



Northville Plymouth Fire Advisory Board

Meeting Minutes

Monday, November 1, 2021 4:00 p.m.
Northville City Hall

1. ROLL CALL

Present: Chair Marques Thomey, Vice Chair Brian Turnbull Member Jim Rachwal, Member Paul Sincock, Member Pat Sullivan

Others Present: Chief Matt Samhat

2. APPROVAL OF MEETING MINUTES

Turnbull made a motion, seconded by Sullivan, to approve the minutes of the July 19, 2021 meeting.

MOTION PASSED 5-0

3. FIRE INSPECTION REPORT

Samhat reported the department has performed a total of 732 inspections so far this year. There was a discussion about developing a document describing what to expect during fire inspections for business owners and to publicize it over social media and in the newsletter.

4. TRAINING REPORT

Samhat said staff members attended a total of 210 training sessions so far this year. Thomey asked whether the department had a metric for hours of training required.

5. PERSONNEL STAFFING REPORT

Samhat reported that there are currently 59 staff members, including 28 at Station One and 31 at Station Two. A discussion ensued about identifying those who have a less than 10% response rate and how the department is responding to the issue.

6. RUN VOLUME REPORT

Samhat reported that so far in 2021, there have been 482 runs at Station One and 756 at Station Two.

7. REVIEW OF NORTHVILLE STATION RESPONSE TIMES

The group reviewed Northville response times provided by Samhat.

8. REVIEW OF PLYMOUTH STATION RESPONSE TIMES

Sincock provided Plymouth response times. The group discussed emergent and non-emergent calls related to both stations.

9. FINANCIAL REPORT

Samhat provided the group year-to-date financials.

10. OTHER BUSINESS THAT MAY COME BEFORE THE NORTHVILLE-PLYMOUTH FIRE ADVISORY BOARD

It was noted that this would be the last meeting for Thomey, as his term as a Plymouth City Commissioner was ending. He was thanked for his service. Thomey offered a motion, seconded by Sullivan, to elect Turnbull as chair.

MOTION PASSED 5-0

11. NEXT MEETING DATE

The next meeting will be on Monday, January 3, 2022 at 4:00 p.m. at Plymouth City Hall.

12. ADJOURNMENT

Sincock offered a motion, seconded by Turnbull, to adjourn the meeting.

MOTION PASSED 5-0

Respectfully submitted,

Paul J. Sincock, Recording Secretary