



Northville Plymouth Fire Advisory Board

Meeting Minutes

Monday, January 3, 2022 4:00 p.m.
Plymouth City Hall

1. ROLL CALL

Present: Chair Brian Turnbull, Vice Chair Tony Sebastian, Member Jim Rachwal, Member Paul Sincok, Member Pat Sullivan

Others Present: Chief Matt Samhat, Plymouth Mayor Nick Moroz

2. APPROVAL OF MEETING MINUTES

Sincok made a motion, seconded by Sullivan, to approve the minutes of the November 1, 2021 meeting.

MOTION PASSED 5-0

3. FIRE INSPECTION REPORT

Samhat reported a total of 940 fire inspections had been completed in 2021: 59 in Northville and 881 in Plymouth. Of those, 478 were new inspections and 435 were re-inspections. Sincok asked whether it counts for one or two inspections if two personnel are present. Samhat replied it counts for one. Samhat said he was working on setting up a “company” level inspection program.

4. TRAINING REPORT

Samhat said department members attended a total of 241 training sessions for a total of 3,718 hours of scheduled department training, 1,504 hours in the field training officer program, 611 outside training hours, 156 USAR training hours and 166 hazmat training hours in 2021. He said e was working on a new “flex-schedule” training program.

5. PERSONNEL STAFFING REPORT

Samhat reported that there are currently 55 staff members, including 25 at station one, 29 at station two and one unassigned. He said he had conversations with several under performers who then left the department.

6. RUN VOLUME REPORT

Samhat reported that in 2021, there were 632 runs at station one and 1,044 at station two.

7. REVIEW OF NORTHVILLE STATION RESPONSE TIMES

The group reviewed Northville (station one) response times provided by Samhat. In 2021, the average call-to-arrival response time was 8:23.

8. REVIEW OF PLYMOUTH STATION RESPONSE TIMES

The group reviewed Plymouth (station two) response times. In 2021, the average call-to-arrival response time was 8:55.

9. YEARLY COMPARABLE

Samhat provided a document comparing runs and mutual aid services in 2021 to previous years.

10. FINANCIAL REPORT

Samhat reviewed the FY 2022 financial report through 11-30-2021.

10. OTHER BUSINESS THAT MAY COME BEFORE THE NORTHVILLE-PLYMOUTH FIRE ADVISORY BOARD

Moroz asked Samhat how he is dealing with the issue of low response rates. Samhat said he was talking to under-performers and that some of them had chosen to leave the department.

11. NEXT MEETING DATE

The next meeting will be on Monday, April 4, 2021 at 4:00 p.m. at Northville City Hall.

12. ADJOURNMENT

Sincock offered a motion, seconded by Sullivan, to adjourn the meeting.

MOTION PASSED 5-0

Respectfully submitted,

Paul J. Sincock, Recording Secretary