660.00	12,595.62	680.03	67.50
592-536-721.500	POST RETIREMENT BENEFITS	11,117.04	11,117.04	13,010.00	13,010.00	11,924.11	0.00	91.65
592-536-725.500	MEAL ALLOWANCE	8.00	8.00	50.00	0.00	0.00	0.00	0.00
592-536-740.000	OPERATING SUPPLIES	8,679.63	8,679.63	13,000.00	13,000.00	3,963.54	99.99	30.49
592-536-818.000	CONTRACTUAL SERVICES	18,456.25	18,456.25	45,000.00	45,000.00	10,998.58	0.00	24.44
592-536-850.000	COMMUNICATIONS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
592-536-920.000	PUBLIC UTILITIES	617.86	617.86	1,000.00	1,000.00	577.31	0.00	57.73
592-536-940.000	EQUIPMENT RENTAL - FORCE ACCT	41,909.19	41,909.19	30,000.00	30,000.00	12,772.79	0.00	42.58
592-536-940.100	EQUIPMENT RENTAL / SUPPLEMENT	48,000.00	48,000.00	48,000.00	48,000.00	70,050.00	0.00	122.22
Total Dept 536 - TRUNK & LATERAL		183,451.71	183,451.71	214,650.00	237,000.00	171,496.63	2,304.60	72.36
Dept 537 - MAINS MAINTENANCE								
592-537-706.000	SALARY & WAGES/ FULL TIME	47,062.94	47,062.94	37,080.00	37,080.00	37,321.93	1,631.05	100.65
592-537-706.100	SALARY & WAGES/SICK	551.07	551.07	1,430.00	1,430.00	0.00	0.00	0.00
592-537-706.300	SALARY & WAGES/RETENTION	474.10	474.10	120.00	117.22	117.22	0.00	97.68
592-537-706.350	SALARY & WAGES/PAGER PAY	1,041.45	1,041.45	720.00	720.00	672.09	0.00	93.35
592-537-706.550	SALARY & WAGES/WATER LICENSE	2,418.74	2,418.74	4,500.00	4,500.00	1,500.00	0.00	33.33
592-537-706.650	WATER LICENSE BONUS	0.00	0.00	1,430.00	1,430.00	0.00	0.00	0.00
592-537-707.000	SALARY & WAGES/TEMP-SEASONAL	6,636.33	6,636.33	10,290.00	10,290.00	4,528.83	122.51	44.01
592-537-709.000	SALARY & WAGES/OVERTIME	8,898.86	8,898.86	6,310.00	7,910.00	7,979.96	0.00	100.88
592-537-721.000	FRINGE BENEFITS	20,681.97	20,681.97	23,400.00	23,400.00	18,137.54	758.28	77.51
592-537-721.500	POST RETIREMENT BENEFITS	13,939.92	13,939.92	16,320.00	16,320.00	14,951.75	0.00	91.62
592-537-725.500	MEAL ALLOWANCE	376.00	376.00	250.00	460.00	456.00	0.00	99.13
592-537-740.000	OPERATING SUPPLIES	44,005.69	44,005.69	24,000.00	28,700.00	30,446.82	257.88	106.09
592-537-818.000	CONTRACTUAL SERVICES	3,027.89	3,027.89	70,000.00	70,000.00	919.80	0.00	1.31
592-537-930.000	REPAIRS & MAINTENANCE	15,885.00	15,885.00	10,000.00	10,000.00	0.00	0.00	0.00
592-537-940.000	EQUIPMENT RENTAL - FORCE ACCT	34,550.22	34,550.22	25,000.00	25,000.00	20,476.48	0.00	81.91
592-537-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	100.00	0.00	95.00
592-537-958.000	MEMBERSHIPS & DUES	650.00	650.00	0.00	1,265.00	1,484.00	0.00	117.31

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	% BDT
		06/30/2021	06/30/2021	ORIGINAL BUDGET	AMENDED BUDGET	06/30/2022	MONTH 06/30/22	USED
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)	INCR (DECR)	

Fund 592 - WATER SEWER FUND								
Expenditures								
Total Dept 537 - MAINS MAINTENANCE		200,200.18	200,200.18	230,850.00	238,725.00	139,087.42	2,769.72	58.26

Dept 538 - METER MAINTENANCE	SALARY & WAGES/ FULL TIME	SALARY & WAGES/SICK	SALARY & WAGES/RETENTION	SALARY & WAGES/PAGER PAY	SALARY & WAGES/VACATION PAYOF	SALARY & WAGES/TEMP-SEASONAL	SALARY & WAGES/OVERTIME	FRINGE BENEFITS	POST RETIREMENT BENEFITS	MEAL ALLOWANCE	OPERATING SUPPLIES	CONTRACTUAL SERVICES	EQUIPMENT RENTAL - FORCE ACCT
592-538-706.000	23,377.05	0.00	0.00	599.99	0.00	339.86	438.96	12,285.35	9,111.00	8.00	48,889.93	137.37	8,957.09
592-538-706.100	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,285.35	9,111.00	8.00	48,889.93	137.37	8,957.09
592-538-706.300	0.00	0.00	0.00	599.99	0.00	0.00	0.00	12,285.35	9,111.00	8.00	48,889.93	137.37	8,957.09
592-538-706.350	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,285.35	9,111.00	8.00	48,889.93	137.37	8,957.09
592-538-707.000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,285.35	9,111.00	8.00	48,889.93	137.37	8,957.09
592-538-709.000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,285.35	9,111.00	8.00	48,889.93	137.37	8,957.09
592-538-721.000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,285.35	9,111.00	8.00	48,889.93	137.37	8,957.09
592-538-721.500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,285.35	9,111.00	8.00	48,889.93	137.37	8,957.09
592-538-725.500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,285.35	9,111.00	8.00	48,889.93	137.37	8,957.09
592-538-740.000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,285.35	9,111.00	8.00	48,889.93	137.37	8,957.09
592-538-818.000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,285.35	9,111.00	8.00	48,889.93	137.37	8,957.09
592-538-940.000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,285.35	9,111.00	8.00	48,889.93	137.37	8,957.09
Total Dept 538 - METER MAINTENANCE	104,144.60	104,144.60	149,791.00	151,841.00	115,878.62	1,691.41	76.32						

Dept 539 - SERVICE MAINTENANCE	SALARY & WAGES/ FULL TIME	SALARY & WAGES/SICK	SALARY & WAGES/RETENTION	SALARY & WAGES/PAGER PAY	SALARY & WAGES/VACATION PAYOF	SALARY & WAGES/TEMP-SEASONAL	SALARY & WAGES/OVERTIME	FRINGE BENEFITS	POST RETIREMENT BENEFITS	MEAL ALLOWANCE	OPERATING SUPPLIES	CONTRACTUAL SERVICES	EQUIPMENT RENTAL - FORCE ACCT
592-539-706.000	13,822.30	110.00	94.63	226.07	0.00	1,132.55	37.75	5,328.23	2,864.04	0.00	9,903.22	362.30	16,981.97
592-539-706.100	110.00	110.00	94.63	226.07	0.00	1,132.55	37.75	5,328.23	2,864.04	0.00	9,903.22	362.30	16,981.97
592-539-706.300	94.63	94.63	226.07	0.00	0.00	0.00	0.00	5,328.23	2,864.04	0.00	9,903.22	362.30	16,981.97
592-539-706.350	226.07	226.07	0.00	0.00	0.00	0.00	0.00	5,328.23	2,864.04	0.00	9,903.22	362.30	16,981.97
592-539-706.600	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,328.23	2,864.04	0.00	9,903.22	362.30	16,981.97
592-539-707.000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,328.23	2,864.04	0.00	9,903.22	362.30	16,981.97
592-539-709.000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,328.23	2,864.04	0.00	9,903.22	362.30	16,981.97
592-539-721.000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,328.23	2,864.04	0.00	9,903.22	362.30	16,981.97
592-539-721.500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,328.23	2,864.04	0.00	9,903.22	362.30	16,981.97
592-539-725.500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,328.23	2,864.04	0.00	9,903.22	362.30	16,981.97
592-539-740.000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,328.23	2,864.04	0.00	9,903.22	362.30	16,981.97
592-539-818.000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,328.23	2,864.04	0.00	9,903.22	362.30	16,981.97
592-539-940.000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,328.23	2,864.04	0.00	9,903.22	362.30	16,981.97
Total Dept 539 - SERVICE MAINTENANCE	50,863.06	50,863.06	41,350.00	44,785.00	35,766.37	526.51	79.86						

Dept 540 - HYDRANT MAINTENANCE	SALARY & WAGES/ FULL TIME	SALARY & WAGES/SICK	SALARY & WAGES/RETENTION	SALARY & WAGES/PAGER PAY	SALARY & WAGES/WATER LICENSE	SALARY & WAGES/VACATION PAYOF	SALARY & WAGES/TEMP-SEASONAL	SALARY & WAGES/OVERTIME	FRINGE BENEFITS	POST RETIREMENT BENEFITS	MEAL ALLOWANCE	OPERATING SUPPLIES	REPAIRS & MAINTENANCE	EQUIPMENT RENTAL - FORCE ACCT
592-540-706.000	10,554.34	110.40	94.95	143.99	54.78	3,167.86	1,765.79	4,958.41	3,108.00	80.00	21,975.56	0.00	12,470.62	
592-540-706.100	110.40	110.40	94.95	143.99	54.78	3,167.86	1,765.79	4,958.41	3,108.00	80.00	21,975.56	0.00	12,470.62	
592-540-706.300	94.95	94.95	23.47	160.00	50.00	320.00	390.00	126.32	3,945.92	3,333.99	50.00	1,542.25	0.00	
592-540-706.350	143.99	143.99	23.47	160.00	50.00	320.00	390.00	126.32	3,945.92	3,333.99	50.00	1,542.25	0.00	
592-540-706.550	54.78	54.78	134.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
592-540-706.600	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
592-540-707.000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
592-540-709.000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
592-540-721.000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
592-540-721.500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
592-540-725.500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
592-540-740.000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
592-540-930.000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
592-540-940.000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Dept 540 - HYDRANT MAINTENANCE	58,484.70	58,484.70	45,420.00	45,420.00	18,498.72	606.14	40.73							

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLYMOUTH

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	YTD BALANCE 06/30/2021 NORM (ABNORM)	END BALANCE 06/30/2021 NORM (ABNORM)	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 06/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/22 INCR (DECR)	% BDE USED
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Fund 592 - WATER SEWER FUND
 Expenditures

TOTAL EXPENDITURES		4,828,974.61	4,828,974.61	4,517,005.00	5,075,161.00	5,299,130.70	239,900.22	104.41
Fund 592 - WATER SEWER FUND:								
TOTAL REVENUES		4,501,272.83	4,501,272.83	4,517,005.00	5,075,161.00	4,254,444.57	2,146.11	83.83
TOTAL EXPENDITURES		4,828,974.61	4,828,974.61	4,517,005.00	5,075,161.00	5,299,130.70	239,900.22	104.41
NET OF REVENUES & EXPENDITURES		(327,701.78)	(327,701.78)	0.00	0.00	(1,044,686.13)	(237,754.11)	100.00
BEG. FUND BALANCE		15,575,155.30	15,575,155.30	15,247,453.52	15,247,453.52	15,247,453.52		
END FUND BALANCE		15,247,453.52	15,247,453.52	15,247,453.52	15,247,453.52	14,202,767.39		

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLYMOUTH

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	% BDT USED
		06/30/2021	06/30/2021	ORIGINAL BUDGET	AMENDED BUDGET	06/30/2022	MONTH 06/30/22	
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)	INCR (DECR)	
Fund 661 - EQUIPMENT FUND								
TOTAL EXPENDITURES		560,202.33	560,202.33	809,210.00	856,489.00	648,216.70	3,305.18	75.68
NET OF REVENUES & EXPENDITURES		202,612.03	202,612.03	0.00	0.00	(71,092.43)	16,694.82	100.00
BEG. FUND BALANCE		1,771,920.13	1,771,920.13	1,974,532.16	1,974,532.16	1,974,532.16		
END FUND BALANCE		1,974,532.16	1,974,532.16	1,974,532.16	1,974,532.16	1,903,439.73		
TOTAL REVENUES - ALL FUNDS								
TOTAL EXPENDITURES - ALL FUNDS		20,024,515.74	20,024,515.74	21,470,486.00	22,660,641.00	19,403,319.32	241,311.86	85.63
NET OF REVENUES & EXPENDITURES		18,691,971.20	18,691,971.20	21,470,486.00	22,660,641.00	19,211,648.99	685,081.66	84.78
BEG. FUND BALANCE - ALL FUNDS		1,332,544.54	1,332,544.54	24,519,131.21	24,519,131.21	191,670.33	(443,769.80)	100.00
END FUND BALANCE - ALL FUNDS		23,186,586.67	23,186,586.67	24,519,131.21	24,519,131.21	24,519,131.21		
END FUND BALANCE - ALL FUNDS		24,519,131.21	24,519,131.21	24,519,131.21	24,519,131.21	24,710,801.54		