



City of Plymouth Riverside Cemetery Board

Meeting Minutes

Monday, May 24, 2021, 5:00 P.M.

City of Plymouth
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Plymouth, Michigan 48170-1637

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1. CALL TO ORDER

Trustee Hess called the meeting to order at 5:01 p.m.

Present: Trustees Don Hess, Pat Grzywacz, Barb Solterman, and Arne Giummo

Excused: Trustee Ed Krol

Also present: Department of Municipal Services staff and City Commission Liaison Kelly O'Donnell

2. CITIZENS COMMENTS

There were no citizen comments.

3. APPROVAL OF THE MEETING MINUTES

Hess offered a motion, seconded by Grzywacz, to approve the minutes of the May 18, 2020 meeting.

There was a roll call vote.

Yes: Hess, Grzywacz, Solterman, Giummo

MOTION PASSED 4-0

4. APPROVAL OF THE AGENDA

Giummo offered a motion, seconded by Grzywacz, to approve the agenda for May 24, 2021.

There was a roll call vote.

Yes: Hess, Grzywacz, Solterman, Giummo

MOTION PASSED 4-0

5. ELECTION OF OFFICERS

Grzywacz, offered a motion, seconded by Giummo, to nominate Hess being elected as Chairman. Hess accepted the nomination.

There was a roll call vote.

Yes: Hess, Grzywacz, Solterman, Giummo

MOTION PASSED 4-0

6. TRUSTEE COMMENTS

Giummo asked for an update on the replacement granite on the mausoleum. Gerlach explained that the granite had been delivered and was awaiting installation in the summer. Gerlach explained niches were nearly sold out and he asked for the Board's feedback on options to accommodate additional niches. He suggested a future meeting to discuss all the details of adding new niches or modifying existing Mausoleum and to possibly visit other cemeteries to get ideas.

Hess and Grzywacz inquired about the poor condition of cemetery roadways. Gerlach responded that there were no improvements planned in this fiscal year.

7. OLD BUSINESS

There was no old business.

8. NEW BUSINESS

a) Cemetery rates

The Board discussed the proposed changes including price increases from nameplate and vase vendor and impact of Saturday funerals in the original price structure for the Mausoleum.

Hess offered a motion, seconded by Solterman to approve changes to the cemetery rates, as presented.

There was a roll call vote.

Yes: Hess, Grzywacz, Solterman, Giummo

MOTION PASSED 4-0

b) Cemetery rules

The Board discussed the following changes, specifically:

- Change "mother and baby" to "parent and baby" under Interments or Disinterments subsection #2
- Add language to Interments or Disinterments subsection #6 for the number of cremains and full-body entombments for niches and crypts
- Add "bronze" under Definitions #7 to monument material

Hess offered a motion, seconded by Solterman to approve changes to the cemetery rules, as presented.

There was a roll call vote.

Yes: Hess, Grzywacz, Solterman, Giummo

MOTION PASSED 4-0

9. REPORTS AND CORRESPONDENCE

a) Lawn contractor update

Gerlach explained this is the second year of current vendor contract and they are meeting expectations.

b) Safe practices for COVID-19 funerals

Gerlach explained the City is allowing full set up for funerals and currently there is no restriction for the number of people who can gather outdoors.

10. ADJOURNMENT

Solterman offered a motion, seconded by Grzywacz,, to adjourn the meeting at 6:49 p.m.

There was a roll call vote.

Yes: Hess, Grzywacz, Solterman, Giummo

MOTION PASSED 4-0