



# Plymouth Downtown Development Authority

## Regular Meeting Minutes

### Monday, May 10, 2021 - 7:00 p.m.

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City of Plymouth  
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#### Online Zoom Meeting

##### 1. CALL TO ORDER

Chair Kerri Pollard called the meeting to order at 7:00 p.m.

Present: Mayor Oliver Wolcott, Chair Pollard, Members Ellen Elliott, Scott Foess, Maura Hynes, Dan Johnson, Andre Martinelli, Richard Matsu

Excused: Daniel Farmer and Patrick O'Neill

Also present: DDA Director Tony Bruscato, DDA Coordinator Sam Plymale, City Commission Liaison Suzi Deal

##### 2. CITIZENS COMMENTS

This agenda item was addressed out of order because the commenter arrived late.

Jill Marecki, 610 Blunk, said she feels the crosswalks at Main and Ann Arbor Trail are challenging and that she would like to see Plymouth close streets and form a social district.

##### 3. APPROVAL OF THE AGENDA

Hynes offered a motion, seconded by Johnson, to approve the agenda for May 10, 2021. There was a roll call vote.

Yes: Elliott, Farmer, Hynes, Johnson, Martinelli, Matsu, Pollard, and Wolcott

MOTION PASSED 8-0

##### 4. APPROVAL OF THE MEETING MINUTES

Wolcott offered a motion, seconded by Johnson, to approve the minutes of the April 12, 2021 meeting. There was a roll call vote.

Yes: Elliott, Farmer, Hynes, Johnson, Martinelli, Matsu, Pollard, and Wolcott

MOTION PASSED 8-0

##### 5. BOARD COMMENTS

Matsu suggested that charging stations be added to the Saxton's Parking Lot design. Elliott said she was working on a plan to have a scout create a memorial garden in the lot the City owns on Union St. She also suggested parking be considered when the City allows patios on private property. Pollard thanked Bruscato and Plymale for putting a "help wanted" section on their website to help businesses find staff.

The group discussed their ideas about crosswalks and creating a social district in Plymouth.

##### 6. OLD BUSINESS

a. Five-year Action Plan Update

Bruscato gave an update on pedestrian crossings, sidewalks, and the Kellogg Park Fountain.

b. DDA Events Update

Bruscato shared the results of a survey taken after the Artisan Market last month. He is working with sponsors to see if they will support Facebook Live concerts because it is unknown whether in-person concerts will be feasible again this summer.

**7. NEW BUSINESS**

a. Budget Preview

Bruscato provided a memo with approximations of the DDA's expected fund balance in 2022. The DDA budget is scheduled to be presented at the next meeting, after it is approved by the City Commission.

**8. REPORTS AND CORRESPONDENCE**

a. Bob's Soup Talk

Bruscato reminded the group that they are expected to attend City Attorney Bob Marzano's virtual training on May 17.

b. Merchant's Meeting

A date for this meeting is yet to be determined.

**8. ADJOURNMENT**

Hynes offered a motion, seconded by Foess, to adjourn the meeting at 8:27 p.m. There was a roll call vote.

Yes: Elliott, Farmer, Hynes, Johnson, Martinelli, Matsu, Pollard, and Wolcott

MOTION PASSED 8-0