



City of Plymouth  
City Commission Regular Meeting Minutes  
Monday, May 3, 2021 - 7:00 p.m.  
In-Person at 525 Farmer and Online Webinar

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City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

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**1. CALL TO ORDER**

- a. Mayor Wolcott called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.
- b. Roll Call

Present: Mayor Oliver Wolcott, Mayor Pro Tem Nick Moroz, Commissioners Suzi Deal, Ed Krol, Kelly O'Donnell, Marques Thomey, Tony Sebastian

Also present: City Manager Paul Sincock, Attorney Robert Marzano, and various members of the City administration

- c. Proclamations
  1. National Police Week and Peace Officer's Memorial Day
  2. Professional Municipal Clerk's Week
  3. EMS Week

**2. CITIZENS COMMENTS**

Ellen Elliott, 404 Irvin, thanked the groups in the above proclamations, thanked the DDA and Deal for their participation in the Makers Market, and thanked O'Donnell for supporting public information regarding rat eradication.

**3. APPROVAL OF THE AGENDA**

Krol offered a motion, seconded by Sebastian, to approve the agenda for Monday, May 3, 2021.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Thomey, Sebastian, Wolcott

MOTION PASSED 7-0

**4. ENACTMENT OF THE CONSENT AGENDA**

- a. Approval of April 19, 2021 City Commission Regular Meeting Minutes

Moroz offered a motion, seconded by Thomey, to approve the consent agenda.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Thomey, Sebastian, Wolcott

MOTION PASSED 7-0

**5. COMMISSION COMMENTS**

Thomey said he appreciates community organizations for cleaning the parks and how the DMS staff is so helpful to them. He also thanked the police, EMS and clerk, referencing the proclamations, and said the new train app is great.

Krol said he had experienced the efficiency of the EMS response.

Deal said the Artisan Market was successful and that DMS personnel were a great help.

Moroz said the vaccine clinics were successful and inspiring. He also thanked the police, EMS and clerk.

Wolcott said the City sent out information about the rat eradication education session and added his thanks to the groups in the proclamations and announced May employee anniversaries:

Paul Sincock	43 years	Steve Faiman	33 years	Tom Alexandris	29 years
Sandy Coram	23 years	Chris Porman	22 years	Adam Gerlach	12 years
Greta Bolhuis	7 years	Aubrey Stutzman	4 years	Paul Rakovitis	2 years

## 6. OLD BUSINESS

There was no old business.

## 7. PUBLIC HEARING

a. Liquor License Transfer for Plymouth ROC on Ann Arbor Road

Wolcott opened the public hearing at 7:26 p.m.

### ***Public Comment***

Ellen Elliott, 404 Irvin, said she supports the liquor license transfer and that the new owner already has a history in the City of Plymouth.

### ***Commission Comments***

Thomey, who is a member of the Liquor License Review Committee, said the group met before this meeting and that there have been no issues with the new owner.

The public hearing closed at 7:29

The following motion was offered by Thomey and seconded by Moroz.

WHEREAS There has been a request for a transfer of a Liquor License ownership from J&S Hospitality, Inc. dba Plymouth ROC to Straight Family Hospitality, Inc.; and

WHEREAS The proposed ownership of Straight Family Hospitality, Inc. has appeared before the Local Liquor License Review Committee (LLRC); and

WHEREAS The LLRC has recommended to the City Commission that they approve the Transfer of this Liquor License, related permits and new SDM License.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby recommend to the State of Michigan Liquor Control Commission that the State Liquor License, related permits and a new SDM License be transferred from J&S Hospitality, Inc., dba Plymouth ROC to Straight Family Hospitality, Inc.

BE IT FURTHER RESOLVED THAT should the State of Michigan Liquor Control Commission ultimately grant the transfer of license the City Police Department shall make regular inspections of this establishment as it does all liquor serving establishments in the City to ensure compliance with Local Ordinances and State Law.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Thomey, Sebastian Wolcott

MOTION PASSED 7-0

**8. NEW BUSINESS**

- a. Authorization to Hire – Police Department

The following resolution was offered by Moroz and seconded by Krol.

RESOLUTION 2021-35

WHEREAS The City Commission did adopt what is commonly known as the Hiring Ordinance in August of 2000; and

WHEREAS The Ordinance requires that the City Administration seek prior and express approval for any full time, position; and

WHEREAS The City Administration is seeking prior and express approval for the hiring of a police officer to fill a vacancy in that department.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize prior and express approval to hire a police officer. The City Administration is authorized to proceed with hiring the new Police Officer.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Thomey, Sebastian Wolcott

MOTION PASSED 7-0

- b. Update to Employee Handbook

The following resolution was offered by Krol and seconded by Moroz.

RESOLUTION 2021-36

WHEREAS The city has a number of policies and procedures that affect employees of the City; and

WHEREAS From time to time these policies and rules need to be updated and the City Administration has been working with the City Attorney's Office in order to update the current policies and procedures; and

WHEREAS The City Administration has presented the City Employee Manual to the City Commission for their review.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt the City of Plymouth Employee manual effective May 3, 2021. This update to the Employee Manual does impact all current and future employees as well as retirees in the organization.

BE IT STILL FURTHER RESOLVED THAT the City Commission of the City of Plymouth as a part of this update to the Employee Manual does hereby authorize salary increases for non-union employees to match salary increases provided to the DMS Union employees with their contract effective July 1, 2021.

O'Donnell offered a friendly amendment striking the section that declares a lactation is unpaid.

Moroz supported the friendly amendment.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Sebastian, Thomey, Wolcott

MOTION PASSED 7-0

c. Confirmation of Emergency Repairs to Street Sweeper

The following resolution was offered by Krol and seconded by Thomey.

RESOLUTION 2021-37

WHEREAS The City of Plymouth maintains a vehicle fleet in order to help protect the public health, safety and welfare; and

WHEREAS From time to time the vehicle fleet will need major maintenance; and

WHEREAS The Street Sweeper has been determined to need a major repair to the Mechanical Conveyer and these repairs have been reviewed by the Department of Municipal Services.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize repairs to the Elgin Broom Bear Street Sweeper in the amount of \$8,206.27 to be completed by Bell Equipment Company. Funding for this authorization is authorized from the city's Equipment Fund.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Sebastian, Thomey, Wolcott

MOTION PASSED 7-0

d. Wilcox Foundation Change Order

The following resolution was offered by Krol and seconded by Moroz.

RESOLUTION 2021-38

WHEREAS The Wilcox Foundation is funding a new water feature for Kellogg Park to be known as the Wilcox Fountain in Kellogg Park; and

WHEREAS The Wilcox Foundation has requested a change order to the original contract for the Water feature to add benches to scope of the project; and

WHEREAS The Wilcox Foundation has fully funded this change order and has wire the funds to the payment account in accordance with the City's agreements.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby confirm and authorize Change Order #1 for Outside the Lines, Inc. for the water feature in Kellogg Park in the amount of \$70,833.00 for benches for the fountain area.

BE IT FURTHER RESOLVED THAT the City is aware that the Wilcox Foundation has already transferred funds to fully pay for this additional work in accordance with the City's agreements with the Wilcox Foundation.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Sebastian, Thomey, Wolcott

MOTION PASSED 7-0

e. Third Quarter Budget Amendments

The following resolution was offered by Thomey and seconded by Krol.

RESOLUTION 2021-39

WHEREAS actual patterns of departmental expenditures occurred differently than originally projected in the 2020-2021 City Budget as adopted in June of 2020; and

WHEREAS overall revenue and expenditure forecasts require modifications to the original budgetary allocations as established in the adopted budget; and

WHEREAS the City Budget amendments require the approval of the City Commission for changes between activity departments and between funds of the City.

NOW, THEREFORE BE IT RESOLVED, that the 2020-2021 City Budget is hereby amended as indicated in the 3rd quarter amendments column of the attached Budget Amendments Summary, which is made a part of this resolution.

BE IT FURTHER RESOLVED, that the City Finance Director is authorized to change the budgetary appropriations as indicated in the Budget Amendments Summary effective May 3, 2021.

**BUDGET ADJUSTMENT SUMMARY**  
**THIRD QUARTER - FY 20-21**

FUND	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>GENERAL FUND REVENUE: #101</b>							
Property Taxes	6,366,730	-	100	-	-	100	6,366,830
Licenses & Permits	5,100	-	-	-	-	-	5,100
Federal/State Grants	30,560	240,075	27,291	(29,560)	-	237,806	268,366
State-Shared Revenues	1,099,566	(41,736)	34,018	2,800	-	(4,918)	1,094,648
Charges for Services	814,110	-	-	4,000	-	4,000	818,110
Cemetery Revenues	152,500	-	-	-	-	-	152,500
Parking Revenues	88,200	200	-	(20,930)	-	(20,730)	67,470
Other Operating Revenues	686,930	(32,500)	(46,780)	(54,850)	-	(134,140)	552,790
Appropriation of Surplus	-	-	-	190,453	-	190,453	190,453
<b>Total Operating Revenue</b>	<b>9,243,696</b>	<b>166,039</b>	<b>14,619</b>	<b>91,913</b>	<b>-</b>	<b>272,571</b>	<b>9,516,267</b>
Transfers In From Other Sources	10,000	-	-	-	-	-	10,000
<b>Total Revenue All Classes</b>	<b>9,253,696</b>	<b>166,039</b>	<b>14,619</b>	<b>91,913</b>	<b>-</b>	<b>272,571</b>	<b>9,526,267</b>
<b>GENERAL FUND EXP: #101</b>							
City Commission	116,960	-	-	-	-	-	116,960
City Manager	316,880	-	-	-	-	-	316,880
Legal Services	128,500	10,000	-	-	-	10,000	138,500
Finance Department	463,425	1,500	500	-	-	2,000	465,425
City Clerk	159,000	-	1,400	-	-	1,400	160,400
City Assessor	86,780	-	5,000	-	-	5,000	91,780
Management Information Services	280,620	-	8,000	-	-	8,000	288,620
Election Services	102,320	2,400	7,000	-	-	9,400	111,720
Cemetery	141,950	-	1,000	-	-	1,000	142,950
Police Department	4,095,695	-	-	(52,250)	-	(52,250)	4,043,445
Fire Department	998,840	6,290	750	56,000	-	63,040	1,061,880
MSD Administration	260,550	300	5,000	-	-	5,300	265,850
City Hall Maintenance	116,855	-	4,625	-	-	4,625	121,480
Parks & Public Property	199,500	-	-	-	-	-	199,500
MSD Yard Maintenance	79,455	-	-	-	-	-	79,455
Street Lighting	163,000	-	-	-	-	-	163,000
Miscellaneous MSD Services	2,325	-	-	-	-	-	2,325
Bathey Maintenance Expense	-	-	-	-	-	-	-
Special Events	174,325	1,500	-	-	-	1,500	175,825
Parking System	41,225	-	-	-	-	-	41,225
MSD Services - DDA	165,200	-	-	-	-	-	165,200
Other Functions	262,300	-	4,700	-	-	4,700	267,000
Capital Outlay	257,500	10,000	147,350	46,120	-	203,470	460,970
Debt Service	31,234	-	-	-	-	-	31,234
<b>Tot. Gen'l Operating Expenditures</b>	<b>8,844,439</b>	<b>31,890</b>	<b>185,325</b>	<b>49,870</b>	<b>-</b>	<b>267,185</b>	<b>8,911,624</b>
Transfers Out to Other Funds	389,643	100,000	-	125,000	-	225,000	614,643
Contingency	219,614	34,049	(170,706)	(82,957)	-	(219,614)	-
<b>Total Expenditures</b>	<b>9,253,696</b>	<b>166,039</b>	<b>14,619</b>	<b>91,913</b>	<b>-</b>	<b>272,571</b>	<b>9,526,267</b>

**BUDGET ADJUSTMENT SUMMARY**

**THIRD QUARTER - FY 20-21**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>MAJOR ST FUND REV: #202</b>							
Gas & Weight Taxes	688,618	(4,748)	-	-	-	(4,748)	683,870
Contrib & Other	15,000	(7,500)	(3,500)	-	-	(11,000)	4,000
Appropriation of Surplus	-	-	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>703,618</b>	<b>(12,248)</b>	<b>(3,500)</b>	<b>-</b>	<b>-</b>	<b>(15,748)</b>	<b>687,870</b>
<b>MAJOR ST FUND EXP: #202</b>							
Administration/Debt	20,725	-	(4,375)	-	-	(4,375)	16,350
Routine Maintenance	129,225	-	275	-	-	275	129,500
Stormwater System Maintenance	1,000	-	-	-	-	-	1,000
Traffic Signal Maintenance	70,750	-	575	-	-	575	71,325
Snow & Ice Control	85,975	-	25	-	-	25	86,000
Road Construction	30,000	-	-	-	-	-	30,000
Transfers Out to Other Funds	344,300	-	-	-	-	-	344,300
Contingency	21,643	(12,248)	-	-	-	(12,248)	9,395
<b>TOTAL EXPENDITURES</b>	<b>703,618</b>	<b>(12,248)</b>	<b>(3,500)</b>	<b>-</b>	<b>-</b>	<b>(15,748)</b>	<b>687,870</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>LOCAL ST FUND REV: #203</b>							
Gas & Weight taxes	276,045	4,642	-	-	-	4,642	280,687
Contrib & Other	355,280	-	-	-	-	-	355,280
Appropriation of Surplus	-	-	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>631,325</b>	<b>4,642</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,642</b>	<b>635,967</b>
<b>LOCAL ST FUND EXP: #203</b>							
Administration/Debt	23,375	3,075	(200)	-	-	2,875	26,250
Routine Maintenance	160,675	-	-	-	-	-	160,675
Stormwater System Maintenance	1,000	-	-	-	-	-	1,000
Traffic Signal Maintenance	42,525	25	150	-	-	175	42,700
Snow & Ice Control	40,400	-	50	-	-	50	40,450
Road Construction	30,000	-	-	-	-	-	30,000
Contingency	333,350	1,542	-	-	-	1,542	334,892
<b>TOTAL EXPENDITURES</b>	<b>631,325</b>	<b>4,642</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,642</b>	<b>635,967</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>RECREATION FUND REV: #208</b>							
Cultural Center Revenues	531,000	-	(50,250)	(58,900)	-	(107,150)	423,850
Transfer from General Fund	250,000	100,000	-	49,500	-	149,500	399,500
Administrative Charges	1,000	-	-	-	-	-	1,000
Program Fees & Charges	308,100	(70,000)	(23,500)	-	-	(93,500)	214,600
Appropriation of Surplus	88,945	(60,782)	(44)	-	-	(60,826)	28,119
<b>TOTAL REVENUE</b>	<b>1,179,045</b>	<b>(30,782)</b>	<b>(73,794)</b>	<b>(7,400)</b>	<b>-</b>	<b>(111,976)</b>	<b>1,067,069</b>
<b>RECREATION FUND EXP: #208</b>							
Cultural Center & Administration	976,825	-	(33,327)	(4,000)	-	(37,327)	939,498
Basic Skills	8,200	-	(4,000)	700	-	(3,300)	4,900
Recreation Vending	-	-	-	-	-	-	-
Recreation Services	23,875	-	(15,857)	750	-	(15,107)	8,768
Adult Athletics	-	-	-	-	-	-	-
Youth Athletics	6,650	-	-	-	-	-	6,650
Miracle League	9,100	-	-	-	-	-	9,100
PCHA	17,000	-	1,350	(2,000)	-	(850)	16,350
PCHA - Mini Mites	4,900	-	(2,450)	-	-	(2,450)	2,450
MSD Services	6,050	-	(25)	850	-	825	6,875
Soccer	96,750	(30,782)	(7,000)	1,000	-	(36,782)	59,968
Liquor	3,520	-	(1,780)	300	-	(1,480)	2,060
Classes & Special Events	20,150	-	(8,000)	(5,000)	-	(13,000)	7,150
Therapeutic Program	1,000	-	(250)	-	-	(250)	750
Senior Programs-Classes	5,025	-	(2,475)	-	-	(2,475)	2,550
Plymouth-Canton Steelers	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>1,179,045</b>	<b>(30,782)</b>	<b>(73,794)</b>	<b>(7,400)</b>	<b>-</b>	<b>(111,976)</b>	<b>1,067,069</b>

**BUDGET ADJUSTMENT SUMMARY**

**THIRD QUARTER - FY 20-21**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>SOLID WASTE FUND REV: #226</b>							
Property Taxes	1,058,500	-	3,000	2,100		5,100	1,063,600
Sales of Service	410,600	-	-	2,700		2,700	413,300
Transfer from General Fund	11,633	-	-	-		-	11,633
Appropriation of Surplus	30,667	-	(2,350)	-		(2,350)	28,317
<b>TOTAL REVENUE</b>	<b>1,511,400</b>	<b>-</b>	<b>650</b>	<b>4,800</b>	<b>-</b>	<b>5,450</b>	<b>1,516,850</b>
<b>SOLID WASTE FUND EXP: #226</b>							
Operating Expenses	1,493,900	-	650	4,800		5,450	1,499,350
Landfill Closure	-	-	-	-		-	-
Contingency	17,500	-	-	-		-	17,500
Transfers Out to Other Funds	-	-	-	-		-	-
<b>TOTAL EXPENDITURES</b>	<b>1,511,400</b>	<b>-</b>	<b>650</b>	<b>4,800</b>	<b>-</b>	<b>5,450</b>	<b>1,516,850</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>DDA OPER FUND REV: #248</b>							
Property Taxes-Non School	1,058,310	-	-	-		-	1,058,310
Program Fees & Other	91,450	-	-	6,000		6,000	97,450
Appropriation of Surplus	-	-	-	-		-	-
<b>TOTAL REVENUES</b>	<b>1,149,760</b>	<b>-</b>	<b>-</b>	<b>6,000</b>	<b>-</b>	<b>6,000</b>	<b>1,155,760</b>
<b>DDA OPER FUND EXP: #248</b>							
Administration	315,580	-	-	4,150		4,150	319,730
Police Services	33,700	-	-	-		-	33,700
Parking System	45,120	-	-	5,000		5,000	50,120
Saxton Parking Facility	10,000	-	-	-		-	10,000
DDA Marketing	88,200	-	-	275		275	88,475
Streetscape Maintenance	282,930	-	-	8,000		8,000	290,930
Contrib to DDA Debt Funds	226,210	-	-	-		-	226,210
Contrib to DDA Cap Imp Fund	25,000	-	-	100,000		100,000	125,000
Contingency	123,020	-	-	(111,425)		(111,425)	11,595
<b>TOTAL EXPENDITURES</b>	<b>1,149,760</b>	<b>-</b>	<b>-</b>	<b>6,000</b>	<b>-</b>	<b>6,000</b>	<b>1,155,760</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>BLDG &amp; ENGINEERING FD REV: #249</b>							
Permit Fees	563,750	-	500	(48,250)		(47,750)	516,000
Contrib. & Other	64,000	-	-	50,000		50,000	114,000
Appropriation of Surplus	6,350	-	(450)	-		(450)	5,900
<b>TOTAL REVENUES</b>	<b>634,100</b>	<b>-</b>	<b>50</b>	<b>1,750</b>	<b>-</b>	<b>1,800</b>	<b>635,900</b>
<b>BLDG &amp; ENGINEERING FD EXP: #249</b>							
Engineering/Inspections	629,100	-	50	1,750		1,800	630,900
Capital Outlay	5,000	-	-	-		-	5,000
Contingency	-	-	-	-		-	-
<b>TOTAL EXPENDITURES</b>	<b>634,100</b>	<b>-</b>	<b>50</b>	<b>1,750</b>	<b>-</b>	<b>1,800</b>	<b>635,900</b>

**BUDGET ADJUSTMENT SUMMARY**  
**THIRD QUARTER - FY 20-21**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>NBHD SERVICES FUND REV: #252</b>							
Miscellaneous	19,720	-	-	-	-	-	19,720
Transfer from General Fund	73,010	-	-	-	-	-	73,010
Appropriation of Surplus	-	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>92,730</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>92,730</b>
<b>NBHD SERVICES FUND EXP: #252</b>							
Administration	500	-	-	-	-	-	500
OUDA Community Center	2,000	-	-	-	-	-	2,000
Senior Transportation	86,550	-	-	-	-	-	86,550
Contingency	3,680	-	-	-	-	-	3,680
<b>TOTAL EXPENDITURES</b>	<b>92,730</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>92,730</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>PUBLIC IMP FUND REV: #401</b>							
Contrib. & Other	50	-	-	25,000	-	25,000	25,050
Appropriation of Surplus	-	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>50</b>	<b>-</b>	<b>-</b>	<b>25,000</b>	<b>-</b>	<b>25,000</b>	<b>25,050</b>
<b>PUBLIC IMP FUND EXP: #401</b>							
Contrib. & Other	-	-	-	-	-	-	-
Contingency	50	-	-	25,000	-	25,000	25,050
<b>TOTAL EXPENDITURES</b>	<b>50</b>	<b>-</b>	<b>-</b>	<b>25,000</b>	<b>-</b>	<b>25,000</b>	<b>25,050</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>DDA CAP IMP FUND REV: #405</b>							
Contrib. & Other	25,050	-	-	100,000	-	100,000	125,050
Appropriation of Surplus	-	119,377	-	(30,378)	-	88,999	88,999
<b>TOTAL REVENUES</b>	<b>25,050</b>	<b>119,377</b>	<b>-</b>	<b>69,622</b>	<b>-</b>	<b>188,999</b>	<b>214,049</b>
<b>DDA CAP IMP FUND EXP: #405</b>							
Capital Improvements	25,050	119,377	-	69,622	-	188,999	214,049
Contingency	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>25,050</b>	<b>119,377</b>	<b>-</b>	<b>69,622</b>	<b>-</b>	<b>188,999</b>	<b>214,049</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>WATER &amp; SEWER CAP IMP FUND #560</b>							
Contrib. & Other	490,000	-	-	110,400	-	110,400	600,400
Appropriation of Surplus	200,000	-	-	(79,663)	-	(79,663)	120,337
<b>TOTAL REVENUES</b>	<b>690,000</b>	<b>-</b>	<b>-</b>	<b>30,737</b>	<b>-</b>	<b>30,737</b>	<b>720,737</b>
<b>WATER &amp; SEWER CAP IMP FUND #560</b>							
Capital Outlay	690,000	-	-	30,737	-	30,737	720,737
Contingency	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>690,000</b>	<b>-</b>	<b>-</b>	<b>30,737</b>	<b>-</b>	<b>30,737</b>	<b>720,737</b>

**BUDGET ADJUSTMENT SUMMARY**

**THIRD QUARTER - FY 20-21**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>WATER/SEWER OPER FUND REV:</b>							
<b>#592</b>							
Sales & Service Charges	4,397,405	(30,000)	350	530,329		500,679	4,898,084
Sale of Bonds	-	-	-	-		-	-
Appropriation of Surplus	-	-	-	999,859		999,859	999,859
<b>TOTAL REVENUES</b>	<b>4,397,405</b>	<b>(30,000)</b>	<b>350</b>	<b>1,530,188</b>	<b>-</b>	<b>1,500,538</b>	<b>5,897,943</b>
<b>WATER/SEWER OPER FUND EXP:</b>							
<b>#592</b>							
Administration	3,408,450	475	-	1,831,608		1,832,083	5,240,533
Trunk & Lateral	215,100	-	450	(15,000)		(14,550)	200,550
Mains Maintenance	231,825	-	100	(20,000)		(19,900)	212,025
Meter Maintenance	151,825	-	-	(10,000)		(10,000)	141,825
Service Maintenance	41,825	-	3,685	5,000		8,685	50,510
Hydrant Maintenance	45,925	-	1,575	5,000		6,575	52,500
Capital Outlay	-	-	-	-		-	-
Contingency	302,355	(30,475)	(5,460)	(266,420)		(302,355)	-
<b>TOTAL EXPENDITURES</b>	<b>4,397,405</b>	<b>(30,000)</b>	<b>350</b>	<b>1,530,188</b>	<b>-</b>	<b>1,500,538</b>	<b>5,897,943</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>EQUIPMENT FUND REV:</b>							
<b>#661</b>							
Miscellaneous	807,750	-	7,500			7,500	815,250
Appropriation of Surplus	-	-	-			-	-
<b>TOTAL REVENUES</b>	<b>807,750</b>	<b>-</b>	<b>7,500</b>	<b>-</b>	<b>-</b>	<b>7,500</b>	<b>815,250</b>
<b>EQUIPMENT FUND EXP:</b>							
<b>#661</b>							
Miscellaneous	761,060	-	16,260			16,260	777,320
Contingency	46,690	-	(8,760)			(8,760)	37,930
<b>TOTAL EXPENDITURES</b>	<b>807,750</b>	<b>-</b>	<b>7,500</b>	<b>-</b>	<b>-</b>	<b>7,500</b>	<b>815,250</b>

There was discussion about the American Rescue Plan and how it is represented in the budget and crypto currencies, which are not allowed under PA20.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Sebastian, Thomey, Wolcott

MOTION PASSED 7-0

## **9. REPORTS AND CORRESPONDENCE**

### **a. Liaison Reports**

Krol reported that there is one petition before the Zoning Board of Appeals this week regarding a front yard setback.

## **10. ADJOURNMENT**

Hearing no further discussion, Wolcott asked for a motion to adjourn at 8:59 p.m. A motion to adjourn was offered by Krol and seconded by Moroz.

There was a roll call vote.

Yes: Deal, Krol, Moroz, O'Donnell, Sebastian, Thomey, Wolcott

MOTION PASSED 7-0

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OLIVER WOLCOTT  
MAYOR

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MAUREEN A. BRODIE, CMC, MiPMC  
CITY CLERK