



City of Plymouth  
City Commission Regular Meeting Minutes  
Monday, August 2, 2021 - 7:00 p.m.  
In-Person at K of C Park Firehouse Playground (Spring/N. Holbrook)  
and Online Webinar

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City of Plymouth  
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**1. CALL TO ORDER**

- a. Mayor Wolcott called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.
- b. Roll Call

Present: Mayor Oliver Wolcott, Mayor Pro Tem Nick Moroz, Commissioners Suzi Deal, Kelly O'Donnell, Tony Sebastian and Marques Thomey

Excused: Commissioner Ed Krol

Also present: City Manager Paul Sincock, Attorney Robert Marzano, and various members of the City administration

**2. CITIZENS COMMENTS**

Ellen Elliott of 404 Irvin commented that we had a great Friday night concert- thank you to Tony Bruscato and Sam Plymale. Also commented that the planters on corners are getting too tall and blocking driver/pedestrian view.

**3. APPROVAL OF THE AGENDA**

Sebastian offered a motion, seconded by Moroz, to approve the agenda for Monday, August 2, 2021.

There was a roll call vote.

Yes: Sebastian, Deal, Moroz, O'Donnell, Thomey, Wolcott

MOTION PASSED 6-0

**4. ENACTMENT OF THE CONSENT AGENDA**

- a. Approval of July 19, 2021 City Commission Regular Meeting Minutes
- b. Special Event: Plymouth Ghosts Cemetery Walk Fundraiser, Saturday, October 23, 2021
- c. Special Event: Sun & Snow Ski and Snowboard Swap, November 19-21 and December 10-12, 2021
- d. Special Event: Christmas in Plymouth/Mistletoe Market, Thursday, December 2, 2021

Sebastian offered a motion, seconded by Moroz, to approve the consent agenda.

There was a roll call vote.

Yes: Sebastian, Deal, Moroz, O'Donnell, Thomey, Wolcott

MOTION PASSED 6-0

**5. COMMISSION COMMENTS**

O'Donnell – Keep Plymouth Leafy completed the last Park Tree Blitz that included planting a new tree, and recognized Robert Hurley and Adam Gerlach for their work on this. She also recognized Carly Cirilli, founder of the Plymouth Pollinator's group, that has been planting gardens in public spaces for bees,

butterflies and other pollinators. Cirilli also spoke about the group, noting that there is a Facebook group and they are also looking for volunteers.

Moroz – Commended City staff for putting together the park meetings and also getting the meeting videos up on the website.

Wolcott – Also thanked and commended staff and service clubs for their efforts on these projects.

## **6. OLD BUSINESS**

There was no old business.

## **7. NEW BUSINESS**

a. Traffic Control Order No. 21-2

The following resolution was offered by Moroz and seconded by Sebastian.

### RESOLUTION 2021-69

WHEREAS The City operates several streets and roads which need Traffic Control Orders; and

WHEREAS A Temporary Traffic Control order has been in place in the Gathering Parking Lot.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt Traffic Control Order number 21-02 for parking restrictions in the downtown area related to parking allowed time.

BE IT FURTHER RESOLVED THAT the City Clerk shall make Traffic Control Order 21-02 a part of the official meeting minutes of this City Commission Meeting.

Jennifer Kehoe of 418 Blunk St. had questions about overnight parking/signage and cars left overnight.

Sincock explained that the signage helps with cars left overnight that might be blocking space needed for following morning events, maintenance, etc.

Plymouth resident at 740 Parkview had concerns about need overnight parking and cannot park in street since he doesn't qualify for an overnight parking pass because his job prevents him from listing Plymouth as his place of residence.

Claire McGinn of 740 Parkview received a ticket and has a need for parking for a non-resident babysitter's car and doesn't understand the need for no overnight parking.

Wolcott explained that the city tries to be as reasonable as possible related to enforcement of ordinances in the city and is always willing to look at individual issues. The City continuously reviews policies as needed.

Sebastian commented that he lives across the street from a bar and has never seen a car ticketed that has been left overnight. He also noted that while cars left overnight can prevent snow plowing/street cleaning, etc., the cars left at the bar are still not ticketed, which demonstrates one way that drivers are encouraged not to drink and drive.

Ellen Elliott of 404 Irvin commented that additional signage could be added on Penniman while this is being done, showing that Penniman is a one-way street.

Thomey commented that the City does offer an online service to apply for overnight parking for up to 14 days for anyone.

There was a roll call vote.

Yes: Sebastian, Deal, Moroz, O'Donnell, Thomey, Wolcott

**MOTION PASSED 6-0**

b. Intergovernmental Agreement Between Oakland County & City of Plymouth - CLEMIS I.T. Services  
The following resolution was offered by Thomey and seconded by Moroz.

RESOLUTION 2021-70

WHEREAS The City Police Department uses a computer program called CLEMIS or Court and Law Enforcement Management Information System to help protect the public health, safety and welfare; and

WHEREAS The Department has used this software for a number of years and the program is developed by and supported by Oakland County; and

WHEREAS There is a need to adopt an intergovernmental agreement between the City of Plymouth and Oakland County for the continued use of this system; and

WHEREAS The proposed agreement has been reviewed by the City Police Department and the City Attorney's Office.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt the Agreement for I.T. Services between Oakland County and the City of Plymouth. Further, that the Mayor of the City of Plymouth is hereby authorized to sign this agreement on behalf of the City of Plymouth.

BE IT FURTHER RESOLVED THAT THE CITY CLERK Shall cause the entire agreement to be a part of the Meeting Minutes for this meeting and shall insure that the Official Meeting Minutes contain this agreement.

There was a roll call vote.

Yes: Sebastian, Deal, Moroz, O'Donnell, Thomey, Wolcott

MOTION PASSED 6-0

c. Massey Field Lighting Bid Award

The following resolution was offered by Moroz and seconded by Sebastian.

RESOLUTION 2021-71

WHEREAS The City of Plymouth maintains a variety of recreational facilities and the only outdoor turf facility that the City owns is Don Massey Field; and

WHEREAS The City and the County of Wayne have entered into an Intergovernmental Agreement related to the use of certain County Park Millage funds that are reimbursed back to the municipalities for use in recreational facilities; and

WHEREAS There is a need to make certain repairs to the lighting system at Don Massey Field and the City will be using funds designated from the Intergovernmental Agreement to make those Repairs; and

WHEREAS The City accepted bids for new LED lighting fixtures for a portion of the lighting system at Don Massey Field and the low bid is from Light Experts of San Diego, California.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the purchase of LED Stadium Light Fixtures in the amount of \$589.79 each for a purchase total of \$6,993.48. Funding for this purchase is authorized from the Recreation Capital Improvement Fund, with reimbursement from Wayne County to that Fund in accordance with the Intergovernmental Agreement between the City and the County.

Steve Anderson confirmed that this was done through the RFP process hoping to match the current lights.  
There was a roll call vote.

Yes: Sebastian, Deal, Moroz, O'Donnell, Thomey, Wolcott

MOTION PASSED 6-0

**8. REPORTS AND CORRESPONDENCE**

a. Liaison Reports

Moroz reported on the school board. School district is considering, but not yet requiring vaccines for staff/students. School currently planned to be in-person in fall. Also, they are looking to use some bond money for updated/standardized recreation and playground equipment for Smith and Bird schools. Patrick Kehoe 418 Blunk, also added comments on in-person plans in fall in line with CDC recommendations.

Wolcott – next DDA meeting will be September in person.

Sebastian – ZBA will be meeting this Thursday, August 19.

**9. ADJOURNMENT**

Hearing no further discussion, Wolcott asked for a motion to adjourn at 7:37 p.m. A motion to adjourn was offered by Thomey and seconded by Sebastian.

There was a roll call vote.

Yes: Sebastian, Deal, Moroz, O’Donnell, Thomey, Wolcott

MOTION PASSED 6-0

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OLIVER WOLCOTT  
MAYOR

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MAUREEN A. BRODIE, CMC, MiPMC  
CITY CLERK