



# City of Plymouth

## City Commission Regular Meeting Minutes

### Monday, November 8, 2021 - 7:00 p.m.

### Plymouth City Hall

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City of Plymouth  
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Plymouth, Michigan 48170-1637

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A regular meeting of the Plymouth City Commission was held at 7:00 p.m. on Monday, November 8, 2021 at the Plymouth City Hall, 201 S. Main, Plymouth, MI 48170.

#### 1. CALL TO ORDER

Mayor Wolcott called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

**PRESENT:** Mayor Oliver Wolcott, Mayor Pro Tem Nick Moroz, Commissioners Suzi Deal, Kelly O'Donnell, Tony Sebastian and Marques Thomey.

**ABSENT:** None.

**ALSO PRESENT:** City Manager Paul Sincock, City Attorney Robert Marzano, City Clerk Maureen Brodie, Public Safety Director Al Cox and various City Department Heads.

Mayor Wolcott also acknowledged the presence of Judge James Plakas, who will be swearing in the new City Commissioners.

#### 2. CITIZEN COMMENTS

There were no citizen comments

#### 3. APPROVAL OF THE AGENDA:

Thomey offered a motion, seconded by Moroz, to approve the Agenda for Monday, November 8, 2021

There was a roll call vote.

YES: Deal, Moroz, O'Donnell, Sebastian, Thomey, Wolcott

MOTION PASSED 6-0

#### 4. ELECTION RESULTS

Sebastian offered a motion, seconded by Moroz, to accept the results of the City Commission election.

There was a roll call vote.

YES: Deal, Moroz, O'Donnell, Sebastian, Thomey, Wolcott

MOTION PASSED 6-0

#### 5. RECOGNITION OF RETIRING MAYOR AND COMMISSIONER

Wolcott and Thomey received gifts in recognition of their service.

**6. OATH OF OFFICE FOR NEWLY ELECTED COMMISSIONERS - JUDGE JAMES PLAKAS:**

35th District Judge James Plakas administered the oath of office to elected Commissioners:

Linda Filipczak	(2 year term)	Alanna Maguire	(4 year term)
Jennifer Kehoe	(4 year term)	Nick Moroz	(4 year term)

City Clerk Brodie seated herself with the City Commission and chaired the next agenda item.

**7. ELECTION OF MAYOR:**

City Attorney Bob Marzano reviewed the City Charter section that indicates the first nomination for mayor goes to the sitting Mayor Pro Tem, who is Nick Moroz.

Clerk Brodie asked for nominations for Mayor. Maguire nominated Moroz and Sebastian seconded the nomination. Moroz accepted the nomination.

There was a roll call vote.

YES: Deal, Kehoe, Filipczak, Maguire, Moroz, O’Donnell, Sebastian

MOTION PASSED 7-0

35th District Court Judge James Plakas administered the Oath of Office for Mayor Nick Moroz.

**8. ELECTION OF MAYOR PRO-TEM:**

Mayor Nick Moroz was seated, thanked the team for their dedication and for the opportunity to serve as mayor for the City of Plymouth.

Kehoe nominated Commissioner Sebastian for the office of Mayor Pro Tem and O’Donnell seconded the nomination.

There was a roll call vote.

YES: Deal, Kehoe, Maguire, Moroz, O’Donnell, Sebastian

NO: Filipczak

MOTION PASSED 6-1

35th District Court Judge James Plakas administered the Oath of Office for Mayor Pro Tem Sebastian

Sebastian said he was honored to serve as Mayor Pro Tem.

**9. ADOPTION OF RULES & ORDER OF BUSINESS:**

The following resolution was offered by Sebastian and seconded by O’Donnell.

RESOLUTION 2021-92

RESOLVED, that pursuant to Section 5.7(f) and 5.7(d) of the City Charter, the City Commission does hereby establish its rules to be (1) the applicable provisions of the City Charter; (2) to the extent not in conflict with (1), the Ethics Code of the City of Plymouth; and (3) to the extent not in conflict with either (1) or (2), Roberts Rules of Order Newly Revised; and

RESOLVED FURTHER, that pursuant to Section 5.7(f) of the City Charter, the City Commission does hereby establish its order of business for regular meetings to be as follows:

1. Call to Order
2. Citizens Comments
3. Approval of the Agenda
4. Enactment of the Consent Agenda
5. Commission Comments
6. Old Business
7. New Business
8. Reports and Correspondence
9. Adjournment

with the items on the Consent Agenda to be approved as one motion; and

RESOLVED, that pursuant to City Charter Section 5.7(f), the seating arrangement at the City Commission table, from the perspective of facing the audience, shall be as follows:

**Mayor** – in the center seat

**City Manager** – seat to the left of the Mayor

**Mayor Pro-Tem** – seat to the left of the City Manager

**City Attorney** – seat to the right of the Mayor

**Immediate Past Mayor** (if a Commissioner) – seat to the right of the City Attorney

**Four (or five) remaining Commissioners** – as assigned by the Mayor; and

RESOLVED FURTHER, that pursuant to Section 5.7(f) of the City Charter, the attendance policy for the City Commission shall be as follows:

Each City Commissioner shall attend every regular and special meeting of the City Commission, unless unable to do so for one of the following reasons:

1. an emergency or a confining illness of the Commissioner, or of a member of the Commissioner's family, which requires the Commissioner's personal care;
2. attendance at another function by a Commissioner as the official representative of the City, as authorized by the City Commission; or

3. absence from the City of Plymouth on personal business at a location from which it is not practical to return for the Commission meeting.

As soon as a Commissioner anticipates that he or she will miss any regular or special City Commission meeting, or will arrive late to such meeting, the Commissioner shall advise the Mayor or the City Manager of such anticipated absence or late arrival, including the reason for it.

If a Commissioner anticipates having to leave a regular or special City Commission meeting, the Commissioner shall advise the Mayor prior to the start of the meeting as to the reason.

At the appropriate meeting's roll call, the Mayor or Clerk shall advise the Commission of any absent Commissioner's reason for such absence, if known; and any Commissioner's anticipated early departure from the meeting. The Mayor shall then state that without objection, the Commissioner shall be recorded as "Absent – excused, reason for absence" or "Absent – unexcused", or if it an early departure, then "Absent as of \_\_\_p.m. – excused, reason for absence" or "Absent as of \_\_\_p.m. – unexcused". If there is an objection, then the Mayor shall call for a vote of the Commission on the proposed recording of the absence.

If a Commissioner is unable to notify the Mayor or Clerk prior to the meeting from which the Commissioner is absent, then the Commissioner shall submit a written explanation of such absence to the Mayor or Clerk prior to the meeting at which the applicable minutes are approved. The City Commission shall then consider such explanation, and determine whether to make a correction to the minutes regarding that meeting's attendance record. No further change in the attendance record for any meeting shall be made after the applicable minutes have been approved.

Kehoe asked to offer a friendly amendment that the City Commission meeting after the election be held on the Tuesday after the election. Moroz stated the meeting schedule would be discussed in the next agenda item.

There was a roll call vote.

YES: Deal, Kehoe, Filipczak, Maguire, Moroz, O'Donnell, Sebastian

MOTION PASSED 7-0

## **9. ADOPTION OF REGULAR MEETING SCHEDULE**

The following resolution was offered by Sebastian and seconded by O'Donnell.

### RESOLUTION 2021-93

BE IT RESOLVED, that the Plymouth City Commission shall hold regular City Commission Meetings at 7:00 p.m. on the first and third Mondays of each month, and also on the second Monday of each November following a regular City Commission Election, in the City Commission Chambers at the Plymouth City Hall, 201 S. Main Street or other designated locations; and

BE IT RESOLVED FURTHER, that should the meeting date fall on a holiday, then the meeting shall be held on the Tuesday immediately following said holiday unless otherwise determined, at the above specified time and place; and

BE IT RESOLVED FURTHER, that for the purposes of establishing the regular meeting schedule pursuant to City Charter Section 5.7, the term "holidays" shall mean those days designated as holidays by the State of Michigan in its current statute (Regulation 5.08. Public Act 124 of 1865), or as amended in the future; and that if any of these holidays falls on a Sunday, then the next Monday will be considered to be the public holidays for purposes of this schedule.

Kehoe offered a friendly amendment for the City Commission meeting after the City Commission election be held on the Tuesday after the election so as not to conflict with the DDA meeting. Sebastian and O'Donnell accepted the friendly amendment. A discussion ensued, and members suggested that the City Commission and DDA work together to coordinate meeting times and schedules for the next City Commission election in 2023.

There was a roll call vote for the amended resolution.

Yes: Kehoe, Sebastian

No: O'Donnell, Maguire, Filipczak, Deal, Moroz

MOTION FAILED 2-5

Sebastian offered the above original resolution without the friendly amendment and O'Donnell seconded the motion.

There was a roll call vote.

YES: Deal, Kehoe, Filipczak, Maguire, Moroz, O'Donnell, Sebastian

MOTION PASSED 7-0

**ADJOURNMENT:**

Maguire offered a motion, seconded by O'Donnell, to adjourn at 7:42 p.m.

There was a roll call vote.

YES: Deal, Kehoe, Filipczak, Maguire, Moroz, O'Donnell, Sebastian

MOTION PASSED 7-0

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NICK MOROZ  
MAYOR

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MAUREEN A. BRODIE, CMC, MiPMC  
CITY CLERK