



Plymouth City Commission

Regular Meeting Agenda

Monday, May 18, 2020 7:00 p.m. - ONLINE

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Meeting will be held online at Zoom.us – Meeting ID 810 9491 5234

Join Zoom Meeting - <https://us02web.zoom.us/j/81094915234> Password - 820392

Statement on explanation of the reason why the public body is meeting electronically:

On March 10, 2020 the Governor of the State of Michigan declared a State of emergency across the State of Michigan under section 1 of Article 5 of the Michigan Constitution of 1963, the Emergency Management Act, 1976 PA 390, as amended, MCL 30.401 – 421, and the Emergency Powers of the Governor Act of 1945, 1945 PA302, as amended, MCL 10.31 – 33. These sections provide the Governor with broad powers and duties to cope with dangers to this state or to the people of the state.

As a part of the response to the emergency, the Governor has deemed it reasonable and necessary to temporarily suspend rules and procedures relating to physical presence at meetings and hearings of public bodies and other governmental entities in Michigan. These public bodies and entities must continue to conduct public business during this emergency. Due to the emergency situation and the request of the Governor to not gather in groups of 10 or more it is necessary for some public boards to meet electronically.

1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call
- c. Proclamations
 - i. [National Public Works Week](#)
 - ii. [Emergency Medical Services Week](#)

2. CITIZENS COMMENTS

3. APPROVAL OF THE AGENDA

4. ENACTMENT OF THE CONSENT AGENDA

- a. [Approval of May 4, 2020 Regular Meeting Minutes](#)
- b. [Approval of April 2020 Bills](#)
- c. [Special Event: Plymouth Lion's Club Memorial Day Ceremonies, Monday, May 25, 2020](#)

5. COMMISSION COMMENTS

6. OLD BUSINESS

- a. [Alarm Code Ordinance Update – Final Reading](#)

7. NEW BUSINESS

- a. [Tentative Agreement with POAM/COAM](#)
- b. [Social District Designation – Patio Expansion](#)

8. REPORTS AND CORRESPONDENCE

- a. Liaison Reports

9. ADJOURNMENT

Citizen Comments - This section of the agenda allows up to 3 minutes to present information or raise issues for items not on the agenda. Upon arising to address the Commission, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item.

Persons with disabilities needing assistance with this should contact the City Clerk's office at 734-453-1234 Monday through Friday from 8:00 a.m.-4:30 p.m., at least 24 hours prior to the meeting. An attempt will be made to make reasonable accommodations.

Consent Agenda- The items on the Consent Agenda will be approved by one motion as Agenda Item #4. There will be no separate discussion of these items unless a Commissioner or citizen so requests, in which case that item will then be placed on the regular agenda.

City of Plymouth Strategic Plan 2017-2022

GOAL I - QUALITY OF LIFE

OBJECTIVES

1. Support the neighborhoods with high-quality customer service
2. Engage in collaboration with private entities and surrounding municipalities to implement the [Joint Recreation Master Plan](#)
3. Improve communication with the public across multiple platforms
4. Maintain a high level of cleanliness throughout the City
5. Support and host a diverse variety of events that foster community and placemaking

ONE YEAR TASKS 2019-2020

- Restore operations for recreation programs after Hines Park bridge repairs are completed
- Explore funding and partnership opportunities to increase and enhance pedestrian crossings
- Finalize [City website](#) update
- Develop and adopt a Master Plan for Kellogg Park, including the fountain
- Develop and implement strategy to market sponsorship opportunities to improve publicly owned assets
- Draft and approve amendments to [Tree Ordinance](#) to clarify implementation, enforcement, and scope

GOAL II - FINANCIAL STABILITY

OBJECTIVES

1. Approve balanced budgets that maintain fiscal responsibility
2. Advocate for increased revenue sharing with the State of Michigan
3. Encourage and engage in partnerships, both public and private, to share costs of services and equipment
4. Address the issue of legacy costs
5. Seek out and implement efficient and effective inter-departmental collaboration
6. Market our successes to attract new economic and investment opportunities

ONE YEAR TASKS 2019-2020

- Continue to support [Michigan Municipal League \(MML\)](#) efforts to [coordinate state initiatives](#) related to revenue sharing with municipalities
- Increase awareness of and support the [MML Save MI City campaign](#)
- Target revenue enhancements that support large capital projects, including grants and millages
- Explore internal and external potential for supplemental funding of legacy costs
- Develop a plan for capital improvement funding projects and purchases
- Explore enhanced investment opportunities

GOAL III - ECONOMIC VITALITY

OBJECTIVES

1. Continue to support and improve active, vibrant downtown branding
2. Support community and economic development projects and initiatives
3. Support a mix of industrial, commercial and residential development
4. Reference the [Master Plan](#) in economic decision-making

ONE YEAR TASKS 2019-2020

- Complete and approve the [DDA Master Plan](#)
- Address and implement recommendations in the [Redevelopment Ready Communities baseline report](#)
- Develop and approve city-wide economic development strategies (Saxton's property, parking system, connections between Old Village and the DDA, Bathey property remediation and development, 240 N. Main, Lumber Mart site)
- Identify other properties of significance to the economic development strategy
- Complete a community survey
- Increase collaborations with partners in the community
- Administer the City's [Master Plan](#) using implementation matrix ([Appendix Table 5](#))

GOAL IV - SERVICE AND INFRASTRUCTURE

OBJECTIVES

1. Support administration and staff by providing professional development opportunities, supplying resources, and maintaining a commitment to recruitment, retention and succession planning
2. Support and deliver safe and responsive emergency services
3. Maintain a sophisticated and responsive technology to communicate and manage data
4. Continually record, maintain, update, and improve City infrastructure

ONE YEAR TASKS 2019-2020

- Begin implementation of parking recommendations for City parking system
- Develop and utilize consistent message and branding across all platforms
- Develop and approve of plan for future delivery of emergency services
- Implement infrastructure asset management plan
- Approve agreement on sanitary sewer with [Western Township Utilities Authority \(WTUA\)](#)

Proclamation

WHEREAS, public works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets and highways, public buildings, and solid waste collection; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, are vitally dependent upon the efforts and skill of the public works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform.

NOW, THEREFORE, I, Oliver Wolcott, Mayor of the City of Plymouth, Michigan, do hereby proclaim the week of Sunday May 17, 2020, through Saturday May 23, 2020 as

Public Works Week

in the City of Plymouth, Michigan, and I call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works officials make to our health, safety, comfort, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and have caused the Official Seal of the City of Plymouth, Michigan to be affixed this 18th day of May 2020.

Oliver Wolcott
Mayor of the City of Plymouth, Michigan

~ City of Plymouth ~
Proclamation
EMERGENCY MEDICAL SERVICES WEEK
May 17 -23, 2020

- WHEREAS, emergency medical services is a vital public service; and
- WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and
- WHEREAS, access to quality emergency medical care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and
- WHEREAS, the City of Plymouth provides emergency medical services to the community through a three-tiered team approach utilizing Police Officers, Fire Department personnel and Paramedics from Huron Valley Ambulance who are trained and equipped for this purpose; and
- WHEREAS, the members of emergency medical services teams engage in thousands of hours of specialized training and continuing education to learn and enhance their lifesaving skills; and
- WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week;

NOW, THEREFORE, I, Oliver Wolcott, by virtue of the authority vested in me as Mayor of the City of Plymouth in the State of Michigan hereby proclaim the week of May 17 through May 23, 2020 in the City of Plymouth as

EMERGENCY MEDICAL SERVICES WEEK

With the theme, “*Ready Today. Preparing for Tomorrow*”, and I encourage the community to observe this week with appreciation for our emergency medical services providers.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City to be affixed this 18th day of May 2020.

Oliver Wolcott, Mayor



City of Plymouth

City Commission Regular Meeting Minutes

Monday, May 4 2020 - 7:00 p.m.

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Meeting was held online at Zoom.us – Meeting ID 81001284153

Statement on the reason the public body is meeting electronically:

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1. CALL TO ORDER

- a. Mayor Wolcott called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance
- b. Roll call

Present: Mayor Oliver Wolcott, Mayor Pro Tem Nick Moroz, Commissioners Ed Krol, Kelly O' Donnell, Marques Thomey

Also present: City Manager Paul Sincock, Attorney Robert Marzano, City Clerk Maureen Brodie, Public Safety Director Al Cox and various City Department Heads

Absent: Commissioners Suzi Deal and Tony Sebastian, excused

Mayor Wolcott asked for a moment of silence for those in the City of Plymouth who have died from COVID-19.

- c. Proclamations – Mayor Wolcott read proclamations for the following:
 - i. Elsie Trinka 90th Birthday
 - ii National Police Week
 - iii Municipal Clerk's Week

2. CITIZENS COMMENTS

Ellen Elliott thanked DDA, police and fire personnel for their exemplary work.

Ryan Yaquinto read a letter requesting an adjustment for false alarms at his restaurants.

3. APPROVAL OF THE AGENDA

Commissioner Thomey made a motion, seconded by Mayor Pro Tem Moroz to approve the agenda for Monday, May 4, 2020.

ROLL CALL VOTE - MOTION PASSED 5-0

4. ENACTMENT OF THE CONSENT AGENDA

- a. Approval of April 20, 2020 Regular Meeting Minutes
- b. Approval of Special Event: Sand Volleyball

Commissioner Krol offered a motion, seconded by Commissioner O'Donnell to approve the Consent Agenda for Monday, May 4, 2020.

ROLL CALL VOTE - MOTION PASSED 5-0.

5. COMMISSION COMMENTS

Commissioner Krol reminded the group that next week is National Nurse Recognition Week. He also noted that there is a first responder memorial at Hines Dr. and Haggerty Rd.

Commissioner Thomey said he appreciated the DMS providing a dumpster for large refuse that would normally have been put out for spring cleanup.

Commissioner O'Donnell said the nomination period for the first Ruth Huston Whipple Award is closed and that the committee comprising herself, Commissioner Deal and Assistant Community Development Director Greta Bolhuis would announce the winner in June.

6. OLD BUSINESS - None

7. NEW BUSINESS

a. Alarm Code Ordinance Update – First Reading

The following resolution was offered by Mayor Pro Tem Moroz and seconded by Commissioner Thomey.

RESOLUTION # 2020-35

WHEREAS The City Commission of the City of Plymouth hereby wants to amend the Plymouth City Code Section 54-47.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt at its First Reading the following amendment to the Plymouth City Code Section 54-47:

Section 54-47(a) –

REMOVE THE FOLLOWING:

The alarm user shall be required to pay a fine, as set forth in subsection 54-479(c), for each false alarm in excess of three false alarms occurring within the calendar year.

INSERT THE FOLLOWING:

The alarm user shall be required to pay a fine, as set forth in subsection 54-47(c), for each false alarm in excess of **two** false alarms occurring within a calendar year.

ROLL CALL VOTE - MOTION PASSED 5 – 0

b. Tentative Agreement with Plymouth DMS Employee Union

The following Resolution was offered by Commissioner Thomey and seconded by Commissioner Krol.

RESOLUTION # 2020-36

WHEREAS The City of Plymouth has certain labor agreements with certain unions who represent various employee groups, and

WHEREAS The Labor Agreement between the City and the Plymouth Department of Municipal Services Employees Association, represented by TPOAM, expires on June 30, 2020, and

WHEREAS The employees put forth a proposal for a one year, status quo contract with no scheduled increase in salary or benefits as of July 1, 2020.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby accept a one year, status quo contract agreement between the City and the Department of Municipal Services Employees Association, represented by TPOAM to be effective July 1, 2020 through June 30, 2021.

There was discussion about the positive relationship between the City administration and the Department of Municipal Services staff that led to a quick resolution.

ROLL CALL VOTE - MOTION PASSED 5-- 0

c. Liberty Street Brewing Liquor License Renewal

The following resolution was offered Commissioner Krol by and seconded by Mayor Pro Tem Moroz.

RESOLUTION # 2020-36

WHEREAS The City of Plymouth has a Liquor Management Ordinance related to the operation of All Class C Type Liquor Licenses in the City, and

WHEREAS On March 16, 2020, the City Administration presented the Liquor License Review Committee and the City Commission with information about the various Liquor licensed establishments in the City, and

WHEREAS The Local Liquor License Review Committee is required to make a recommendation to the City Commission related to the renewal, revocation and non-renewal of all liquor licenses in the City.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby recommend to the State Liquor Control Commission that the following licenses be renewed:

- Norton X Brewing, LTD
- Liberty Street Brewing
- Ironwood Grill

ROLL CALL VOTE - MOON PASSED 5 - 0

d. 3rd Quarter Budget Amendments

The following resolution was offered by and seconded by

RESOLUTION # 2020-37

WHEREAS actual patterns of departmental expenditures occurred differently than originally projected in the 2019-2020 City Budget as adopted in June of 2019; and

WHEREAS overall revenue and expenditure forecasts require modifications to the original budgetary allocations as established in the adopted budget; and

WHEREAS The City Budget amendments require the approval of the City Commission for changes between activity departments and between funds of the City;

NOW, THEREFORE BE IT RESOLVED that the 2019-2020 City Budget is hereby amended as indicated in the 3rd quarter amendments column of the attached Budget Amendments Summary, which is made a part of this resolution.

BE IT FURTHER RESOLVED that the City Finance Director is authorized to change the budgetary appropriations as indicated in the Budget Amendments Summary effective May 4, 2020.

In reply to a question, City Manager Sincock said the City is working on recouping COVID-19- related costs but it's unclear at this time what will be covered by FEMA.

BUDGET ADJUSTMENT SUMMARY
THIRD QUARTER - FY 19-20

FUND DEPT./ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
GENERAL FUND REVENUE: #101							
Property Taxes	6,148,270	-	-	(57,191)	-	(57,191)	6,091,079
Licenses & Permits	5,100	-	-	-	-	-	5,100
Federal/State Grants	30,580	-	-	(29,560)	-	(29,560)	1,020
State-Shared Revenues	1,079,340	-	-	(47,357)	-	(47,357)	1,032,023
Charges for Services	787,920	-	1,000	6,000	-	7,000	794,920
Cemetery Revenues	182,600	-	-	1,900	-	1,900	184,500
Parking Revenues	69,200	-	-	(8,820)	-	(8,820)	78,020
Other Operating Revenues	893,780	65,875	25,235	2,805	-	93,915	987,695
Appropriation of Surplus	-	-	-	-	-	-	-
Total Operating Revenue	8,985,710	65,875	26,235	(132,423)	-	(40,613)	8,945,197
Transfers In From Other Sources	-	-	-	8,000	-	8,000	8,000
Total Revenue All Classes	8,985,710	65,875	26,235	(124,423)	-	(32,613)	8,953,197
GENERAL FUND EXP: #101							
City Commission	109,810	-	4,700	(200)	-	4,500	114,110
City Manager	315,320	-	3,200	6,280	-	9,480	324,800
Legal Services	120,000	-	5,000	20,000	-	25,000	145,000
Finance Department	882,110	21,160	3,760	(158,155)	-	(133,235)	848,685
City Clerk	154,620	9,210	350	(1,300)	-	5,270	163,880
City Assessor	66,780	-	-	(500)	-	(500)	66,280
Management Information Services	289,695	-	-	5,800	-	5,800	295,495
Election Services	83,130	150	1,145	(14,075)	-	(12,780)	70,485
Cemetery	161,660	200	660	2,200	-	3,060	164,720
Police Department	3,841,910	-	690	(69,010)	-	(68,320)	3,773,590
Fire Department	1,029,190	(26,080)	1,340	140,500	-	115,760	1,144,930
MSD Administration	232,740	250	1,640	6,225	-	8,115	240,755
City Hall Maintenance	114,930	-	1,000	4,250	-	5,280	120,190
Parks & Public Property	176,950	250	590	(14,100)	-	(13,270)	163,680
MSD Yard Maintenance	72,880	55	7,500	950	-	8,635	81,415
Street Lighting	155,000	-	-	-	-	-	155,000
Miscellaneous MSD Services	3,360	-	100	20	-	120	3,480
Ballpark Maintenance Expense	-	-	-	-	-	-	-
Special Events	174,300	2,350	5,500	(40,440)	-	(32,590)	141,710
Parking System	45,630	-	5,120	4,000	-	9,120	54,750
MSD Services - ODA	146,070	-	25,000	(1,000)	-	24,000	170,070
Other Functions	245,460	-	(32,000)	(13,000)	-	(45,000)	200,460
Capital Outlay	140,875	-	18,000	(1,600)	-	16,400	157,275
Debt Service	-	30,810	-	-	-	30,810	30,810
Tot. Gen'l Operating Expenditures	8,381,670	35,385	81,145	(117,635)	-	(31,025)	8,350,645
Transfers Out to Other Funds	395,935	-	(40,000)	125,000	-	85,000	480,935
Contingency	228,105	30,310	15,090	(19,889)	-	(4,489)	248,616
Total Expenditures	8,985,710	65,675	26,235	(124,423)	-	(32,613)	8,953,197

FUND DEPT./ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
MAJOR ST FUND REV: #202							
Gas & Weight Taxes	602,260	-	-	(30,115)	-	(30,115)	572,145
Contrib & Other	10	2,990	7,000	-	-	9,990	10,000
Appropriation of Surplus	340,550	-	-	-	-	-	340,550
TOTAL REVENUE	942,820	2,990	7,000	(30,115)	-	(20,125)	922,695
MAJOR ST FUND EXP: #202							
Administration/Debt	10,840	2,740	1,950	1,730	-	6,420	17,260
Routine Maintenance	96,250	250	2,680	45,390	-	48,270	144,520
Stormwater System Maintenance	2,000	-	-	-	-	-	2,000
Traffic Signal Maintenance	85,860	-	100	11,420	-	11,520	97,380
Snow & Ice Control	94,240	-	10,480	(22,425)	-	(11,945)	82,295
Road Construction	332,600	-	(7,600)	(67,200)	-	(74,800)	257,800
Transfers Out to Other Funds	301,130	-	-	-	-	-	301,130
Contingency	20,000	-	-	-	-	-	20,000
TOTAL EXPENDITURES	942,820	2,990	7,000	(30,115)	-	(20,125)	922,695

BUDGET ADJUSTMENT SUMMARY
THIRD QUARTER - FY 19-20

FUND	DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
LOCAL ST FUND REV:	#203							
	Gas & Weight taxes	224,750	-	-	(11,240)	-	(11,240)	213,510
	Contrib & Other	305,920	5,720	1,000	7,600	-	14,220	320,140
	Appropriation of Surplus	11,110	-	133,650	-	-	133,650	144,760
	TOTAL REVENUE	541,780	5,720	134,650	(3,740)	-	136,600	670,440
LOCAL ST FUND EXP:	#203							
	Administration/Debt	11,880	5,420	370	3,340	-	9,130	21,010
	Routine Maintenance	117,260	300	4,090	3,000	-	7,300	124,870
	Stormwater System Maintenance	1,000	-	-	-	-	-	1,000
	Traffic Signal Maintenance	28,480	-	30	320	-	350	28,830
	Snow & Ice Control	48,140	-	5,190	(3,400)	-	1,790	49,530
	Road Construction	320,000	-	125,000	(7,000)	-	118,000	438,000
	Contingency	15,000	-	-	-	-	-	15,000
	TOTAL EXPENDITURES	541,780	5,720	134,650	(3,740)	-	136,600	670,440

FUND	DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
RECREATION FUND REV:	#208							
	Cultural Center Revenues	570,000	2,000	4,000	(62,975)	-	(78,975)	493,025
	Transfer from General Fund	200,000	-	15,000	125,000	-	140,000	340,000
	Administrative Charges	50	850	300	-	-	1,450	1,600
	Program Fees & Charges	351,100	-	(27,600)	(111,600)	-	(139,000)	212,100
	Appropriation of Surplus	55,580	7,450	(11,600)	46,745	-	42,595	98,175
	TOTAL REVENUE	1,176,730	10,400	(18,800)	(22,730)	-	(31,830)	1,144,800
RECREATION FUND EXP:	#208							
	Cultural Center & Administration	820,150	(10,000)	5,000	2,820	-	(2,180)	817,870
	Basic Skills	8,200	-	1,800	300	-	2,100	10,300
	Recreation Vending	1,000	-	-	-	-	-	1,000
	Recreation Services	34,670	-	500	-	-	500	35,170
	Adult Athletics	-	-	-	-	-	-	-
	Youth Athletics	6,830	-	-	-	-	-	6,830
	Miracle Leagues	9,100	-	-	2,000	-	2,000	11,100
	PCHA	10,420	19,200	-	(8,600)	-	10,700	21,120
	PCHA - Mini Mites	7,250	-	100	(2,800)	-	(2,800)	4,450
	MSD Services	9,450	1,200	-	(2,000)	-	(800)	8,650
	Soccer	94,850	-	-	(7,000)	-	(7,000)	87,850
	Liquor	4,520	-	-	350	-	350	4,870
	Classes & Special Events	24,150	-	-	(7,800)	-	(7,800)	16,350
	Therapeutic Program	1,000	-	-	-	-	-	1,000
	Senior Programs-Classes	6,830	-	-	-	-	-	6,830
	Plymouth-Canton Steelers	29,500	-	(27,000)	-	-	(27,000)	2,500
	Capital Outlay	-	-	-	-	-	-	-
	Contingency	10,000	-	-	-	-	-	10,000
	TOTAL EXPENDITURES	1,176,730	10,400	(18,800)	(22,730)	-	(31,830)	1,144,800

FUND	DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
SOLID WASTE FUND REV:	#226							
	Property Taxes	1,007,410	20	-	-	-	20	1,007,430
	Sales of Service	378,550	3,600	17,900	(400)	-	21,000	397,550
	Transfer from General Fund	67,525	-	(65,000)	-	-	(55,000)	12,525
	Appropriation of Surplus	-	-	-	-	-	-	-
	TOTAL REVENUE	1,451,885	3,620	(37,100)	(400)	-	(33,880)	1,417,805
SOLID WASTE FUND EXP:	#226							
	Operating Expenses	1,426,885	2,160	(31,645)	(400)	-	(29,885)	1,396,860
	Landfill Closure	-	-	-	-	-	-	-
	Contingency	25,000	1,370	(5,455)	-	-	(4,085)	20,815
	Transfers Out to Other Funds	-	-	-	-	-	-	-
	TOTAL EXPENDITURES	1,451,885	3,620	(37,100)	(400)	-	(33,880)	1,417,805

BUDGET ADJUSTMENT SUMMARY
THIRD QUARTER - FY 19-20

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
PARKING FUND REV: #232							
Miscellaneous	10	-	-	35,690	-	35,690	35,690
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUE	10	-	-	35,690	-	35,690	35,690
PARKING FUND EXP: #232							
Contingency	10	-	-	35,590	-	35,590	35,590
Construction	-	-	-	-	-	-	-
TOTAL EXPENDITURES	10	-	-	35,590	-	35,590	35,590

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
DDA OPER FUND REV: #248							
Property Taxes-Non School	1,000,140	-	-	-	-	-	1,000,140
Program Fees & Other	115,660	-	-	(5,050)	-	(5,050)	110,600
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	1,115,790	-	-	(5,050)	-	(5,050)	1,110,740
DDA OPER FUND EXP: #248							
Administration	304,105	-	(16,900)	(5,075)	-	(23,975)	280,130
Police Services	32,959	-	-	25	-	25	32,985
Parking System	43,420	-	-	-	-	-	43,420
Saxton Parking Facility	30,000	-	-	-	-	-	30,000
DDA Marketing	73,200	-	-	-	-	-	73,200
Streetscape Maintenance	254,480	-	18,900	-	-	18,900	273,380
Capital Outlay	-	-	-	-	-	-	-
Contrib to DDA Debt Funds	228,710	-	-	-	-	-	228,710
Contrib to DDA Cap Imp Fund	25,000	-	-	-	-	-	25,000
Contingency	123,915	-	-	-	-	-	123,915
TOTAL EXPENDITURES	1,115,790	-	-	(5,050)	-	(5,050)	1,110,740

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
BLDG & ENGINEERING FD REV: #249							
Permit Fees	527,150	1,900	5,000	6,870	-	13,870	540,720
Contrib. & Other	33,950	1,850	16,500	1,000	-	21,450	54,000
Appropriation of Surplus	31,705	-	-	-	-	-	31,705
TOTAL REVENUES	592,205	3,850	23,500	7,870	-	35,020	627,225
BLDG & ENGINEERING FD EXP: #249							
Engineering/Inspections	592,205	3,850	800	7,870	-	12,320	594,525
Capital Outlay	-	-	-	-	-	-	-
Contingency	10,000	-	22,700	-	-	22,700	32,700
TOTAL EXPENDITURES	592,205	3,850	23,500	7,870	-	35,020	627,225

BUDGET ADJUSTMENT SUMMARY
THIRD QUARTER - FY 19-20

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
NBHD SERVICES FUND REV: #252							
Miscellaneous	10,720	-	-	(3,680)	-	(3,680)	16,040
Transfer from General Fund	73,010	-	-	-	-	-	73,010
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	82,730	-	-	(3,680)	-	(3,680)	89,050
NBHD SERVICES FUND EXP: #252							
Administration	500	-	-	-	-	-	500
CVDA Community Center	2,000	-	-	-	-	-	2,000
Senior Transportation	86,650	-	-	-	-	-	86,650
Contingency	3,680	-	-	(3,680)	-	(3,680)	-
TOTAL EXPENDITURES	92,730	-	-	(3,680)	-	(3,680)	89,050

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
DRUG LAW ENFORCEMENT FUND REV: #265							
Miscellaneous	2,810	-	-	-	-	-	2,810
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	2,810	-	-	-	-	-	2,810
DRUG LAW ENFORCEMENT FUND EXP: #265							
Police Department	400	-	-	1,390	-	1,390	1,790
Contingency	2,410	-	-	(1,390)	-	(1,390)	1,020
TOTAL EXPENDITURES	2,810	-	-	-	-	-	2,810

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
OMNIBUS FORFEITURE FUND REV: #267							
Contrib. & Other	500	-	-	700	-	700	1,200
Appropriation of Surplus	1,300	-	-	200	-	200	1,500
TOTAL REVENUES	1,800	-	-	900	-	900	2,700
OMNIBUS FORFEITURE FUND EXP: #267							
Miscellaneous	1,800	-	-	800	-	900	2,700
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,800	-	-	800	-	800	2,700

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
2020 GO BD CONST FD REV: #490							
Contrib. & Other	-	-	-	6,391,294	-	6,391,294	6,391,294
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	6,391,294	-	6,391,294	6,391,294
2020 GO BD CONST FD EXP: #436							
Administration	-	-	-	137,600	-	137,600	137,600
Capital Outlay	-	-	-	484,500	-	484,500	484,500
Contingency	-	-	-	5,769,294	-	5,769,294	5,769,294
TOTAL EXPENDITURES	-	-	-	6,391,294	-	6,391,294	6,391,294

BUDGET ADJUSTMENT SUMMARY
THIRD QUARTER - FY 19-20

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
WATER & SEWER CAPITAL IMPROVEMENT FUND REV: #860							
Contrib. & Other	260,400	-	-	-	-	-	260,400
Appropriation of Surplus	164,600	-	-	-	-	-	164,600
TOTAL REVENUES	415,000	-	-	-	-	-	415,000
WATER & SEWER CAPITAL IMPROVEMENT FUND EXP: #860							
Street Construction	415,000	-	-	-	-	-	415,000
Contrib. & Other	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	415,000	-	-	-	-	-	415,000

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
WATER/SEWER OPER FUND REV: #692							
Fees & Service Charges	5,366,848	10,000	241,700	(268,814)	-	(15,114)	5,341,731
Sale of Bonds	-	-	-	-	-	-	-
Appropriation of Surplus	61,306	-	-	-	-	-	61,306
TOTAL REVENUES	6,418,230	10,000	241,700	(268,814)	-	(15,114)	6,403,116
WATER/SEWER OPER FUND EXP: #692							
Administration	4,854,260	(42,300)	51,600	(115,320)	-	(106,660)	4,547,680
Trunk & Lateral	168,270	48,500	1,540	-	-	50,100	216,370
Mains Maintenance	207,230	3,740	640	(9,025)	-	(5,549)	201,666
Meter Maintenance	140,970	-	5,860	20,270	-	26,130	167,100
Service Maintenance	62,700	-	30	30	-	60	62,760
Hydrant Maintenance	46,810	-	6,185	3,670	-	11,665	58,675
Capital Outlay	-	-	-	-	-	-	-
Contingency	150,000	-	173,776	(164,839)	-	8,366	168,836
TOTAL EXPENDITURES	6,418,230	10,000	241,700	(268,814)	-	(15,114)	6,403,116

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
EQUIPMENT FUND REV: #681							
Miscellaneous	797,735	2,800	-	-	-	2,800	800,535
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	797,735	2,800	-	-	-	2,800	800,535
EQUIPMENT FUND EXP: #681							
Miscellaneous	747,810	-	-	-	-	-	747,810
Contingency	49,825	2,800	-	-	-	2,800	52,625
TOTAL EXPENDITURES	797,735	2,800	-	-	-	2,800	800,535

ROLL CALL VOTE - MOTION PASSED 5 – 0

8. REPORTS AND CORRESPONDENCE

a. Liaison Reports

Commissioner Krol said the ZBA has one item on its agenda this month.

Mayor Wolcott nominated Andre Martinelli to the DDA Board of Directors. Mayor Pro Tem Moroz made a motion, seconded by Commissioner Thomey to approve the nomination.

ROLL CALL VOTE - MOTION PASSED 5 – 0

9. ADJOURNMENT

Hearing no further discussion, Mayor Wolcott asked for a motion to adjourn. A motion to adjourn was made by Mayor Pro Tem Moroz and seconded by Commissioner Thomey. The meeting was adjourned at 7:58 p.m.

ROLL CALL VOTE - MOTION PASSED 5 – 0

OLIVER WOLCOTT
MAYOR

MAUREEN A. BRODIE, CMC, CMMC
CITY CLERK



Special Event Application

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Name Plymouth Wrens Club

Ph# _____ Fax# _____ Email _____ Website _____

Address _____ City _____ State _____ Zip _____

Sponsoring Organization's Agent's Name C. Douglas Hunker Title Past President

Ph# 734-335-4081 Fax# _____ Email dhunker@comcast.net Same

Address 41948 Brentwood Dr. City Plymouth State MI Zip 48170

Event Name Memorial Day Ceremonies

Event Purpose Honor Deceased Veterans

Event Date(s) May 25, 2020

Event Times 9:30 AM - 11:30 AM

Event Location Veterans Park

What Kind Of Activities? Ceremony & Parade

What is the Highest Number of People You Expect in Attendance at Any One Time? < 18

Coordinating With Another Event? YES NO If Yes, Event Name: _____

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

Small short ceremony then parade around city

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*
City Operated Co-sponsored Event Other Non-Profit Other For-Profit Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

Memorial Day

Next year's specific dates:

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES NO **OTHER VENDORS?** YES NO
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES NO
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES NO
6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES NO

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services. (see Attachment B)

7. **AN EVENT MAP** IS IS NOT attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES NO
If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs. **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?

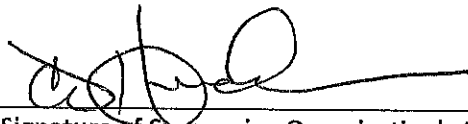
YES NO

If Yes, list the lots or locations where/why this is requested:

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
-
- e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

5-14-2020
Date


Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City

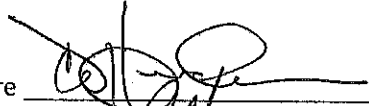
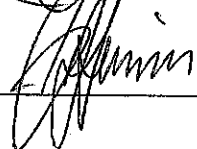
Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Plymouth Horse Club (organization name) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Manassas Day (event name) by reason of any damage to property, personal-injury or bodily-injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature 
Witness 

Date 5-14-2020
Date 5-14-2020

MUNICIPAL SERVICES:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>CP /ms</u>
No SVCS				
* no anticipated charges at this time, but may change due to logistics and coordination of the event from DMS				
\$250 Bathroom Cleaning Fee Per Day of Event?		NO		
Labor Costs:	Equipment Costs:	Materials Cost:		
POLICE:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>qec</u>
2 - OFFICERS @ 2 HRS				
Labor Costs:	Equipment Costs	\$ 304-	Materials Costs	\$
FIRE:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>g-o</u>
No Services Needed				
Labor Costs \$	Equipment Costs \$	Materials Costs \$		
HVA:	Approved	Denied	(list reason for denial)	Initial
DDA:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>TB /ms</u>
Labor Costs \$	Equipment Costs \$	Materials Costs \$		
RISK MANAGEMENT:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>MB</u>
Class I - Low Hazard				
Class II - Moderate Hazard <u>Need cert of ins. naming City of Plymouth as</u>				
Class III - High Hazard <u>Additional Insured.</u>				
Class IV - Severe Hazard				

SITE FEE APPLIED TO ALL EVENTS IS \$100 PER DAY. EVENT SITE FEE _____ TOTAL ESTIMATED FEE _____
 APPROVED _____ NOT APPROVED _____ DATE _____



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: *S:\Manager\Sincock Files\Memorandum - Alarm Ordinance update 1st Reading 05-04-20.docx*
Date: April 27, 2020
RE: Alarm Code Ordinance update – Final Reading

Background

As the City Commission held the first reading of an update to correct an identified clerical issue with what is commonly known as the False Alarm Ordinance. In June of 2013, the City's ICMA Study of Public Safety Services noted that there was an issue of fire response, not being reimbursed for multiple false alarms in a one-year period. The City Commission at that time adopted changes to the False Alarm Ordinance. The issue is that while the chart of costs was updated the wording in the Ordinance was not.

Based on a review of the situation, it is necessary to update the wording in the Ordinance to start the penalties on false alarms after the second false alarm. There is a memorandum from Director of Public Safety Al Cox, which provides additional background information.

As a reminder, the change allows an alarm user to have two false alarms in any one-year period, plus an unlimited number of false alarms due to weather conditions or communication conditions, such as a downed communication line.

RECOMMENDATION:

The City Administration recommends that the City Commission make the change in the False Alarm Ordinance to have the wording in the Ordinance match the fine schedule shown in the Ordinance. This was clearly the intent of the City Commission in 2013.

The purpose of the False Alarm Ordinance is to encourage owners of alarm systems to ensure that their alarm is working properly and to make sure that the Public Safety Staff does not “drop their guard” on a location with multiple false alarms. It should be noted that a business could have multiple false alarms for weather or communication line issues (downed line), but not for faulty sensors, failure of the owner to notify the alarm company of employee after hour contacts, or other alarm system issues.

We recently had a business on S. Harvey Street have their second and third false alarms of the year and they had no one on their call list that answered or responded to scene. Obviously, this creates a significant amount of difficulty for responding units, especially when we have to go inside a building to check it and to reset the alarm panel. They have indicated to us that they have made repairs to the alarm system and have updated their call list.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. This will be the second and final reading of this update to the Ordinance. Should you have any questions regarding this matter please feel free to contact either Al Cox or myself.

PLYMOUTH POLICE DEPARTMENT MEMORANDUM

TO: PAUL SINCOCK, CITY MANAGER
FROM: A.L. COX, DIRECTOR OF PUBLIC SAFETY *A.L. Cox*
SUBJECT: LANGUAGE CHANGE TO ORDINANCE 54-47: FALSE ALARM FINES
DATE: 4/23/2020

BACKGROUND

In June 2013, the City Commission voted to adopt a change in the false alarm fine schedule regarding Plymouth City Ordinance 54-47: False Alarm Fines. The Commission was specifically seeking to enhance fines on the Fire side, as the then current fines were significantly less than the cost of a fire department response. When Commissioners voted to adopt the increased, and now current, fine schedule, it was clear that their intent was not only to increase the fines, but also to begin charging such fines once an alarm user was in excess of two (2) false alarms received by either the Police or Fire Department. However, as the result of a simple oversight, the actual Ordinance language was not changed from directing alarm users to pay a fine "...for each false alarm in excess of three false alarms occurring within the calendar year."

RECOMMENDATION

Based on the Administrative Recommendation and accompanying paperwork presented for review and adoption of the current False Alarm Fine Schedule, adopted on June 17, 2013, I would like to request that the City Commission replace language found in the above referenced City Ordinance as follows:

REMOVE:

The alarm user shall be required to pay a fine, as set forth in subsection 54-47(c), for each false alarm in excess of three false alarms occurring within the calendar year.

REPLACE WITH:

The alarm user shall be required to pay a fine, as set forth in subsection 54-47(c), for each false alarm in excess of two false alarms occurring within the calendar year.

If you have any questions or concerns, please let me know. Thank you for your time and attention.

PROPOSED CHANGE

Sec. 54-47. - False alarm fines.

- (a) The alarm user shall be required to pay a fine, as set forth in subsection 54-47(c), for each false alarm in excess of ~~three~~ **two** false alarms occurring within the calendar year. The calendar year shall be defined as January 1st to December 31st of any given year. Upon the occasion of the second false alarm occurring within any one-year period, the alarm user shall be advised in writing by the city police department of the city recording of the occurrence of the two false alarms and shall be advised of the existence of this division.
- (b) Alarm conditions caused by the following extenuating circumstances shall not constitute a false alarm and no false alarm fine shall be charged by the city.
- (1) Alarm conditions being activated by persons working on alarm system with prior notification to the police department of the city, or the community fire department.
 - (2) Alarm conditions being activated by severe weather.
 - (3) Alarm conditions being activated by disruption or disturbance of telephone or other communication systems.
- (c) Notwithstanding any penalties provided for in the event of a conviction for violation of this division, and notwithstanding whether or not a prosecution has been commenced, any person, corporation, partnership or other legal entity who uses, leases, installs or directs the installation of an alarm system described in this division shall be subject to the following fines:

False Alarms Within Calendar Year	Response By Police Department	Response By Fire Department
1st and 2nd	No fine	No fine
Third	\$50.00	\$300.00
Fourth	100.00	500.00
Fifth	200.00	500.00
Sixth	300.00	500.00
In excess of six	500.00	500.00

(Ord. No. 2000-14, 11-20-00; Ord. No. 2013-01, 6-17-13)

City of Plymouth
201 S. Main
Plymouth, MI 48170
734-453-1234

ADMINISTRATIVE RECOMMENDATION

To: Mayor and City Commission
From: Paul J. Sincock –City Manager
CC: S:\MANAGER\Sincock Files\Memorandum - Fire Alarm Ordinance - Final Reading 06-17-13.doc
Date: 6/13/2013
Re: Fire Alarm Ordinance Changes – Final Reading

BACKGROUND:

As a result of the recent ICMA Fire Study we reviewed the City's False Alarm Ordinance and found that it is not covering our costs as it relates to the Fire Department. The current Ordinance only allows a fee of \$50 for the Third False Alarm and then it goes up to \$100, then \$200 and so on for each successive alarm. Our costs for a call out of the Fire Department exceed those fines and they do not provide an incentive for the property owner to fix their fire alarm. We are not proposing any changes to the Police False Alarm fees.

The proposed revision to the Fire Alarm Ordinance would still provide for the first two alarms in a year as "free" and the third false alarm would cause a billing of \$300 to the property owner and then for the fourth (4th) and higher number of false alarms at a location would result in a fine of \$500 each. This will help meet the expenses of the Fire Department response. In 2012 we had a total of 38 fire false alarms which result in a fire response and affected Plymouth's percentage of fire calls in the Northville – Plymouth Fire Operation, which then impacted our cost for the joint service.

The proposed ordinance still allows an alarm user to have two false alarms in any one-year period, plus an unlimited number of false alarms due to weather conditions or communication conditions. On the third false alarm, the fire alarm user would have to pay a fine of \$300 for the third (3rd) false alarm and the fine schedule progresses up to \$500 from that point.

RECOMMENDATION:

The City Administration recommends passage of the proposed false alarm ordinance at its final reading. This issue presents a liability and a cost to the City as Public Safety Staff are responding to alarm situations and multiple false alarms at a particular location may cause Public Safety Staff to "drop their guard" and get into a very serious situation.

This is the final reading of this ordinance and the new fine schedule will go into effect after publication. We have attached a copy of the proposed ordinance as well as a Resolution for the City Commission to consider. Should you have any questions regarding this matter please feel free to contact me.

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____.

WHEREAS The City Commission of the City of Plymouth hereby wants to amend the Plymouth City Code Section 54-47,

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt at its Second and Final Reading the following amendment to the Plymouth City Code Section 54-47:

Section 54-47(a) –

REMOVE THE FOLLOWING:

The alarm user shall be required to pay a fine, as set forth in subsection 54-479(c), for each false alarm in excess of three false alarms occurring within the calendar year.

INSERT THE FOLLOWING:

The alarm user shall be required to pay a fine, as set forth in subsection 54-47(c), for each false alarm in excess of **two** false alarms occurring within a calendar year.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: S:\Manager\Sincock Files\Memorandum - Contract Agreement with Police Officers & Command 05-18-20.docx
Date: April 29, 2020
RE: Tentative Agreement with Police Officers & Police Command

Background

The City Commission is aware that we have been in contract negotiations with the City's Police Officers Union represented by POAM. Their contract ends on June 30th and we have been in preliminary discussions with the group.

In addition, the Police Command (Sgts. & Lt.) contract expires on December 31st and they are represented by COAM. We have not had any formal meetings with that group yet.

Within the past two weeks the unions have indicated that they have an understanding the city's finances will be affected by the Covid-19 situation. The unions presented a one-year extension of their current contract with no salary increase.

We are very proud of our police officers and command officers, who have taken the time to review the current situation and to put forth a proposal that is good for their membership, while at the same time is good for the City and its citizens.

Adoption of these two agreements would now mean that all city employees (DMS, Non-Union, Dept Hds, City Mgr, & Police) will remain at status quo levels with no scheduled increases in salary or benefits for the next year.

RECOMMENDATION:

The City Administration recommends that the City Commission accept a tentative agreement with the City of Plymouth Police Officers and Command Officers for a one-year contract extensions of their current separate labor agreements.

This matter has been reviewed by the City Attorney's Office and this is a positive agreement for both sides. We have attached a proposed Resolution for the City Commission to consider regarding this matter.

Should you have any questions in advance of the meeting please feel free to contact me.

RESOLUTION

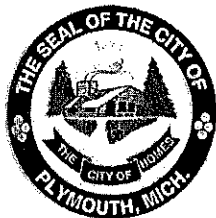
The following Resolution was offered by Comm. _____ and seconded by
Comm. _____

WHEREAS The City of Plymouth has certain labor agreements with certain Unions who represent
Various employee groups, and

WHEREAS The Labor Agreements between the City and the Plymouth Police Officers represented
By POAM have a contract expiring on June 30, 2020 and the Plymouth Police Command
Officers, represented by COAM have a contract expiring on December 31, 2020, and

WHEREAS The two unions put forth proposals for a one year, status quo contract with no
Scheduled increase in salary or benefits.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby
accept a one year, status quo contract agreement between the City and the City of Plymouth Police
Officers effective July 1, 2020 and the City of Plymouth Police Command Officers effective January 1,
2021.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: S:\Manager\Sincock Files\Memorandum - Social District Designation Outdoor Patio Expansion 05-18-20.docx
Date: May 14, 2020
RE: Social District Designation – Patio Expansion

Background

The City Administration has been working on various designs for possible expansion of “patio space” for our restaurants in all areas of the City. There seems to be a desire by some restaurants to expand their current patio space once the “stay home, stay safe” order is lifted. There is a concern that seating capacity will be limited by future orders and there would be a need to expand on nice days.

The Michigan Restaurant and Lodging Association has a very detailed protocol related to re-opening restaurants in Michigan. You can find this information at www.mrla.org/open. This protocol calls for reduced capacity in the restaurants.

The biggest issue that we have related to expanding patio space is the Michigan Liquor Control Commission (MLCC). Under current rules the MLCC needs to have an application to “add space” to an existing liquor license. In addition, the MLCC will require that they send an inspector to the site to physically measure the space prior to approval. Without the approval of the State of Michigan Liquor Control Commission, our restaurants with liquor licenses CANNOT expand their service area.

The City Commission is aware that the City Administration has been working with State regulators and the Michigan Municipal League on possible alternatives, that would allow the local units (cities) of government approve the “add space” for this current year only. There is also consideration of a bill in Lansing that would amend the Michigan Liquor Control Code of 1998. These proposals would allow the local units of government designate Social District and/or Common Areas. This legislative change would allow large areas such as Kellogg Park to be consider a Social District where alcohol could be served by two or more establishments. This would also allow the streets to be closed to create a Social District or Commons area. It should be noted that currently, the proposed legislation requires Social District to allow service during all legal serving hours, which means 2:00 a.m.

Closing the streets option is not clearly defined as a temporary measure in the proposed legislation. Also, closing streets for extended periods or multiple weekends in a row presents a number of

challenges. First off, our Downtown has a wide mix of establishments from restaurants, to retail, to service, to office. While that mix can usually withstand a couple of weekends a year of shutdowns any extension of that becomes very problematic. For example, if we closed Penniman from Harvey to Main, we would be limiting access to not only to all on street parking, but also access to the Penniman Parking Lot. Further, the Post Office lot exits onto Penniman, the Westborn Lot is designed to enter off of Penniman, there are also residents on Penniman and several offices. That is just one street and every street/block have similar types of issues.

For these reasons we are suggesting a program of expanded patio space into the on-street parking areas. ~~We are already familiar with the patio areas, and probably one of the most important issues for~~ downtown or Old Village residents is that there are limited hours of operation.

The City Administration has been working on laying out various options to allow us to be quick and nimble on adding space once the State of Michigan determines how we would be allowed to help our restaurants expand areas.

We are proposing a system where we would allow expanded patios into the public parking spots or other public areas. We have conceptually designed a program where the City would block off parking spaces and provide temporary space for the expanded patio. We would also use a water barricade to act as a blocker for traffic. We would allow the establishment to purchase what we call "bike fence covers" which would allow the establishment to cover the pedestrian barrier with a logo of the establishment and perhaps their social media information. The DDA is also working on purchasing some logo covers to use as well. This will provide for a very neat and clean look to the expanded areas. We are attaching a photo of the bike fence and the covers for your information.

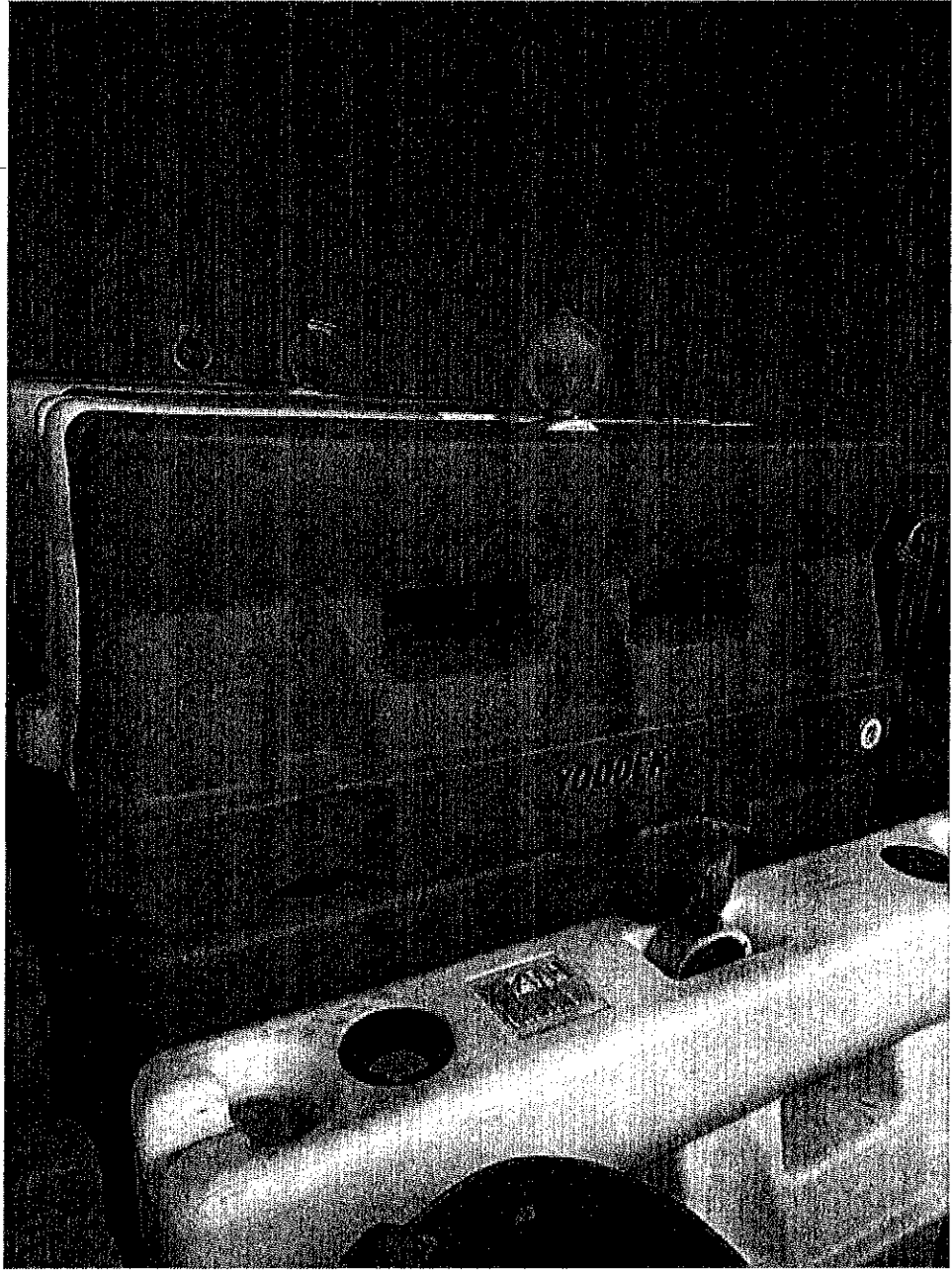
In order to expedite any necessary local approvals, we will be recommending to the City Commission that they "pre-designate" areas as Social Districts for the purpose of expanding patios into public spaces. We feel that this may give us the latitude to adapt to either the additional space option or the Social District option (with additional rules), as quickly as possible once the State of Michigan acts to allow something to happen.

Recommendation

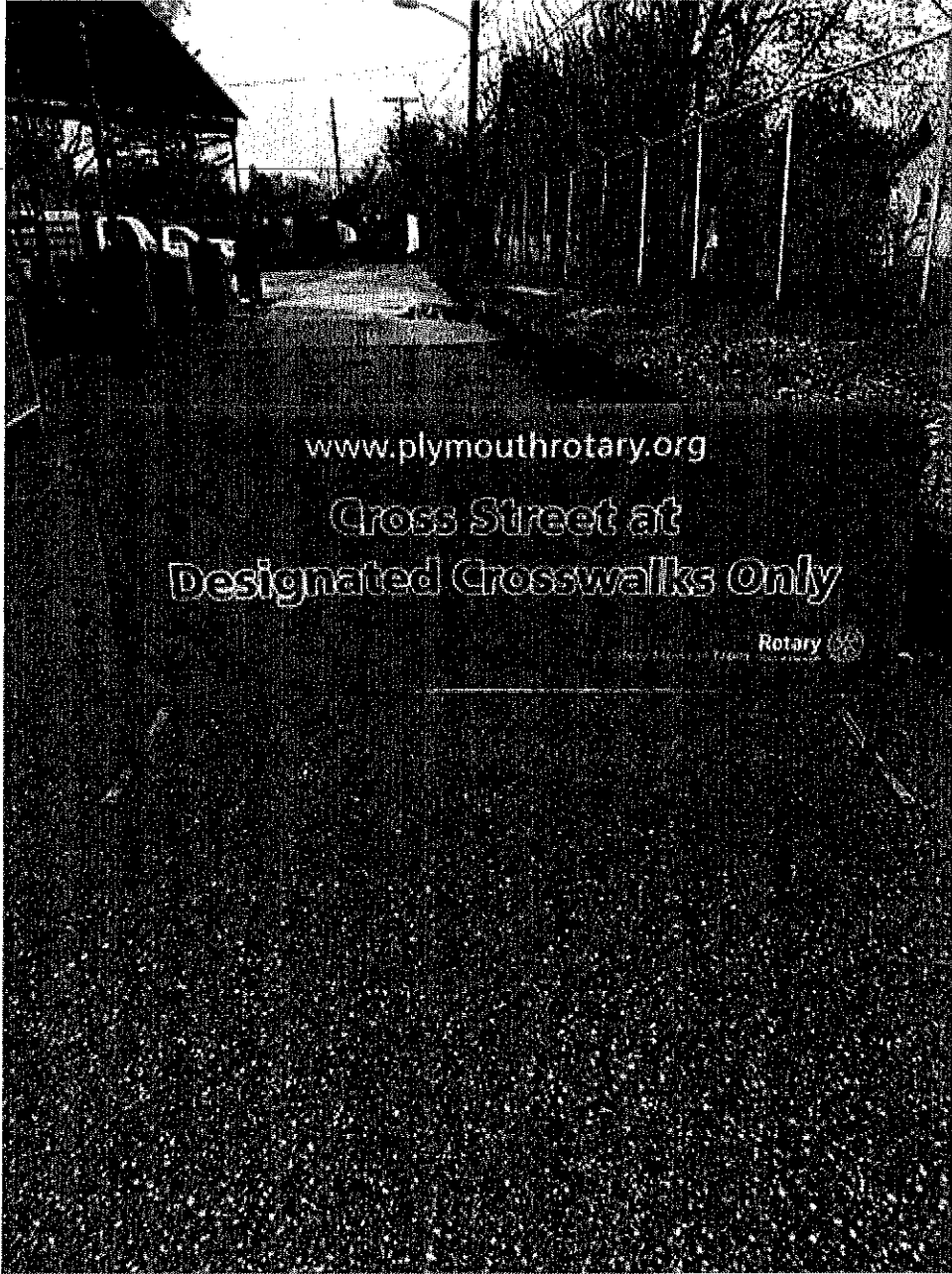
The City Administration recommends that the City Commission authorize certain areas for additional patio space for restaurants in the City. This authorization would further allow the City Administration to administratively approve the patios and various rules and regulations related to signage, hours, and other procedures to allow the set up and operation of the extended space.

It would be up to the establishment to obtain any additional permits or licenses from Wayne County Health Services, State of Michigan Liquor License Control Commission and/or other regulatory agency as may be needed.

We would also suggest that you allow the Administration flexibility to accommodate retail units as well.







www.plymouthrotary.org

Cross Street at
Designated Crosswalks Only



RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____.

WHEREAS The City of Plymouth has several outdoor patios for local Restaurants and these spaces are very popular during the Summer months, and

WHEREAS The entire State of Michigan has been under a State of Emergency For several weeks and this Emergency Situation have caused the Governor of the State to issue several emergency orders, some of which caused restaurants and retail stores to be closed, And,

WHEREAS The City Commission is desirous to take quick action to allow Restaurants and in some cases, retail stores to use public property for the expansion of their business, and

WHEREAS City Commission has already established policy related to the use Of public property for expanded business space.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the City Administration make additional public space available for the use of expanded areas for use by restaurants, within the scope of the rules and regulations of the State of Michigan.

BE IT FURTHER RESOLVED THAT the City Administration is directed to use public properties, including streets, alleys, and walkways for this program.

BE IT STILL FURTHER RESOLVED that the City Commission of the City of Plymouth does hereby designate public spaces in front of or on the side of a business as space available for and shall be designated as a Social District, further the City Administration has the authority to make adjustments in the Social District plan to better facilitate the use of the public space for this purpose.

BE IT STILL FURTHER RESOLVED THAT the use of the public space shall be available until and including November 1, 2020, unless revoked in accordance with the rules and regulations established or prohibited by the State of Michigan or revoked by the City Commission. Further, the use of the public space under the terms of this Resolution shall NOT be renewable unless there is further action by the City Commission.