



Plymouth Planning Commission

Regular Meeting Minutes

Wednesday, August 11, 2021 - 7:00 p.m.

City of Plymouth
201 S. Main
Plymouth, Michigan 48170

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Online Zoom Webinar

1. CALL TO ORDER

Chair Karen Sisolak called the meeting to order at 7:00 p.m.

Present: Chair Sisolak, Vice Chair Jennifer Kehoe, Commissioners Hollie Saraswat, Shannon Adams, Adam Offerman, Joe Hawthorne, Tim Joy

Excused: Commissioner Scott Silvers

Also present: Assistant Community Development Director Greta Bolhuis and Planning Consultant Sally Elmiger.

2. CITIZENS COMMENTS

There were no citizen comments.

3. APPROVAL OF THE MINUTES

Joy offered a motion, seconded by Kehoe, to accept the July 14, 2021 regular meeting minutes as presented.

There was a roll call vote.

Yes: Hawthorne, Joy, Kehoe, Saraswat, Sisolak

Abstain: Adams, Offerman

MOTION PASSED 5-0

4. APPROVAL OF THE AGENDA

Kehoe offered a motion, seconded by Joy, to approve the agenda.

There was a roll call vote.

Yes: Adams, Offerman, Hawthorne, Joy, Kehoe, Saraswat, Sisolak

MOTION PASSED 7-0

5. COMMISSION COMMENTS

Offerman explained he had to resign from the Planning Commission and that tonight was his final meeting. Sisolak wished Offerman well and thanked him for his service to the Board.

Hawthorne commended Keep Plymouth Leafy and the significant planting efforts of the city.

Saraswat explained her subdivision has many dying Honey Locust trees and wanted to be part of a proactive solution for the area.

Liaison O'Donnell explained the city is building up the tree fund through the administration of the tree ordinance and that Keep Plymouth Leafy is still looking for homes for free trees.

6. OLD BUSINESS

a. Options for training sessions

The Board discussed six potential training options and determined that they wanted to review the PUD ordinance for clarification and consistency with the Master Plan. They confirmed the October 27 date and decided to forgo the November 17 training date.

7. NEW BUSINESS

a. Planning Commission Bylaws

Bolhuis presented the changes and explained the bylaws had been reviewed by the City Attorney.

The Board discussed the following changes: "Members should have experience, training, and/or interest in land use planning and zoning.", four hours of training shall be required per term of office, affirmative two-thirds vote shall be required for adoption of the master plan, packets may be delivered electronically, and the annual report should be reviewed at a joint meeting with the City Commission.

Offerman left the meeting at 8:00 p.m.

b. Text amendments to RM-1 and RM-2

Bolhuis presented the changes and explained the RRC certification requires the proposed housing types to be explicitly permitted in the zoning district.

The Board discussed adding definitions for the new housing types.

Bolhuis explained a public hearing will be set for the September meeting.

8. REPORTS AND CORRESPONDENCE

Sisolak and Bolhuis gave a brief overview of the city's meeting with the RRC Planner which included discussion about technical assistance and final steps before achieving Essential status.

Bolhuis explained the city aims to receive Essential status by the end of the year.

9. ADJOURNMENT

Joy offered a motion, seconded by Adams, to adjourn the meeting at 8:28 p.m.

There was a roll call vote.

Yes: Adams, Hawthorne, Joy, Kehoe, Saraswat, Sisolak

MOTION PASSED 6-0