



Plymouth Downtown Development Authority

Regular Meeting Minutes

Monday, May 9, 2022 - 7:00 p.m.

City of Plymouth
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Plymouth, Michigan 48170-1637

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1. CALL TO ORDER

Chair Kerri Pollard called the meeting to order at 7:00 p.m.

Present: Chair Pollard, Mayor Nick Moroz, Members Jack Ayoub, Ellen Elliott, Brian Harris, Richard Matsu, Shannon Perry

Excused: Vice Chair Andre Martinelli, Members Scott Foess, Dan Johnson, Patrick O'Neil

Also present: DDA Coordinator Sam Plymale

Plymale and several board members expressed sadness over the death of DDA Director Tony Bruscato on May 6. They shared memories and spoke about the impact he had on the City of Plymouth.

2. CITIZENS COMMENTS

There were no citizen comments.

3. APPROVAL OF THE AGENDA

Moroz offered a motion, seconded by Elliott, to approve the agenda for Monday, May 9, 2022.

There was a roll call vote.

Yes: Ayoub, Elliott, Harris, Matsu, Perry, Moroz, Pollard

MOTION PASSED 7-0

4. APPROVAL OF THE MEETING MINUTES

Moroz offered a motion, seconded by Perry, to approve the minutes of the March 14, 2022 meeting.

There was a roll call vote.

Yes: Ayoub, Elliott, Harris, Matsu, Perry, Moroz, Pollard

MOTION PASSED 7-0

5. BOARD COMMENTS

Elliott thanked those involved in the Artisan Market and asked that those responsible for the upkeep of the downtown planters be mindful of their height and ensure visibility for drivers and pedestrians isn't decreased.

Pollard expressed gratitude for those who worked on the Artisan Market.

Moroz said the City Commission approved the installation of five RRFB lights.

6. OLD BUSINESS

a. Five-Year Action Plan Update

Plymale provided information about the status of the five-year plan, including the RRFB lights, the tree in front of Westborn Market and the new 15-minute parking signs.

b. Patio Platforms Update

Plymale reported that the City Commission approved removable platforms for the 2022 season and that four restaurants are planning on installing them, pending Michigan Liquor Control Commission approval. He said sidewalk cafes are already in use.

7. NEW BUSINESS

a. Central Parking Deck Repairs

Consultant Justin Thomson shared photos and described the repairs that need to be performed this year, including improved drainage and work on the eastern stairway and the pedestrian bridge. He indicated that work could begin after Fall Fest. He also informed the group that 2023 repairs would cost a projected \$545,000.

The following motion was offered by Elliott and seconded by Moroz.

WHEREAS The upkeep of the Central Parking Deck is the responsibility of the Downtown Development Authority; and

WHEREAS It is important for the DDA to maintain the integrity of the structure for the safety of those who use it and its long-term usefulness; and

WHEREAS At the March 2022 DDA Board Meeting, the DDA Board approved a repairs analysis report for the Central Parking Deck to be completed by Fishbeck Consulting; and

WHEREAS Fishbeck Consulting has indicated a priority need for repairs in 2022 to the eastern stairwell, pedestrian bridge and drainage with an estimated cost of up to \$107,000.

NOW THEREFORE BE IT RESOLVED THAT the City of Plymouth DDA Board approves the 2022 repairs to the Central Parking Deck not to exceed \$107,000. These repairs include reconstruction of the eastern stairway, updates to the pedestrian bridge support column, and fixing of drainage issues. The cost of repairs includes engineering, testing and a 10% contingency. Funding for the project will come from the DDA Operating Fund Balance.

There was a roll call vote.

Yes: Ayoub, Elliott, Harris, Matsu, Perry, Moroz, Pollard

MOTION PASSED 7-0

8. REPORTS AND CORRESPONDENCE

a. Events Update

Plymale said the Artisan Market was a success and that Music in the Air was scheduled to begin on May 27. He said sponsorships were funding both the music and the activities that will be added this year.

b. Mayors and Chairs Update

Moroz said this quarterly meeting was designed to keep all boards and commissions informed. He said parklets and paid parking were discussed at the last meeting, and that the next step in resolving these issues would be focus groups. Moroz also said the Northville -Plymouth fire contract expires this year and a decision would have to be made about how to move forward, and that the Saxton's parking was in the design phase.

9. ADJOURNMENT

Moroz offered a motion, seconded by Perry, to adjourn the meeting at 8:00 p.m.

There was a roll call vote.

Yes: Ayoub, Elliott, Harris, Matsu, Perry, Moroz, Pollard

MOTION PASSED 7-0