



City of Plymouth  
City Commission Regular Meeting Minutes  
Monday, June 21, 2021 - 7:00 p.m.  
In-Person at 525 Farmer and Online Webinar

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City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

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**1. CALL TO ORDER**

- a. Mayor Wolcott called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.
- b. Roll Call

Present: Mayor Oliver Wolcott, Mayor Pro Tem Nick Moroz, Commissioners Ed Krol, Marques Thomey, Kelly O'Donnell, Tony Sebastian

Excused: Commissioner Suzi Deal

Also present: City Manager Paul Sincock, Attorney Robert Marzano, and various members of the City administration

**2. CITIZENS COMMENTS – None**

**3. APPROVAL OF THE AGENDA**

Thomey offered a motion, seconded by Krol, to approve the agenda for Monday, June 21, 2021.

There was a roll call vote.

Yes: Krol, Moroz, O'Donnell, Thomey, Sebastian, Wolcott

MOTION PASSED 6-0

**4. ENACTMENT OF THE CONSENT AGENDA**

- a. Approval of June 7, 2021 City Commission Regular Meeting Minutes
- b. Approval of May 2021 Bills
- c. Water & Sewer Rate Card #24
- d. Cemetery Rates & Rules Review FY 2021-22
- e. Community Development Rate Update
- f. Designated Depositories for Fiscal Year 2021-22

Moroz offered a motion, seconded by Sebastian, to approve the consent agenda.

There was a roll call vote.

Yes: Krol, Moroz, O'Donnell, Thomey, Sebastian, Wolcott

MOTION PASSED 6-0

**5. COMMISSION COMMENTS**

Krol said two new businesses in town are adding diversity to the retail mix. Moroz said he attended the opening of the rain gardens at PARC. Thomey encouraged residents to use the vacation check service the Plymouth Police Department offers. Chief Cox explained how the program works and residents can sign up on the City's website. Sebastian said he feels encouraged that Juneteenth has been recognized as a national holiday. Wolcott thanked staff for their cleanup after recent storms and complimented PARC for developing partnerships to complete the rain gardens. He attended a 100<sup>th</sup> birthday celebration for six individuals at Independence Village, and anticipates that City Hall will be ready for hybrid meetings by the end of July.

**6. PUBLIC HEARING**

a. Annual Liquor License Review

Wolcott opened the public hearing at 7:19 p.m. Hearing no public comment, he closed the public hearing at 7:20 p.m.

The following resolution was offered by Thomey and seconded by Krol.

RESOLUTION 2021-50

WHEREAS The City of Plymouth has a Liquor Management Ordinance related to the operation of all Class C Type Liquor Licenses in the City; and

WHEREAS On June 7 and 21, 2021, the City Administration presented the Liquor License Review Committee and the City Commission with information about the various liquor licensed establishments in the City; and

WHEREAS The Local Liquor License Review Committee did make a recommendation to the City Commission related to the renewal, revocation, and non-renewal of all Liquor Licenses in the City.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby recommend to the Michigan Liquor Control Commission that the following licenses be renewed:

Ironwood Grill – Past Due Invoice DDA Power Washing Fee  
Bigalora – Past Due Invoice DDA Power Washing Fee  
The Post Bistro – Past Due Invoice Patio Fee  
Stella’s Trakside – Past Due Tax Bills  
Stella’s Tavern – Past Due Tax Bills

BE IT FURTHER RESOLVED THAT the City Commission makes no recommendation related to the renewal of the liquor license for Greek Islands/Ebenezer due to the fact that they are still awaiting adjudication on previously issued MLCC violations.

There was a roll call vote.

Yes: Krol, Moroz, O’Donnell, Thomey, Sebastian, Wolcott

MOTION PASSED 6-0

**7. OLD BUSINESS**

There was no old business.

**8. NEW BUSINESS**

a. Wayne County Stormwater Standards Ordinance Amendment

The following resolution was offered by Thomey and seconded by Krol.

RESOLUTION 2021-52

WHEREAS The City of Plymouth has what is commonly known as a Storm Water Permit from the State of Michigan, and as a part of that permit the City is required to maintain a certain set of standards for storm water discharged into the waterways of the State of Michigan.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt at the First Reading an Amendment to the City of Plymouth Code of Ordinances, Chapter 74 Utilities, Article III – Sewers, Division 5 – Storm Sewers to add:

Section 74-173 – Adoption of county storm water management ordinance

A certain document, one copy of which is on file in the office of the Department of Municipal Services of the City and one copy of which is on file in the office of the City Clerk, being marked and designated as the Wayne County Storm Water Management Ordinance (Wayne County enrolled Ordinance no. 20016-1114A) and the County Storm Water Management Administrative Rules (Wayne County Resolution no. 2006-1114B) be, and each is hereby adopted as the ordinances of the City and made a part hereof by reference and as if fully set out in this article.

There was a roll call vote.

Yes: Krol, Moroz, O'Donnell, Thomey, Sebastian, Wolcott

MOTION PASSED 6-0

b. Purchase of Valve Turning Trailer

The following resolution was offered by Krol and seconded by Moroz.

RESOLUTION 2021-53

WHEREAS The City of Plymouth operates a number of pieces of equipment in order to provide for the public health, safety, and welfare; and

WHEREAS The Department of Municipal Services is in charge of operating the City's water system to provide safe, clean, drinking water to the residents and businesses; and

WHEREAS The Department of Municipal Services has requested authorization to purchase a Hurco SD800 trailer mounted valve turning machine to assist with routine and emergency maintenance of the City's water system; and

WHEREAS Lewis Municipal Sales is a sole source distributor for our region of this equipment.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the purchase of Hurco SD800 trailer mounted valve turning machine from Lewis Municipal Sales of Carmel, Indiana in the amount of \$23,400. Funding for this purchase is authorized from the Equipment Fund.

There was a roll call vote.

Yes: Krol, Moroz, O'Donnell, Thomey, Sebastian, Wolcott

MOTION PASSED 6-0

c. Sidewalk Replacement Program

The following resolution was offered by Krol and seconded by Sebastian.

RESOLUTION 2021-54

WHEREAS It is the goal of the City Commission to Improve Public Spaces and the Infrastructure of the City; and

WHEREAS There is a need to inspect sidewalks around the City to insure that they are safe and City shall inspect one-quarter of the City each year, and

WHEREAS There is a need to repair utility patches in the roadway or sidewalks that were a result of the City doing utility work, and

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize a unit-based contract with Audia, Michigan not to exceed \$150,065.00 based on their bid submittal.

<i>* Remove and replace 4" concrete sidewalk</i>	<i>\$9.35 per S.F.</i>
<i>* Remove and replace 6" concrete sidewalk ramps (ADA)</i>	<i>\$15.00 per S.F.</i>
<i>* Remove and replace 6" concrete sidewalk and drives</i>	<i>\$9.75 per S.F.</i>
<i>* Remove and replace 8" concrete sidewalk and drives</i>	<i>\$12.00 per S.F.</i>
<i>* Remove and replace concrete curb and gutter</i>	<i>\$40.00 per L.F.</i>
<i>* Epoxy anchored lane tie bars</i>	<i>\$ 5.00 Each</i>
<i>* Remove and replace 8" concrete pavement and integral curb</i>	<i>\$88.00 per S.Y.</i>
<i>* Remove bituminous pavement/cold patch and replace with 8" concrete</i>	<i>\$90.00 per S.Y.</i>
<i>* Adjust structure</i>	<i>\$600.00 each</i>
<i>* Replaster existing structure</i>	<i>\$190.00 Vft</i>

BE IT FURTHER RESOLVED THAT the City Commission of the City of Plymouth does hereby establish a construction contingency in the amount of \$11,000.00 or approximately 10% of the total bid price.

BE IT STILL FURTHER RESOLVED THAT the City Commission of the City of Plymouth does hereby establish the following criteria for sidewalk repairs.

- SETTLEMENT/HEAVING – A rise or drop of approximately  $\frac{3}{4}$  of an inch or more between any two (2) sections of sidewalk.
- CRACKING – More than two (2) cracks of one-quarter ( $\frac{1}{4}$ ) inch in width or more in any two (2) lineal feet of sidewalk section.
- SCALING – If, in any five (5) foot lineal section of sidewalk, more than twenty-five (25%) percent of the surface area has scaled off to a depth of one-quarter ( $\frac{1}{4}$ ) inch or greater, that section of sidewalk shall be replaced.
- TOO FLAT – The concrete has dipped to allow water to pond to a depth of three-quarters ( $\frac{3}{4}$ ) of an inch or more.
- CITY REPAIRS – The City of Plymouth shall be responsible for expenses related to the installation of new-handicapped ramps at the corners and for any sidewalk flags that have manhole covers in them. In addition, the City shall attempt to locate the responsible party for damage caused to sidewalks by utility dig ups. The City shall NOT be responsible for raised sidewalks due to tree roots and it remains the policy of the City NOT to remove live healthy trees.

There was a roll call vote.

Yes: Krol, Moroz, O'Donnell, Thomey, Sebastian, Wolcott

MOTION PASSED 6-0

d. Liability Insurance Renewal 2021-22

The following motion was offered by Thomey and seconded by Krol.

RESOLUTION 2021-55

WHEREAS The City of Plymouth operates a number of vehicles and buildings and there is a need to insure the operations of the City in order to protect the public health, safety and welfare; and

WHEREAS HUB International has been providing excellent service and very competitive liability insurance coverage premiums for the City through Trident Insurance since 2009-10; and

WHEREAS The annual liability insurance renewal will soon be due and the expected total premiums quoted by HUB International (excluding any changes through the upcoming year) is \$233,165.

NOW, THEREFORE BE IT RESOLVED that the City Commission of the City of Plymouth does hereby authorize payment of the Commercial Liability Insurance Package annual premiums to HUB International in an amount not to exceed \$223,165. Funding for these premiums are authorized from the various funds as determined by the City's budget.

There was a roll call vote.

Yes: Krol, Moroz, O'Donnell, Thomey, Sebastian, Wolcott

MOTION PASSED 6-0

e. 4<sup>th</sup> Quarter Budget Amendments

The following motion was offered by Sebastian and seconded by Krol.

RESOLUTION 2021-56

WHEREAS Actual patterns of departmental expenditures occur differently than originally projected in the 2020-2021 City Budget as adopted in June of 2020; and

WHEREAS Overall revenue and expenditure forecasts require modifications to the original budgetary allocations as established in the adopted budget; and

WHEREAS The City Budget amendments require the approval of the City Commission for changes between activity departments and between funds of the City.

NOW, THEREFORE BE IT RESOLVED, that the 2020-2021 City Budget is hereby amended as indicated in the 4th quarter amendments column of the attached Budget Amendments Summary, which is made a part of this resolution.

BE IT FURTHER RESOLVED that the City Finance Director is authorized to change the budgetary appropriations as necessary to comply with the Budget Amendments Summary effective June 21, 2021.

**BUDGET ADJUSTMENT SUMMARY  
FOURTH QUARTER - FY 20-21**

FUND	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>GENERAL FUND REVENUE: #101</b>							
Property Taxes	6,366,730	-	100	-	600	700	6,367,430
Licenses & Permits	5,100	-	-	-	-	-	5,100
Federal/State Grants	30,560	240,075	27,291	(29,560)	161,194	399,000	429,560
State-Shared Revenues	1,099,566	(41,736)	34,018	2,800	-	(4,918)	1,094,648
Charges for Services	814,110	-	-	4,000	1,500	5,500	819,610
Cemetery Revenues	152,500	-	-	-	4,400	4,400	156,900
Parking Revenues	88,200	200	-	(20,930)	-	(20,730)	67,470
Other Operating Revenues	686,930	(32,500)	(46,790)	(54,850)	(19,000)	(153,140)	533,790
Appropriation of Surplus	-	-	-	190,453	-	190,453	190,453
<b>Total Operating Revenue</b>	<b>9,243,696</b>	<b>166,039</b>	<b>14,619</b>	<b>91,913</b>	<b>148,694</b>	<b>421,265</b>	<b>9,664,961</b>
Transfers In From Other Sources	10,000	-	-	-	-	-	10,000
<b>Total Revenue All Classes</b>	<b>9,253,696</b>	<b>166,039</b>	<b>14,619</b>	<b>91,913</b>	<b>148,694</b>	<b>421,265</b>	<b>9,674,961</b>
<b>GENERAL FUND EXP: #101</b>							
City Commission	116,960	-	-	-	4,915	4,915	121,875
City Manager	316,880	-	-	-	31,355	31,355	348,235
Legal Services	128,500	10,000	-	-	-	10,000	138,500
Finance Department	463,425	1,500	500	-	(23,500)	(21,500)	441,925
City Clerk	159,000	-	1,400	-	14,490	15,890	174,890
City Assessor	86,780	-	5,000	-	(4,796)	204	86,984
Management Information Services	280,620	-	8,000	-	(5,475)	2,525	283,145
Election Services	102,320	2,400	7,000	-	(16,850)	(7,450)	94,870
Cemetery	141,950	-	1,000	-	4,950	5,950	147,900
Police Department	4,095,695	-	-	(52,250)	50,000	(2,250)	4,093,445
Fire Department	998,840	6,290	750	56,000	50,340	113,380	1,112,220
MSD Administration	260,550	300	5,000	-	5,190	10,490	271,040
City Hall Maintenance	116,855	-	4,625	-	18,425	23,050	139,905
Parks & Public Property	199,500	-	-	-	5,090	5,090	204,590
MSD Yard Maintenance	79,455	-	-	-	2,375	2,375	81,830
Street Lighting	163,000	-	-	-	17,525	17,525	180,525
Miscellaneous MSD Services	2,325	-	-	-	20	20	2,345
Bathery Maintenance Expense	-	-	-	-	-	-	-
Special Events	174,325	1,500	-	-	(33,050)	(31,550)	142,775
Parking System	41,225	-	-	-	6,275	6,275	47,500
MSD Services - DDA	165,200	-	-	-	1,975	1,975	167,175
Other Functions	262,300	-	4,700	-	49,315	54,015	316,315
Capital Outlay	257,500	10,000	147,350	46,120	(29,875)	173,595	431,095
Debt Service	31,234	-	-	-	-	-	31,234
<b>Tot. Gen'l Operating Expenditures</b>	<b>8,644,439</b>	<b>31,990</b>	<b>185,325</b>	<b>49,870</b>	<b>148,694</b>	<b>415,879</b>	<b>9,060,318</b>
Transfers Out to Other Funds	389,643	100,000	-	125,000	-	225,000	614,643
Contingency	219,614	34,049	(170,706)	(82,957)	-	(219,614)	-
<b>Total Expenditures</b>	<b>9,253,696</b>	<b>166,039</b>	<b>14,619</b>	<b>91,913</b>	<b>148,694</b>	<b>421,265</b>	<b>9,674,961</b>

**BUDGET ADJUSTMENT SUMMARY**  
**FOURTH QUARTER - FY 20-21**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>MAJOR ST FUND REV: #202</b>							
Gas & Weight Taxes	688,618	(4,748)	-	-	-	(4,748)	683,870
Contrib & Other	15,000	(7,500)	(3,500)	-	(3,000)	(14,000)	1,000
Appropriation of Surplus	-	-	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>703,618</b>	<b>(12,248)</b>	<b>(3,500)</b>	<b>-</b>	<b>(3,000)</b>	<b>(18,748)</b>	<b>684,870</b>
<b>MAJOR ST FUND EXP: #202</b>							
Administration/Debt	20,725	-	(4,375)	-	8,850	4,275	25,000
Routine Maintenance	129,225	-	275	-	2,675	2,950	132,175
Stormwater System Maintenance	1,000	-	-	-	-	-	1,000
Traffic Signal Maintenance	70,750	-	575	-	850	1,425	72,175
Snow & Ice Control	85,975	-	25	-	600	625	86,600
Road Construction	30,000	-	-	-	(15,775)	(15,775)	14,225
Transfers Out to Other Funds	344,300	-	-	-	-	-	344,300
Contingency	21,643	(12,248)	-	-	-	(12,248)	9,395
<b>TOTAL EXPENDITURES</b>	<b>703,618</b>	<b>(12,248)</b>	<b>(3,500)</b>	<b>-</b>	<b>(3,000)</b>	<b>(18,748)</b>	<b>684,870</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>LOCAL ST FUND REV: #203</b>							
Gas & Weight taxes	276,045	4,642	-	-	-	4,642	280,687
Contrib & Other	355,280	-	-	-	4,125	4,125	359,405
Appropriation of Surplus	-	-	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>631,325</b>	<b>4,642</b>	<b>-</b>	<b>-</b>	<b>4,125</b>	<b>8,767</b>	<b>640,092</b>
<b>LOCAL ST FUND EXP: #203</b>							
Administration/Debt	23,375	3,075	(200)	-	625	3,500	26,875
Routine Maintenance	160,675	-	-	-	2,750	2,750	163,425
Stormwater System Maintenance	1,000	-	-	-	-	-	1,000
Traffic Signal Maintenance	42,525	25	150	-	150	325	42,850
Snow & Ice Control	40,400	-	50	-	350	400	40,800
Road Construction	30,000	-	-	-	250	250	30,250
Contingency	333,350	1,542	-	-	-	1,542	334,892
<b>TOTAL EXPENDITURES</b>	<b>631,325</b>	<b>4,642</b>	<b>-</b>	<b>-</b>	<b>4,125</b>	<b>8,767</b>	<b>640,092</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>RECREATION FUND REV: #208</b>							
Cultural Center Revenues	531,000	-	(50,250)	(56,900)	220	(106,930)	424,070
Transfer from General Fund	250,000	100,000	-	50,000	-	150,000	400,000
Administrative Charges	1,000	-	-	(500)	-	(500)	500
Program Fees & Charges	308,100	(70,000)	(23,500)	-	425	(93,075)	215,025
Appropriation of Surplus	88,945	(60,782)	(44)	-	-	(60,826)	28,119
<b>TOTAL REVENUE</b>	<b>1,179,045</b>	<b>(30,782)</b>	<b>(73,794)</b>	<b>(7,400)</b>	<b>645</b>	<b>(111,331)</b>	<b>1,067,714</b>
<b>RECREATION FUND EXP: #208</b>							
Cultural Center & Administration	976,825	-	(33,327)	(4,000)	(5,405)	(42,732)	934,093
Basic Skills	8,200	-	(4,000)	700	2,150	(1,150)	7,950
Recreation Vending	-	-	-	-	-	-	-
Recreation Services	23,875	-	(15,857)	750	(2,500)	(17,607)	6,268
Adult Athletics	-	-	-	-	-	-	-
Youth Athletics	6,650	-	-	-	10	10	6,660
Miracle League	9,100	-	-	-	280	280	9,380
PCHA	17,000	-	1,350	(2,000)	-	(650)	16,350
PCHA - Mini Mitts	4,900	-	(2,450)	-	75	(2,375)	2,525
MSD Services	6,050	-	(25)	850	4,260	5,085	11,135
Soccer	96,750	(30,782)	(7,000)	1,000	1,775	(35,007)	61,743
Liquor	3,520	-	(1,760)	300	-	(1,460)	2,060
Classes & Special Events	20,150	-	(8,000)	(5,000)	-	(13,000)	7,150
Therapeutic Program	1,000	-	(250)	-	-	(250)	750
Senior Programs-Classes	5,025	-	(2,475)	-	-	(2,475)	2,550
Plymouth-Canton Steelers	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>1,179,045</b>	<b>(30,782)</b>	<b>(73,794)</b>	<b>(7,400)</b>	<b>645</b>	<b>(111,331)</b>	<b>1,067,714</b>

**BUDGET ADJUSTMENT SUMMARY**  
**FOURTH QUARTER - FY 20-21**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>SOLID WASTE FUND REV:</b>	<b>#226</b>						
Property Taxes	1,058,500	-	3,000	2,100	33,760	38,860	1,097,360
Sales of Service	410,600	-	-	2,700	1,035	3,735	414,335
Transfer from General Fund	11,633	-	-	-	-	-	11,633
Appropriation of Surplus	30,667	-	(2,350)	-	-	(2,350)	28,317
<b>TOTAL REVENUE</b>	<b>1,511,400</b>	<b>-</b>	<b>650</b>	<b>4,800</b>	<b>34,795</b>	<b>40,245</b>	<b>1,551,645</b>
<b>SOLID WASTE FUND EXP:</b>	<b>#226</b>						
Operating Expenses	1,493,900	-	650	4,800	34,795	40,245	1,534,145
Landfill Closure	-	-	-	-	-	-	-
Contingency	17,500	-	-	-	-	-	17,500
Transfers Out to Other Funds	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>1,511,400</b>	<b>-</b>	<b>650</b>	<b>4,800</b>	<b>34,795</b>	<b>40,245</b>	<b>1,551,645</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>DDA OPER FUND REV:</b>	<b>#248</b>						
Property Taxes-Non School	1,058,310	-	-	-	-	-	1,058,310
Program Fees & Other	91,450	-	-	6,000	-	6,000	97,450
Appropriation of Surplus	-	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>1,149,760</b>	<b>-</b>	<b>-</b>	<b>6,000</b>	<b>-</b>	<b>6,000</b>	<b>1,155,760</b>
<b>DDA OPER FUND EXP:</b>	<b>#248</b>						
Administration	315,580	-	-	4,150	-	4,150	319,730
Police Services	33,700	-	-	-	-	-	33,700
Parking System	45,120	-	-	5,000	-	5,000	50,120
Saxton Parking Facility	10,000	-	-	-	-	-	10,000
DDA Marketing	88,200	-	-	275	-	275	88,475
Streetscape Maintenance	282,930	-	-	8,000	-	8,000	290,930
Contrib to DDA Debt Funds	226,210	-	-	-	-	-	226,210
Contrib to DDA Cap Imp Fund	25,000	-	-	100,000	-	100,000	125,000
Contingency	123,020	-	-	(111,425)	-	(111,425)	11,595
<b>TOTAL EXPENDITURES</b>	<b>1,149,760</b>	<b>-</b>	<b>-</b>	<b>6,000</b>	<b>-</b>	<b>6,000</b>	<b>1,155,760</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>BLDG &amp; ENGINEERING FD REV:</b>	<b>#249</b>						
Permit Fees	563,750	-	500	(48,250)	(21,658)	(69,408)	494,342
Contrib. & Other	64,000	-	-	50,000	-	50,000	114,000
Appropriation of Surplus	6,350	-	(450)	-	-	(450)	5,900
<b>TOTAL REVENUES</b>	<b>634,100</b>	<b>-</b>	<b>50</b>	<b>1,750</b>	<b>(21,658)</b>	<b>(19,858)</b>	<b>614,242</b>
<b>BLDG &amp; ENGINEERING FD EXP:</b>	<b>#249</b>						
Engineering/Inspections	629,100	-	50	1,750	(21,658)	(19,858)	609,242
Capital Outlay	5,000	-	-	-	-	-	5,000
Contingency	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>634,100</b>	<b>-</b>	<b>50</b>	<b>1,750</b>	<b>(21,658)</b>	<b>(19,858)</b>	<b>614,242</b>

**BUDGET ADJUSTMENT SUMMARY  
FOURTH QUARTER - FY 20-21**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>NBHD SERVICES FUND REV: #252</b>							
Miscellaneous	19,720	-	-	-	-	-	19,720
Transfer from General Fund	73,010	-	-	-	-	-	73,010
Appropriation of Surplus	-	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>92,730</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>92,730</b>
<b>NBHD SERVICES FUND EXP: #252</b>							
Administration	500	-	-	-	-	-	500
OVDA Community Center	2,000	-	-	-	-	-	2,000
Senior Transportation	86,550	-	-	-	-	-	86,550
Contingency	3,680	-	-	-	-	-	3,680
<b>TOTAL EXPENDITURES</b>	<b>92,730</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>92,730</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>BROWNFIELD OPER FUND REV: #254</b>							
Property Taxes	53,840	-	-	-	(353)	(353)	53,487
Contrib. & Other	210	-	-	-	-	-	210
Appropriation of Surplus	-	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>54,050</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(353)</b>	<b>(353)</b>	<b>53,697</b>
<b>BROWNFIELD OPER FUND EXP: #254</b>							
Administration	5,390	-	-	-	(40)	(40)	5,350
Site Remediation	48,450	-	-	-	(313)	(313)	48,137
Contrib & Other	-	-	-	-	-	-	-
Contingency	210	-	-	-	-	-	210
<b>TOTAL EXPENDITURES</b>	<b>54,050</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(353)</b>	<b>(353)</b>	<b>53,697</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>BROWNFIELD SITE REM FUND REV: #255</b>							
Federal/State Grants	500,000	-	-	-	(151,406)	(151,406)	348,594
Contrib. & Other	50	-	-	-	-	-	50
Appropriation of Surplus	-	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>500,050</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>348,644</b>
<b>BROWNFIELD SITE REM FUND REV: #255</b>							
Capital Improvements	500,000	-	-	-	(151,405)	(151,405)	348,595
Miscellaneous	50	-	-	-	-	-	50
Contingency	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>500,050</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>348,645</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>PUBLIC IMP FUND REV: #401</b>							
Contrib. & Other	50	-	-	25,000	-	25,000	25,050
Appropriation of Surplus	-	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>50</b>	<b>-</b>	<b>-</b>	<b>25,000</b>	<b>-</b>	<b>25,000</b>	<b>25,050</b>
<b>PUBLIC IMP FUND EXP: #401</b>							
Contrib. & Other	-	-	-	-	-	-	-
Contingency	50	-	-	25,000	-	25,000	25,050
<b>TOTAL EXPENDITURES</b>	<b>50</b>	<b>-</b>	<b>-</b>	<b>25,000</b>	<b>-</b>	<b>25,000</b>	<b>25,050</b>

**BUDGET ADJUSTMENT SUMMARY  
FOURTH QUARTER - FY 20-21**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>REC CAP IMP FUND REV: #402</b>							
Contrib. & Other	19,000	-	-	-	1,926	1,926	20,926
Appropriation of Surplus	-	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>19,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,926</b>	<b>1,926</b>	<b>20,926</b>
<b>REC CAP IMP FUND EXP: #402</b>							
Capital Improvements	15,000	-	-	-	1,926	1,926	16,926
Contingency	4,000	-	-	-	-	-	4,000
<b>TOTAL EXPENDITURES</b>	<b>19,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,926</b>	<b>1,926</b>	<b>20,926</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>DDA CAP IMP FUND REV: #405</b>							
Contrib. & Other	25,050	-	-	100,000	-	100,000	125,050
Appropriation of Surplus	-	119,377	-	(30,378)	-	88,999	88,999
<b>TOTAL REVENUES</b>	<b>25,050</b>	<b>119,377</b>	<b>-</b>	<b>69,622</b>	<b>-</b>	<b>188,999</b>	<b>214,049</b>
<b>DDA CAP IMP FUND EXP: #405</b>							
Capital Improvements	25,050	119,377	-	69,622	-	188,999	214,049
Contingency	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>25,050</b>	<b>119,377</b>	<b>-</b>	<b>69,622</b>	<b>-</b>	<b>188,999</b>	<b>214,049</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>2015 LTGO BOND CONSTR FD REV: #475</b>							
Contrib. & Other	-	-	-	-	862,969	862,969	862,969
Appropriation of Surplus	153,246	-	-	-	-	-	153,246
<b>TOTAL REVENUES</b>	<b>153,246</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>862,969</b>	<b>862,969</b>	<b>1,016,215</b>
<b>2015 LTGO BOND CONSTR FD EXP: #475</b>							
Capital Outlay	153,246	-	-	-	-	-	153,246
Contingency	-	-	-	-	862,969	862,969	862,969
<b>TOTAL EXPENDITURES</b>	<b>153,246</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>862,969</b>	<b>862,969</b>	<b>1,016,215</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>2020 GO BOND CONSTR FD REV: #496</b>							
Contrib. & Other	-	-	-	-	-	-	-
Appropriation of Surplus	1,811,875	-	-	-	35,625	35,625	1,847,500
<b>TOTAL REVENUES</b>	<b>1,811,875</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>35,625</b>	<b>35,625</b>	<b>1,847,500</b>
<b>2020 GO BOND CONSTR FD EXP: #496</b>							
Capital Outlay	1,811,875	-	-	-	35,625	35,625	1,847,500
Contingency	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>1,811,875</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>35,625</b>	<b>35,625</b>	<b>1,847,500</b>

**BUDGET ADJUSTMENT SUMMARY**  
**FOURTH QUARTER - FY 20-21**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>WATER &amp; SEWER CAP IMP FUND #560</b>							
Contrib. & Other	490,000	-	-	110,400	-	110,400	600,400
Appropriation of Surplus	200,000	-	-	(79,663)	-	(79,663)	120,337
<b>TOTAL REVENUES</b>	<b>690,000</b>	<b>-</b>	<b>-</b>	<b>30,737</b>	<b>-</b>	<b>30,737</b>	<b>720,737</b>
<b>WATER &amp; SEWER CAP IMP FUND #560</b>							
Capital Outlay	690,000	-	-	30,737	-	30,737	720,737
Contingency	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>690,000</b>	<b>-</b>	<b>-</b>	<b>30,737</b>	<b>-</b>	<b>30,737</b>	<b>720,737</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>WATER/SEWER OPER FUND REV: #592</b>							
Sales & Service Charges	4,397,405	(30,000)	350	530,329	6,350	507,029	4,904,434
Sale of Bonds	-	-	-	-	-	-	-
Appropriation of Surplus	-	-	-	999,859	-	999,859	999,859
<b>TOTAL REVENUES</b>	<b>4,397,405</b>	<b>(30,000)</b>	<b>350</b>	<b>1,530,188</b>	<b>6,350</b>	<b>1,506,888</b>	<b>5,904,293</b>
<b>WATER/SEWER OPER FUND EXP: #592</b>							
Administration	3,408,450	475	-	1,831,608	16,312	1,848,395	5,256,845
Trunk & Lateral	215,100	-	450	(15,000)	(5,755)	(20,305)	194,795
Mains Maintenance	231,925	-	100	(20,000)	(239)	(20,139)	211,786
Meter Maintenance	151,825	-	-	(10,000)	(8,990)	(18,990)	132,835
Service Maintenance	41,825	-	3,685	5,000	1,490	10,175	52,000
Hydrant Maintenance	45,925	-	1,575	5,000	3,532	10,107	56,032
Capital Outlay	-	-	-	-	-	-	-
Contingency	302,355	(30,475)	(5,460)	(266,420)	-	(302,355)	-
<b>TOTAL EXPENDITURES</b>	<b>4,397,405</b>	<b>(30,000)</b>	<b>350</b>	<b>1,530,188</b>	<b>6,350</b>	<b>1,506,888</b>	<b>5,904,293</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>EQUIPMENT FUND REV: #661</b>							
Miscellaneous	807,750	-	7,500	-	96,760	104,260	912,010
Appropriation of Surplus	-	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>807,750</b>	<b>-</b>	<b>7,500</b>	<b>-</b>	<b>96,760</b>	<b>104,260</b>	<b>912,010</b>
<b>EQUIPMENT FUND EXP: #661</b>							
Miscellaneous	761,060	-	16,260	-	23,722	39,982	801,042
Contingency	46,690	-	(8,760)	-	73,038	64,278	110,968
<b>TOTAL EXPENDITURES</b>	<b>807,750</b>	<b>-</b>	<b>7,500</b>	<b>-</b>	<b>96,760</b>	<b>104,260</b>	<b>912,010</b>

There was a roll call vote.

Yes: Krol, Moroz, O'Donnell, Thomey, Sebastian, Wolcott

MOTION PASSED 6-0

**9. REPORTS AND CORRESPONDENCE**

a. Liaison Reports

Krol provided a report on the ZBA meeting, Moroz provided a report on the Planning Commission meeting, and Sebastian provided a report on the merchant meeting. O'Donnell said the Planning Commission is beginning to look at noise intensity in applications that come before them.

**10. ADJOURNMENT**

Hearing no further discussion, Wolcott asked for a motion to adjourn at 7:59 p.m. A motion to adjourn was offered by Krol and seconded by Sebastian.

There was a roll call vote.

Yes: Krol, Moroz, O'Donnell, Thomey, Sebastian, Wolcott

MOTION PASSED 6-0

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OLIVER WOLCOTT  
MAYOR

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MAUREEN A. BRODIE, CMC, MiPMC  
CITY CLERK