



City of Plymouth
City Commission Regular Meeting Minutes
Monday, May 16, 2022 7:00 p.m.
Plymouth City Hall

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

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Phone 734-453-1234
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1. CALL TO ORDER

a. Pledge of Allegiance

b. Roll Call

Present: Mayor Nick Moroz, Mayor Pro Tem Tony Sebastian, Commissioners Suzi Deal, Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Kelly O'Donnell

Also present: City Manager Paul Sincock, Attorney Bob Marzano, Public Safety Director Al Cox, and various members of the City administration

c. Proclamations

Moroz read the following proclamations.

- i. Employee Memoriam – DDA Director Tony Bruscato
- ii. Public Works Week
- iii. Police Week

2. APPROVAL OF MINUTES

Moroz offered a motion, seconded by Sebastian, to table approving the minutes of the May 2, 2022 meeting until the next meeting.

There was a roll call vote.

Yes: Maguire, Kehoe, Sebastian, Deal, O'Donnell, Filipczak, Moroz

MOTION PASSED 7-0

3. APPROVAL OF THE AGENDA

Filipczak offered a motion, seconded by O'Donnell, to approve the agenda for Monday, May 16, 2022.

There was a roll call vote.

Yes: Maguire, Kehoe, Sebastian, Deal, O'Donnell, Filipczak, Moroz

MOTION PASSED 7-0

4. ENACTMENT OF THE CONSENT AGENDA

- a. Approval of April 2022 Bills
- b. Authorization to Hire – Part Time Staff
- c. Special Event: Memorial Day Procession May 30, 2022
- d. Special Event: Fund Run 5K August 21, 2022

Filipczak offered a motion, seconded by O'Donnell, to approve the consent agenda.

There was a roll call vote.

Yes: Filipczak, O'Donnell, Deal, Sebastian, Kehoe, Maguire, Moroz

MOTION PASSED 7-0

5. CITIZEN COMMENTS

Laurie Mayers, 1361 Sheridan, read a letter she sent to Chief of Police Al Cox regarding information on the Police Department's transparency dashboard and then asked for additional information to be provided.

Mark Kiesow, 800 McKinley, asked about enforcement of the tree ordinance.

Ellen Elliott, 404 Irvin, thanked the City Commission for the proclamation in memory of Tony Bruscato and said the Downtown Development Authority Board is working on something to honor him in the downtown. She also thanked the Department of Municipal Services and the Police Department for their work and asked the City Commission to investigate a policy allowing remote participation for board and commission members.

6. COMMISSION COMMENTS

O'Donnell said the City should continue to look at ways to monitor the tree ordinance and that residents who don't replace heritage trees are required to pay into the tree fund. She said she feels confident in the City of Plymouth Police Department and that continued diligence is needed.

Deal said Bruscato would be missed, and she thanked the Lions Club for continuing to sponsor the Memorial Day Procession.

Maguire said she would like to see a policy that would allow remote participation for board and commission members. She offered condolences to residents of Buffalo for the recent mass shooting.

Kehoe said she would also be in support of a remote participation policy to help keep everyone safe from COVID-19.

Sebastian expressed sadness over the passing of Bruscato.

Moroz said the City engages in continuous improvement. He noted thanked those involved in getting the Farmer's Market running last weekend and the DMS for their work on Spring Cleanup.

7. OLD BUSINESS

There was no old business.

8. NEW BUSINESS

a. Designated Depositories

The following resolution was offered by Filipczak and seconded by O'Donnell.

RESOLUTION 2022-29

WHEREAS Section 8.9 of the City Charter of the City of Plymouth provides for the designation of depositories; and

WHEREAS The City administration has reviewed and compiled a list of depository institutions and brokerage firms which are compliant with the City of Plymouth Investment Policy and Public Act 20, and which firms the City of Plymouth may wish to conduct business as regards the deposit and investment of City of Plymouth funds.

NOW THEREFORE BE IT RESOLVED THAT upon the recommendation of the City administration, the City Commission of the City of Plymouth does hereby authorize the following financial institutions as City of Plymouth depository institutions for the purpose of depositing or otherwise investing City of Plymouth funds pursuant to the City of Plymouth Investment Policy and Public Act 20: JP Morgan Chase Bank, Bank of America, Bank of Ann Arbor, CIBC Bank, Citizens Bank, Comerica Bank, Community Financial, DFCU

Financial, Fifth Third Bank, First Merchant Bank, Flagstar, Bank, GovMIC, Huntington Bank, Lake Trust Credit Union, Michigan Class, Michigan Insured Cash Holdings, and PNC Bank during fiscal year 2022-23.

BE IT FURTHER RESOLVED THAT upon recommendation of the City administration, the City Commission of the City of Plymouth does hereby authorize utilization of the following brokerage firms: RW Baird & Co., Inc., Edward Jones Investments, Raymond James & Associates, Inc., UBS Financial Services, Inc., PFM Asset Management, LLC, Robinson Capital and Multi-Bank Securities for the purpose of brokering Certificates of Deposit and/or purchasing certain other investments eligible under the City of Plymouth Investment Policy and Public Act 20.

BE IT FURTHER RESOLVED THAT when considering any type or form of investment the City Administration shall provide all necessary due diligence which shall include, but not be limited to and appropriate comparative cost/yield analysis in the decision-making process.

There was a roll call vote.

Yes: Filipczak, O'Donnell, Deal, Sebastian, Kehoe, Maguire, Moroz

MOTION PASSED 7-0

b. Waste and Recycling Rates

The following resolution was offered by Sebastian and seconded by O'Donnell.

RESOLUTION 2022-30

WHEREAS The City of Plymouth operates a solid waste and recycling program to help protect the public health, safety, and welfare; and

WHEREAS The City Commission of the City of Plymouth reviews rates for the Solid Waste and Recycling Program as a part of the budget review process; and

WHEREAS The City Commission did conduct a review of the program as a part of their Budget Document; and

WHEREAS Public Act 298 of 1917 authorizes an operating levy of up to 3.00 mills for waste disposal and recycling, subject to the restriction of the Headlee Amendment to the Michigan Constitution; and

WHEREAS The City Commission, after reviewing the financial condition of the Waste & Recycling Fund concluded that the operating millage rate for Fiscal 2022 - 23 can be maintained at 1.82 mills without causing significant adverse financial impact to the fund.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt the current rate of \$10.25 per month for trash cart service and \$3.00 per trash bag for solid waste disposal and that this rate shall be effective on July 1, 2022.

BE IT FURTHER RESOLVED THAT the City Commission of the City of Plymouth hereby establishes a rate of 1.82 mills to be used to provide tax support for operations of the Waste & Recycling Fund for the 2022 - 23 Fiscal Year and that such millage rate be incorporated into the City's Annual Budget.

There was a roll call vote.

Yes: Filipczak, O'Donnell, Deal, Sebastian, Kehoe, Maguire, Moroz

MOTION PASSED 7-0

c. Focus Group Facilitation Proposal

The following resolution was offered by O'Donnell and seconded by Sebastian.

RESOLUTION 2022-31

- WHEREAS The City Commission has identified the creation of focus group(s) to discuss paid parking and parklets as one-year tasks under the Sustainable Infrastructure and Attractive, Livable Community goal areas in the Commission's Five-Year Strategic Plan; and
- WHEREAS The City has, in partnership with Eastern Michigan University, completed survey work in the recent past to gauge residents' preferences related to parking and expanded dining options that utilize existing parking; and
- WHEREAS The City Commission, Downtown Development Authority, and other stakeholder groups have previously discussed paid parking and the concept of parklets as a means to provide additional outdoor pedestrian-friendly dining and event spaces; and
- WHEREAS The administration has requested the enclosed proposal for the facilitation of focus group(s) to gain a better understanding of the preferences of community stakeholders on the matter of paid parking and parklets.

NOW THEREFORE BE IT RESOLVED that the City Commission of the City of Plymouth approves the proposal from Double Haul Solutions, LLC. for Focus Group Facilitation services in an amount not to exceed \$14,700 paid from account 101.101.818.000.

NOW THEREFORE BE IT FURTHER RESOLVED that the City Commission of the City of Plymouth authorizes the mayor to sign the notice to proceed on behalf of the City of Plymouth authorizing the project to move forward.

Commission Comments

A discussion ensued about the selection of the facilitator and the cost of the project. Some suggested drafting an RFP to seek out the best firm to provide facilitation services. It was noted that the EMU survey had been done less than a year ago and that these survey results should be considered.

Citizen Comments

Karen Sisolak, 939 Penniman, questioned how focus group participants would be selected. She said the Planning Commission sometimes struggles with parking requirements and suggested that be part of the larger discussion. She also suggested consulting the Michigan Economic Development Corporation for their Redevelopment Ready Communities focus group best practices and their recommended facilitators.

Ellen Elliott, 404 Irvin, said informal gatherings to hear from all interested parties would provide more feedback than a small focus group.

Commission Comments

The discussion continued and there was consensus that further study about finding the right facilitator, the cost, and the scale was needed before making a decision.

O'Donnell withdrew her motion and Sebastian withdrew his second.

9. REPORTS AND CORRESPONDENCE

- a. Appointments – none
- b. Liaison Reports
Maguire said the Plymouth District Library Board was scheduled to meet on May 17.

Filipczak said the Cemetery Board was scheduled to meet at the end of the month.
O'Donnell said the Planning Commission meeting was rescheduled for May 18.
Deal said the Historic District Commission did not meet in May.

10. ADJOURNMENT

A motion to adjourn was offered by Sebastian and seconded by O'Donnell at 8:09 p.m.

There was a roll call vote.

Yes: Maguire, Kehoe, Sebastian, Deal, O'Donnell, Filipczak, Moroz

MOTION PASSED 7-0

NICK MOROZ
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK