



# Plymouth Planning Commission

## Regular Meeting Minutes

### Wednesday, December 9, 2020 - 7:00 p.m.

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City of Plymouth  
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#### Online Zoom Meeting

#### 1. CALL TO ORDER

Chair Karen Sisolak called the meeting to order at 7:00 p.m.

Present: Commissioners Sisolak, Shannon Adams, Joe Hawthorne, Tim Joy, Jennifer Kehoe, Adam Offerman, Hollie Saraswat, and Scott Silvers

Excused: Commissioner Charles Myslinski

Also present: Community Development Director John Buzuvis, Assistant Community Development Director Greta Bolhuis and Planning Consultant Sally Elminger

#### 2. CITIZENS COMMENTS

There were no citizen comments.

#### 3. APPROVAL OF THE MEETING MINUTES

There was a correction on item 8 of the minutes from September 9, 2020, changing Saraswat to Sisokak. Joy offered a motion, seconded by Offerman, to approve the amended minutes of the September 9 meeting.

There was a roll call vote.

Yes: Sisolak, Adams, Hawthorne, Joy, Kehoe, Offerman, Saraswat, Silvers

MOTION PASSED 8-0

#### 4. APPROVAL OF THE AGENDA

Hawthorne offered a motion, seconded by Kehoe, to approve the agenda for Wednesday, December 9, 2020.

Yes: Sisolak, Adams, Hawthorne, Joy, Kehoe, Offerman, Saraswat, Silvers

MOTION PASSED 8-0

#### 5. COMMISSION COMMENTS

Sisolak and Silvers were both at the December 3, 2020 Zoning Board of Appeals meeting and described a case in which the applicant was requesting a variance for habitable space on the second story of a garage. Jim Burrows, a member of the ZBA, addressed the group and asked that they define habitable. Bolhuis explained the difference between habitable and occupiable spaces.

**6. OLD BUSINESS**

a. 2020 Goals – discussion only

The group referred to a goal discussion matrix provided by Sisolak before the meeting. After considerable discussion, they agreed to narrow down potential 2021 goals to four areas: education, a test case for form-based codes, a mixed use high density ordinance and a review of ordinances related to building height for appropriate home sizing and massing. It is expected that they will finalize and approve goals at their next meeting.

**7. NEW BUSINESS**

There was no new business

**8. REPORTS AND CORRESPONDENCE**

There were no reports or correspondence.

**9. ADJOURNMENT**

Hawthorne offered a motion, seconded by Silvers to adjourn the meeting at 8:43 p.m..

Yes: Sisolak, Adams, Hawthorne, Joy, Kehoe, Offerman, Saraswat, Silvers

MOTION PASSED 8-0