

City of Plymouth Historic District Commission Special Meeting Agenda

Monday March 23, 2020 – 5:00 p.m. – Virtual Meeting

Zoom Meeting - <https://zoom.us/j/110042671>

City of Plymouth
201 South Main Street
Plymouth, Michigan 48170

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Topic: Historic District Commission - Special Meeting

Time: Mar 23, 2020 05:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

Website - <https://zoom.us>

Meeting ID - 110 042 671

Statement of explanation of the reason why the public body is meeting electronically:

On March 10, 2020 the Governor of the State of Michigan declared a State of Emergency across the State of Michigan under section 1 of Article 5 of the Michigan Constitution of 1963, the Emergency Management Act, 1976 PA 390, as amended, MCL 30.401 – 421, and the Emergency Powers of the Governor Act of 1945, 1945 PA 302, as amended, MCL 10.31 – 33. These sections provide the governor with broad powers and duties to cope with dangers to this state or to the people of the state.

As a part of the response to the emergency, the Governor has deemed it reasonable and necessary to temporarily suspend rules and procedures relating to physical presence at meetings and hearings of public bodies and other governmental entities in Michigan. These public bodies and entities must continue to conduct public business during this emergency. Due to the emergency situation and the request of the Governor to not gather in groups of 10 or more it is necessary for some public boards to meet electronically.

1) **CALL TO ORDER**

- a) Pledge of Allegiance
- b) Roll Call

2) **CITIZEN COMMENTS**

- 3) Fountain Replacement for 381 S. Main, (Kellogg Park), H 20-04 Wilcox Foundation/City of Plymouth

4) **ADJOURNMENT**

Citizen Comments - This section of the agenda allows up to 3 minutes to present information or raise issues regarding items not on the agenda. 1

Persons with disabilities needing assistance with this should contact the City Clerk's office at 734-453-1234 Monday through Friday from 8:00 a.m. -4:30 p.m., at least 24 hours prior to the meeting. An attempt will be made to make reasonable accommodations.

City of Plymouth Strategic Plan 2017-2022

GOAL I - QUALITY OF LIFE

OBJECTIVES

1. Support the neighborhoods with high-quality customer service
2. Engage in collaboration with private entities and surrounding municipalities to implement the [Joint Recreation Master Plan](#)
3. Improve communication with the public across multiple platforms
4. Maintain a high level of cleanliness throughout the City
5. Support and host a diverse variety of events that foster community and placemaking

ONE YEAR TASKS 2020-21

- Liquor/marijuana license review
- Rooftop seating review
- Adopt Downtown Development Authority (DDA) Master Plan and identify funding sources for implementation
- Begin implementation of Kellogg Park Master Plan with fountain replacement
- Establish format & requirements for public parks sponsorship
- Resident education programs on zoning basics, ordinance change and update, services, and recycling
- City webpage - create city-wide F.A.Q. "Index" page and push out link
- Increase social media presence – 1k new followers/subscribers/etc.
- Review and evaluate City truck routes
- Complete update to Special Events Policy

GOAL II - FINANCIAL STABILITY

OBJECTIVES

1. Approve balanced budgets that maintain fiscal responsibility
2. Advocate for increased revenue sharing with the State of Michigan
3. Encourage and engage in partnerships, both public and private, to share costs of services and equipment
4. Address the issue of legacy costs
5. Seek out and implement efficient and effective inter-departmental collaboration
6. Market our successes to attract new economic and investment opportunities

ONE YEAR TASKS 2020-21

- Actively promote and participate in the 2020 census
- Explore internal and external supplemental funding of legacy costs
- Target revenue enhancements for large-scale capital projects, including grants and millage
- Assist the Michigan Municipal League (MML) in facilitating and increasing support for state revenue sharing initiatives
- Redesign Capital Improvement Plan and evaluate future funding process for Equipment Fund
- Create a rate card for payment in lieu of paid parking
- Develop financial plan for public safety model
- Identify cost estimates, timeframe and potential funding sources for central parking deck
- Complete road bond sale – phase one

GOAL III - ECONOMIC VITALITY

OBJECTIVES

1. Continue to support and improve active, vibrant downtown branding
2. Support community and economic development projects and initiatives
3. Support a mix of industrial, commercial and residential development
4. Reference the [Master Plan](#) in economic decision-making

ONE YEAR TASKS 2020-21

- Continued administration of development projects and proposals including Wilcox Mill, Saxton's, Pulte, Starkweather School, Lumber Mart, and various residential builds
- Branding – consistency across all communications (email, letterhead, agenda)
- Provide annual process and risk-management training to all boards and commissions
- Continue implementing Redevelopment Ready Community (RRC) plan to achieve certification
- Develop list of transitional properties and utilize Michigan Economic Development Corporation (MEDC), Wayne County, others to market
- Explore marketing partnerships (schools, Chamber, hotels, available publications etc.)

GOAL IV - SERVICE AND INFRASTRUCTURE

OBJECTIVES

1. Support administration and staff by providing professional development opportunities, supplying resources, and maintaining a commitment to recruitment, retention and succession planning
2. Support and deliver safe and responsive emergency services
3. Maintain a sophisticated and responsive technology to communicate and manage data
4. Continually record, maintain, update, and improve City infrastructure

ONE YEAR TASKS 2020-21

- Administration to make parking recommendation to City Commission by end of first quarter
- Implement updates to parking system according to direction given by City Commission
- Actively engage employees for further career development for succession planning with special focus on the depth of Cultural Center staffing
- Continue Asset Management Plan
- Review Insurance Services Office (ISO) Report and International City/County Management Association (ICMA) Study & begin meeting to discuss viable options for the future delivery of emergency services
- Approve third version of agreement on sanitary sewer with Western Township Utilities Authority (WTUA) based on delay by Wayne County
- Develop multi-modal transportation policy to City Commission
- Implement 2020 street repairs
- Restore Commercial Motor Vehicle (CMV) enforcement
- Continue geographic information system (GIS) mapping of the City
- Define process/educate citizenry/pursue adoption/Implement form-based codes

**CITY OF PLYMOUTH
201 S. MAIN
PLYMOUTH, MI 48170
www.ci.plymouth.mi.us**

ADMINISTRATIVE INFORMATION-

To: Historic District Commission
From: John Buzuvis, Community Development Director
CC: S:\Community Development\HISTORIC DISTRICT COMMISSION\2020\Kellogg Park Fountain
Date: 3/20/2020
Re: Final Kellogg Park Fountain Design/Materials

BACKGROUND:

Enclosed Please find the final Kellogg Park Fountain Renderings/Designs/Materials for presentation to the Historic District Commission.

The Wilcox Foundation and City of Plymouth are excited to begin the project with a tentative construction start date of mid-July.

APPLICATION FOR DETERMINATION OF APPROPRIATENESS

Please consult the following submittal checklist to ensure you submit a complete application and supporting information about the type of work proposed.

Property Location (Address of Work): Kellogg Park - 381 S. Main St.

Contributing Structure Non-Contributing Structure

Building Owner: City of Plymouth

Building Owner Address: 201 S. Main St.

Phone: 734-453-1234 Email:

Applicant: Wilcox Foundation / City of Plymouth

Phone: 734-453-1234 Email:

Applicant's Role: Building Owner Architect Contractor Other

TYPE OF WORK PROPOSED (Check all that apply):

- Checkboxes for New Construction, Addition, Alteration, Window Replacement, Door Replacement, Roof Replacement, Siding Replacement, Sign / Awning Install / Replacement, Fence Install / Replacement, Paving Install / Replacement, Wall Install / Replacement, Landscaping Install / Replacement, Porch Reconstruction/Repair, Paint Color Change, Building Cleaning, Other.

Application Deadline: The Historic District Commission typically meets the first Wednesday of each month. Please confirm meeting date as meeting schedules may change due to holidays or other unforeseen circumstances. Application material must be completed and submitted to the Community Development Department by 3:00PM on the third Monday of the previous month in order to be placed on the agenda for the following month's meeting. Please check the city's website for exact submission deadlines.

PLEASE PROVIDE TEN (10) COPIES OF ALL SUBMITTALS

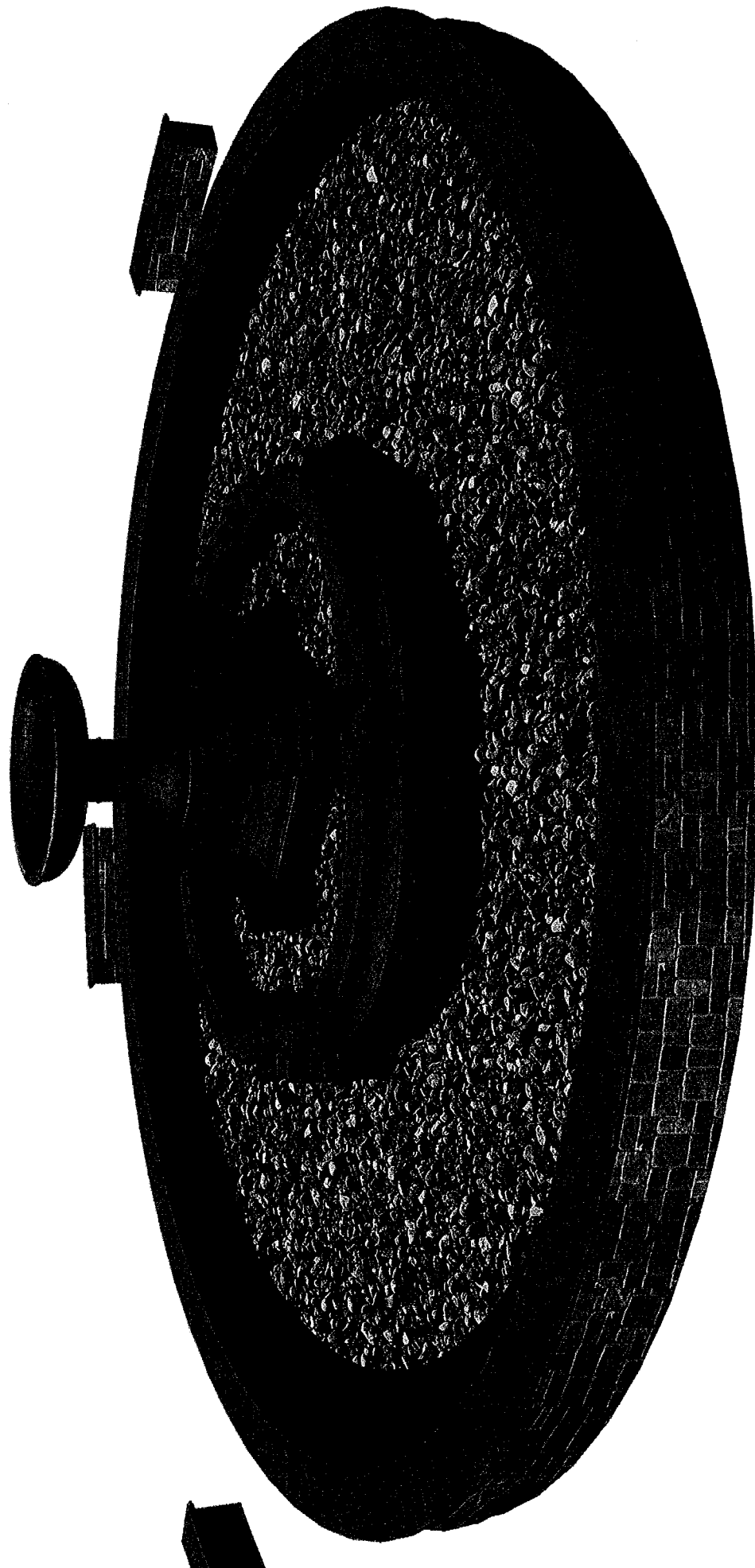
Submittal must include index of sheets (what is included) and all sheets must be numbered and dated.

Oliver Wolcott Applicant's Signature Date 3-20-2020

I, as the Building Owner, confirm with my signature below that I am aware of and approve the work proposed.

Oliver Wolcott Building Owner's Signature Date 3-20-2020





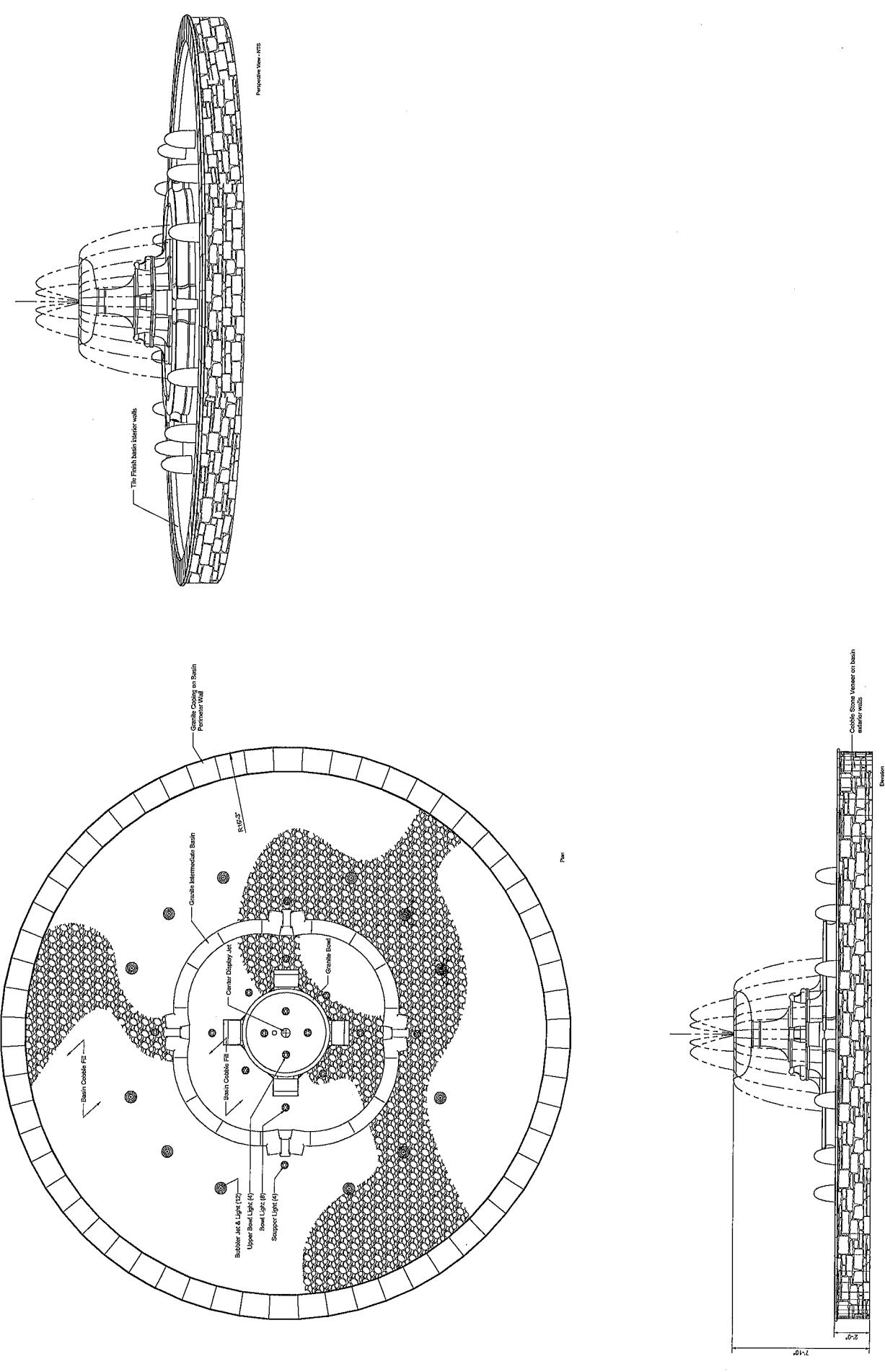
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PRELIMINARY DRAWING -
BUDGETING ONLY

03/04/2020

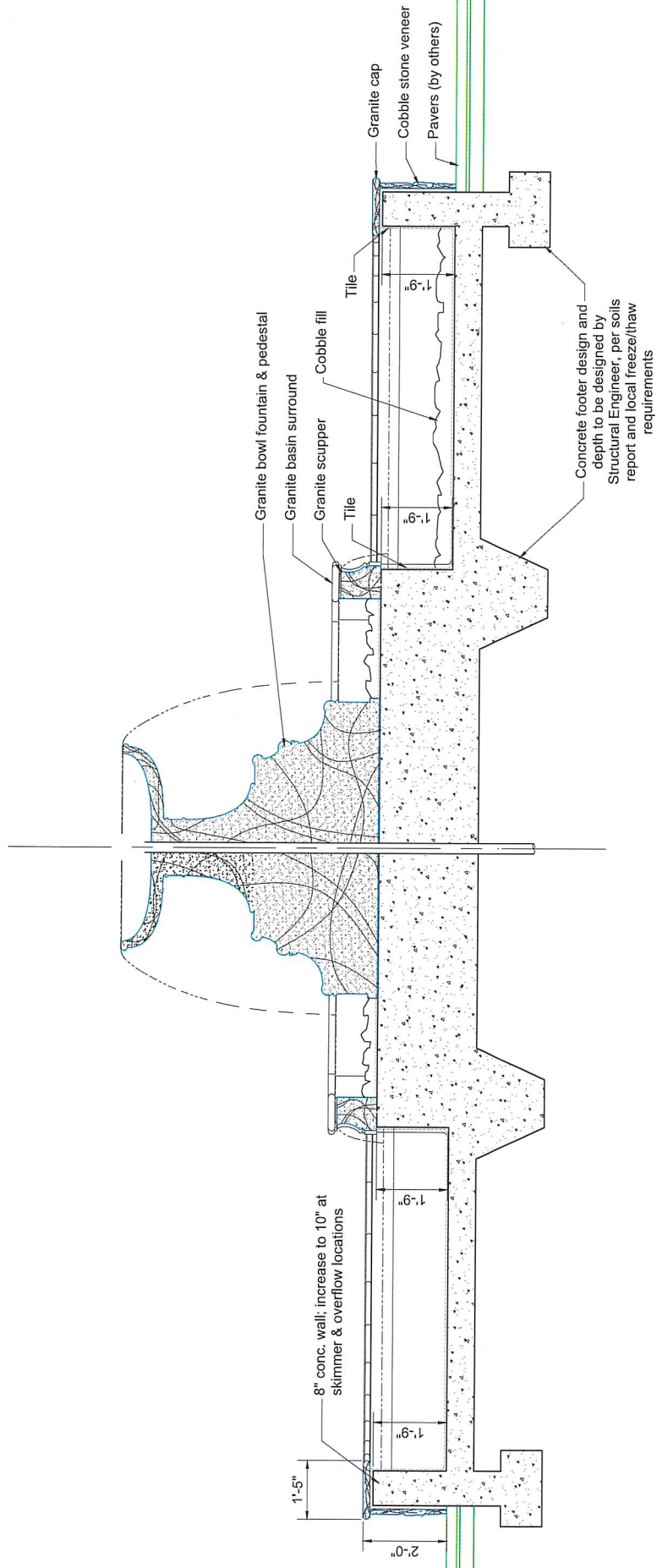
Plan & Elevation

Kellogg Park
Fountain



Scale: 3/4" = 1'-0"

Elevation



Scale: 1"=1'-0"

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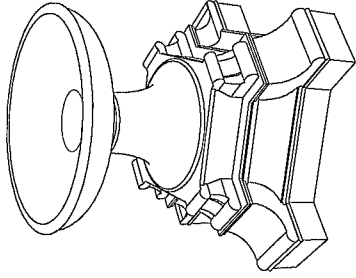
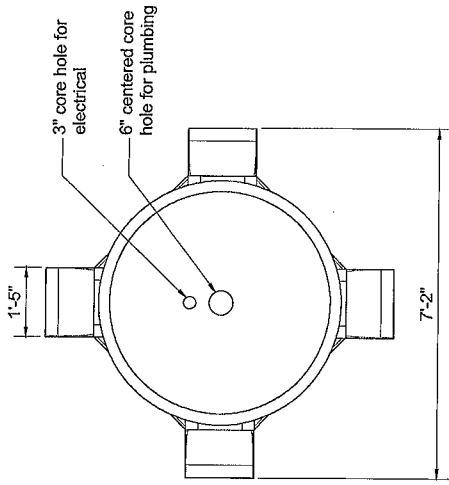
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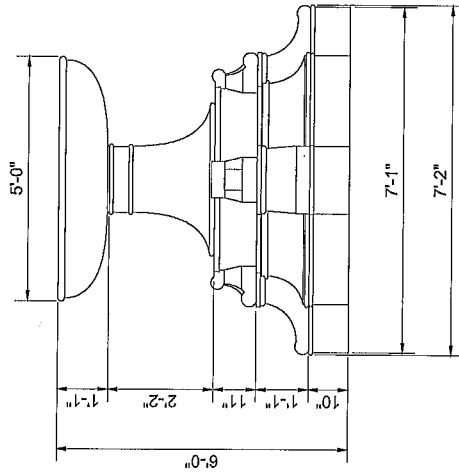
Section

Kellogg Park Fountain

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Perspective View - NTS



NOTE: Fountain centerpiece bowl, column, and base may be fabricated and shipped as multiple pieces; joining/breaks to be approved by OTL.

Fountain Centerpiece

Scale: 1"=1'-0"

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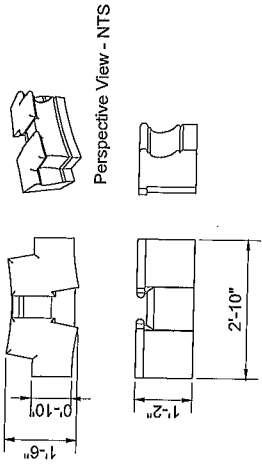
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Granite Details

Kellogg Park
Fountain

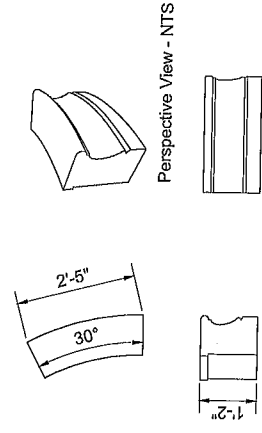
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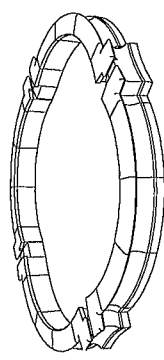
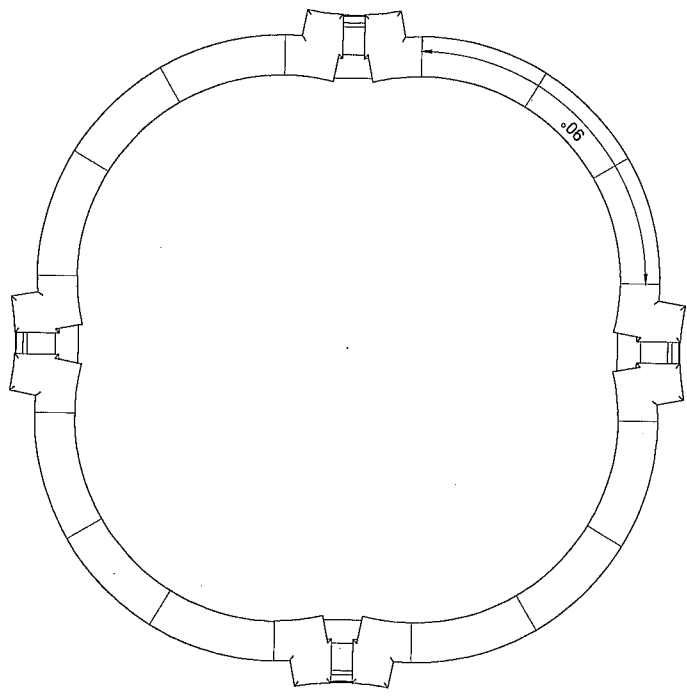
Perspective View - NTS

Granite Basin Scupper
Qty: 4

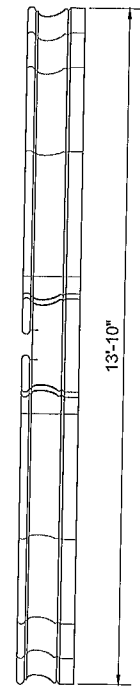


Perspective View - NTS

Granite Basin Surround
Qty: 12



Perspective View - NTS

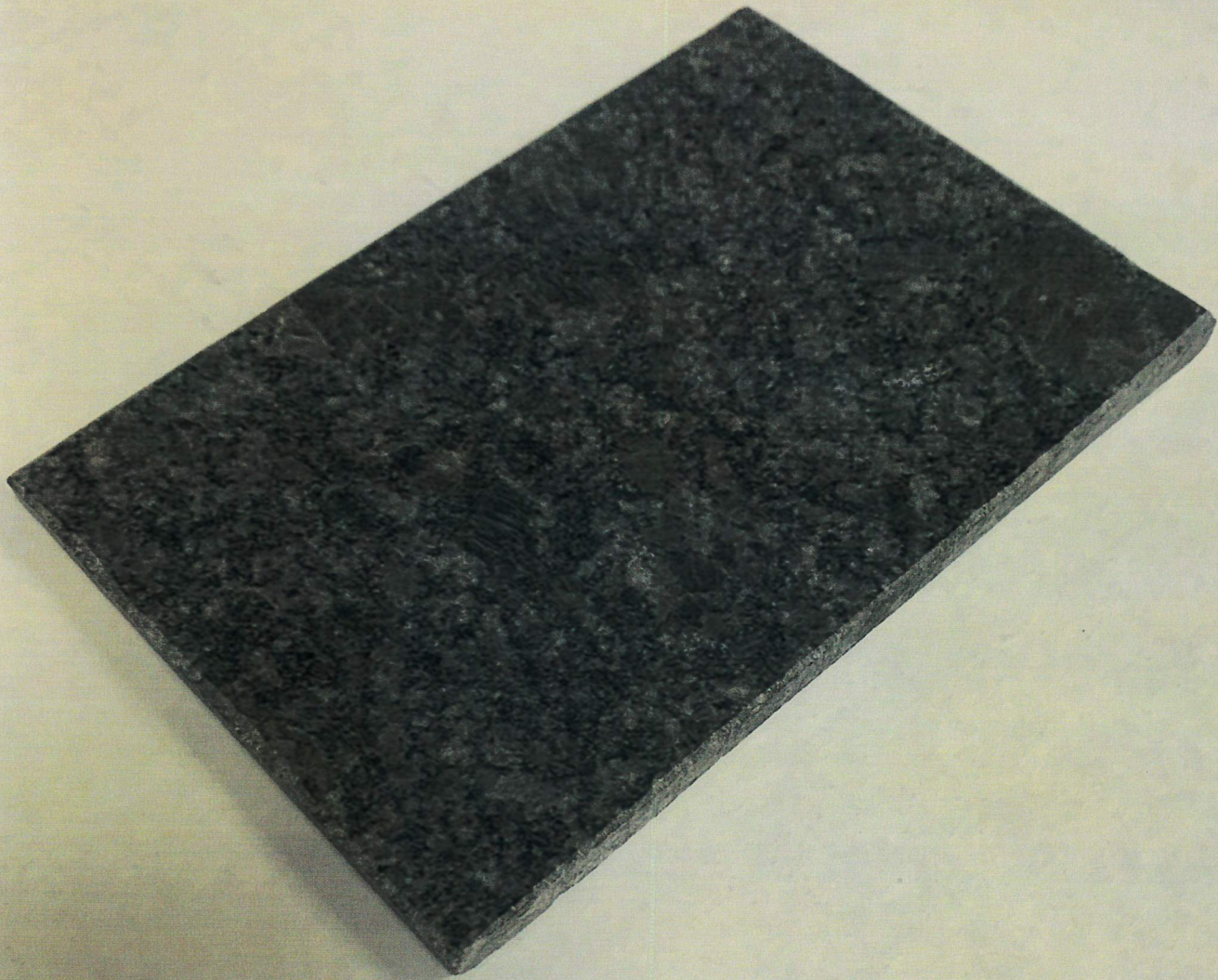


Granite Basin Surround

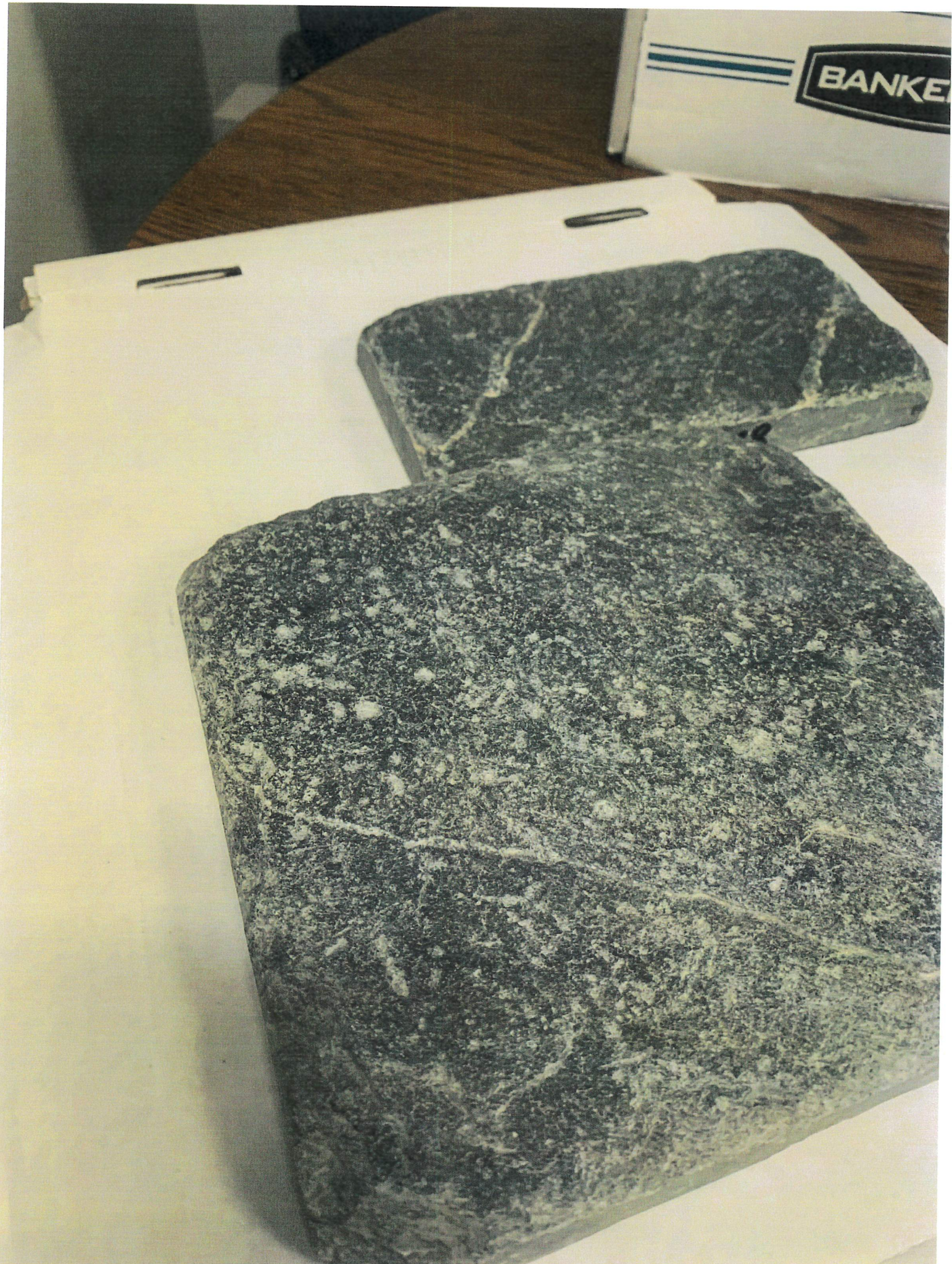
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BANKE

