



Plymouth Cemetery Board of Trustees

Regular Meeting Agenda

Monday, May 24, 2021 - 5:00 p.m.
Riverside Cemetery, 680 Plymouth Rd.

Department of Municipal Services
1231 Goldsmith
Plymouth, Michigan 48170

www.plymouthmi.gov
Phone 734-453-7737
Fax 734-455-1666

- 1) CALL TO ORDER
- 2) CITIZEN COMMENTS
- 3) APPROVAL OF THE AGENDA
- 4) APPROVAL OF THE MEETING MINUTES
 - a. Approval of May 18, 2020 regular meeting minutes
- 5) ELECTION OF OFFICERS
- 6) COMMISSION COMMENTS
- 7) OLD BUSINESS
- 8) NEW BUSINESS
 - a. Cemetery rules
 - b. Cemetery rates
- 9) REPORTS AND CORRESPONDENCE
 - a. Lawn service contractor
 - b. COVID-19 and graveside funerals
 - c. Cemetery walk through
- 10) ADJOURNMENT

Citizen Comments - This section of the agenda allows up to 3 minutes to present information or raise issues regarding items not on the agenda. Upon arising to address the Commission, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item.

Persons with disabilities needing assistance should contact the City Clerk's office at 734-453-1234 Monday through Friday from 8:00 a.m. -4:30 p.m., at least 24 hours prior to the meeting. An attempt will be made to make reasonable accommodations.

GOAL I - QUALITY OF LIFE
<p>OBJECTIVES</p> <ul style="list-style-type: none"> Support the neighborhoods with high-quality customer service Engage in collaboration with private entities and surrounding municipalities to implement the Joint Recreation Master Plan Improve communication with the public across multiple platforms Maintain a high level of cleanliness throughout the City Support and host a diverse variety of events that foster community and placemaking

ONE-YEAR TASKS 2021

- Restore sports and recreational programs that were halted by COVID-19 as soon as possible
- Review and evaluate the special event policy with safety considerations
- Address challenges with the Kellogg Park improvements with safety considerations
- Move Kellogg Park Fountain project forward
- Continue to re-engage service clubs to help enhance parks and public properties
- Increase followers by 2,000 on all our communications platforms
- Develop an internal and external communications plan
- Upgrade City Hall facilities to accommodate remote meetings and remote participation
- Continue investigating multi-modal transportation opportunities
- Revisit noise ordinance

GOAL II - FINANCIAL STABILITY
<p>OBJECTIVES</p> <ul style="list-style-type: none"> Approve balanced budgets that maintain fiscal responsibility Advocate for increased revenue sharing with the State of Michigan Encourage and engage in partnerships, both public and private, to share costs of services and equipment Address the issue of legacy costs Seek out and implement efficient and effective inter-departmental collaboration Market our successes to attract new economic and investment opportunities

ONE-YEAR TASKS 2021

- Identify mechanisms for funding sources for capital improvement projects
- Increase funding to the Public Improvement Fund
- Create a potential package for financing emergency structural repairs
- Develop a comprehensive asset management plan that includes a review of the equipment fleet
- Search out other possible revenue streams through continued association with the CWW and the MML
- Develop a financial plan for public safety
- Continue to make extra payments towards legacy costs
- Monitor outside influences on our revenue sources, including unfunded mandates, the 35th District Court and the PCCS
- Negotiate three labor contracts

GOAL III - ECONOMIC VITALITY
<p>OBJECTIVES</p> <ul style="list-style-type: none"> Continue to support and improve active, vibrant downtown branding Support community and economic development projects and initiatives Support a mix of industrial, commercial and residential development Reference the Master Plan in economic decision-making

ONE-YEAR TASKS 2021

- Complete Saxton's development
- Develop municipal parking lot at Saxton's site
- Support development of 23 parcels adjacent to the Starkweather School property
- Continue to administer the grant and the brownfield plan to support the Pulte project's completion
- Finish Redevelopment Ready Community (RRC) certification by the end of 2021
- Develop an annual training calendar for the Planning Commission, the Historic District Commission, the Zoning Board of Appeals and the DDA, and identify a funding source
- Implement temporary plans to assist businesses in recovery efforts

GOAL IV - SERVICE AND INFRASTRUCTURE
<p>OBJECTIVES</p> <ul style="list-style-type: none"> Support administration and staff by providing professional development opportunities, supplying resources, and maintaining a commitment to recruitment, retention, succession planning Support and deliver safe and responsive emergency services Maintain a sophisticated and responsive technology to communicate and manage data Continually record, maintain, update, and improve City infrastructure

ONE-YEAR TASKS 2021

- Explore enhanced pedestrian safety opportunities into targeted intersections
- Research funding opportunities for ADA compliance at the PCC
- Implement 2021 infrastructure program
- Continue training for future career development and succession planning
- Conduct a traffic study to determine whether to make additional streets one way
- Update mapping resources including parcel data, completing 50% by the end of the year
- Update/replace current technology to ensure compliance with new regulations, rules, and operating systems
- Revisit paid parking



City of Plymouth Riverside Cemetery Board

Meeting Minutes

Monday, May 18, 2020, 6:00 P.M.
Online Zoom Meeting

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

1. CALL TO ORDER

Trustee Hess called the meeting to order at 6:02 p.m.

Present: Trustees Don Hess, Pat Grzywacz, Barb Solterman, and Arne Giummo

Excused: Trustee Ed Krol

Also present: Department of Municipal Services staff and Liaison Kelly O'Donnell

2. CITIZENS COMMENTS

There were no citizen comments.

3. APPROVAL OF THE MEETING MINUTES

Hess offered a motion, seconded by Grzywacz, to approve the minutes of the May 20, 2019 meeting.

There was a roll call vote.

Yes: Hess, Grzywacz, Solterman, Giummo

MOTION PASSED 4-0

4. APPROVAL OF THE AGENDA

Grzywacz offered a motion, seconded by Hess, to approve the agenda for May 18, 2020.

There was a roll call vote.

Yes: Hess, Grzywacz, Solterman, Giummo

MOTION PASSED 4-0

5. TRUSTEE COMMENTS

Hess asked about the status of the replacement granite on the mausoleum. Gerlach explained that the granite was ordered and delivered. The brackets must be removed from the existing granite pieces and reattached to the new granite pieces. Then, the new granite will replace the double crypt front located on the west wall of Unit D.

6. OLD BUSINESS

There was no old business.

7. NEW BUSINESS

a) Cemetery rates and rules

Board Discussion

Hess suggested increasing the depth from 12-inches to 18-inches for a single marker, where 14-inches was proposed.

Solterman asked if the size increase would impact the foundation pricing. Hominga confirmed that the existing foundation pricing would accommodate that size marker.

Hess offered a motion, seconded by Solterman, to approve the changes to the rules. A friendly amendment was offered to change item #1 (d) to "The depth of the monument cannot exceed 18-inches [...]". Hess and Solterman agreed to the amendment.

There was a roll call vote.

Yes: Hess, Grzywacz, Solterman, Giummo

MOTION PASSED 4-0

8. REPORTS AND CORRESPONDENCE

a) Lawn contractor update

Gerlach explained there is a new contract with the same contractor, Serene Surroundings.

b) Safe practices for COVID-19 funerals

Gerlach explained the City is not conducting full set-up burials to prevent people from congregating. The current set-up is like a winter funeral set-up.

Porman explained the City is following the CDC and State of Michigan guidelines as it relates to COVID-19 safety measures.

9. ADJOURNMENT

Solterman offered a motion, seconded by Giummo, to adjourn the meeting at 6:19 p.m.

There was a roll call vote.

Yes: Hess, Grzywacz, Solterman, Giummo

MOTION PASSED 4-0

ADMINISTRATIVE RECOMMENDATION

To: Cemetery Board
From: Municipal Services Administration
Date: May 20, 2021
Re: Riverside Cemetery Rules Review

BACKGROUND:

The City of Plymouth Department of Municipal Services performs an annual review of the Riverside Cemetery Rules. The Administration is proposing minor administrative changes. Other changes are to ensure the rules match the City's Cemetery Ordinance (Section 26). A copy of the rules is included with the changes tracked.

RECOMMENDATION:

The DMS Administration recommends that the Cemetery Board authorize the proposed Riverside Cemetery Rules.

Should you have any questions, please contact Adam Gerlach or Greta Bolhuis directly.



Riverside Cemetery Rules

Revised: May 2020

Riverside Cemetery is a public cemetery, owned and operated by the City of Plymouth, Department of Municipal Services. The Cemetery Office is located at 1231 Goldsmith, Plymouth, MI 48170. The physical address of the cemetery is 680 Plymouth Rd, Plymouth, MI 48170. Phone number: 734.453.7737 office, 734.455.1666 fax, email: dms@plymouthmi.gov.

Riverside Cemetery offers ~~Cemetery-cemetery~~ Lotslots, ~~Mausoleum-mausoleum~~ Crypts-crypts and ~~Nichesniches~~. Services are offered on a pre-need or immediate need basis and arrangements should be made through the Cemetery Office. These rules are subject to change as deemed necessary and are interpreted at the discretion of the superintendent.

In addition to ~~Cemetery-cemetery~~ Operations-operations by the City of Plymouth Department of Municipal Services, Riverside Cemetery also has a Board of Trustees who are residents of the City. The purpose of the Board of Trustees is to review and make recommendations to the City Commission for the proper control, maintenance, and improvement of the Cemetery. For current price listing, contact the cemetery at the numbers listed above.

SALE OF LOTS AND INTERMENT ARRANGEMENTS

1. All arrangements for burials shall be made at the City of Plymouth Department of Municipal Services, 1231 Goldsmith, either by the undertaker or by a representative of the family of the deceased. Burial fees and charges must be paid ~~in advance~~ prior to the completion of services.
2. No ~~Lot-lot~~ Rights-rights may be transferred, purchased, or sold for speculative purposes.

DEFINITIONS

1. **Block:** A division of land as shown on the cemetery plot, which is determined by existing roadways and structures.
2. **Lot:** Numbered divisions as shown on the cemetery plot that consist of two or more graves.
3. **Grave:** A space of sufficient size to accommodate one adult interment.
4. **Interment:** The permanent disposition of the remains of a deceased person by burial.
- 4.5. **Entombment:** The permanent disposition of the remains of the deceased person in a tomb (mausoleum).
- 5.6. **Memorial Marker:** Shall include head or footstones for family or individual use that are flush with the ground.
- 6.7. **Monument:** Shall include a tombstone or memorial marker of granite or marble, which shall extend above the surface of the ground.
- 7.8. **Lot Marker:** Refers to any means used by the cemetery to locate corners of the lot or grave.
- 8.9. **Mausoleum:** Shall be a structure used for the individual entombment of multiple human remains.
- 9.10. **Adult Burial:** Shall be any burial that involves a burial box greater than five feet in length.
- 10.11. **Child Burial:** Shall be any burial box over 3 feet but less than ~~45~~ feet in length.
- 11.12. **Infant Burial:** Shall be any burial of child under 1 year of age, and burial box is less than 3 feet in length.
- 12.13. **Cremains burial:** Shall be the burial of the ashes of a cremated body.
- 13.14. **Oversize Burial:** Any burial over 90 inches in length or over 34 inches in width.
- 14.15. **Perpetual Care:** Shall consist of mowing, seeding, trimming trees and shrubbery, removing dead flowers, and general upkeep of the lot.
- 15.16. **Superintendent:** Shall be the City Manager or his representative.
- 16.17. **Sexton:** Shall be the Director of the Municipal Services Department or his representative.
- 18.7. **Mourning Period:** Shall be the 60 days following the interment.

INTERMENTS OR DISINTERMENTS

1. The depth of a grave for an adult ~~or child~~ burial shall be at least five feet deep-4'-6". The depth of a grave for a child shall be at least four feet deep. ~~Oversize burial shall be at a depth of 5 feet.~~ Infant burials shall be at a depth of 3 feet and cremation burials at 2 feet.
2. Burials permitted in a single adult grave are as follows: one (1) full body burial and up to two (2) cremation burials OR up to four (4) cremation burials without a full body burial, unless permission is otherwise granted by the cemetery superintendent. The full body burial of two or more persons in a single grave is prohibited except for a mother and baby if buried at the same time. Cremations must be placed in a metal, stone or plastic urn; glass, cardboard and wood boxes are prohibited.
3. The City assumes no responsibility for errors in opening graves when such errors are caused by others. Orders from undertakers will be accepted by the City as orders from the owners.

4. ~~No grave will be opened or body disinterred except by order of husband, wife, father, mother, son or daughter of the deceased and then only for good cause, and the city reserves the right to refuse any such request. A body will only be released to a professional licensed in mortuary science. This provision does not apply when disinterment is ordered by a duly authorized public official. No occupied grave will be opened, and no body will be disinterred except when required by court order and will only be released to a professional licensed in mortuary science. Disinterment charges are determined by the regular interment costs of labor and equipment + 50% with a 4 hour minimum.~~
5. Plastic full-size burial vaults for adult caskets are strictly prohibited ~~at Riverside Cemetery.~~

MEMORIAL MARKERS, MONUMENTS AND MAUSOLEUMS

1. No mausoleum shall be erected without the specific approval of the Cemetery Board.
2. No monument or memorial marker shall be installed without the specific approval of the Cemetery Board, unless the proposed monument meets the following requirements:
 - a. The maximum number of monuments or memorial markers on any grave is up to one (1) upright and up to four (4) flat markers.
 - b. No matter the type of monument and/or memorial marker(s), the total area covered shall not exceed 15 square feet.
 - c. The memorial marker or monument shall be located at the head or foot of the lot, and parallel to the head or foot lot line.
 - d. The height of the monument for a single grave cannot exceed forty-eight (48) inches, the depth of the monument cannot exceed eighteen (18) inches, and the length of the monument cannot exceed thirty-six (36) inches. The height of a monument for a two-grave plot cannot exceed 48", the depth cannot exceed 18", and the length cannot exceed 58". Custom monuments require permission of the cemetery superintendent.
 - e. Specific rules governing markers for Blocks K, L, M and O supersede these requirements
 - f. Flat markers must be installed flush with the ground. Flat markers shall be no larger than 60" by 36", this includes veteran's markers.
23. Monuments and memorial markers shall not be allowed to be installed on lots that have not been fully paid for.
34. All foundation work for monuments and memorial markers will be placed by the employees of Riverside Cemetery at the established rates.
45. The material used in the construction of mausoleums, vaults monuments, memorial markers and permanent corner posts must be of a recognized durable granite or standard bronze. Each monument or memorial marker shall consist of one part or piece only, provided that this rule will not apply to lots on which it is desired to put in monuments or memorial markers to match others already existing on the lot.
56. No vertical joints will be allowed in monument work.

LOT MAINTENANCE REGULATIONS

1. During the 60-day Mourning Period flowers, plants, planters, and similar objects shall be restricted to a thirty-six (36) inch border around the base of the monument or memorial marker. Such items shall not exceed three (3) feet in height.
2. Flowers, plants and planters shall be restricted to an eight (8) inch border along 1 long side of the base of the monument or marker and the 2 short sides. Such items shall not exceed two (2) feet in height above the ground. At no time shall any items be allowed to extend onto another lot or into a path. All items exceeding these height and border standards shall be removed by the City.
3. Fresh or silk flowers shall be allowed on any grave all year around and will be monitored by the City for unsightliness, seasonal flowers included. All plastic flowers are always prohibited. Items in violation of this regulation will be removed by the City. The City shall not be responsible for the upkeep and cannot be responsible for any damage caused by vandalism or natural causes.
4. All plastic, cement, fiberglass, metal, glass, ceramic and wood decorations or objects, except recognized American Veteran Flags, are prohibited. Wrought iron or metal shepherd hooks are prohibited. All items in violation of the regulation will be removed by the City.
5. The use of landscape stones, decorative stones, artificial stones or landscape blocks for decorative purposes shall be prohibited. Such stones shall be removed by the City.
6. Grave blankets and wreaths will be allowed from November 15th until April 1st of each year. The City shall dispose of blankets and wreaths that remain after April 1st.
7. Flowers, Urns, Benches and Flags will be removed from graves if such items become unsightly. The City assumes no responsibility for their return to lot owners. Such items will also be removed if they have been placed in violation of these rules.

8. At any time when a monument, private vault or mausoleum becomes unsafe in the opinion of the superintendent, a notice of such condition will be mailed to the last known or recorded address of the owner and the structure(s) removed or repaired at expense of the owner(s).
9. Any seat, urn or similar object placed on a lot by permission of the superintendent shall be kept painted white and in good condition.
10. When a lot is uncared for and becomes unsightly or a nuisance or detrimental to other lots, notice shall be mailed to the last known or recorded address of the owner. By order of the Board of Trustees, the superintendent and employees shall enter such lot and clean up and make same presentable and the cost shall be collected from the owner or made a lien on such a lot.

CEMETERY CARE

1. Cemetery care shall include only seeding, top dressing, cutting and trimming grass, shrubs, trees and the general upkeep of the cemetery. Cemetery care shall not include the maintenance of a memorial marker. The City shall not be responsible for the upkeep and cannot be responsible for any damage caused by vandalism or natural causes.
2. Contractors and workers engaged within the cemetery on any class of work whatsoever will be held responsible for the damage done by them to any cemetery properties.
3. Material for any class of work will not be permitted on the grounds unless accompanied by workmen to erect same, except by special arrangement with the cemetery superintendent.
4. Roadways must be satisfactorily protected against damage from heavily loaded vehicles.
5. The rolling or moving of stones across any section of lots must be done under the supervision and orders of the superintendent. In all cases, planks must be provided by persons furnishing stones or monuments to properly protect the lawns.
6. All unsightly material or debris accumulating from any class of work must be removed at once and upon the completion of the work all equipment, tools, etc., must be removed immediately, and the ground left in as good a condition as found by the contractor.
7. No stonework shall be brought into the cemetery on Saturday after twelve o'clock noon and no work shall be commenced on any day that cannot be finished on that day and the dirt and debris entirely removed before dark.
8. No person shall remove any object from any place in the cemetery or make any excavation without the consent of the superintendent of the cemetery.
9. No equipment other than the equipment of the Riverside Cemetery shall be used at interments except by permission of the superintendent.
10. Watering: The water station is located at the southern tip of Block G between Blocks G and J. No personal hoses are to be attached to the water station. Please be courteous to all patrons using the water station. If any authorized body institutes outdoor watering restrictions, then the cemetery must abide by them.

OTHER REGULATIONS

1. No firearms will be allowed in the cemetery, except in the cases of military funerals or ceremonies by official veteran's organizations on federal holidays, without written permission of the superintendent of the cemetery.
2. No person shall obstruct any drive, walk, or alley.
3. No person shall, in any way injure, deface or destroy any grave, vault, tombstone, monument, mausoleum, enclosure, building, fence, basin, fountain, bridge, seat, flower, tree, shrub, vine, lot or any other thing in Riverside Cemetery.
4. Block L of Riverside Cemetery shall be known as the extended family section of the cemetery, with family plots of six (6) or ten (10) graves to be sold in a group.
5. Block K and O of Riverside Cemetery shall be known as the Memorial Section of the cemetery, with only flat memorial markers allowed. No foundation required except in the case of veteran's markers. Markers can be made of bronze or granite. No above ground markers permitted in this section.
6. Block M of Riverside Cemetery: All lots in Block M consist of 2 graves and will be sold together as one lot. Additional Marker Regulations: Upright; only slant granite markers set on a granite base (2-person companion marker or 1-person non-companion marker). Contact the cemetery office for the exact description. Flat; must meet regulations in Memorial Markers, Monuments and Mausoleums Item #1d.
7. Urns for flower planting must be made of cement or metal only. Urns shall not exceed 26 inches in height and will be limited to one urn per gravesite. When an urn is uncared for or becomes unsightly, it will be removed by the City. The City shall not be responsible for the upkeep of the urns and cannot be responsible for any damage caused by vandalism or natural causes. The City recommends covering urns during the winter months, to help protect from the elements.

8. Benches: If a family requests the installation of a bench on a lot, the request must first be made to the cemetery superintendent. The superintendent will determine if it is feasible to place a bench in the requested location without interference with other lots. Then the request will be sent to the Cemetery Board for approval. All benches will be of a standard size and shape and will be constructed of granite or marble and will require a foundation to be placed by the cemetery staff.
9. Filming and photography for use in a movie, book, newspaper, magazine, television news, paranormal research, Internet or other electronic media are not permitted on Cemetery grounds. The exception to this would be for genealogy research.

CRYPT AND NICHE FRONT DECORATIONS

1. During the 60-day Mourning Period, flowers, plants and similar objects may be placed on the sidewalk in front of the crypt or niche. Such items shall not exceed three (3) feet in height and will be removed by the Cemetery Superintendent should they become unsightly prior to the expiration of the 60-day Mourning Period.
2. Decorations on crypt and niche fronts shall be limited to flowers placed in a single City-approved bronze vase, or a seasonal wreath attached to the crypt or niche front with a City-approved hanger.
3. Wreaths shall not overlap onto adjacent crypt or niche fronts and shall be limited to 12 inches in diameter for crypt fronts and 6 inches in diameter for niche fronts. Wreaths will be removed by the Cemetery Superintendent should they become unsightly.
4. Plastic, self-adhesive, clear suction --type hooks and/or hangers shall be prohibited on all crypt and niche fronts. All plastic, cement, fiberglass, metal and wood objects, including stuffed animals, hanging planters, flags, stickers and other similar items shall be prohibited on crypt and niche fronts.
5. Fresh flowers or silk flowers are allowed in City-approved vases. All plastic flowers are always prohibited. Flowers will be removed if they become unsightly. City-approved bronze vases can be purchased at the Cemetery office. Vases are installed by Riverside Cemetery employees. The City of Plymouth and Riverside Cemetery assume no responsibility for vases and other items that are stolen, damaged or vandalized.

RESOLUTION

The following Resolution was offered by Trustee _____ and seconded by Trustee _____.

WHEREAS The City of Plymouth owns and operates a public cemetery named Riverside Cemetery; and

WHEREAS The Department of Municipal Services administration performed an annual review of the rules; and

WHEREAS The proposed changes ensure the rules match the Cemetery Ordinance; and

WHEREAS The Cemetery Board reviewed the proposed changes to the rules.

NOW THEREFORE BE IT RESOLVED THAT the Cemetery Board does hereby recommend to the City Commission the adoption of the proposed City of Plymouth Riverside Cemetery Rules.

ADMINISTRATIVE RECOMMENDATION

To: Cemetery Board
From: Municipal Services Administration
Date: May 20, 2021
Re: Riverside Cemetery Rates Review

BACKGROUND:

The City of Plymouth Department of Municipal Services performs an annual review of all fees related to the operation of Riverside Cemetery. The Administration received rates from several publicly owned and operated cemeteries within the State of Michigan to compare to Riverside Cemetery. This information assures that the current rates are in-line with other cemeteries and make any necessary adjustments. The comparison spreadsheet is enclosed for your review.

For the 2021 to 2022 fiscal year increases are proposed for the niche and crypt pricing, niche and crypt vases, and winter surcharge fees. Additional clarifications have been made to ensure our pricing is clear to the general public. As you are aware, cemetery pricing has not increased since 2010.

Currently there are three types of infant and child pricing. We are proposing clarifying infant and child pricing to match the stated burial box sizes in the rules.

The purchase price of a niche or crypt includes one nameplate. Niche nameplate pricing have increased by approximately \$100.00 since 2010. We are suggesting increasing the price of all niches by \$100.00. Crypt nameplate pricing has increased by approximately \$200.00 since 2010. We are suggesting increasing the price of all crypts by \$200.00.

Additionally, niche and crypt vases and hardware have increased by approximately \$150.00 since 2010. We are suggesting increasing the price of niche vases from \$250.00 to \$350.00 and crypt vases from \$275.00 to \$400.00.

As you are aware, a winter surcharge fee is assessed for burials that occur between November 15 and April 14. This surcharge accommodates the additional manpower and equipment that is required during winter months. We are suggesting adding winter surcharge fees for infant and child burials and propose increasing the fee for non-resident adult full body burials. See the attached sheet for specifics.

We assessed our opening and closing costs and determined that increases are necessary for Sunday and Holiday crypt funerals in order to cover the cost of manpower and equipment and to align us with practices in comparable cemeteries.

RECOMMENDATION:

The DMS Administration recommends that the Cemetery Board authorize the proposed Riverside Cemetery 2021 rates.

Should you have any questions, please contact Adam Gerlach or Greta Bolhuis directly.

Effective Date: July 1, 2020

City of Plymouth
Riverside Cemetery
Fees for Graves

Block K & Block O Prices

	1 Grave
Resident	\$900 each
Non-Resident	\$1,750 each

Block L Prices

	6 Grave Family Plot	10 Grave Family Plot
Resident	\$5,400 (\$900 each)	\$9,000 (\$900 each)
Non-Resident	\$10,500 (\$1,750 each)	\$17,500 (\$1,750 each)

Block M Prices

All gravesites shall be sold in blocks of 2-grave plots	
	2 Grave Plot
Resident	\$1,800
Non-Resident	\$3,500

All Other Areas except Blocks K, L, M and Block O

	1 Grave	Infant Grave (Up to 2 years of age, Block G ONLY)
Resident	\$1,100	\$100
Non-Resident	\$1,950	\$150

Price includes Perpetual Care (25% of Grave Site Price, Infant Grave \$25/grave)

Gravesites may not be used until paid in full.

Markers cannot be placed across 2 grave plots if the second grave is not paid in full.

These prices are subject to change at any time without notification.

A RESIDENT is any property tax paying person within the corporate limits of the City of Plymouth; and a NON-RESIDENT is any person living outside the corporate limits of the City of Plymouth or person not paying property taxes residing within the corporate limits of the City of Plymouth.

Effective Date: July 1, 2020

Riverside Cemetery

Opening and Closing Fees

Overtime (OT) rates apply Monday through Friday, 2:00 P.M. or later Memorial Day to Labor Day and 3:00 P.M. or later from Labor Day to Memorial Day

***Winter Surcharge applies November 15th to April 14th.**

Adult Full Body Opening and Closing (In Ground)

	Monday - Friday	Saturday & OT	Sunday & Holiday	Winter*
Resident	\$950	\$1,100	\$1,200	\$250
Non-Resident	\$1,500	\$1,650	\$1,750	\$250

Adult Cremain Opening and Closing (In Ground)

	Monday - Friday	Saturday & OT	Sunday & Holiday	Winter*
Resident	\$250	\$300	\$350	\$50
Non-Resident	\$400	\$500	\$550	\$100

Child Full Body Opening and Closing (In Ground)

	Monday - Friday	Saturday & OT	Sunday & Holiday
Resident Infant (Up to 6 months)	\$100	\$125	\$215
Non-Resident (Up to 6 months)	\$130	\$185	\$275
Resident Infant (6 months - 5 years)	\$130	\$175	\$265
Non-Resident Infant (6 months - 5 years)	\$210	\$235	\$325
Resident Child (5-12 years)	\$210	\$245	\$335
Non-Resident Child (5-12 years)	\$310	\$365	\$455

Disinterment charges are determined by the regular interment costs of labor and equipment + 50% with a 4 hour minimum.

Grave Buy Back will be at the discretion of the Cemetery Manager. One single adult grave will be bought back by the City for \$500.00.

A RESIDENT is any property tax paying person within the corporate limits of the City of Plymouth; and a NON-RESIDENT is any person living outside the corporate limits of the City of Plymouth or person not paying property taxes residing within the corporate limits of the City of Plymouth.

These prices are subject to change at any time without notification.

Effective Date: July 1, 2020

Mausoleum

Niche	First Interment		2nd Interment	
	MON - SAT	SUN & HOL	MON - SAT	SUN & HOL
Resident	Included	\$300	\$200	\$300
Non-Resident	Included	\$500	\$350	\$500
Second name plate	Market value		Niche vase	\$250

Single Crypt	First Interment		2nd Interment	
	MON - SAT	SUN & HOL	MON - SAT	SUN & HOL
Resident	Included	\$400	n/a	n/a
Non-Resident	Included	\$400	n/a	n/a
Second name plate	Market value		Crypt vase	\$275

Double Crypt	First Interment		2nd Interment	
	MON - SAT	SUN & HOL	MON - SAT	SUN & HOL
Resident	Included	\$400	Included	\$400
Non-Resident	Included	\$400	Included	\$400
Second name plate	Market value		Crypt vase	\$275

Disinterment charges are determined by the regular interment costs of labor and equipment + 50% with a 4 hour minimum.

Niche or Crypt Buy Back will be at the discretion of the Cemetery Manager. All niches and crypts will be bought back by the City for \$500.00.

A RESIDENT is any property tax paying person within the corporate limits of the City of Plymouth; and a NON-RESIDENT is any person living outside the corporate limits of the City of Plymouth or person not paying property taxes residing within the corporate limits of the City of Plymouth.

These prices are subject to change at any time without notification.

CURRENT MAUSOLEUM PRICING

Lower		\$5,550	Double Crypt
Eye Level		\$6,350	Double Crypt
Upper		\$5,950	Double Crypt

*Non-residents add \$100 per crypt

*Price includes Interments Monday-Saturday and Name plates

*Sundays and Holidays - \$400.00 fee.

*A vase can be purchased for \$275.00

*Replacement parts can be purchased at market value

Lower		\$3,250	Single Crypt
Eye Level		\$3,650	Single Crypt
Upper		\$3,450	Single Crypt

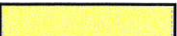
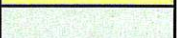

*Non-Residents add \$100.00/per crypt

*Price includes Interments Monday-Saturday and Name plates

*Sundays and Holidays - \$400.00 fee.

*A vase can be purchased for \$275.00

*Replacement parts can be purchased at market value

Lower		\$950	Niche
Eye Level		\$1,350	Niche
Upper		\$1,150	Niche

*NOTE: Non-Residents add \$50.00/per niche

*Price includes the 1st Interment Monday-Saturday and Name Plate

*1st Interments on Sundays & Holidays: Resident \$300, Non-Resident \$400

**2nd Interment Monday-Saturday: Resident \$200, Non-Resident \$350

**2nd Interment Sundays & Holidays: Resident \$300, Non-Resident \$500

*A vase can be purchased for \$250.00

*Replacement parts can be purchased at market value

*2nd Name plate: Market Value

City of Plymouth – Riverside Cemetery
 1231 Goldsmith, Plymouth, MI 48170, Ph-734.453.7737

Foundation Sizes and Installation Charges

Stone Size	Foundation Size	Installation Charge
16" X 8"	24" X 12"	\$175.00
20" X 10"	24" X 12"	\$175.00
24" X 10"	30" X 16"	\$190.00
24" X 12"	30" X 16"	\$190.00
32" X 12"	40" X 16"	\$210.00
32" X 14"	40" X 16"	\$210.00
36" X 10"	42" X 18"	\$210.00
36" X 12"	42" X 18"	\$210.00
42" X 10"	52" X 18"	\$250.00
42" X 12"	52" X 18"	\$250.00
46" X 12"	52" X 18"	\$250.00
46" X 14"	52" X 18"	\$250.00
52" X 12"	58" X 18"	\$275.00
52" X 14"	58" X 18"	\$275.00
Veteran Stone Installation	28" X 16"	\$190.00
Block K & Block O Stone Installation	Up to 46" X 14" Larger than 46" X 14"	\$150.00 \$200.00
58" X 18" & above	Will be calculated by square inch @ \$.50/sq. inch	TBD

(effective 1/1/2010)

- A single adult grave measures 40" wide and 10' long. A single adult grave can fit a 40" wide foundation and depending on the location it maybe able to fit a 42" wide foundation.
- No foundation is required in Block K and Block O.

Riverside Cemetery Rates and Fees

A **resident** is any property tax paying person residing within the corporate limits of the City of Plymouth.

A **non-resident** is any person living outside the corporate limits of the City of Plymouth and a person residing within the corporate limits of the City of Plymouth, but who does not pay property taxes.

Grave Prices

	Resident	Non-Resident
Single Grave (Block K or O)	\$900.00	\$1,750.00
Single Grave (Other Blocks)	\$1,100.00	\$1,950.00
Two Plot Graves (Block M)	\$1,800.00	\$3,500.00
Family Plot (6 Graves)	\$5,400.00	\$10,500.00
Family Plot (10 Graves)	\$9,000.00	\$17,500.00

Grave buy backs are at the discretion of the City Sexton. One single adult grave may be sold back to the City at \$500.00.

Opening and Closing Costs - Graves

The cost to open and close a grave, niche, or crypt is due upon burial and cannot be pre-paid. Opening and closing costs depend on the day and time of interment. Overtime rates apply to interments scheduled after 2:00 PM Monday through Friday, Saturdays, Sunday, and holidays.

A winter surcharge fee will apply to all burials scheduled between November 15 and April 14.

	Resident	Non-Resident
Adult Full Body (Monday through Friday)	\$950.00	\$1,500.00
Adult Full Body (Saturday & OT)	\$1,100.00	\$1,650.00
Adult Full Body (Sunday and Holiday)	\$1,200.00	\$1,750.00
Adult Full Body (Winter surcharge)	\$250.00	\$350.00
Cremaains (Monday through Friday)	\$250.00	\$400.00
Cremaains (Saturday & OT)	\$300.00	\$500.00
Cremaains (Sunday and Holiday)	\$350.00	\$550.00
Cremaains (Winter surcharge)	\$50.00	\$100.00
Infant Full Body	\$100.00	\$130.00
Infant Full Body (Saturday & OT)	\$125.00	\$185.00
Infant Full Body (Sunday and Holiday)	\$215.00	\$275.00
Infant Full Body (Winter surcharge)	\$25.00	\$50.00
Child Full Body	\$210.00	\$310.00
Child Full Body (Saturday & OT)	\$245.00	\$365.00
Child Full Body (Sunday and Holiday)	\$335.00	\$455.00
Child Full Body (Winter surcharge)	\$75.00	\$100.00
Disinterment (4-hour minimum)	Applicable interment fee plus 50%	Applicable interment fee plus 50%

Adult full body accommodates a burial box of 4-feet or greater in length.

Child full body accommodates a burial box between 3-feet and 4-feet in length.

Infant full body accommodates a burial box of up to 3-feet in length

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Riverside Cemetery Rates and Fees

A **resident** is any property tax paying person residing within the corporate limits of the City of Plymouth.

A **non-resident** is any person living outside the corporate limits of the City of Plymouth and a person residing within the corporate limits of the City of Plymouth, but who does not pay property taxes.

Crypt and Niche Prices

	Resident	Non-Resident
Niche (Lower Two Rows)	\$1,050.00	\$1,100.00
Niche (Middle Two Rows)	\$1,450.00	\$1,500.00
Niche (Upper Two Rows)	\$1,250.00	\$1,300.00
Single Crypt (Lower Level)	\$3,450.00	\$3,550.00
Single Crypt (Eye Level)	\$3,850.00	\$3,950.00
Single Crypt (Upper Level)	\$3,650.00	\$3,750.00
Double Crypt (Lower Level)	\$5,750.00	\$5,850.00
Double Crypt (Eye Level)	\$6,550.00	\$6,650.00
Double Crypt (Upper Level)	\$6,150.00	\$6,250.00

Opening and Closing Costs - Niches and Crypts

	Resident	Non-Resident
Niche entombment (Monday through Saturday)	Included	Included
Niche entombment (Sunday and Holiday)	\$300.00	\$500.00
Second niche entombment (Monday through Saturday)	\$200.00	\$300.00
Second niche entombment (Sunday and Holiday)	\$350.00	\$500.00
Single crypt entombment (Monday through Saturday)	Included	Included
Single crypt entombment (Sunday and Holiday)	\$700.00	\$900.00
Double crypt entombment (Monday through Saturday)	Included	Included
Double crypt entombment (Sunday and Holiday)	\$700.00	\$900.00
Second double crypt entombment (Monday through Saturday)	Included	Included
Second double crypt entombment (Sunday and Holiday)	\$700.00	\$900.00

Mausoleum Installation Costs

Nameplate	Included
Second or replacement nameplate	Market value plus shipping
Niche vase	\$350.00
Crypt vase	\$400.00

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Riverside Cemetery Rates and Fees

Foundation/Marker/Monument Installation Costs

Foundations are required for all grave marker that are not a flush marker. The installation cost depends on the size of the grave marker/monument.

Foundation Size	Installation Cost
24" x 12"	\$175.00
30" x 16"	\$190.00
40" x 16"	\$210.00
42" x 18"	\$210.00
52" x 18"	\$250.00
58" x 18"	\$275.00

Setting Markers	Installation Cost
Flush marker - no foundation (up to 36" x 18")	\$150.00
Flush marker - no foundation (greater than 36" x 18")	\$200.00
Veteran stone (bronze marker set on foundation)	\$190.00
Veteran stone (flat granite flush installation, no foundation)	\$150.00
Veteran stone (upright marble set on foundation)	\$190.00

A single adult grave measures 40" wide by 10' long.

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Riverside Cemetery Rates and Fees

Foundation/Marker/Monument Sizes

Foundations are required for all grave marker that are not a flush marker. The installation cost depends on the size of the grave marker/monument.

Stone Size	Installation Cost
16" x 8"	\$175.00
20" x 10"	\$175.00
24" x 10"	\$190.00
24" x 12"	\$190.00
32" x 12"	\$210.00
32" x 14"	\$210.00
36" x 10"	\$210.00
36" x 12"	\$210.00
36" x 18" (maximum size for single grave)	\$210.00
42" x 10"	\$250.00
42" x 12"	\$250.00
46" x 12"	\$250.00
46" x 14"	\$250.00
52" x 12"	\$275.00
52" x 14"	\$275.00
58" x 18" (maximum size for two-grave marker)	\$275.00
Greater than 58" x 18" (approval required by Cemetery Board)	\$0.50 per square inch

Setting Markers	Installation Cost
Flush marker - no foundation (up to 36" x 18")	\$150.00
Flush marker - no foundation (greater than 36" x 18")	\$200.00
Veteran stone (bronze, granite, or marble)	\$190.00

A single adult grave measures 40" wide by 10' long.

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RESOLUTION

The following Resolution was offered by Trustee _____ and seconded by Trustee _____.

- WHEREAS The City of Plymouth owns and operates a public cemetery named Riverside Cemetery; and
- WHEREAS The Department of Municipal Services administration performed an annual review of the rate structure; and
- WHEREAS The annual review confirms that the rates for Riverside Cemetery are in-line with other publicly owned and operated cemeteries; and
- WHEREAS The annual review confirms that the rates for Riverside Cemetery cover the cost of operation; and
- WHEREAS The Cemetery Board reviewed the proposed rate structure.

NOW THEREFORE BE IT RESOLVED THAT the Cemetery Board does hereby recommend to the City Commission the adoption of the proposed City of Plymouth Riverside Cemetery Rate Structure 2021.