



Northville Plymouth Fire Advisory Board

Meeting Minutes

Monday, April 19, 2021 4:00 p.m.
Zoom Meeting

1. ROLL CALL

Present: Chair Marques Thomey, Vice Chair Brian Turnbull, Member Jim Rachwal, Member Paul Sincock, Member Pat Sullivan

Others Present: Chief Steve Ott, Director Al Cox, Lieutenant Jamie Grabowski, Fire Marshal Matt Samhat

2. APPROVAL OF MEETING MINUTES

Turnbull made a motion, seconded by Sincock, to approve the minutes of the January 19, 2021 meeting.

There was a roll call vote.

Yes: Rachwal, Sincock, Sullivan, Thomey, Turnbull

MOTION PASSED 5-0

3. FIRE PREVENTION

Ott reported that from January through March 2021 the department conducted 15 new inspections at Station One (Northville) and 175 new inspections at Station Two (Plymouth).

4. TRAINING REPORT

Ott reported that members of the department participated in 94 training sessions in the first quarter, devoting approximately 2216 personnel hours to training activities.

5. PERSONNEL STAFFING REPORT

Ott reported that there are currently 55 staff members, including 25 at Station One and 30 at Station Two. Two fire fighters went on to full time jobs, one took a position out of state, and one left after not meeting the required number of responses.

6. RUN VOLUME REPORT

Ott reported for the first quarter of 2021, there was total of 311 runs, compared to 375 runs in the same period last year. Station One in Northville accounted for 37.3% of all runs, and Station Two in Plymouth accounted for 62.7%.

7. REVIEW OF NORTHVILLE STATION RESPONSE TIMES

Ott reported that the average year-to-date response time from the time of the call to the arrival of the first fire unit on scene was 8:51 (minutes: seconds) at Station One (Northville).

8. REVIEW OF PLYMOUTH STATION RESPONSE TIMES

Ott reported that the average year-to-date response time from the time of the call to the arrival of the first fire unit on scene 9:36 (minutes: seconds) at Station Two (Plymouth).

The metrics for both stations are shown below.

	Year-to-Date Northville	Year-to-Date Plymouth	Goal
Call Processing	1:07	1:19	1:04
Turnout Time	5:20	5:47	6:20
Travel Time	2:25	2:29	2:20
Total Time	8:51	9:36	9:44

9. OTHER BUSINESS THAT MAY COME BEFORE THE NORTHVILLE-PLYMOUTH FIRE ADVISORY BOARD

The group thanked Chief Ott for his service, at this last meeting before his retirement on July 2. Thomey noted that Wayne County Airport Authority Fire Chief Mike Evans is retiring as well.

10. NEXT MEETING DATE

The next meeting will be on Monday, July 19, 2021 at 4:00 p.m.

11. ADJOURNMENT

Sincock made a motion, seconded by Turnbull, to adjourn the meeting at 4:45 p.m.

There was a roll call vote.

Yes: Rachwal, Sincock, Sullivan, Thomey, Turnbull

MOTION PASSED 5-0

Respectfully submitted,

Paul J. Sincock, Recording Secretary