



Plymouth Downtown Development Authority

Regular Meeting Minutes

Monday, December 14, 2020 - 7:00 p.m.

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

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Online Zoom Meeting

1. CALL TO ORDER

Chair Kerri Pollard called the meeting to order at 7:00 p.m.

Present: Mayor Oliver Wolcott, Chair Pollard, Members Ellen Elliott, Daniel Farmer, Scott Foess, Maura Hynes, Dan Johnson, Andre Martinelli, and Patrick O'Neill

Excused: Brent Rieli

Also present: DDA Director Tony Bruscato, City Planner Sally Elmiger, DDA Coordinator Sam Plymale

2. CITIZENS COMMENTS

Dave Rucinski, 1392 Maple, asked about the status of the Kellogg Park Fountain project. Wolcott said the project is expected to begin on April 1, assuming there is no delay due to COVID-19.

Carol Souchock, director of the Plymouth District Library, thanked the DDA for providing additional signage. She said the building is closed, however, they are providing curbside service for approximately 500 requests per day. The library was awarded a grant from Ford Motor Company for several thousand facemasks, which they plan to distribute around town in the near future. Souchuk also announced the retirement of Susan Stoney, who has worked for the library for 19 years. On December 19 at 11:00 a.m., the community is invited to attend a drive-by retirement celebration at the library.

3. APPROVAL OF THE AGENDA

Hynes offered a motion, seconded by Farmer, to approve the agenda. There was a roll call vote.

Yes: Elliott, Farmer, Foess, Hynes, Johnson, Martinelli, O'Neill, Pollard, and Wolcott

MOTION PASSED 9-0

4. APPROVAL OF THE MEETING MINUTES

Hynes offered a motion, seconded by Johnson, to approve the minutes of the November 9, 2020 meeting. There was a roll call vote.

Yes: Elliott, Farmer, Foess, Hynes, Johnson, Martinelli, O'Neill, Pollard, and Wolcott

MOTION PASSED 9-0

5. BOARD COMMENTS

Elliott thanked Bruscato and Plymale and Pollard for providing great communication during the pandemic. She also complimented Bruscato and Plymale on the Santa parade. O'Neill, along with

Plymouth Chamber of Commerce President Wes Graff, announced that the \$10,000 Consumer's Energy matching gift certificate program sold out in 3.5 hours. Johnson asked that City administration and elected officials recognize the urgency and continue to explore options for additional outdoor seating. Wolcott said this would be addressed at the next City Commission meeting.

6. OLD BUSINESS

a. Strategic Planning Session

The group held a preliminary discussion regarding 2021 goals. The session was led by Elmiger. Board members agreed that the discussion would continue at their next meeting with the intent of finalizing and voting on goals.

7. NEW BUSINESS

There was no new business.

8. REPORTS AND CORRESPONDENCE

Wolcott announced that Brent Rieli's term on the board is ending and that he decided not to seek reappointment. Wolcott thanked him for serving and said the City Commission is looking for a new candidate for the DDA board.

9. ADJOURNMENT

Elliott offered a motion, seconded by O'Neill, to adjourn the meeting at 9:26 p.m. There was a roll call vote.

Yes: Elliott, Farmer, Foess, Hynes, Martinelli, O'Neill, Pollard, and Wolcott

Absent for the vote: Johnson

MOTION PASSED 8-0