



Northville Plymouth Fire Advisory Board

Meeting Minutes

Tuesday, January 19, 2021 4:00 p.m.
Zoom Meeting

1. ROLL CALL

Present: Chair Marques Thomey, Vice Chair Brian Turnbull, Member Paul Sincock, Member Pat Sullivan

Others Present: Chief Steve Ott, Director Al Cox

2. APPROVAL OF MEETING MINUTES

Turnbull made a motion, seconded by Sincock, to approve the minutes of the September 21, 2020 and the December 2, 2020 minutes.

There was a roll call vote.

Yes: Sincock, Sullivan, Thomey, Turnbull

MOTION PASSED 4-0

3. FIRE PREVENTION

Ott reported that from September through December 2020 the department conducted 5 new inspections at Station One (Northville) and 16 new inspections at Station Two (Plymouth). The department has interviewed candidates in order to hire at least two new fire inspectors.

4. TRAINING REPORT

Ott reported that the department conducted or participated in 74 training sessions, devoting approximately 1490 personnel hours to training activities.

5. PERSONNEL STAFFING REPORT

Ott reported that there are currently 59 staff members, including 25 at Station One, 33 at Station Two and one unassigned. Eight firefighters are enrolled in or preparing to start EMT training.

6. RUN VOLUME REPORT

Ott reported for the calendar year 2020, there was total of 1,467 runs, a decrease of 10.4% from 2019. Station One in Northville accounted for 42.9% of all runs, and Station Two in Plymouth accounted for 57.1%.

7. REVIEW OF NORTHVILLE STATION RESPONSE TIMES

Ott reported that the average response time in calendar year 2020 from the time of the call to the arrival of the first fire unit on scene 8:23 (minutes: seconds) at Station One (Northville).

8. REVIEW OF PLYMOUTH STATION RESPONSE TIMES

Ott reported that the average response time in calendar year 2020 from the time of the call to the arrival of the first fire unit on scene was 9:22 (minutes: seconds) at Station Two (Plymouth).

9. OTHER BUSINESS THAT MAY COME BEFORE THE NORTHVILLE-PLYMOUTH FIRE ADVISORY BOARD

There was a discussion about performance measures that were requested by Plymouth. Ott said he is still gathering data for metrics and he expects to have it ready by the next meeting.

10. NEXT MEETING DATE

The next meeting will be on Monday, April 19, 2021. The meeting will be hosted by Northville.

11. ADJOURNMENT

Turnbull made a motion, seconded by Sincock to adjourn the meeting at 4:38 p.m.

There was a roll call vote.

Yes: Sincock, Sullivan, Thomey, Turnbull

MOTION PASSED 4-0

Respectfully submitted,

Paul J. Sincock, Recording Secretary