



# Plymouth Downtown Development Authority

## Regular Meeting Minutes

### Monday, September 13, 2021 - 7:00 p.m.

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City of Plymouth  
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#### Online Zoom Meeting

##### 1. CALL TO ORDER

Chair Kerri Pollard called the meeting to order at 7:05 p.m.

Present: Mayor Oliver Wolcott, Chair Pollard, Members Ellen Elliott, Scott Foess, Maura Hynes  
Andre Martinelli, Shannon Perry, Richard Matsu

Excused: Dan Johnson, Patrick O'Neill

Also present: City Commission Liaison Suzi Deal, DDA Coordinator Sam Plymale

##### 2. CITIZENS COMMENTS

There were no citizen comments.

##### 3. APPROVAL OF THE AGENDA

Wolcott offered a motion, seconded by Hynes, to approve the agenda for September 13, 2021.

There was a roll call vote.

Yes: Elliott, Foess, Hynes, Martinelli, Matsu, Perry, Pollard, and Wolcott

MOTION PASSED 8-0

##### 4. APPROVAL OF THE MEETING MINUTES

Foess offered a motion, seconded by Martinelli, to approve the minutes of the July 12, 2021 meeting.

There was a roll call vote.

Yes: Elliott, Foess, Hynes, Martinelli, Matsu, Perry, Pollard, and Wolcott

MOTION PASSED 8-0

##### 5. BOARD COMMENTS

Wolcott thanked Dan Farmer for his service to the board and welcomed Shannon Perry. He also thanked everyone who worked on the Fall Festival and said an opening ceremony for the new fountain at Kellogg Park is tentatively scheduled for early October and the unveiling of the DIA sculpture will be unveiled on September 17, 2021 at 2:00 p.m.

Elliott said she was working on getting bike racks placed at City Hall, the St. Joseph Mercy Medical Center and the museum.

Pollard said she looked into bike lane striping on Harvey but was told the street was too narrow for that.

Perry introduced herself to the group.

## **6. OLD BUSINESS**

### **a. Five-year Action Plan Update**

Plymale gave updates on the Central Parking Deck stairwell project, Harvey St. construction, the Christian Science parking lot, the fountain and kiosks.

## **7. NEW BUSINESS**

### **a. Public Restroom Upgrade Discussion**

Several acts of vandalism in the restrooms in The Gathering provided the impetus for a discussion on possible ways to reduce future opportunities. Suggestions included installing durable metal toilets, placing signage indicating the presence of cameras and increasing public awareness of the vandalism issue so residents could be on the lookout. It was agreed that board members would consult with the Department of Municipal Services regarding the cost of more durable toilets.

### **b. Patio Bump Out Discussion**

Board members discussed their vision of the future of patios that extend into parking spaces on the streets, and the fact that all outdoor dining areas need to be ADA compliant. There was support for extending the current season's closing date of November 1. The loss of on-street parking was discussed, and it was agreed that bump out patios would need to be a part of parking plan.

Karen Sisolak, 939 Penniman, said the policy should not be all or nothing and the City needs a firm plan for parking before it continues to offer patio bump outs.

Jeff Sisolak, 939 Penniman, suggested auctioning off bump out spaces.

Jill Marecki, 610 Blunk, said she would like to see this year's closing date extended and would support a social district and paid parking.

Wolcott said a plan would be forthcoming.

## **8. REPORTS AND CORRESPONDENCE**

Elliott said there are plans to install a small pollinator garden on City-owned property on Union St.

## **8. ADJOURNMENT**

Foess offered a motion, seconded by Hynes, to adjourn the meeting at 8:29 p.m.

There was a roll call vote.

Yes: Elliott, Foess, Hynes, Martinelli, Matsu, Perry, Pollard, and Wolcott

MOTION PASSED 8-0