



City of Plymouth
City Commission Regular Meeting Minutes
Tuesday, January 18, 2022 7:00 p.m.
Plymouth City Hall

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

1. CALL TO ORDER

- a. Mayor Moroz called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.
- b. Roll Call

Present: Mayor Nick Moroz, Mayor Pro Tem Tony Sebastian, Commissioners Suzi Deal, Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Kelly O'Donnell

Also present: Assistant City Manager Chris Porman, Attorney Robert Marzano, Public Safety Director Al Cox, and various members of the City administration

2. CITIZEN COMMENTS

Carly Cirilli, 202 N. Mill, said that as a representative of the Plymouth Pollinators, she was pleased to see environmental initiatives in the strategic plan.

Ellen Elliott, 404 Irvin, noted Jim Jabara had passed away and that Wiltsie's Pharmacy is closing. She said she plans to keep the Penn Theatre operational and that the Plymouth Historical Museum has a new exhibit on communication.

Tim Roraback, 586 Harding, spoke about a recent incident at the Plymouth District Library.

3. APPROVAL OF THE AGENDA

O'Donnell offered a motion, seconded by Sebastian, to approve the agenda for Tuesday, January 18, 2022.

There was a roll call vote.

Yes: Deal, Filipczak, Kehoe, Maguire, O'Donnell, Sebastian, Moroz

MOTION PASSED 7-0

4. ENACTMENT OF THE CONSENT AGENDA

- a. Approval of January 3, 2022 City Commission Regular Meeting Minutes
- b. Approval of December 2021 Bills
- c. P-CCS Mental Health Fair

Sebastian offered a motion, seconded by O'Donnell, to approve the consent agenda.

There was a roll call vote.

Yes: Deal, Filipczak, Kehoe, Maguire, O'Donnell, Sebastian, Moroz

MOTION PASSED 7-0

5. COMMISSION COMMENTS

Moroz offered a tribute to former mayor Jim Jabara, who recently passed away. He congratulated the Wiltsie family for 42 years in business and wished them well in their retirement. He praised the commitment of the police department in keeping the city safe, and suggested those who have questions contact the department directly.

O'Donnell said there would be a grand opening of the renovated Jack Wilcox theatre at the PARC facility on January 22.

Maguire commented on a recent incident at the Plymouth District Library and suggested naming a police liaison to the library.

6. AUDIT PRESENTATION - PSLZ

Rana Emmons from PSLZ gave an overview of the FY 2021 audit.

7. OLD BUSINESS

a. Ordinance Amendment Final Reading Adoption of Wayne County Storm Water Standards.

O'Donnell offered the following resolution, which was seconded by Maguire.

RESOLUTION 2022-03

WHEREAS The City of Plymouth has what is commonly known as a Storm Water Permit from the State of Michigan, and as a part of that permit the City is required to maintain a certain set of standards for storm water discharged into the waterways of the State of Michigan.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby amend at the final reading an Amendment to the City of Plymouth Code of Ordinances, Chapter 74 Utilities, Section 74-173 as shown here:

Sec. 74-173. Adoption of the Wayne County Storm Water Management Ordinance and Wayne County Storm Water Control Program.

A certain document, one copy of which is on file in the office of the Department of Municipal Services of the city and one copy of which is on file in the office of the city clerk, being marked and designated as the Wayne County Stormwater ~~Control~~ Management Ordinance (Wayne County Enrolled Ordinance No. 2021-526a), and the Wayne County Storm Water Management Administrative Rules (Wayne County Resolution No. 2021-526b) and, the Wayne County Storm Water Standards Manual (Adopted September 2021); Collectively referred to as the Wayne County Storm Water Control Program, and each is hereby adopted as the ordinances of the city and made a part hereof as if fully set out in this article. Adopted by reference to:

<https://www.waynecounty.com/departments/environmental/waterquality/ordinance-administrative.aspx>

There was a roll call vote.

Yes: Deal, Filipczak, Kehoe, Maguire, O'Donnell, Sebastian, Moroz

MOTION PASSED 7-0

b. Strategic Plan

Maguire offered the following resolution, which was seconded by O'Donnell

RESOLUTION 2022-04

WHEREAS The City Commission of the City of Plymouth did hold a Strategic Planning session with the City staff on November 13, 2021; and

WHEREAS This session was facilitated by Dr. Lew Bender and the group developed a five-year Strategic Plan with One Year Tasks; and

WHEREAS After review a finalized draft of the plan and tasks was developed and provided to the City Commission for additional comments.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby endorse and Adopt the Strategic Plan for 2022 - 2027 with one-year tasks. Further, the City Commission directs the City Administration to update the Commission in accordance with the "Next Steps" as outlined in the Plan.

BE IT FURTHER RESOLVED THAT the City Clerk is hereby directed to include a complete copy of the adopted Strategic Plan as a part of the Meeting Minutes for this meeting.

Porman noted that the document inadvertently excluded the task to audit the zoning ordinance and identify the approach for updating ordinances. He said it would be added to the final document.

Maguire offered a friendly amendment to include a robust diversity, equity and inclusion program as an objective under goal area three. O'Donnell supported the friendly amendment.

City of Plymouth

Strategic Plan

Major Goal Areas with Key Objectives and One Year Tasks

I. Goal Area One – Sustainable Infrastructure

Key Objectives

- Identify and establish sustainable financial model(s) for major capital projects, Old Village business district, 35th District Court, recreation department, and public safety
- Incorporate eco-friendly, sustainable practices into city assets, services, and policies; including more environmentally friendly surfaces, reduced impervious surfaces expanded recycling and composting services, prioritizing native and pollinator-friendly plants, encouraging rain gardens, and growing a mature tree canopy
- Partner with or become members of additional environmentally aware organizations
- Increase technology infrastructure into city assets, services, and policies
- Continue sustainable infrastructure improvement for utilities, facilities, and fleet
- Address changing vehicular habits, including paid parking system /parking deck replacement plan, electric vehicle (EV) charging stations, and one-way street options

One-Year Tasks

- Update investment policy
- Begin update to Recreation Master Plan
- Analyze current financial models for capital projects, OV business district, 35th District Court, recreation department and public safety
- Explore/create impervious surface ordinance

- Explore/implement organic material collection
- Develop educational/resource material on native and pollinator friendly plantings
- Identify possible future rain garden locations
- Increase educational/resource material on tree related information
- Research possible partnerships/memberships with “green” organizations
- Evaluate city facilities and technology to assess necessary upgrades and emergency preparedness needs
- Initiate Drinking Water Asset Management (DWAM) grant activities
- Acquire fleet upgrades based on 2021 approved funding plan
- Review the potential to modernize city facilities and ensure ADA compliance
- Complete ADA compliance project at Cultural Center (extent based on pending Federal funding)
- Decide on direction for paid parking
- Review and discuss electric vehicle infrastructure and possible charging locations
- Design parking lot at Saxton’s site

II. Goal Area Two – Staff Development, Training, and Succession

Key Objectives

- Create policies and programs that support staff recruitment/retention, including a coordinated recruitment program, flexible scheduling, and an internship program
- Increase staff levels to appropriately support city services and departments
- Provide staff/board/volunteer trainings and programming with a focus on improving understanding on issues of diversity, equity, and inclusion and emphasizing working with and serving diverse communities

One-Year Tasks

- Create a 5-year staffing projection
- Review current recruitment strategies and identify additional resources
- Identify/establish flex scheduling positions and procedures
- Develop a plan for an internship program
- Review potential department collaborations
- Hire an additional recreation professional
- Review current diversity, equity, and inclusion training opportunities
- Seek out training opportunities for serving diverse communities

III. Goal Area Three – Community Connectivity

Key Objectives

- Engage in partnerships with public, private and non-profit entities
- Increase residential/business education programs for active citizen engagement
- Robust diversion, equity and inclusion programs
- Actively participate with multi-governmental lobbies (Michigan Municipal League, Conference of Western Wayne, etc.)

One-Year Tasks

- Review park sponsorship and explore the establishment of a “friends of the park” type organization
- Solicit interest in renewal of “Citizen’s Academy” type program
- Attend governmental professional organization meetings/conferences/events
- Increase targeted, cohesive use of web pages, social media, videos, etc. to provide education on city services

IV. Goal Area Four Attractive, Livable Community

Key Objectives

- Create vibrant commercial districts by seeking appropriate mixed-use development, marketing transitional properties, and implementing Redevelopment Ready Communities (RRC) practices
- Improve existing and pursue additional recreational and public green space opportunities and facilities for all ages
- Develop multi-modal transportation plan which prioritizes pedestrian and biker safety
- Improve link between Hines Park, Old Village, downtown Plymouth, Plymouth Township, and other regional destinations
- Maintain safe, well-lit neighborhoods with diverse housing stock that maximizes resident livability and satisfaction.
- Modernize and update zoning ordinance to reflect community vision
- Implement Kellogg Park master plan

One-Year Tasks

- Implement Redevelopment Ready Community (RRC) certification 1.0 –begin research on RRC 2.0
- Identify possible green space opportunities
- Research multi-modal best practices
- Review bike ordinance
- Identify location for new bike racks
- Construct multi-modal pathway along N. Territorial connecting Plymouth City and Plymouth Township
- Review noise ordinance
- Develop a construction site expectations program
- Identify possible locations for a dog park
- Audit current zoning ordinance and identify the approach for updating ordinance
- Reach decision on outdoor dining plan and consider “parklets”
- Continue process of upgrading Tonquish Creek Nature Walk

There was a roll call vote.

Yes: Deal, Filipczak, Kehoe, Maguire, O’Donnell, Sebastian, Moroz

MOTION PASSED 7-0

8. NEW BUSINESS

a. Design Phase Authorization for 2022 Street Improvement Project(s)

The following resolution was offered by O'Donnell and seconded by Sebastian.

RESOLUTION 2022-04

WHEREAS The City of Plymouth has an on-going voter approved Street Improvement Program, voters approved a new Street Bond Issue in November of 2019; and

WHEREAS The 2022 Plan has been outlined in a letter from the City Engineer based on information presented to the City Commission prior to the November 2019 election where voters approved the new Street Bond Issue; and

WHEREAS The City Engineer and City Administration recommends that the City continue with proposed work for the summer 2022 season; and

WHEREAS The areas of proposed work are:

- Carol Street – Between McKinley and Evergreen
- South Evergreen from Carol to Beech
- Bryon from Harvey to Main Street
- South Union from Penniman to North Union
- Ross from McKinley to Harvey
- Sanitary Sewer and Storm Sewer repairs as needed
- Sidewalk improvements to comply with American Disability Act (ADA)
- Replacement of retaining walls on Ann Arbor Trail and Penniman
- Multi-Modal pathway from City/Township line to Cassady Place Condos

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize City Engineer Wade Trim to proceed with the Design Phase of the 2022 Street Infrastructure Improvement Plan. The City Commission hereby authorized an amount not to exceed \$211,500.00 for Design Phase Services as outlined by the City Engineer.

Commissioner Comments

Several commission members asked that the Main/Church pedestrian crossing be moved up to be completed prior to 2024.

Citizen Comments

Ellen Elliott, 404 Irvin, said she would also like to see the Main/Church pedestrian crossing moved up on the list of future improvements.

Jeff Sisolak, 939 Penniman, said he would like to see stone or a more permanent/solid structure for the retaining walls.

There was a roll call vote.

Yes: Deal, Filipczak, Kehoe, Maguire, O'Donnell, Sebastian, Moroz

MOTION PASSED 7-0

9. REPORTS AND CORRESPONDENCE

a. Liaison Reports

O'Donnell said the Planning Commission reviewed its annual report and decided to wait until the strategic plan was approved before setting goals.

Maguire said the Plymouth District Library Board was meeting at the same time as the City Commission, so she wouldn't be attending, but she read their policy on curbside service from their website.

Moroz said there had been a mayor and chairs meeting prior to the City Commission meeting and they discussed the strategic plan and upcoming agenda items. He said he had attended a 35th District Court budget study session on January 13.

b. Appointments

There were no appointments.

8. ADJOURNMENT

A motion to adjourn was offered by O'Donnell and seconded by Maguire at 7:59 p.m.

There was a roll call vote.

Yes: Deal, Filipczak, Kehoe, Maguire, O'Donnell, Sebastian, Moroz

MOTION PASSED 7-0

NICK MOROZ
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK