



Plymouth Downtown Development Authority

Regular Meeting Minutes

Monday, April 12, 2021 - 7:00 p.m.

City of Plymouth
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Plymouth, Michigan 48170-1637

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Online Zoom Meeting

1. CALL TO ORDER

Chair Kerri Pollard called the meeting to order at 7:02 p.m.

Present: Mayor Oliver Wolcott, Chair Pollard, Members Ellen Elliott, Scott Foess (arrived at 7:10), Maura Hynes, Andre Martinelli, Richard Matsu and Patrick O'Neill

Excused: Daniel Farmer and Dan Johnson

Also present: DDA Director Tony Bruscato, DDA Coordinator Sam Plymale, City Commission Liaison Suzi Deal, DMS Director Chris Porman, Finance Director John Scanlon

2. CITIZENS COMMENTS

There were no citizen comments

3. APPROVAL OF THE AGENDA

Pollard offered a motion, seconded by Wolcott, to approve the agenda with the addition of item 6.a – Plymouth Art Walk Presentation. There was a roll call vote.

Yes: Elliott, Hynes, Martinelli, Matsu, O'Neill, Pollard, and Wolcott

MOTION PASSED 7-0

4. APPROVAL OF THE MEETING MINUTES

O'Neill offered a motion, seconded by Hines, to approve the minutes of the March 8, 2021 meeting. There was a roll call vote.

Yes: Elliott, Hynes, Martinelli, Matsu, O'Neill, Pollard, and Wolcott

MOTION PASSED 7-0

5. BOARD COMMENTS

Elliott said work at The Gathering is done and looks great.

O'Neill said there should be more 15-minute parking spots downtown, possibly on Fleet St. Porman said they tried to be equitable when deciding where the 15-minute spots would be placed, but are considering adding back some business-specific spots and standing spots. O'Neill also asked if there were coverings available for the water barricades that block off patio dining spaces. Porman said covers were on order.

6. OLD BUSINESS

- a. Plymouth Art Walk Presentation

O'Neill introduced Greg Hoffman of *Art of Tony Roko*. Hoffman gave a presentation about the proposed project, which would include 12-15 pieces of art mounted in four City alleys with the potential to expand. The Art Foundation would install the mounting systems and artwork, which would be changed twice a year. Sponsorships would be expected to cover the ongoing maintenance for \$1,000 annually per space.

b. Strategic Plan Update

Bruscato gave an update on parking lots, paid parking, pedestrian safety, sidewalks, street and alley lighting, the Kellogg Park Fountain, outdoor dining, technology, and art.

O'Neill asked to add crosswalk lights on Main St. between Penniman and Ann Arbor Trail to a potential project list.

c. DDA Events Update

Bruscato said there would be 30-35 vendors at the Downtown Plymouth Spring Artisan Market at The Gathering on April 24. Some businesses are expected to have sidewalk sales during the event.

7. NEW BUSINESS

a. Mast Arms/Pedestrian Signals joint resolution.

The following resolution was offered by Elliott and seconded by Foss.

Joint Resolution between the City and the DDA for Traffic Signals

WHEREAS The City of Plymouth has a number of major and local streets to help protect the quality of life in our community; and

WHEREAS The voters of the City passed a road bond issue in November of 2019 to help improve the roadways in our community; and

WHEREAS Each year the City Commission selects streets to be paved based on a number of criteria, including the PASER report; and

WHEREAS The City Commission has selected Harvey Street between Penniman and Ann Arbor Trail as one of the streets to be completed in 2021; and

WHEREAS The City Commission is desirous of incorporating improvements to the streetscape and public spaces as outlined in the City's Master Plan to include the installation of new traffic light mast arms with pedestrian signals; and

WHEREAS There is a desire to partner with the Downtown Development Authority to jointly fund the mast arm improvements as a part of this year's infrastructure program.

NOW THEREFORE BE IT RESOLVED THAT the City Commission does hereby authorize approximately \$250,000 from the road bond revenues to partially fund new mast arm signals. This authorization is contingent upon the Downtown Development Authority Board authorizing a like amount of money to be able to complete the upgrades at both intersections of Harvey at Ann Arbor Trail and at Penniman. This authorization, if jointly adopted would then allow the continued work on design and bid documents for the final installation of new mast arms at these intersections.

Citizen Comment

Karen Sisolak, 939 Penniman, said new pedestrian signals are greatly needed at that intersection.

Members discussed the cost of the signals and consulted with Scanlon regarding the DDA budget. There was a roll call vote

Yes: Elliott, Foess, Hynes , Martinelli, Matsu, O’Neill, Pollard, and Wolcott

MOTION PASSED 8-0

8. REPORTS AND CORRESPONDENCE

There were no reports or correspondence.

8. ADJOURNMENT

Prior to adjournment, Elliott suggested the group schedule a discussion to prioritize short term goals to help budget.

O’Neill offered a motion, seconded by Wolcott, to adjourn the meeting at 8:49 p.m. There was a roll call vote.

Yes: Elliott, Foess, Hynes , Martinelli, Matsu, O’Neill, Pollard, and Wolcott

MOTION PASSED 8-0