



City of Plymouth
City Commission Regular Meeting Minutes
Monday, February 7, 2022 7:00 p.m.
Plymouth City Hall

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

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Phone 734-453-1234
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1. CALL TO ORDER

- a. Mayor Moroz called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.
- b. Roll Call

Present: Mayor Nick Moroz, Commissioners Suzi Deal, Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Kelly O'Donnell

Excused: Mayor Pro Tem Tony Sebastian

Also present: Assistant City Manager Chris Porman, Attorney Robert Marzano, Public Safety Director Al Cox, and various members of the City Administration

2. CITIZEN COMMENTS

Marilyn Henry, 12366 Pinecrest Dr., Plymouth Twp., commented on and offered suggestions for possible revisions to outdoor seating design on Main St. between Ann Arbor Trail and Penniman during warmer seasons.

3. APPROVAL OF THE AGENDA

Filipczak offered a motion, seconded by O'Donnell, to approve the agenda for Monday, February 7, 2022.

There was a roll call vote.

Yes: Maguire, Kehoe, Deal, O'Donnell, Filipczak, Moroz

MOTION PASSED 6-0

4. ENACTMENT OF THE CONSENT AGENDA

- a. Approval of January 18, 2022 City Commission Regular Meeting Minutes
- b. Spring Artisan Market – April 23, 2022
- c. Music in the Air - May 27-September 2, 2022
- d. Art in the Park – July 8-10, 2022

O'Donnell offered a motion, seconded by Kehoe, to approve the consent agenda.

There was a roll call vote.

Yes: Filipczak, O'Donnell, Deal, Kehoe, Maguire, Moroz

MOTION PASSED 6-0

5. COMMISSION COMMENTS

Deal thanked Municipal Services for their work on the snowstorm.

Moroz wished everyone a happy Black History Month; he also recognized Municipal Services for their great work on the snowstorm; the Plymouth Ice Festival is this weekend February 11-13 and he encouraged attendance and covid boosters; he recognized staff anniversaries representing 93 combined years of service to the City: Marleta Barr- 20 years Community Development, Renee Revels – 20 years Police Department, Lisa Hominga – 16 years Municipal Services, John Buzuvis – 16 years Community Development, Mark Farhat – 10 years Police Department, Tom Stec – 5 years Recreation Department, Taylur Friend – 3 years Recreation Department

6. OLD BUSINESS

None

7. NEW BUSINESS

a. Paid Parking System

Sincock reviewed this item directing the City Administration update their previous pre-pandemic information on a paid parking system and prepare a final report for City Commission review and a basis for additional discussion.

The following resolution was offered by O'Donnell and seconded by Kehoe.

RESOLUTION 2022-05

WHEREAS The City of Plymouth has adopted a five-year strategic plan which includes deciding on a direction for paid parking; and

WHEREAS This decision relates to the goal of sustainable infrastructure and meets with the key objectives of financial modeling, technology, infrastructure, and changing vehicular habits; and

WHEREAS The City Commission would like to proceed deciding on a direction for paid parking.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby direct the City Administration to revive the UCAA Parking Committee that last met February 5, 2020, prior to the Covid pandemic. The Administration will need to update the previous work of the UCAA and bring forward a final report of the Committee for the City Commission to review, prior to sending to other Boards or Commissions for comment.

Citizen Comments

~~Kerri Collins of 730 Penniman, Dan Johnson of 8211 Sandpiper, Canton, Marques Thomey of 802 Coolidge, Liz Kerstens of the Plymouth Historical Museum, Jeff Sisolak of 939 Penniman, Jill Marecki of 610 Blunk, John Thompson of 844 Penniman, Karen Sisolak of 939 Penniman, and Ellen Elliott of 404 Irvin offered various comments supporting some version of paid parking and expressed interest in resident participation during the planning process. There were some concerns on museum access, employee/customer impact on businesses and impact on residents near the downtown area. There was also support for administration to update the previous pre-pandemic information from February 2020 to provide the final report for City Commission review as a basis for additional discussion and planning.~~

Commissioner Comments

~~Commission members had discussion on various aspects of a paid parking system and offered suggestions of items to include in future discussions, including the condition of current parking deck, library accessibility, and impact on residents and businesses. They also clarified that the item before them is to authorize the City Administration to update and finalize a report to provide to the City Commission for review as a basis for moving forward with a decision on paid parking system planning. City Manager Sincock stated that discussions would include various small focus groups for input.~~

Citizen Comments

Kerri Collins-730 Penniman, Dan Johnson-840 W. Ann Arbor Trl (Ironwood), Marques Thomey-802 Coolidge, Liz Kerstens-155 S. Main (museum), Jeff Sisolak-939 Penniman, Jill Marecki-610 Blunk, John Thompson-844 Penniman, Karen Sisolak-939 Penniman and Ellen Elliott-404 Irvin commented.

Comments included the following:

- Solicit input/participation from all stakeholders; residents, business-owners, non-drivers
- Consider timing of implementing (pre-covid vs post-covid data)
- Consider the impact of paid parking on the library and museum (volunteers/staff, patrons)

- Take the phased-in approach
- Consider use of angle parking
- Determining the appetite for parking overflow in the neighborhoods
- Consider the City's fiscal position

Mayor Moroz and City Manager Sincock confirmed/clarified that the current resolution is the first step to move forward with any decisions and, although a process for further steps has not yet been determined, there would be considerable opportunity for community input, most of which would likely be through various focus groups.

Commissioner Comments

Commission members had discussion on various aspects of a paid parking system and clarified that the item before them is to authorize the City Administration to update and finalize a report to provide to the City Commission for review as a basis for moving forward with a decision on paid parking system planning. City Manager Sincock confirmed that discussions would include various small focus groups.

Suggestions of items to include in future discussions included:

- The condition/viability of current parking deck (and vs. new deck)
- How any parking updates would be funded (other community policies?)
- Effect of outdoor seating along with paid parking
- Review of locations if paid parking is implemented (library lot)
- Library/museum accessibility for volunteers/staff, patrons
- Impact on neighborhoods (congestion) and businesses

There was a roll call vote.

Yes: Maguire, Kehoe, Deal, O'Donnell, Filipczak, Moroz

MOTION PASSED 6-0

b. 2nd Quarter Budget Amendments

The following resolution was offered by O'Donnell and seconded by Filipczak.

RESOLUTION 2022-06

WHEREAS Actual patterns of departmental expenditures occurred differently than originally projected in the 2021-2022 City Budget as adopted in June of 2021; and

WHEREAS Overall revenue and expenditure forecasts require modifications to the original budgetary allocations as established in the adopted budget; and

WHEREAS The City Budget amendments require the approval of the City Commission for changes between activity departments and between funds of the City.

NOW, THEREFORE BE IT RESOLVED, that the 2021-2022 City Budget is hereby amended as indicated in the 2nd quarter amendments column of the attached Budget Amendments Summary, which is made a part of this resolution.

BE IT FURTHER RESOLVED, that the City Finance Director is authorized to change the budgetary appropriations as indicated in the Budget Amendments Summary effected February 7, 2022.

**BUDGET ADJUSTMENT SUMMARY
SECOND QUARTER - FY 21-22**

FUND	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
GENERAL FUND REVENUE:							
#101							
Property Taxes	6,591,420	-	-			-	6,591,420
Licenses & Permits	3,700	-	-			-	3,700
Federal/State Grants	450,000	-	-			-	450,000
State-Shared Revenues	1,067,951	-	21,597			21,597	1,089,548
Charges for Services	846,960	7,000	850			7,850	854,810
Cemetery Revenues	157,500	-	13,300			13,300	170,800
Parking Revenues	65,200	-	-			-	65,200
Other Operating Revenues	649,640	10,000	21,900			31,900	681,540
Appropriation of Surplus	150,000	-	-			-	150,000
Total Operating Revenue	9,982,371	17,000	57,647	-	-	74,647	10,057,018
Transfers In From Other Sources	10,000	-	-			-	10,000
Total Revenue All Classes	9,992,371	17,000	57,647	-	-	74,647	10,067,018
GENERAL FUND EXP:							
#101							
City Commission	116,100	75	10,250			10,325	126,425
City Manager	327,025	-	575			575	327,600
Legal Services	152,500	-	-			-	152,500
Finance Department	475,560	450	3,485			3,935	479,495
City Clerk	164,820	-	400			400	165,220
City Assessor	86,780	-	-			-	86,780
Management Information Services	292,925	-	500			500	293,425
Election Services	101,590	-	1,100			1,100	102,690
Cemetery	154,470	30	800			830	155,300
Police Department	4,182,870	25,000	2,380			27,380	4,210,250
Fire Department	1,065,920	4,140	-			4,140	1,070,060
MSD Administration	326,020	185	475			660	326,680
City Hall Maintenance	138,015	-	900			900	138,915
Parks & Public Property	209,980	-	-			-	209,980
MSD Yard Maintenance	81,335	-	1,520			1,520	82,855
Street Lighting	163,000	-	-			-	163,000
Miscellaneous MSD Services	1,970	-	100			100	2,070
Bathery Maintenance Expense	-	60	1,225			1,285	1,285
Special Events	176,310	-	-			-	176,310
Parking System	50,480	-	-			-	50,480
MSD Services - DDA	172,950	-	1,600			1,600	174,550
Other Functions	199,300	-	170			170	199,470
Capital Outlay	311,500	49,000	8,500			57,500	369,000
Debt Service	31,234	-	-			-	31,234
Tot. Gen'l Operating Expenditures	8,982,654	78,940	33,980	-	-	112,920	9,095,574
Transfers Out to Other Funds	638,350	-	-			-	638,350
Contingency	371,367	(61,940)	23,667			(38,273)	333,094
Total Expenditures	9,992,371	17,000	57,647	-	-	74,647	10,067,018

BUDGET ADJUSTMENT SUMMARY
SECOND QUARTER - FY 21-22

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
MAJOR ST FUND REV:							
Gas & Weight Taxes	721,543	-	-			-	721,543
Contrib & Other	5,000	-	-			-	5,000
Appropriation of Surplus	-	-	-			-	-
TOTAL REVENUE	726,543	-	-	-	-	-	726,543
MAJOR ST FUND EXP:							
Administration/Debt	24,850	1,000	2,745			3,745	28,595
Routine Maintenance	147,380	-	225			225	147,605
Stormwater System Maintenance	1,000	-	-			-	1,000
Traffic Signal Maintenance	64,280	1,300	775			2,075	66,355
Snow & Ice Control	75,470	-	10			10	75,480
Road Construction	30,000	-	-			-	30,000
Transfers Out to Other Funds	360,772	-	-			-	360,772
Contingency	22,791	(2,300)	(3,755)			(6,055)	16,736
TOTAL EXPENDITURES	726,543	-	-	-	-	-	726,543

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
LOCAL ST FUND REV:							
Gas & Weight taxes	289,845	-	-			-	289,845
Contrib & Other	371,202	-	3,500			3,500	374,702
Appropriation of Surplus	-	-	-			-	-
TOTAL REVENUE	661,047	-	3,500	-	-	3,500	664,547
LOCAL ST FUND EXP:							
Administration/Debt	25,250	2,000	14,955			16,955	42,205
Routine Maintenance	166,320	-	10			10	166,330
Stormwater System Maintenance	1,000	-	-			-	1,000
Traffic Signal Maintenance	47,350	-	-			-	47,350
Snow & Ice Control	37,100	-	60			60	37,160
Road Construction	45,000	-	1,500			1,500	46,500
Contingency	339,027	(2,000)	(13,025)			(15,025)	324,002
TOTAL EXPENDITURES	661,047	-	3,500	-	-	3,500	664,547

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
RECREATION FUND REV:							
Cultural Center Revenues	531,000	-	-			-	531,000
Transfer from General Fund	500,000	-	-			-	500,000
Administrative Charges	1,000	-	-			-	1,000
Program Fees & Charges	302,600	-	-			-	302,600
Appropriation of Surplus	-	-	-			-	-
TOTAL REVENUE	1,334,600	-	-	-	-	-	1,334,600
RECREATION FUND EXP:							
Cultural Center & Administration	962,010	6,500	18,900			25,400	987,410
Basic Skills	7,785	-	-			-	7,785
Recreation Vending	-	-	-			-	-
Recreation Services	21,805	-	-			-	21,805
Adult Athletics	-	-	-			-	-
Youth Athletics	4,600	-	-			-	4,600
Miracle League	9,100	-	-			-	9,100
PCHA	17,000	-	-			-	17,000
PCHA - Mini Mites	4,775	100	5			105	4,880
MSD Services	4,500	910	1,050			1,960	6,460
Soccer	89,735	-	-			-	89,735
Liquor	3,540	-	-			-	3,540
Classes & Special Events	9,150	-	-			-	9,150
Therapeutic Program	1,000	-	-			-	1,000
Senior Programs-Classes	5,025	-	-			-	5,025
Plymouth-Canton Steelers	-	-	-			-	-
Capital Outlay	-	-	-			-	-
Contingency	194,575	(7,510)	(19,955)			(27,465)	167,110
TOTAL EXPENDITURES	1,334,600	-	-	-	-	-	1,334,600

BUDGET ADJUSTMENT SUMMARY
SECOND QUARTER - FY 21-22

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
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a. Liaison Reports

O'Donnell said the Planning Commission was scheduled to meet on February 9.

Deal said the Historic District Commission approved updates to the Greek Islands building.

b. Appointments

O'Donnell recommended the appointment of Kyle Medaugh to the Planning Commission.

There was a roll call vote.

Yes: Maguire, Kehoe, Deal, O'Donnell, Filipczak, Moroz

MOTION PASSED 6-0

9. ADJOURNMENT

A motion to adjourn was offered by Filipczak and seconded by O'Donnell at 8:13 p.m.

There was a roll call vote.

Yes: Filipczak, O'Donnell, Deal, Kehoe, Maguire, Moroz

MOTION PASSED 6-0

NICK MOROZ
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK