



City of Plymouth
City Commission Regular Meeting Minutes
Monday, December 6, 2021 7:00 p.m.
Online Zoom Webinar

City of Plymouth
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Plymouth, Michigan 48170-1637

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1. CALL TO ORDER

- a. Mayor Moroz called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.
- b. Roll Call

Present: Mayor Nick Moroz, Mayor Pro Tem Tony Sebastian (arrived 7:13), Commissioners Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Kelly O'Donnell

Excused: Commissioner Suzi Deal

Also present: City Manager Paul Sincock, Attorney Robert Marzano, Public Safety Director Al Cox, and various members of the City administration

2. CITIZEN COMMENTS

Ellen Elliott – 404 Irvin, commented on the quality of recent DMS projects.

Marques Thomey – 802 Coolidge, said he was excited to see the strategic plan that was presented. He also mentioned that the City's recent purchase of a swap loader was a good reminder of the City's continued improvement and smart decision making.

3. APPROVAL OF THE AGENDA

Maguire offered a motion, seconded by O'Donnell, to approve the agenda for Monday, December 6, 2021.

There was a roll call vote.

Yes: Filipczak, Kehoe, Maguire, O'Donnell, Moroz

MOTION PASSED 5-0

4. ENACTMENT OF THE CONSENT AGENDA

- a. Approval of November 13, 2021 City Commission Study Session-Strategic Planning Meeting Minutes
- b. Approval of November 15, 2021 City Commission Regular Meeting Minutes
- c. Special Event: Wreaths Across America, Tuesday December 18, 2021

Filipczak offered a motion, seconded by Maguire, to approve the consent agenda.

There was a roll call vote.

Yes: Deal, Filipczak, Kehoe, Maguire, O'Donnell, Sebastian, Moroz

MOTION PASSED 5-0

5. COMMISSION COMMENTS

Kehoe commended Municipal Services for their work. She also spoke about Covid and noted that it is recommended that visitors wear masks in City facilities.

Maguire offered sympathy to the victims, and all affected by the tragedy in Oxford last Tuesday. She also spoke about gun legislation in Lansing and gun safety.

Moroz expressed condolences to the family of former Plymouth Police Chief Wayne Carroll, who passed away this week. He complimented the staff for Christmas in Plymouth and the Santa Parade events and thanked leadership for providing the public safety award program. He also commented on the Oxford High School shootings and encouraged gun safety.

6. OLD BUSINESS

There was no old business.

7. NEW BUSINESS

a. Final Payment – Pro-Line 2019/2020 - Dewey

The following resolution was offered by Filipczak and seconded by O’Donnell.

RESOLUTION 2021-97

WHEREAS The City completed 2019 - 2020 Infrastructure Project; and

WHEREAS The project has been completed by Pro-Line Asphalt Paving and they are requesting final payment on the project; and

WHEREAS The City Engineer has reviewed the project and it meets all design specifications.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize final payment to Pro-Line Asphalt Paving Corporation

There was a roll call vote.

Yes: Filipczak, Kehoe, Maguire, O’Donnell, Sebastian, Moroz

MOTION PASSED 6-0

b. Wilson Foundation Grant Application – Resolution of Support

The following resolution was offered by Kehoe and seconded by O’Donnell.

RESOLUTION 2021-98

COMMUNITY FOUNDATION FOR SOUTHEAST MICHIGAN
RALPH C WILSON JR LEGACY FUNDS: DESIGN AND ACCESS GRANT APPLICATION - CITY OF PLYMOUTH
TONQUISH CREEK TRAIL FEASIBILITY STUDY AND PRELIMINARY DESIGN

WHEREAS The City of Plymouth supports the submission of an application titled, “Tonquish Creek Trail Feasibility Study and Preliminary Design” to the Community Foundation for Southeast Michigan, Ralph C Wilson Jr. Legacy Funds: Design and Access Initiative. The application is to assist in determining the feasibility and preliminary design of a connected, accessible, sustainably-designed trail between Harvey Street and Evergreen Avenue. If awarded, the study will include stakeholder and adjacent property owner outreach, and will also seek to incorporate opportunities for shoreline stabilization, environmental education, as well as stormwater and invasive species management. The resulting study will include a funding strategy for implementation; and

WHEREAS The City of Plymouth has made a financial commitment to the project in the amount of \$5,000 matching funds, in cash; and

WHEREAS If awarded the grant, the City of Plymouth commits to beginning the study in 2022 and completing it within a 12-month period; and

NOW THEREFORE, BE IT RESOLVED that the City of Plymouth hereby authorizes submission of a Ralph C Wilson Jr Legacy Fund: Design and Access Grant Application for \$50,000 and further resolves, if awarded the grant, to make available its financial obligation amount of \$5,000, for a total study cost of \$55,000 during 2022-2023.

There was a roll call vote.

Yes: Filipczak, Kehoe, Maguire, O'Donnell, Sebastian, Moroz

MOTION PASSED 6-0

c. Strategic Plan 2022-2026

CITIZEN COMMENTS

Karen Sisolak, chair of the Planning Commission, said she thinks all commissions and boards should be involved in the strategic planning process. She said she would email her suggestions for the strategic plan to the City Commission.

Marques Thomey said there should be a conversation on how to include all boards and commissions in the process to encourage buy-in. He suggested a dashboard of the City's metrics and performance indicators. He also said having staff involved in developing the plan was important and he thinks the SWOT analysis and the strategic plan shows City is moving in the right direction.

Kerri Pollard, chair of the Downtown Development Authority, agreed that other boards and commissions should be included in the process.

Ellen Elliot, 404 Irvin, said she thinks it would be premature to adopt the plan at this point and would like to see communication broadened.

A motion was offered by O'Donnell and seconded by Sebastian for discussion of the five-year Strategic Plan that was developed through collaboration of elected officials and City staff at their November 13, 2021 study session.

There was discussion among commissioners and several suggestions for revisions to the plan.

A motion was offered by Filipczak and seconded by Sebastian to table this item until a future date. Mayor Moroz directed commissioners to send their suggested revisions to City Administration in order to provide a working document for commissioners and staff to re-evaluate so a final Plan can be adopted at a future commission meeting.

There was a roll call vote.

Yes: Filipczak, Kehoe, Maguire, O'Donnell, Sebastian, Moroz

MOTION PASSED 6-0

d. Fire Truck Purchase

The following resolution was offered by Filipczak and seconded by O'Donnell.

RESOLUTION 2021-99

- WHEREAS The City of Plymouth and the City of Northville offer fire services to their residents through an Inter-Local Agreement between the two communities; and
- WHEREAS As a part of the agreement the two cities are responsible for the purchase and replacement of Fire Apparatus (trucks) for their own City; and
- WHEREAS The City of Plymouth has a 2016 Fire Truck; and
- WHEREAS The City of Plymouth received a proposal from Rosenbauer pumper to meet the needs of the Department to include a 1,500 GPM pump, on board foam capacity, and a 1,000-gallon booster tank.

NOW THEREFORE BE IT RESOLVED THAT the Plymouth City Commission authorize the purchase of 2022 Rosenbauer Fire Truck from Emergency Vehicles Plus of Milan, Michigan. Further, financing of the vehicle is authorized with Community Leasing Partners. The total cost of the vehicle, including the 10% pre-pay discount is \$645,156.00. Still further, the City shall use the proceeds of the future sale of the existing truck in the total finance package.

There was a roll call vote.

Yes: Filipczak, Kehoe, Maguire, O'Donnell, Sebastian, Moroz

MOTION PASSED 6-0

8. REPORTS AND CORRESPONDENCE

a. Liaison Reports

O'Donnell noted that the Planning Commission is meeting this Wednesday [12/8/2021] at 7:00 p.m.

Moroz recognized employee anniversaries for December:

- Don Schnettler – Electrical Inspector – December 9 – 24 Years
- Trish Bridges - A/P-Finance Clerk - December 19 – 20 Years
- Michelle VanDenBeurgeury - Recreation Clerk - December 11 – 14 Years
- Brandon Haarala – Operations Technician – December 10 – 8 Years

Moroz also read his current City Commission Special Assignments for various liaison positions:

- Boards & Commissions Appointments Committee
 - Tony Sebastian, Linda Filipczak, Kelly O'Donnell
- Cemetery Board
 - Linda Filipczak, Liaison
- Chamber of Commerce
 - Nick Moroz, Liaison, Tony Sebastian, Alternate
- City Manager Performance Review
 - Nick Moroz, Suzi Deal, Tony Sebastian
- Conference of Western Wayne (CWW)
 - Nick Moroz, Liaison, Tony Sebastian, Alternate
- Council on Aging & Senior Services
 - Alanna Maguire, Liaison
- Downtown Development Authority
 - Nicholas Moroz, CEO, Linda Filipczak, Alternate

Downtown Property Owners
Paul Sincock, Liaison
Economic Development Corporation (EDC)/ Brownfield Redevelopment Authority (BRA)
Nick Moroz, Commission Liaison, John Scanlon, City Liaison, Paul Sincock, Secretary
Historic District Commission
Suzi Deal, Liaison, Linda Filipczak, Alternate
Liquor License Review Committee (LLRC)
Tony Sebastian, Suzi Deal, Alanna Maguire
Northville-Plymouth Fire Advisory Board (NPFAB)
Tony Sebastian, Liaison, Nick Moroz, Alternate
Old Village Association
Jennifer Kehoe, Liaison, Alanna Maguire, Alternate
PARC
Kelly O'Donnell, Liaison, Open, Alternate
Planning Commission
Kelly O'Donnell, Liaison, Jennifer Kehoe, Alternate
Plymouth-Canton Community Schools (PCCS)
Nick Moroz, Liaison, Linda Filipczak, Alternate
Plymouth District Library
Alanna Maguire, Liaison
Plymouth Housing Commission
Suzi Deal, Liaison
35th District Court
Nick Moroz, Liaison, John Scanlon, Alternate
Zoning Board of Appeals (ZBA)
Jennifer Kehoe, Liaison, Linda Filipczak, Alternate

9. ADJOURNMENT

Hearing no further discussion, Moroz asked for a motion to adjourn at 8:38 p.m. A motion to adjourn was offered by O'Donnell and seconded by Sebastian.

There was a roll call vote.

Yes: Filipczak, Kehoe, Maguire, O'Donnell, Sebastian, Moroz

MOTION PASSED 6-0

NICK MOROZ
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK