



Plymouth City Commission

Regular Meeting Agenda

Monday, February 3, 2020 7:00 p.m.-Plymouth City Hall

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

- 1. CALL TO ORDER**
 - a. Pledge of Allegiance
 - b. Roll Call
 - c. Congresswoman Haley Stevens
 - d. Proclamation-100 Year Anniversary of the Passage of the 19th Amendment and Formation of League of Women Voters
- 2. CITIZENS COMMENTS**
- 3. APPROVAL OF THE AGENDA**
- 4. ENACTMENT OF THE CONSENT AGENDA**
 - a. Approval of January 20, 2020 Committee of the Whole Meeting Minutes
 - b. Approval of January 20, 2020 Regular Meeting Minutes
 - c. Special Event: Recreation Soccer and T-Ball
- 5. COMMISSION COMMENTS**
- 6. PRESENTATION – None**
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
 - a. Bond Authorizing Resolution 2020 Unlimited Tax General Obligation Bonds
 - b. Second Quarter Budget Amendments
 - c. Sign Ordinance First Reading
- 9. REPORTS AND CORRESPONDENCE**
 - a. Liaison Reports
- 10. ADJOURNMENT**

Citizen Comments - This section of the agenda allows up to 3 minutes to present information or raise issues regarding items not on the agenda. Upon arising to address the Commission, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item.

Persons with disabilities needing assistance with this should contact the City Clerk's office at 734-453-1234 Monday through Friday from 8:00 a.m.-4:30 p.m., at least 24 hours prior to the meeting. An attempt will be made to make reasonable accommodations.

Consent Agenda- The items on the Consent Agenda will be approved by one motion as Agenda Item #4. There will be no separate discussion of these items unless a Commissioner or citizen so requests, in which case that item will then be placed on the regular agenda.

City of Plymouth Strategic Plan 2017-2020

GOAL I - QUALITY OF LIFE

OBJECTIVES

1. Support the neighborhoods with high-quality customer service
2. Engage in collaboration with private entities and surrounding municipalities to implement the [Joint Recreation Master Plan](#)
3. Improve communication with the public across multiple platforms
4. Maintain a high level of cleanliness throughout the City
5. Support and host a diverse variety of events that foster community and placemaking

ONE YEAR TASKS 2020-21

- Liquor/marijuana license review
- Rooftop seating review
- Adopt Downtown Development Authority (DDA) Master Plan and identify funding sources for implementation
- Begin implementation of Kellogg Park Master Plan with fountain replacement
- Establish format & requirements for public parks sponsorship
- Resident education programs on zoning basics, ordinance change and update, services, and recycling
- City webpage - create city-wide F.A.Q. "Index" page and push out link
- Increase social media presence – 1k new followers/subscribers/etc.
- Review and evaluate City truck routes
- Complete update to Special Events Policy

GOAL II - FINANCIAL STABILITY

OBJECTIVES

1. Approve balanced budgets that maintain fiscal responsibility
2. Advocate for increased revenue sharing with the State of Michigan
3. Encourage and engage in partnerships, both public and private, to share costs of services and equipment
4. Address the issue of legacy costs
5. Seek out and implement efficient and effective inter-departmental collaboration
6. Market our successes to attract new economic and investment opportunities

ONE YEAR TASKS 2020-21

- Actively promote and participate in the 2020 census
- Explore internal and external supplemental funding of legacy costs
- Target revenue enhancements for large-scale capital projects, including grants and millage
- Assist the Michigan Municipal League (MML) in facilitating and increasing support for state revenue sharing initiatives
- Redesign Capital Improvement Plan and evaluate future funding process for Equipment Fund
- Create a rate card for payment in lieu of paid parking
- Develop financial plan for public safety model
- Identify cost estimates, timeframe and potential funding sources for central parking deck
- Complete road bond sale – phase one

GOAL III - ECONOMIC VITALITY

OBJECTIVES

1. Continue to support and improve active, vibrant downtown branding
2. Support community and economic development projects and initiatives
3. Support a mix of industrial, commercial and residential development
4. Reference the [Master Plan](#) in economic decision-making

ONE YEAR TASKS 2020-21

- Continued administration of development projects and proposals including Wilcox Mill, Saxton's, Pulte, Starkweather School, Lumber Mart, and various residential builds
- Branding – consistency across all communications (email, letterhead, agenda)
- Provide annual process and risk-management training to all boards and commissions
- Continue implementing Redevelopment Ready Community (RRC) plan to achieve certification
- Develop list of transitional properties and utilize Michigan Economic Development Corporation (MEDC), Wayne County, others to market
- Explore marketing partnerships (schools, Chamber, hotels, available publications etc.)

GOAL IV - SERVICE AND INFRASTRUCTURE

OBJECTIVES

1. Support administration and staff by providing professional development opportunities, supplying resources, and maintaining a commitment to recruitment, retention and succession planning
2. Support and deliver safe and responsive emergency services
3. Maintain a sophisticated and responsive technology to communicate and manage data
4. Continually record, maintain, update, and improve City infrastructure

ONE YEAR TASKS 2020-21

- Administration to make parking recommendation to City Commission by end of first quarter
- Implement updates to parking system according to direction given by City Commission
- Actively engage employees for further career development for succession planning with special focus on the depth of Cultural Center staffing
- Continue Asset Management Plan
- Review Insurance Services Office (ISO) Report and International City/County Management Association (ICMA) Study & begin meeting to discuss viable options for the future delivery of emergency services
- Approve third version of agreement on sanitary sewer with Western Township Utilities Authority (WTUA) based on delay by Wayne County
- Develop multi-modal transportation policy to City Commission
- Implement 2020 street repairs
- Restore Commercial Motor Vehicle (CMV) enforcement
- Continue geographic information system (GIS) mapping of the City
- Define process/educate citizenry/pursue adoption/Implement form-based codes



CITY OF PLYMOUTH COMMITTEE OF THE WHOLE MEETING MINUTES MONDAY, JANUARY 20, 2020 - 6:00 P.M. PLYMOUTH CITY HALL COMMISSION CHAMBERS

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

CALL TO ORDER

Mayor Wolcott called the meeting to order at 6:00 p.m.

PRESENT: Mayor Oliver Wolcott, Mayor Pro Tem Suzi Deal, Commissioners Ed Krol, Nick Moroz, Kelly O'Connell, Tony Sebastian and Marques Thomey.

ABSENT: None.

Also present City Manager Paul Sincock, City Attorney Robert Marzano and various City Department Heads.

DISCUSSION OF 2020 STRATEGIC PLAN

Mayor Wolcott and City Manager Paul Sincock opened the discussion on the 2020 Strategic Plan, followed by Municipal Services Director Chris Porman reviewing the plan to be presented to the City Commission and to allow for any additional discussion before approval.

The following items were discussed.

Goal Area One – Quality of Life

One-Year Tasks to be Completed in 2020

- Liquor/marijuana license review
- Rooftop seating review
- Adopt DDA Master Plan and identify funding sources for implementation
- Begin implementation of Kellogg Park Master Plan with fountain replacement
- Establish format & requirements for public parks sponsorship
- Resident education program:
 - Zoning basics
 - Ordinance change & update
 - Services
 - Recycling
- City webpage - Create City wide F.A.Q. "Index" page and push out link.
- Increase social media presence – 1k new followers/subscribers/etc.
- Review and evaluate City truck routes
- Complete update to Special Events policy

Goal Area Two --Financial Stability

One-Year Tasks to be Completed in 2020

- Actively promote and participate in the 2020 census
- Explore internal and external supplemental funding of legacy costs

Proclamation

Whereas, our founding documents declare that government derives its just powers from the consent of the governed; and

Whereas, Congress ratified the 19th Amendment to the Constitution of the United States allowing women to vote for President the first time in the November 2, 1920 presidential election, thereby fundamentally changing the role of women in the civic life of our Nation; and

Whereas, the introduction, passage and ultimate ratification of the 19th Amendment were the culmination of decades of work and struggle by advocates for the rights of women across the United States and world; and

Whereas, the League of Women Voters, a national non-partisan, volunteer organization was founded on February 14, 1920 with the mission of helping women and men become informed participants in government, increase understanding of major public policy issues, and influence public policy through education and advocacy;

Now, therefore, be it resolved that I, Oliver Wolcott, Mayor of the City of Plymouth, on behalf of the Plymouth City Commission, administration and citizens, hereby recognize the 100-year anniversary of the passage of the 19th Amendment granting women the right to vote, which was ratified and became law on August 26, 1920, and acknowledges that legitimate government requires the consent of the governed, and that such consent is available through democratic elections; and further that;

The League of Women Voters

is recognized and appreciated, on the occasion of its 100th anniversary in 2020, as a source of non-partisan election information that empowers voters and defends democracy to the benefit of our community.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Plymouth to be affixed hereto this third day of February, two thousand twenty, and of the independence two hundred forty-four.

*Oliver Wolcott, Mayor
City of Plymouth, Michigan*

- Target revenue enhancements for large scale capital projects, including grants and millage
- Assist the MML in facilitating and increasing support for state revenue sharing initiatives
- Redesign Capital Improvement Plan and evaluate future funding process for Equipment Fund
- Create a rate card for payment in lieu of paid parking
- Develop financial plan for public safety model
- Identify cost estimates, timeframe and potential funding sources for central parking deck
- Complete Road Bond sale – Phase one

Goal Area Three—Economic Vitality

One-Year Tasks to be Completed in 2020

- Continued administration of development projects and proposals
 - Wilcox Mill, Saxton’s, Pulte, Starkweather School, Lumber Mart, various residential builds
- Branding – consistency across all communications (email, letterhead, agenda)
- Provide annual process and risk-management training to all boards and commissions
- Continue implementing RRC plan to achieve certification
- Develop list of transitional properties and utilize MEDC, Wayne County, others to market:
- Explore marketing partnerships (Schools, Chamber, Hotels, Available Publications etc.)

Goal Area Four—Service Infrastructure

One-Year Tasks to be Completed in 2020

- UCAA to make parking recommendation to City Commission by end of first quarter
- Implement updates to parking system according to direction given by City Commission
- Actively engage employees for further career development for succession planning
 - Special focus on the depth of Cultural Center staffing
- Continue Asset Management Plan
- Review ISO Report and ICMA Study & begin meeting to discuss viable options for the future delivery of emergency services
- Approve third version of agreement on sanitary sewer with WTUA based on delay by Wayne County
- Develop Multi-modal Transportation policy to City Commission
- Implement 2020 street repairs
- Restore CMV enforcement
- Continue GIS mapping of the City
- Define process/educate citizenry/pursue adoption/Implement form-based codes

It was also suggested to replace/add associated words for acronyms for better understanding.

ADJOURNMENT

Hearing no further discussion, Mayor Wolcott adjourned the Committee of the Whole meeting at 6:57 p.m.

ITEM 4.b



CITY OF PLYMOUTH CITY COMMISSION REGULAR MEETING MINUTES MONDAY, JANUARY 20, 2020 - 7:00 P.M. PLYMOUTH CITY HALL COMMISSION CHAMBERS

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

1. CALL TO ORDER

Mayor Wolcott called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

PRESENT: Mayor Oliver Wolcott, Mayor Pro Tem Nick Moroz, Commissioners Suzi Deal, Ed Krol, Kelly O' Donnell, Marques Thomey and Tony Sebastian.

ABSENT: None.

Also present City Manager Paul Sincock, City Attorney Robert Marzano, Public Safety Director Al Cox and various City Department Heads.

2. CITIZENS COMMENTS

David Rucinski, 1392 Maple spoke about the Kellogg Park Survey project.

Lee Jasinski, 1380 Maple, spoke on behalf of Keep Plymouth Leafy specifically regarding the loss of larger trees.

3. APPROVAL OF THE AGENDA

Mayor Pro Tem Moroz made a motion, seconded by Commissioner Thomey, to approve the agenda for Monday, January 20, 2020.

MOTION PASSED 7-0

4. ENACTMENT OF THE CONSENT AGENDA

- a. Approval of January 6, 2020 City Commission Regular Meeting Minutes
- b. Approval of December 2019 Bills
- c. Special Event:
- d. Special Event:
- e. Special Event:

Mayor Pro Tem Moroz made a motion, seconded by Commissioner Krol to approve the Consent Agenda for Monday, January 20, 2020

MOTION PASSED 7-0

5. COMMISSION COMMENTS

Commissioner Thomey expressed his appreciation for DMS crews during recent bad weather.

Commissioner Krol expressed his appreciation for DMS crews for leaf pickup.

Mayor Pro Tem Moroz reminded the group that it was Dr. Martin Luther King Day and that the City Commission has shown a pattern of following Dr. King's principles.

Mayor Wolcott mentioned the Know Your Neighbor program which he feels also embodies those principles.

Commissioner O'Donnell said that during the recent snowstorm she was impressed with the work of DMS. She also said she thinks the City does best when residents, boards and commissions and City staff work together.

Commissioner Sebastian said there will be a LGBTQ discussion group on January 30 at 7 p.m. at the library. The Know Your Neighbor program and PFLAG are the sponsors. Pre-registration is required. He also thanked DMS staff for their quick and effective snow plowing.

Mayor Wolcott added that this year's Ice Fest, although the weather was an issue, went well and he expressed his appreciation for all who worked on it.

6. PRESENTATION

Manager Sincock gave some background on the Kellogg Park survey, which was performed by Eastern Michigan University. He said that surveys are good tools for ascertaining what citizens want. He apologized for leaving out incidental costs when he previously stated the survey would be free of charge. EMU provided the consulting service for free, but the City paid for printing and mailing costs.

Dr. Gregory Plagens of EMU described the survey process. He said he asked members of the administration for information about the park before formulating the questions in his own language. A random sample of 175 addresses in each of the City's four voting precincts received the survey, and 34% replied. Replies were sent directly to him at EMU to maintain the integrity of the project. Dr. Plagens then went over some of the results, which are attached to the meeting minutes.

Mayor Pro Tem Nick Moroz asked whether the number of "maybe" answers was significant. Dr. Plagens responded that there is not enough information in the survey to draw conclusions from the "maybe" answer. Commissioner Krol asked if there were any patterns in specific precincts. Dr. Plagens replied that the answers were not multi-tab aggregated, but that he could do that if the Commission would like. Commissioner O'Donnell wondered if the low number of responses by people under 30 appropriately represented the City's population. Dr. Plagens replied that demographic data from the survey was not compared with the City of Plymouth's population by age group. Commissioner Thomey stated that the survey reinforced that the park is critically important to the City and that changes should be small. Mayor Wolcott agreed that a refresh rather than a substantial change seemed to be the consensus of survey responders. Commissioner Deal thanked the residents who took the time to answer the survey because she values the information.

Resident David Ruscinski asked whether there would be a tax increase or current City funds to complete Kellogg Park improvements. Wolcott replied that the City would exhaust all options to get funding from additional groups, foundations and people in the community. Sincock added that the Commission should exercise caution related to the use of tax funds when moving forward.

O'Donnell said she thinks a "Friends" group might fill the financial need.

Resident Karen Sisolak requested that future surveys pull from a different group of people, since both of the recent surveys were sent to the same households.

Resident John Townsend said he likes the tone of the conversation and encourages the three-way partnership (residents, City administration and boards and commissions) in this project.

7. OLD BUSINESS - NONE

8. NEW BUSINESS

- a. Principal Residence Poverty Exemption

RES. #2020-07

The following resolution was offered by Mayor Pro Tem Moroz and seconded by Commissioner Thomey:

WHEREAS the adoption of guidelines for poverty exemptions is required of the City Commission; and

WHEREAS the principal residence of persons, who the Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS pursuant to PA 390 of 1994, the City of Plymouth, Wayne County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

- To be eligible under this section, a person shall do all of the following on an annual basis:
- Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- P.A. 390 of 1994 requires that all persons residing in the household MUST submit copies of the following SIGNED documents:
 - City of Plymouth Poverty Exemption Application
 - Federal Income Tax Returns
 - State Income Tax Returns
 - Homestead Property Tax Credit Claim Form (MI-1040CR)
- Also include copies of ALL supporting documentation (i.e. W-2 forms, 1099's, schedules, etc.). The Board of Review shall consider income from all sources and from all occupants of the homestead when determining whether an applicant meets poverty exemption requirements as adopted by the City Commission.
- A Poverty Exemption Affidavit (Department of Treasury Form 4988) must be filed for all persons residing in the residence who were not required to file federal or state income tax returns in the current year or in the immediately preceding year.
- The combined assets of all person residing the household (minus the value of the principal residence) must not exceed \$20,000. Assets include but are not limited to real estate other than the principal residence, personal property, motor vehicles, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
- Produce a valid driver's license or other form of identification if requested.
- Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
- Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services.
- The following are the 2020 federal poverty income guidelines, which are updated annually by the United States Department of Health and Human Services. The annual income includes income for all person residing in the household. The total household income must be less than or equal to the

guidelines below in order to be considered for this type of exemption.

Family of 1.....	\$ 12,490
Family of 2.....	\$ 16,910
Family of 3.....	\$ 21,330
Family of 4.....	\$ 25,750
Family of 5.....	\$ 30,170
Family of 6.....	\$ 34,590
Family of 7.....	\$ 39,010
Family of 8.....	\$ 43,430
For each add'l person	\$ 4,420

- The applicant(s) MAY NOT have ownership interest in any other real estate other than the homestead property.
- If home has been purchased within the previous 2 years, all closing documentation must be included.

The Board of Review may require a home audit and inspection done by the Department of Assessment as part of the application process.

The City of Plymouth allows for partial poverty exemptions to be granted. A partial poverty exemption is an exemption of a percentage of the taxable value of the principal residence rather than the entire taxable value. The formula for calculating partial exemptions is as follows: under no circumstances shall the Board of Review reduce the taxable value lower than that which produce an annual ad valorem tax equal to 3.5% of an applicant's income plus any property tax credit refund payable by the State of Michigan.

It should be recognized that the poverty exemption reduction is a form of temporary assistance for those who are undergoing a difficult financial time. Any relief granted is for the current year only.

The Board of Review may reject any application where the information contained in it appears fraudulent, misleading, inaccurate, or incomplete. Failure to complete all sections of the application and/or failure to submit signed copies of all tax forms or other required documentation will result in the poverty exemption application being denied. The board of review must have complete, accurate data in order to review this appeal.

In certain instances, the Board of Review may consider extenuating circumstances as a basis of a poverty exemption where the total household income exceeds the established income guidelines.

Due Dates: The application for exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review during the year in which the exemption is requested. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the Board of Review determines that there are substantial and compelling reasons why there should be deviation from the policy and federal guidelines and these reasons are communicated in writing to the claimant.

Commissioner Krol noted that the City website address in the packet is incorrect. He also asked for clarification of the statement, "residing in the household." He believes the statement, "List of all occupants" is also unclear.

MOTION PASSED 7 – 0

b. Property Transfer Affidavits Fee

RES. #2020-08

The following resolution was offered by Mayor Pro Tem Moroz and seconded by Commissioner Krol:

- WHEREAS The City of Plymouth is aware that Michigan Statue, MCL211.27a(10) required the buyer, grantee or other transferee of property to notify the appropriate assessing office within 45 days when a transfer of ownership occurs, and
- WHEREAS MCL211.27a(10) further requires that such notification be made on a form prescribed by the State Tax Commission, commonly know as Property Transfer Affidavit (form 2766 or L-4260), and
- WHEREAS The City is aware the MCL211.27b(1)(c) and (d) provides for specific penalties to be levied if the appropriate assessing office is not notified within 45 days, and
- WHEREAS MCL211.27b(5) allows the governing body to waive, by resolution, the penalty levied under section (1)(c) or (d), and
- WHEREAS The City of Plymouth Assessing Office has procedures in place to notify the buyer, grantee or transferee of a property when the Property Transfer Affidavit has not been filed, and
- WHEREAS. The City of Plymouth has determined the cost to administer and collect the penalty, then share collected penalties with other taxing jurisdictions outweighs the benefit, and
- WHEREAS The City finds that collection of penalties is unnecessary.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth, as provided in MCL 211.27b(5), waives the collection of penalties under subsection (1)(c) of (d)

BE IT FURTHER RESOLVED THAT, the City Commission directs that any Resolution, Policy or Directive in conflict with this Resolution is hereby repealed.

MOTION PASSED 7-0

c. Sale of Fire Truck

RES. #2020-09

The following resolution was offered by Commissioner Thomey and seconded by Mayor Pro Tem Moroz:

WHEREAS The City of Plymouth has recently ordered a new Fire Engine to protect the public health, safety and welfare, and

WHEREAS The new truck is replacing a 2010 Pierce Fire Engine, which is now deemed to be surplus equipment, and

WHEREAS The Township of Plymouth has offered to purchase the truck for \$220,000 to replace one of their trucks.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby deem the 10-year-old 2010 Pierce Fire Engine to be surplus equipment and does hereby establish the value of the truck at \$220,000.00 and hereby authorizes the sale to the Township of Plymouth for \$220,000.

Mayor Wolcott said he appreciated that the transaction is mutually beneficial.

MOTION PASSED 7-0

d. Adoption of Strategic Plan

RES. #2020-10

The following resolution was offered by Mayor Pro Tem Moroz and seconded by Commissioner Deal:

WHEREAS The City of Plymouth has a Strategic Plan and has worked collaboratively with the City Commission and the City Administration to work on the plan, and

WHEREAS The City Commission and City staff is highly committed to the success of the Strategic Plan and there is a need to establish one-year tasks to meet the vision of the plan, and

WHEREAS The City Commission and City Administration have worked with Dr. Lew Bender to establish the one-year tasks for 2020.

NOW THEREFORE BE IT RESOLVED THAT THE City Commission of the City of Plymouth does hereby adopt the following Strategic Plan one-year tasks for 2020:

Goal Area One – Quality of Life

One-Year Tasks to be Completed in 2020

- Liquor/marijuana license review
- Rooftop seating review
- Adopt Downtown Development Authority Master Plan and identify funding sources for implementation
- Begin implementation of Kellogg Park Master Plan with fountain replacement
- Establish format & requirements for public parks sponsorship
- Resident education program:
 - Zoning basics
 - Ordinance change & update
 - Services
 - Recycling
- City webpage - Create City wide F.A.Q. "Index" page and push out link.
- Increase social media presence – 1k new followers/subscribers/etc.

- Review and evaluate City truck routes
- Complete update to Special Events policy

Goal Area Two --Financial Stability

One-Year Tasks to be Completed in 2020

- Actively promote and participate in the 2020 census
- Explore internal and external supplemental funding of legacy costs
- Target revenue enhancements for large scale capital projects, including grants and millage
- Assist the Michigan Municipal League in facilitating and increasing support for state revenue sharing initiatives
- Redesign Capital Improvement Plan and evaluate future funding process for Equipment Fund
- Create a rate card for payment in lieu of paid parking
- Develop financial plan for public safety model
- Identify cost estimates, timeframe and potential funding sources for central parking deck
- Complete Road Bond sale – Phase one

Goal Area Three—Economic Vitality

One-Year Tasks to be Completed in 2020

- Continued administration of development projects and proposals
 - Wilcox Mill, Saxton's, Pulte, Starkweather School, Lumber Mart, various residential builds
- Branding – consistency across all communications (email, letterhead, agenda)
- Provide annual process and risk-management training to all boards and commissions
- Continue implementing Redevelopment Ready Communities plan to achieve certification
- Develop list of transitional properties and utilize Michigan Economic Development Corporation, Wayne County, others to market
- Explore marketing partnerships (Schools, Chamber, Hotels, Available Publications etc.)

Goal Area Four—Service Infrastructure

One-Year Tasks to be Completed in 2020

- Ultimus Commissio Areae Autocineticae (UCAA, or best/final parking committee) to make parking recommendation to City Commission by end of first quarter
- Implement updates to parking system according to direction given by City Commission
- Actively engage employees for further career development for succession planning
 - Special focus on the depth of Cultural Center staffing
- Continue Asset Management Plan
- Review International Standards Organization (ISO) Report and International City/County Management Association Study and begin meeting to discuss viable options for the future delivery of emergency services
- Approve third version of agreement on sanitary sewer with Western Townships Utilities Authority (WTUA) based on delay by Wayne County
- Develop multi-modal transportation policy for City Commission
- Implement 2020 street repairs
- Restore Commercial Motor Vehicle (CMV) enforcement
- Continue Geographic Information System (GIS) mapping of the City
- Define process/educate citizenry/pursue adoption/Implement form-based codes

MOTION PASSED 7-0

9. REPORTS AND CORRESPONDENCE

a) Liaison Reports

Commissioner Krol reported on last month's Zoning Board of Appeals meeting.

Commissioner Krol offered a motion, seconded by Commissioner Sebastian motion to accept Commissioner Deal's recommendations for the following reappointments:

Historic District Commission – Stan Cole

Planning Commission – Joe Hawthorne, Hollie Saraswat and Chuck Myslinski

ZBA – Joe Elliott, Ed Krol and alternate Michael McGowan

Housing Commission – Marilyn Almpich

Mayor Wolcott mentioned that two DDA board members are stepping down and that replacements are forthcoming.

MOTION PASSED 7-0

10. ADJOURNMENT

Hearing no further discussion, Mayor Wolcott asked for a motion to adjourn. A motion to adjourn was made by Commissioner Krol and seconded by Commissioner Sebastian for adjournment of the meeting at 8:14 p.m.

MOTION PASSED 7 – 0

OLIVER WOLCOTT
MAYOR

MAUREEN A. BRODIE, CMC, CMMC
CITY CLERK



Special Event Application

ITEM 4.c

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Name		City of Plymouth - Rec Dept.			
Ph#	Fax#	453-1132	Email	Website	Plymouthmi.gov
Address		525 Farmer	City	Plymouth	State MI Zip 48170
Sponsoring Organization's Agent's Name		Steve Anderson		Title Rec. Director	
Ph#	Fax#	455-6620	453-1132	Email	SAnderson@plymouthmi.gov
Cell#	734-891-6398				
Address		525 Farmer	City	Plymouth	State MI Zip 48170

Event Name Recreation Soccer & T- ball practices

Event Purpose Rec. Soccer & T- ball

Event Date(s) April 1 - July 28, 2020 August 10 - October 30 (Mon. - Fri.)

Event Times 5:30 - dusk

Event Location Kiwanis Park, Garden Club Park, Fairground Park

What Kind Of Activities? Youth Soccer and T - ball

What is the Highest Number of People You Expect in Attendance at Any One Time? 40

Coordinating With Another Event? YES NO If Yes, Event Name: _____

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)
Sports practices on green space using soccer goals and backstop.



1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*
City Operated Co-sponsored Event Other Non-Profit Other For-Profit Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

Next year's specific dates:

April 1-July 30, Aug. 15 - Oct.31

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES NO **OTHER VENDORS?** YES NO
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES NO
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES NO
6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES NO

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services.
(see Attachment B)

Rec. Dept. only

7. **AN EVENT MAP** IS IS NOT attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES NO
If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?

YES NO

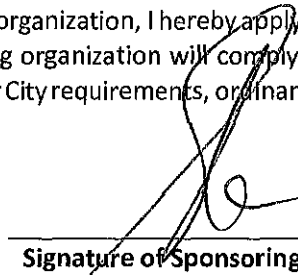
If Yes, list the lots or locations where/why this is requested:

10.

- CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
 - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

1-20-2020
Date


Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City

**Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170**

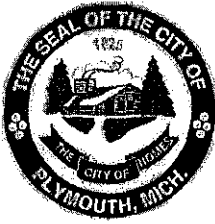
Phone: (734) 453-1234 ext. 203

EVENT REVIEW FORM

EVENT NAME: _____ TOTAL ESTIMATED FEE: _____

(Note: All fees are only initial estimates and can increase upon assessment of services after the close of the event).

MUNICIPAL SERVICES:	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial	<i>CP</i>
<i>NO SERVICES NEEDED</i>					
\$250 Bathroom Cleaning Fee Per Day of Event? YES <input type="radio"/> NO <input checked="" type="radio"/>					
Labor Costs: \$	Equipment Costs: \$	Materials Costs	\$		
POLICE:	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial	<i>JEC</i>
<i>NO SERVICES NEEDED</i>					
Labor Costs \$	Equipment Costs \$	Materials Costs	\$		
FIRE:	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial	<i>JO</i>
<i>No Services Required</i>					
Labor Costs \$	Equipment Costs \$	Materials Costs	\$		
HVA:	<input type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial	
DDA:	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial	<i>TB</i>
Labor Costs \$	Equipment Costs \$	Materials Costs	\$		
RISK MANAGEMENT:	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial	<i>MB</i>
Class I – Low Hazard					
Class II – Moderate Hazard <i>Covered under city athletic policy</i>					
Class III – High Hazard					
Class IV – Severe Hazard					
SITE FEE APPLIED TO ALL EVENTS IS \$100 PER DAY. TOTAL EVENT SITE FEE \$ _____					
APPROVED _____ NOT APPROVED _____ DATE _____					



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: S:\Manager\Sincock Files\Memorandum - Bond Authorizing Resolution 2020 - 02-03-20.docx
Date: January 27, 2020
RE: Bond Authorizing Resolution 2020 Unlimited Tax General Obligation Bonds

Background

The City Commission will need to adopt a Bond Authorizing Resolution as a step in the sale of bonds that were authorized by the voters in November of 2019. The City Administration has been working with the Bond Counsel and the City's Financial Advisor since prior to and after the approval by the voters. It is important to note this bond sale is the first in a series and will authorize up to \$6,265,000 of the authorized \$12,280,000. The Commission will recall that the purpose is selling the bonds in series is to not to bring in all the money at once and overwhelm the City's ability to manage the roads projects and to spread the tax implications out as previous bond issues are paid off.

Again, this is the next step in the sale of the bonds for road projects that will start this spring and summer. The City Commission will have additional official actions to take as the bond sale comes to closure. In addition, Finance Director John Scanlon and the City Manager will have several additional steps that we will need to complete prior to the sale of the bonds. We will be continuing to work with our Bond Attorney, Pat McGow from Miller Canfield and our Financial Advisor, Warren Creamer from Robert W. Baird.

The Bond Attorney has provided a letter to the City Commission explaining in detail this proposed action with regards to the sale of the bonds. He has also prepared the Resolution to authorize the 2020 Unlimited Tax General Obligation Bond *(starts on 3rd page of his letter)*.

RECOMMENDATION:

The City Administration recommends that the City Commission adopt the Resolution Authorizing the 2020 Unlimited Tax General Obligation Bonds *(page 3 of attorney's letter)*. This is the next step in the sale of the bonds and Bond Attorney Pat McGow will be at our meeting on Monday night to answer any questions related to the bonds.

Should you have any questions regarding this matter please feel free to contact me in advance of the meeting.

Founded in 1852
by Sidney Davy Miller

MILLER CANFIELD

PATRICK F. MCGOW
TEL (313) 496-7684
FAX (313) 496-8450
E-MAIL megow@millercanfield.com

Miller, Canfield, Paddock and Stone, P.L.C.
150 West Jefferson, Suite 2500
Detroit, Michigan 48226
TEL (313) 963-6420
FAX (313) 496-7500
www.millercanfield.com

MICHIGAN
ILLINOIS
NEW YORK
OHIO
WASHINGTON, D.C.
CANADA
CHINA
MEXICO
POLAND
QATAR

January 27, 2020

Mr. John Scanlon, Finance Director
City of Plymouth
201 South Main Street
Plymouth, MI 48170

Re: City of Plymouth Bond Authorizing Resolution

Dear John:

I have enclosed a Resolution Authorizing 2020 Unlimited Tax General Obligation Bonds to be considered for approval by the City Commission at its meeting on Monday, February 3rd. The Resolution authorizes the issuance of the Bonds in an amount not to exceed \$6,265,000 as approved by the voters at the November 2019 election to pay the cost of acquiring and constructing street improvements throughout the City, consisting of paving, repaving, resurfacing, reconstructing and improving streets, including curb, gutter, sidewalk, drainage, streetscape, traffic signalization, crosswalk and related improvements (the "Project"). The proceeds of the Bonds may also be used to pay costs of issuance on the Bonds.

The Resolution is based upon the bond specifications prepared by the City's financial advisor, Robert W. Baird & Co., Incorporated. The Resolution sets forth the terms of the Bonds, the form of Bonds, the form of the Notice of Sale and all other items required by law. The Resolution provides for a competitive sale of the Bonds. There are some blanks in the Resolution in the form of the Bond and Notice of Sale that do not need to be completed at or prior to adoption, but will instead be completed in the final Bond form and Notice of Sale once the final terms have been determined.

The Bonds will be unlimited tax general obligations of the City and secured by the City's unlimited tax full faith and credit pledge. The City is authorized to levy a debt millage each year in excess of its charter millage tax rate limitations in an amount necessary to pay the debt service on the Bonds. The Resolution authorizes the City Manager, Clerk and Treasurer to take all other steps necessary related to the issuance of the Bonds and delegates the authority to those officials to award the Bonds to the bidder whose bid produces the lowest interest cost to the City at the time of receipt of the bids. The enclosed Resolution is the final approval from the City Commission needed for this bond issue.

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Mr. John Scanlon, Finance Director

-2-

January 27, 2020

If the Bond Authorizing Resolution is approved, the next step would be to finalize the Preliminary Official Statement and information for rating agencies to proceed to a bond sale.

There are no publication requirements with respect to this resolution. My office will make arrangements for the publication of the Official Notice of Sale in The Bond Buyer prior to the bond sale.

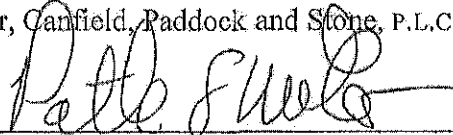
If approved, the Bonds are expected to be sold around March 10th. The bond proceeds would be available around April 1st, which is the tentative closing date for the Bonds.

I plan to attend the City Commission meeting next week to answer any questions. I would appreciate it if you could send me three certified copies of the enclosed Resolution after its adoption. If you have any questions, please do not hesitate to contact me.

Very truly yours,

Miller, Canfield, Paddock and Stone, P.L.C.

By:


Patrick F. McGow

Cc: Paul Sinecock
Warren M. Creamer
Sean Rucker, Esq.

35158388.1\071048-00046

**RESOLUTION AUTHORIZING
2020 UNLIMITED TAX GENERAL OBLIGATION BONDS**

CITY OF PLYMOUTH
County of Wayne, State of Michigan

Minutes of a regular meeting of the City Commission of the City of Plymouth, County of Wayne, State of Michigan, held on February 3, 2020, at 7:00 p.m., prevailing Eastern Time.

PRESENT: Members: _____

ABSENT: Members: _____

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, the qualified electors of the City of Plymouth, County of Wayne, State of Michigan (the "City"), at the election duly called and held on November 5, 2019, did by more than the required majority of those voting approve the following proposition (the "Bond Proposal"):

Street Improvements Bond Proposal

Shall the City of Plymouth, County of Wayne, Michigan, borrow the principal sum of not to exceed Twelve Million Two Hundred Eighty Thousand Dollars (\$12,280,000), and issue its unlimited tax general obligation bonds, in one or more series, payable in not to exceed ten (10) years from the date of issue of each series, to pay the cost of acquiring and constructing street improvements throughout the City, consisting of paving, repaving, resurfacing, reconstructing and improving streets, including curb, gutter, sidewalk, drainage, streetscape, traffic signalization, crosswalk and related improvements? If approved, the estimated millage to be levied in 2020 is 1.2721 mills (\$1.27 per \$1,000 of taxable value) and the estimated simple average annual millage rate required to retire the bonds is 2.1250 mills (\$2.13 per \$1,000 of taxable value).

WHEREAS, the City Commission now desires to authorize the issuance of a series of bonds pursuant to the Bond Proposal in the aggregate principal amount of not to exceed Six Million Two Hundred Sixty-Five Thousand Dollars (\$6,265,000), representing the first series of bonds issued pursuant to the Bond Proposal, to pay the cost of a portion of the improvements described in the Bond Proposal (the "Project"); and

WHEREAS, the aggregate principal amount of bonds to be issued and sold pursuant to

this resolution shall not exceed Six Million Two Hundred Sixty-Five Thousand Dollars (\$6,265,000).

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Authorization of Bonds; Bond Terms. Bonds of the City designated 2020 UNLIMITED TAX GENERAL OBLIGATION BONDS (the "Bonds") are authorized to be issued in the aggregate principal sum of not to exceed Six Million Two Hundred Sixty-Five Thousand Dollars (\$6,265,000) for the purpose of paying the costs of the Project, including the costs incidental to the issuance, sale and delivery of the Bonds. The issue shall consist of bonds in fully-registered form of the denomination of \$5,000, or multiples thereof not exceeding for each maturity the maximum principal amount of that maturity, numbered consecutively in order of registration, dated as of the date of delivery. The Bonds shall bear interest, mature and be payable at the times and in the manner set forth in Sections 6 and 7 hereof.

The Bonds shall be sold at public sale at a price not less than 98%.

The Bonds may be subject to redemption prior to maturity in the manner and at the times and prices set forth in Sections 6 and 7 hereof and if term bonds are selected by the original purchaser of the bonds, then the bonds will be subject to mandatory redemption in accordance with the foregoing maturity schedule at par.

Interest shall be payable to the registered owner of record as of the 15th day of the month prior to the payment date for each interest payment. The record date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the City to conform to market practice in the future. The principal of the Bonds shall be payable at a bank or trust company as a registrar and transfer agent for the Bonds (the "Transfer Agent"), to be selected by an Authorized Officer at the time of sale of the Bonds, provided that in the event that the Bonds are purchased by a single institutional investor the City Treasurer may act as the Transfer Agent.

The Bonds may be issued in book-entry only form through The Depository Trust Company in New York, New York ("DTC") and the City Manager, City Treasurer or City Clerk (each, an "Authorized Officer") are each authorized to execute such custodial or other agreement with DTC as may be necessary to accomplish the issuance of the Bonds in book-entry only form and to make such changes in the Bond Form within the parameters of this resolution as may be required to accomplish the foregoing.

2. Execution of Bonds. The Bonds of this issue shall be executed in the name of the City with the manual or facsimile signatures of the Mayor and City Clerk and shall have the seal of the City, or a facsimile thereof, printed or impressed on the Bonds. No Bond executed by facsimile signatures shall be valid until authenticated by an authorized officer or representative of the Transfer Agent. The Bonds shall be delivered to the Transfer Agent for authentication and be delivered by the Transfer Agent to the purchaser or other person in accordance with instructions from an Authorized Officer upon payment of the purchase price for the Bonds in accordance with the bid therefor when accepted.

3. Transfer of Bonds. The Transfer Agent shall keep the books of registration for

this issue on behalf of the City. Any Bond may be transferred upon such registration books by the registered owner of record, in person or by the registered owner's duly authorized attorney, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the City shall execute and the Transfer Agent shall authenticate and deliver a new Bond or Bonds, for like aggregate principal amount. The Transfer Agent shall require the payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer.

Unless waived by any registered owner of Bonds to be redeemed, official notice of redemption shall be given by the Transfer Agent on behalf of the City. Such notice shall be dated and shall contain at a minimum the following information: original issue date; maturity dates; interest rates; CUSIP numbers, if any; certificate numbers (and in the case of partial redemption) the called amounts of each certificate; the place where the Bonds called for redemption are to be surrendered for payment; and that interest on the Bonds or portions thereof called for redemption shall cease to accrue from and after the redemption date.

In addition, further notice shall be given by the Transfer Agent in such manner as may be required or suggested by regulations or market practice at the applicable time, but no defect in such further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed herein.

4. Debt Retirement Fund; Unlimited Tax Pledge; Defeasance of Bonds. The City Treasurer is authorized and directed to open a depository account with a bank or trust company designated by the City Commission, to be designated 2020 UNLIMITED TAX GENERAL OBLIGATION BONDS DEBT RETIREMENT FUND (the "Debt Retirement Fund"), the moneys to be deposited into the Debt Retirement Fund to be specifically earmarked and used solely for the purpose of paying principal of and interest on the Bonds as they mature. The City hereby pledges its unlimited tax full faith and credit for the prompt payment of the Bonds. All proceeds from taxes levied for the Debt Retirement Fund shall be deposited into the Debt Retirement Fund as collected. Commencing with the year 2020, there shall be levied upon the tax rolls of the City for the purpose of the Debt Retirement Fund each year, in the manner required by the provisions of Act 34, Public Acts of Michigan, 2001, as amended, an amount sufficient so that the estimated collection therefrom will be sufficient to promptly pay, when due, the principal of and interest on the Bonds becoming due prior to the next annual tax levy; provided, however, that if at the time of making any such annual tax levy there shall be other funds available or surplus moneys on hand in the Debt Retirement Fund for the payment of principal of and interest on the Bonds, then credit therefor may be taken against such annual levy for the Debt Retirement Fund.

In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay at maturity or irrevocable call for earlier optional redemption, the principal of, premium, if any, and interest on the Bonds, shall be deposited in trust, this resolution shall be defeased and the owners of the Bonds shall have no further rights under this resolution except to receive

payment of the principal of, premium, if any, and interest on the Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

5. Construction Fund; Proceeds of Bond Sale. The City Treasurer is authorized and directed to open a separate depository account with a bank or trust company designated by the City Commission, to be designated 2020 UNLIMITED TAX GENERAL OBLIGATION BONDS CONSTRUCTION FUND (the "Construction Fund") and deposit into said Construction Fund the proceeds of the Bonds less accrued interest, if any, which shall be deposited into the Debt Retirement Fund. The moneys in the Construction Fund shall be used solely to pay the costs of the Project and the costs of issuance of the Bonds.

6. Bond Form. The Bonds shall be in substantially the following form:

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF WAYNE

CITY OF PLYMOUTH

2020 UNLIMITED TAX GENERAL OBLIGATION BOND

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	April 1, ____	____, 2020	

Registered Owner:

Principal Amount: _____ Dollars

The City of Plymouth, County of Wayne, State of Michigan (the "City"), acknowledges itself to owe and for value received hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Maturity Date specified above, unless prepaid prior thereto as hereinafter provided, with interest thereon (computed on the basis of a 360-day year consisting of twelve 30-day months) from the Date of Original Issue specified above or such later date to which interest has been paid, until paid, at the Interest Rate per annum specified above, first payable on October 1, 2020 and semiannually thereafter. Principal of this bond is payable at the corporate trust office of The Huntington National Bank, Grand Rapids, Michigan, or such other transfer agent as the City may hereafter designate by notice mailed to the registered owner not less than sixty (60) days prior to any interest payment date (the "Transfer Agent"). Interest on this bond is payable to the registered owner of record as of the fifteenth (15th) day of the month preceding the interest payment date as shown on the registration books of the City kept by the Transfer Agent by check or draft mailed to the registered owner of record at the registered address. For prompt payment of this bond, both principal and interest, the full faith, credit and resources of the City are hereby irrevocably pledged.

This bond is one of a series of bonds aggregating the principal sum of \$_____, issued for the purpose of paying the cost of acquiring and constructing street improvements throughout the City and paying costs incidental to the issuance of the series of bonds in pursuance of a vote of the qualified electors of the City voting thereon at an election duly called and held on November 5, 2019.

Bonds of this issue shall not be subject to redemption prior to maturity.

This bond is transferable only upon the registration books of the City kept by the Transfer Agent by the registered owner of record in person, or by the registered owner's attorney duly authorized in writing, upon the surrender of this bond together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or the registered

owner's attorney duly authorized in writing, and thereupon a new registered bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution authorizing this bond and upon the payment of the charges, if any, therein prescribed.

This bond is payable out of the City's Debt Retirement Fund for this issue and in order to make such payment, the City is required each year to levy taxes on all taxable property within the boundaries of the City for such payment, without limitation as to either rate or amount.

It is hereby certified and recited that all acts, conditions and things required by law to be done, precedent to and in the issuance of this bond and the series of bonds of which this is one, exist and have been done and performed in regular and due form and time as required by law, and that the total indebtedness of the City, including this bond, does not exceed any constitutional, statutory or charter debt limitation.

This bond is not valid or obligatory for any purpose until the Transfer Agent's Certificate of Authentication on this bond has been executed by the Transfer Agent.

IN WITNESS WHEREOF, the City of Plymouth, by its City Commission, has caused this bond to be signed in the name of the City by the facsimile signatures of its Mayor and City Clerk and a facsimile of its corporate seal to be printed hereon, all as of the Date of Original Issue.

CITY OF PLYMOUTH
County of Wayne
State of Michigan

(SEAL)

By: _____
Its Mayor

By: _____
Its City Clerk

(Form of Transfer Agent's Certificate of Authentication)

DATE OF AUTHENTICATION:

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within-mentioned resolution.

_____, Michigan
Transfer Agent

By: _____
Authorized Signatory

[Bond printer to insert form of assignment]

7. Notice of Sale. The City Clerk is authorized to fix a date of sale for the Bonds and to arrange to publish a notice of sale of the Bonds in *The Bond Buyer*, New York, New York, which notice of sale shall be in substantially the following form:

OFFICIAL NOTICE OF SALE

\$6,265,000*

CITY OF PLYMOUTH
COUNTY OF WAYNE, STATE OF MICHIGAN
2020 UNLIMITED TAX GENERAL OBLIGATION BONDS

**Subject to adjustment as provided in this Notice of Sale*

SEALED BIDS: Sealed bids for the purchase of the above bonds may be submitted at the office of the City Clerk located at 201 S. Main Street, Plymouth, Michigan 48170 on Tuesday, the 10th day of March, 2020 until 11:30 a.m., prevailing Eastern Time, at which time and place said bids will be publicly opened and read.

SEALED BIDS will also be received on the same date and until the same time at the offices of the Municipal Advisory Council of Michigan (the "MAC"), 26211 Central Park Boulevard, Suite 508, Southfield, Michigan 48076, when, simultaneously, the bids will be opened and read.

FAXED BIDS: Signed bids may be submitted by fax to the City Clerk at fax number (734) 459-5716 or to the MAC at fax number (313) 963-0943; provided that faxed bids must arrive before the time of sale and the bidder bears all risks of transmission failure.

ELECTRONIC BIDS: Electronic bids will also be received on the same date and until the same time by Bidcomp/Parity as agent of the undersigned. Further information about Bidcomp/Parity, including any fee charged, may be obtained from Bidcomp/Parity, Anthony Leyden or CLIENT SERVICES, 1359 Broadway, Second Floor, New York, New York 10010, (212) 849-5021. IF ANY PROVISION OF THIS NOTICE OF SALE SHALL CONFLICT WITH INFORMATION PROVIDED BY BIDCOMP/PARITY, AS THE APPROVED PROVIDER OF ELECTRONIC BIDDING SERVICES, THIS NOTICE SHALL CONTROL.

Bidders may choose any means or location to present bids but a bidder may not present a bid in more than one location or by more than one means.

BOND DETAILS: The bonds will be registered bonds of the denomination of \$5,000 or multiples thereof not exceeding for each maturity the maximum principal amount of that maturity, originally dated as of the date of initial delivery, numbered in order of registration, and will bear interest from their date payable on October 1, 2020, and semiannually thereafter.

The bonds will mature on the 1st day of April in each of the years, as follows:

2021	\$565,000
2022	575,000
2023	585,000
2024	595,000
2025	605,000
2026	615,000
2027	630,000
2028	645,000
2029	655,000
2030	670,000

*ADJUSTMENT OF TOTAL PAR AMOUNT OF BONDS AND PRINCIPAL MATURITIES: The City reserves the right to decrease the aggregate principal amount of the bonds after receipt of the bids and prior to final award, if necessary, so that the purchase price of the bonds will provide an amount determined by the City to be sufficient to construct the project and to pay costs of issuance of the bonds. The adjustments, if necessary, will be in increments of \$5,000. The purchase price will be adjusted proportionately to the increase or decrease in issue size, but the interest rates specified by the successful bidder for all maturities will not change. The successful bidder may not withdraw its bid as a result of any changes made within these limits.

*ADJUSTMENT TO PURCHASE PRICE: Should any adjustment to the aggregate principal amount of the bonds be made by the City, the purchase price of the bonds will be adjusted by the City proportionally to the adjustment in principal amount of the bonds. The adjusted purchase price will reflect changes in the dollar amount of the underwriter's discount and original issue discount/premium, if any, but will not change the per-bond underwriter's discount as calculated from the bid and initial reoffering prices.

NO OPTIONAL REDEMPTION OF BONDS: Bonds of this issue shall not be subject to optional redemption prior to maturity.

TERM BOND OPTION: The initial purchaser of the bonds may designate any one or more maturities from April 1, 2021 through the final maturity as term bonds and the consecutive maturities on or after the year 2021 which shall be aggregated in the term bonds. The amounts of the maturities which are aggregated in a designated term bond shall be subject to mandatory redemption on April 1 of the years and in the amounts set forth in the above maturity schedule at a redemption price of par, plus accrued interest to the date of mandatory redemption. Term bonds or portions thereof mandatorily redeemed shall be selected by lot. Any such designation must be made at the time bids are submitted and must be listed on the bid.

INTEREST RATE AND BIDDING DETAILS: The bonds shall bear interest at rate or rates not exceeding five (5%) per annum, to be fixed by the bids therefor, expressed in multiples of 1/8 or 1/100 of 1%, or both. The interest on any one bond shall be at one rate only and all bonds maturing in any one year must carry the same interest rate. The difference between the

highest and lowest interest rates bid shall not exceed three percent (3%) per annum. No proposal for the purchase of less than all of the bonds or at a price less than 98% will be considered.

BOOK-ENTRY OPTION: Upon the request of the successful bidder, the bonds will be issued in book-entry only form as one fully registered bond per maturity and will be registered in the name of Cede & Co., as bondholder and nominee for The Depository Trust Company (“DTC”), New York, New York. DTC will act as securities depository for the bonds. In the event of registration with DTC, the purchaser will not receive certificates representing their interest in bonds purchased. It will be the responsibility of the purchaser to obtain DTC eligibility. Failure of the purchaser to obtain DTC eligibility shall not constitute cause for a failure or refusal by the purchaser to accept delivery of and pay for the bonds. In the alternative, the successful bidder may request bond certificates to be delivered to the purchaser as one fully registered bond per maturity.

TRANSFER AGENT AND REGISTRATION: Principal shall be payable at the principal corporate trust office of The Huntington National Bank, Grand Rapids, Michigan, or such other transfer agent as the City may hereafter designate by notice mailed to the registered owner of record not less than 60 days prior to an interest payment date. Interest shall be paid by check mailed to the registered owner of record as shown on the registration books of the City as of the 15th day prior to an interest payment date. The bonds will be transferred only upon the registration books of the City kept by the transfer agent.

PURPOSE AND SECURITY: The bonds were authorized at an election held on November 5, 2019 for the purpose of paying the cost of acquiring and constructing street improvements throughout the City. The bonds will pledge the full faith and credit of the City for payment of the principal and interest thereon and will be payable from ad valorem taxes which may be levied without limitation as to rate or amount. The rights or remedies of bondholders may be affected by bankruptcy, insolvency, fraudulent conveyance or other laws affecting creditors’ rights generally now existing or hereafter enacted and by the application of general principles of equity including those relating to equitable subordination.

AWARD OF BONDS: The bonds will be awarded to the bidder whose bid produces the lowest true interest cost determined in the following manner: the lowest true interest cost will be the single interest rate (compounded on October 1, 2020 and semi-annually thereafter) necessary to discount the debt service payments from their respective payment date to _____, 2020, in an amount equal to the price bid, excluding accrued interest. Each bidder shall state in its bid the true interest cost to the City, computed in the manner specified above.

TAX MATTERS: In the opinion of Miller, Canfield, Paddock and Stone, P.L.C., bond counsel, under existing law, assuming compliance with certain covenants, interest on the bonds is excludable from gross income for federal income tax purposes as described in the opinion, and the bonds and interest thereon are exempt from all taxation by the State of Michigan or by any taxing authority within the State of Michigan except estate taxes and taxes on gains realized from the sale, payment or other disposition thereof.

ISSUE PRICE: The winning bidder shall assist the City in establishing the issue price of the bonds and shall execute and deliver to the City at closing an “issue price” or similar

certificate setting forth the reasonably expected initial offering price to the public or the sales price or prices of the bonds, together with the supporting pricing wires or equivalent communications, substantially in the form attached either as Appendix G-1 or Appendix G-2 of the preliminary Official Statement, with such modifications as may be appropriate or necessary, in the reasonable judgment of the winning bidder, the City and Bond Counsel.

The City intends that the provisions of Treasury Regulation Section 1.148-1(f)(3)(i) (defining “competitive sale” for purposes of establishing the issue price of the bonds) will apply to the initial sale of the bonds (the “Competitive Sale Requirements”) because:

- a. the City is disseminating this Notice of Sale to potential underwriters in a manner that is reasonably designed to reach potential underwriters;
- b. all bidders shall have an equal opportunity to bid;
- c. the City anticipates receiving bids from at least three underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds; and
- d. the City anticipates awarding the sale of the bonds to the bidder who submits a firm offer to purchase the bonds at the lowest true interest cost, as set forth in this Notice of Sale.

Any bid submitted pursuant to this Notice of Sale shall be considered a firm offer for the purchase of the bonds, as specified in the bid.

In the event that all of the Competitive Sale Requirements are not satisfied, the City shall so advise the winning bidder. At or before the time of the award of the bonds, the winning bidder, in consultation with the City, shall determine whether to treat the first price at which 10% of a maturity of the bonds (the “10% Test”) is sold to the public as the issue price of that maturity and/or (ii) the initial offering price to the public as of the sale date of any maturity of the bonds as the issue price of that maturity (the “hold-the-offering-price rule”), in each case applied on a maturity-by-maturity basis. The winning bidder shall advise the City if any maturity of the bonds satisfies the 10% Test as of the date and time of the award of the bonds. The winning bidder shall promptly advise the City, at or before the time of the award of the bonds, which maturities of the bonds shall be subject to the 10% Test or shall be subject to the hold-the-offering-price rule.

The City will not require bidders to comply with the “hold-the-offering-price rule”. Bids will not be subject to cancellation in the event that the competitive sale requirements are not satisfied. Bidders should prepare their bids on the assumption that, for all of the maturities of the bonds, the winning bidder, in consultation with the City, may decide whether the 10% Test or the hold-the-offering price rule in order to establish the issue price of the bonds.

By submitting a bid, the winning bidder shall (i) confirm that the underwriters have offered or will offer the bonds to the public on or before the date of the award at the offering price or prices (the “initial offering price”), or at the corresponding yield or yields, set forth in the bid submitted by the winning bidder, and (ii) if the hold-the-offering-price rule applies,

agree, on behalf of the underwriters participating in the purchase of the bonds, that the underwriters will neither offer nor sell unsold bonds of any maturity to which the hold-the-offering-price rule shall apply to any person at a price that is higher than the initial offering price to the public during the period starting on the sale date and ending on the earlier of the following:

- a. the close of the fifth (5th) business day after the sale date; or
- b. the date on which the underwriters have sold at least 10% of that maturity of the bonds to the public at a price that is no higher than the initial offering price to the public;

The winning bidder shall promptly advise the City when the underwriters have sold 10% of that maturity of the bonds to the public at a price that is no higher than the initial offering price to the public, if that occurs prior to the close of the fifth (5th) business day after the sale date.

The City acknowledges that, in making the representation set forth above, the winning bidder will rely on (i) the agreement of each underwriter to comply with the hold-the-offering-price rule, as set forth in an agreement among underwriters and the related pricing wires, (ii) in the event a selling group has been created in connection with the initial sale of the bonds to the public, the agreement of each dealer who is a member of the selling group to comply with the hold-the-offering-price rule, as set forth in a selling group agreement and the related pricing wires, and (iii) in the event that an underwriter is a party to a retail distribution agreement that was employed in connection with the initial sale of the bonds to the public, the agreement of each broker-dealer that is a party to such agreement to comply with the hold-the-offering-price rule, as set forth in the retail distribution agreement and the related pricing wires. The City further acknowledges that each underwriter shall be solely liable for its failure to comply with its agreement regarding the hold-the-offering-price rule and that no underwriter shall be liable for the failure of any other underwriter, or of any dealer who is a member of a selling group, or of any broker-dealer that is a party to a retail distribution agreement to comply with its corresponding agreement regarding the hold-the-offering-price rule as applicable to the bonds.

If the Competitive Sale Requirements are not satisfied, and the 10% Test applies, then until the 10% Test has been satisfied as to each maturity of the bonds, the winning bidder agrees to promptly report to the City the prices at which the unsold bonds of that maturity have been sold to the public. That reporting obligation shall continue, whether or not the closing date has occurred, until the 10% Test has been satisfied as to the bonds of that maturity or until all Securities of that maturity have been sold.

By submitting a bid, each bidder confirms that:

- a. any agreement among underwriters, any selling group agreement and each retail distribution agreement (to which the bidder is a party) relating to the initial sale of the bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter, each dealer who is a member of the selling group, and each broker-dealer that is a party to such retail distribution agreement, as applicable, to report the prices at which it sells to the public the unsold bonds of each maturity allotted to it until it is notified by the winning bidder that either the 10% Test

has been satisfied as to the bonds of that maturity or all bonds of that maturity have been sold to the public, if and for so long as directed by the winning bidder and as set forth in the related pricing wires; and

- b. any agreement among underwriters relating to the initial sale of the bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter that is a party to a retail distribution agreement to be employed in connection with the initial sale of the bonds to the public to require each broker-dealer that is a party to such retail distribution agreement to report the prices at which it sells to the public the unsold bonds of each maturity allotted to it until it is notified by the winning bidder or such underwriter that either the 10% Test has been satisfied as to the bonds of that maturity or all bonds of that maturity have been sold to the public, if and for so long as directed by the winning bidder or such underwriter and as set forth in the related pricing wires.

Sales of any bonds to any person that is a related party to an underwriter shall not constitute sales to the public for purposes of this Notice of Sale. Further, for purposes of this Notice of Sale:

- a. “public” means any person other than an underwriter or a related party,
- b. “underwriter” means (A) any person that agrees pursuant to a written contract with the City (or with the lead Underwriter to form an underwriting syndicate) to participate in the initial sale of the bonds to the public and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) to participate in the initial sale of the bonds to the public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the bonds to the public);
- c. a purchaser of any of the bonds is a “related party” to an underwriter if the underwriter and the purchaser are subject, directly or indirectly, to (i) at least 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation of another), (ii) more than 50% common ownership of their capital interests or profits interests, if both entities are partnerships (including direct ownership by one partnership of another), or (iii) more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other); and
- d. “sale date” means the date that the bonds are awarded by the City to the winning bidder.

“QUALIFIED TAX-EXEMPT OBLIGATIONS”: The City has designated the bonds as “Qualified Tax-Exempt Obligations” for purposes of the deduction of interest expense by financial institutions pursuant to the Code.

LEGAL OPINION: Bids shall be conditioned upon the approving opinion of Miller, Canfield, Paddock and Stone, P.L.C., attorneys of Detroit, Michigan, a copy of which opinion will be furnished without expense to the purchaser of the bonds at the delivery thereof. The fees of Miller, Canfield, Paddock and Stone, P.L.C. for services rendered in connection with such approving opinion are expected to be paid from bond proceeds. Except to the extent necessary to issue its approving opinion as to validity of the above bonds, Miller, Canfield, Paddock and Stone, P.L.C. has not been requested to examine or review and has not examined or reviewed any financial documents, statements or materials that have been or may be furnished in connection with the authorization, issuance or marketing of the bonds, and accordingly will not express any opinion with respect to the accuracy or completeness of any such financial documents, statements or materials.

DELIVERY OF BONDS: The City will furnish bonds ready for execution at its expense. Bonds will be delivered without expense to the purchaser through DTC in New York, New York, or such other place to be agreed upon. The usual closing documents, including a certificate that no litigation is pending affecting the issuance of the bonds, will be delivered at the time of delivery of the bonds. If the bonds are not tendered for delivery by twelve o'clock noon, prevailing Eastern Time, on the 45th day following the date of sale, or the first business day thereafter if said 45th day is not a business day, the successful bidder may on that day, or any time thereafter until delivery of the bonds, withdraw its proposal by serving notice of cancellation, in writing, on the undersigned. Payment for the bonds shall be made in Federal Reserve Funds. Accrued interest to the date of delivery of the bonds shall be paid by the purchaser at the time of delivery.

CUSIP NUMBERS: Upon the request of the successful bidder, CUSIP identification numbers will be printed on the bonds, but neither the failure to print such numbers on any bonds nor any error with respect thereto shall constitute cause for a failure or refusal by the purchaser thereof to accept delivery of and pay for the bonds in accordance with terms of the purchase contract. All expenses in relation to the printing of CUSIP numbers on the bonds shall be paid for by the Issuer; provided, however, that the CUSIP Service Bureau charge for the assignment of such numbers shall be the responsibility of and shall be paid for by the purchaser.

OFFICIAL STATEMENT: A preliminary Official Statement that the City deems to be final as of its date, except for the omission of information permitted to be omitted by Rule 15c2-12 of the Securities and Exchange Commission, has been prepared and may be obtained from Robert W. Baird & Co., Incorporated, financial advisors to the City, at the address and telephone listed under REGISTERED MUNICIPAL ADVISORS below. Robert W. Baird & Co., Incorporated, will provide the winning bidder with a reasonable number of final Official Statements within 7 business days from the date of sale to permit the purchaser to comply with Securities and Exchange Commission Rule 15c2-12. Additional copies of the Official Statement will be supplied by Robert W. Baird & Co., Incorporated, upon request and agreement by the purchaser to Robert W. Baird & Co., Incorporated, within 24 hours of the time of sale.

BOND INSURANCE AT PURCHASER'S OPTION: If the Bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the bidder/purchaser, the purchase of any such insurance policy or the issuance of any such commitment shall be at the option and expense of the purchaser of the Bonds. Any and all

increased costs of issuance of the Bonds resulting from such purchase of insurance shall be paid by the purchaser, except that if the City has requested and received a rating on the Bonds from a rating agency, the City shall pay the fee for the requested rating. Any other rating agency fees shall be the responsibility of the purchaser. FAILURE OF THE MUNICIPAL BOND INSURER TO ISSUE THE POLICY AFTER THE BONDS HAVE BEEN AWARDED TO THE PURCHASER SHALL NOT CONSTITUTE CAUSE FOR FAILURE OR REFUSAL BY THE PURCHASER TO ACCEPT DELIVERY OF THE BONDS FROM THE CITY.

CONTINUING DISCLOSURE: As described more fully in the Official Statement, the City has agreed to provide or cause to be provided, in accordance with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission, on or prior to the sixth month after the end of each fiscal year commencing with the fiscal year ended June 30, 2020, (i) certain annual financial information and operating data, including audited financial statements for the preceding fiscal year, generally consistent with the information contained or cross-referenced in the Official Statement relating to the bonds, (ii) timely notice of the occurrence of certain material events with respect to the bonds and (iii) timely notice of a failure by the City to provide the required annual financial information on or before the date specified in (i) above.

BIDDER CERTIFICATION: NOT "IRAN-LINKED BUSINESS". By submitting a bid, the bidder shall be deemed to have certified that it is not an "Iran-Linked Business" as defined in Act 517 Michigan Public Acts of 2012, being MCL 129.311 et. seq.

REGISTERED MUNICIPAL ADVISORS: Further information relating to the bonds may be obtained from the City's Registered Municipal Advisors, Robert W. Baird & Co., Incorporated, 1001 Bay Street, Traverse City, MI 49864, (telephone (800) 793-6379).

ENVELOPES containing the bids should be plainly marked "Proposal for Plymouth 2020 Unlimited Tax General Obligation Bonds."

THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS.

Maureen Brodie
City Clerk
City of Plymouth

8. Useful Life of Project. The estimated period of usefulness of the Project is hereby declared to be not less than ten (10) years.

9. Tax Covenant; Qualified Tax-Exempt Obligations. The City shall, to the extent permitted by law, take all actions within its control necessary to maintain the exclusion of the interest on the Bonds from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended (the "Code"), including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditures and investment of Bond proceeds and moneys deemed to be Bond proceeds. The City hereby designates the Bonds as "qualified tax-exempt obligations" for purposes of deduction of interest expense by financial institutions pursuant to the Code.

10. Official Statement; Qualification for Insurance; Ratings. Each Authorized Officer is hereby authorized and directed to (a) approve the circulation of a preliminary official statement describing the Bonds and to deem the preliminary official statement "final" for purposes of Rule 15c2-12 of the SEC; (b) solicit bids for and approve the purchase of a municipal bond insurance policy for the Bonds, if deemed economically advantageous to the City; (c) apply for ratings on the Bonds; and, (d) do all other acts and take all other necessary procedures required to effectuate the sale, issuance and delivery of the Bonds.

11. Continuing Disclosure. The City agrees to enter into a continuing disclosure undertaking for the benefit of the holders and beneficial owners of the Bonds in accordance with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission, and each Authorized Officer is hereby authorized to execute such undertaking prior to delivery of the Bonds.

12. Authorization of Other Actions. Each Authorized Officer is hereby authorized to adjust the final bond details set forth herein to the extent necessary or convenient to complete the transaction authorized herein, and in pursuance of the foregoing are authorized to exercise the authority and make the determinations authorized pursuant to Section 315(1)(d) of Act 34, Public Acts of Michigan, 2001, as amended, including but not limited to, determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, and other matters within the parameters described in this resolution. Each Authorized Officer is hereby authorized and directed to take all other actions necessary or advisable, and to make such other filings with any parties, including the Michigan Department of Treasury, to enable the sale and delivery of the Bonds as contemplated herein.

13. Award of Sale of Bonds. Each Authorized Officer is hereby authorized on behalf of the City to award the sale of the Bonds to the bidder whose bid meets the requirements of law and which produces the lowest true interest cost to the City computed in accordance with the terms of the Official Notice of Sale as published.

14. Rescission. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Members: _____

NAYS: Members: _____

RESOLUTION DECLARED ADOPTED.

Maureen Brodie, City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Plymouth, County of Wayne, State of Michigan, at a regular meeting held on February 3, 2020, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Maureen Brodie, City Clerk



CITY OF PLYMOUTH

www.plymouthmi.gov

201 S. Main
Plymouth, Michigan 48170-1637

Phone 734-453-1234
Fax 734-455-1892

MEMORANDUM

Date: January 28, 2019
To: Paul Sincock, City Manager
From: John Scanlon, Finance Director
Subject: Second Quarter Budget Amendments

Issue: 2019-20 Second Quarter Budget Amendments – December 31, 2019

Analysis: Please find the attached Revenue and Expenditure reports through December 31, 2019 for fiscal year ended June 30, 2020. The attached reports show the detail for the General Fund, as well as the additional nine principal special revenue and enterprise funds. At the midpoint of the 2019-20 fiscal year, the City's financial position remains in good standing. Overall, fund balance has increased \$366,663 from \$14,782,140 to \$15,148,803. Five of the City's funds are seeing an increase in fund balance from this point last year, including the General Fund. More specific information on each of these funds is provided below.

The overall increase in fund balance position for these 10 funds is related primarily to the comparison of beginning fiscal year fund balance totals for these 10 funds. The starting combined fund balances for the current fiscal year of \$10,941,557 is \$308,375 less than the starting balances for Fiscal Year 2018-19. Operationally, there are decreases in both revenues and expenditures when comparing this year's results to last year. Fiscal Year 2019-20 revenues of \$13,509,298 are down 5% while expenditures have simultaneously decreased \$1,424,483, or 13%, to \$9,302,052. The primary source of fund balance increases have occurred largely in the General Fund, Waste and Recycling Fund and Downtown Development Fund. All these funds are tax collecting funds, which receive their primary source of revenue from the summer tax levy and expense it through the fiscal year, however, the overall fund balance increase accompanied with the 13% decrease in expenditures when compared to this time last year signals toward maintaining a sound fiscal position.

Included with this memorandum is the Budget Adjustment Summary, which shows the effect of the proposed amendments on the various funds and activities of the City. These changes are consistent with the authority granted in the budget to make such amendments on a departmental basis. The Budget Adjustment Summary is, in effect, the synopsis of all the line item amendments that have been proposed administratively. The budget appropriations are **not** approved by line item – they are based on activity categories in the General Fund and by fund totals for all other funds.

GENERAL FUND

The General Fund has a higher fund balance than this point last year. It is up from \$5,052,965 in 2018-19 to \$5,183,349 this year. However, as stated earlier, it is important to note that revenues are typically front-end heavy with the collection of taxes, and expenses tend to be back-end loaded. Our overall estimate is that revenues will see modest increases in this fiscal year with the 2.1% inflationary increase in property and a 2.7% increase constitutional revenue sharing as of December 31st. Expenditures should drop significantly when compared to last year because the City paid off its pension liability to Plymouth Township in 2018-19.

The primary concerns for the General Fund remain:

- Property tax revenues, particularly considering the City has experienced its fifth consecutive operating millage rollback
- Maintenance of current state shared revenue levels
- Legacy costs, including a 10-year payback period to the Waste and Recycling and Budget Stabilization Funds
- Inadequate funding levels budgeted in the Equipment Fund.

Although property tax valuations have continued to increase throughout the City, that very success in valuation increase accelerates the rate of Headlee rollbacks, depriving the City of adequate tax revenues to maintain a hedge against inflationary cost increases. This problem will continue to get worse until the state adopts a cost of living formula that truly reflects cost increases for municipalities, rather than an inflation rate that is artificially low. We do anticipate additional rollbacks during Fiscal Year 2020-21, which will result in our sixth consecutive year of rollbacks.

The legacy costs of the City are, increasingly, a significant element of the debt management policy in that these costs are a debt of the City to its former employees. In 2009, the actuarial report prepared by the MERS actuaries (based on facts as of December 31, 2007) projected that the required contributions for the fiscal years 2013-14, 2014-15 and 2015-16 would be \$819,000, \$932,000 and \$1,099,000, respectively. The revised amounts billed for these three years, however, have been \$943,224, \$1,104,528, \$1,285,068, and peaked at \$1,364,568 for 2016-17. Since then, the City has adjusted its course and moved to the MERS plan B option, which essentially spreads out our payments for a longer period. We are estimating a much more manageable estimated payment of \$887,928 this year, which does not include needed supplemental payments. Supplemental payments have been \$200,000 in the previous two fiscal years and \$100,000 so far this year. Last year, the MERS board voted to lower the assumed rate of return from 7.75% to 7.35% and commissioned an experience study. The result of lowering the assumed rate of return will be reflected in next year's required contribution, which will go up to \$1,037,304 while the experience study changes will not be implemented until fiscal year 2021-22.

At the end of 2017, the state legislature began to take its first action at setting funding levels for both the pension and OPEB (Other Post-Employment Benefits) cost for our retirees. PA 202 set required funding levels of 60% on the pension side, if your actuary determined contribution (ADC) is more that 10% of your general revenues. On the OPEB side, the level was set at 40%, if your ADC is more that 12% of your general

revenues. This year, we did not trigger underfunded status, as our ADC for both the pension and OPEB actuary reports were below the required levels. Nevertheless, it is important to note that our pension plan is funded at 52.3% of our \$15,768,787 liability, down 1% from last year. Our OPEB liability, which is a pay-as-you-go plan, increased from \$14,995,133 to \$15,133,046. Under the new legislation, the City is required to have an updated actuarial analysis done this fiscal year.

There are budget amendments made in 19 our 24 departments in the General Fund. These amendments are very marginal in nature and account for less than one percent of the original budget allocation.

OTHER OPERATING FUNDS

Unlike the General Fund, which receives much of its funding upfront, the Major and Local Street Funds is primarily funded by bimonthly gas and weight tax distributions. Over the last couple of years, the City has made a concerted effort to scale back Major and Local street construction projects and use gas and weight tax revenue to fund street construction, while debt was paid off. Last year after receiving the bids for construction projects on Junction, Ross and Dewey, it became evident with the with cut of Dewey that the City would either need to cut local street construction projects for a period or issue bonds. The Local Street Fund has expensed 93% of its budgeted fund balance, however it is still owed \$250,000 from gas and weight tax revenue. This, combined with the passage of the street bond millage, will restore the negative fund balance to a positive prior to the close of the fiscal year.

The combined fund balance of the Recreation Fund and Recreation Capital Improvement Fund as of December 31 is \$90,537.98, which is down \$45,644.58 from the midpoint of the 2018-19 fiscal year. January is typically largest earning month for the Recreation Fund, but those numbers are not reflected in this Revenue and Expenditure reports. In the past, when the General Fund is overall in good health, we have been able to make extra contributions to other special revenue funds. The Recreation Fund is a special revenue fund. In this budget amendment, we are requesting to make an additional \$15,000 contribution to the Recreation Fund.

The Waste and Recycling Fund is reflecting a \$655,811 increase in fund balance at this point in the fiscal year when compared to last year. The one-year increase would seem dramatic; however, this is due to an adjustment during the audit which moved an advance to the General Fund from the Revenue and Expenditure report to the Balance Sheet. The Waste and Recycling Fund receives about 70% of its revenue from the 1.82 mill tax levy. Similar to the General Fund, this means revenue is heavily weighted in the front end of the fiscal year while expenses come throughout the year. The amendments related to the fund are reflective of the implementation of the new contract, as well as recent changes to the cart fee.

The DDA budget amendment of \$18,900 from their contingency line item to the infrastructure contractual services line item is for the Kellogg Park Master Plan. Under Act 57 of 2018 effective January 1, 2019, the City Commission now has final budget approval of the DDA Board Budget. The DDA budget recommendation to the City Commission comes at the request of the DDA Board and would require a majority vote.

As indicated in the first quarter budget amendments, the Building Fund revenues typically peak in October and June. This year, thus far, that is no different. Revenues are up \$97,770, while expenditure have only increased by \$18,436. The Building Fund is typically cyclical in nature, where revenues generally come in upfront while expenditures lag. With the Pulte project now under full swing and along with other potential projects, we expect fund balance to continue to increase.

The City ceased operations associated with the senior transportation program as of the end of October 2015. At that time all budgetary activities within the Neighborhood Services Fund were reduced to a single monthly contract payment to Plymouth Township. The budget reflects those operational changes. At this point, expenditures in the fund only reflect payments through the end of November, as costs are still being reconciled while the township closes out their fiscal year.

The Water and Sewer Fund is the second largest operating fund for the City. Unrestricted fund balance in the Water and Sewer Fund is down from \$6,375,241 in Fiscal Year 2018-19 to \$6,220,619 this year. Metered sales are down slightly, however overall expenditures are down 13%. We have received preliminary rate estimates from the Great Lakes Water Authority, which indicate slight increases in expenditures for fiscal year 2020-21 and a continuation for the 60/40 split between fixed and variable cost.

The Equipment Fund is a fund that we continue to monitor. It remains underfunded to meet the City's capital equipment needs, however, this is the third year we have set up supplemental funding. That, coupled with extending useful life of equipment, has contributed to minor increases in fund balance. The operation of the equipment fund in the City of Plymouth is not a typical internal service fund but, rather is a hybrid internal service/operating fund that provides both funding for new equipment acquisitions, as well as a maintenance operation for that equipment. As an internal service fund, expensing of equipment costs occurs through depreciation as opposed to other City operating funds, which are outright capital outlay. Equipment rental charges hit operating funds the heaviest for those services that are capital intensive; notably, police and fire departments in the General Fund, as well as utility and infrastructure operations in the street funds and Water and Sewer Fund. The rental fee comes from the Schedule C rental rates produced by the Michigan Department of Transportation. During this budget cycle, it will be important for the City to take a holistic look at funding versus needs in the fund and develop a long-term solution to the shortage.

There are also additional minor budget amendments affecting the Water and Sewer Capital Improvement Fund. The amendments principally reflect line item adjustments.

BUDGET AMENDMENTS

The proposed budget amendments required through the end of the second quarter of the 2019-20 fiscal year, as shown on the Budget Adjustment Summary relate to changes in budgetary patterns which were not anticipated when the budget was originally adopted in June of 2019. The resolution which follows is necessary to adopt these amendments.

RESOLUTION

The following resolution was offered by Commissioner _____ and
Seconded by Commissioner _____.

WHEREAS, actual patterns of departmental expenditures occurred differently than originally projected in the 2019-2020 City Budget as adopted in June of 2019; and

WHEREAS, overall revenue and expenditure forecasts require modifications to the original budgetary allocations as established in the adopted budget; and

WHEREAS, the City Budget amendments require the approval of the City Commission for changes between activity departments and between funds of the City;

NOW, THEREFORE BE IT RESOLVED, that the 2019-2020 City Budget is hereby amended as indicated in the 2nd quarter amendments column of the attached Budget Amendments Summary, which is made a part of this resolution.

BE IT FURTHER RESOLVED, that the City Finance Director is authorized to change the budgetary appropriations as indicated in the Budget Amendments Summary effective February 3, 2020.

Requested Action: Approve 2019-20 Second Quarter Budget Amendments Resolution

Attachment(s): Quarterly Financial Reports

BUDGET ADJUSTMENT SUMMARY
SECOND QUARTER - FY 19-20

FUND DEPT./ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
GENERAL FUND REVENUE: #101							
Property Taxes	6,148,270	-	-	-	-	-	6,148,270
Licenses & Permits	5,100	-	-	-	-	-	5,100
Federal/State Grants	30,560	-	-	-	-	-	30,560
State-Shared Revenues	1,079,380	-	-	-	-	-	1,079,380
Charges for Services	787,920	-	1,000	-	-	1,000	788,920
Cemetery Revenues	152,500	-	-	-	-	-	152,500
Parking Revenues	89,200	-	-	-	-	-	89,200
Other Operating Revenues	693,780	65,675	25,235	-	-	90,910	784,690
Appropriation of Surplus	-	-	-	-	-	-	-
Total Operating Revenue	8,985,710	65,675	26,235	-	-	91,910	9,077,620
Transfers In From Other Sources	-	-	-	-	-	-	-
Total Revenue All Classes	8,985,710	65,675	26,235	-	-	91,910	9,077,620
GENERAL FUND EXP: #101							
City Commission	109,610	-	4,700	-	-	4,700	114,310
City Manager	315,320	-	3,200	-	-	3,200	318,520
Legal Services	120,000	-	5,000	-	-	5,000	125,000
Finance Department	682,110	21,150	3,750	-	-	24,900	707,010
City Clerk	154,620	6,210	360	-	-	6,570	161,190
City Assessor	86,780	-	-	-	-	-	86,780
Management Information Services	269,895	-	-	-	-	-	269,895
Election Services	93,130	150	1,145	-	-	1,295	94,425
Cemetery	151,660	200	660	-	-	860	152,520
Police Department	3,841,410	-	650	-	-	650	3,842,060
Fire Department	1,029,180	(26,060)	1,340	-	-	(24,720)	1,004,430
MSD Administration	232,740	250	1,540	-	-	1,790	234,530
City Hall Maintenance	114,930	-	1,000	-	-	1,000	115,930
Parks & Public Property	176,950	250	580	-	-	830	177,780
MSD Yard Maintenance	72,880	55	7,500	-	-	7,555	80,435
Street Lighting	155,000	-	-	-	-	-	155,000
Miscellaneous MSD Services	3,360	-	100	-	-	100	3,460
Bathery Maintenance Expense	-	-	-	-	-	-	-
Special Events	174,300	2,350	5,500	-	-	7,850	182,150
Parking System	45,630	-	5,120	-	-	5,120	50,750
MSD Services - DDA	146,070	-	25,000	-	-	25,000	171,070
Other Functions	245,450	-	(32,000)	-	-	(32,000)	213,450
Capital Outlay	140,675	-	16,000	-	-	16,000	156,675
Debt Service	-	30,810	-	-	-	30,810	30,810
Tot. Gen'l Operating Expenditures	8,361,670	35,365	51,145	-	-	86,510	8,448,180
Transfers Out to Other Funds	395,935	-	(40,000)	-	-	(40,000)	355,935
Contingency	228,105	30,310	15,090	-	-	45,400	273,505
Total Expenditures	8,985,710	65,675	26,235	-	-	91,910	9,077,620

FUND DEPT./ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
MAJOR ST FUND REV: #202							
Gas & Weight Taxes	602,260	-	-	-	-	-	602,260
Contrib & Other	10	2,990	7,000	-	-	9,980	10,000
Appropriation of Surplus	340,550	-	-	-	-	-	340,550
TOTAL REVENUE	942,820	2,990	7,000	-	-	9,980	952,810
MAJOR ST FUND EXP: #202							
Administration/Debt	10,840	2,740	1,560	-	-	4,300	15,140
Routine Maintenance	96,260	250	2,660	-	-	2,910	99,160
Stormwater System Maintenance	2,000	-	-	-	-	-	2,000
Traffic Signal Maintenance	85,860	-	100	-	-	100	86,960
Snow & Ice Control	94,240	-	10,480	-	-	10,480	104,720
Road Construction	332,500	-	(7,800)	-	-	(7,800)	324,700
Transfers Out to Other Funds	301,130	-	-	-	-	-	301,130
Contingency	20,000	-	-	-	-	-	20,000
TOTAL EXPENDITURES	942,820	2,990	7,000	-	-	9,980	952,810

BUDGET ADJUSTMENT SUMMARY
SECOND QUARTER - FY 19-20

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
LOCAL ST FUND REV: #203							
Gas & Weight taxes	224,750	-	-	-	-	-	224,750
Contrib & Other	305,920	5,720	1,000	-	-	6,720	312,640
Appropriation of Surplus	11,110	-	133,680	-	-	133,680	144,790
TOTAL REVENUE	541,780	5,720	134,680	-	-	140,400	682,180
LOCAL ST FUND EXP: #203							
Administration/Debt	11,880	5,420	370	-	-	5,790	17,670
Routine Maintenance	117,280	300	4,090	-	-	4,390	121,670
Stormwater System Maintenance	1,000	-	-	-	-	-	1,000
Traffic Signal Maintenance	28,480	-	30	-	-	30	28,510
Snow & Ice Control	48,140	-	5,190	-	-	5,190	53,330
Road Construction	320,000	-	125,000	-	-	125,000	445,000
Contingency	15,000	-	-	-	-	-	15,000
TOTAL EXPENDITURES	541,780	5,720	134,680	-	-	140,400	682,180

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
RECREATION FUND REV: #208							
Cultural Center Revenues	570,000	2,000	4,000	-	-	6,000	576,000
Transfer from General Fund	200,000	-	15,000	-	-	15,000	215,000
Administrative Charges	50	8,400	500	-	-	8,900	8,950
Program Fees & Charges	351,100	-	(27,500)	-	-	(27,500)	323,600
Appropriation of Surplus	55,580	-	(11,600)	-	-	(11,600)	43,980
TOTAL REVENUE	1,176,730	10,400	(19,600)	-	-	(9,200)	1,167,530
RECREATION FUND EXP: #208							
Cultural Center & Administration	920,150	(10,000)	5,000	-	-	(5,000)	915,150
Basic Skills	8,200	-	1,800	-	-	1,800	10,000
Recreation Vending	1,000	-	-	-	-	-	1,000
Recreation Services	34,670	-	500	-	-	500	35,170
Adult Athletics	-	-	-	-	-	-	-
Youth Athletics	6,830	-	-	-	-	-	6,830
Miracle League	9,100	-	-	-	-	-	9,100
PCHA	10,420	19,200	-	-	-	19,200	29,620
PCHA - Mini Mites	7,250	-	100	-	-	100	7,350
MSD Services	9,460	1,200	-	-	-	1,200	10,660
Soccer	94,850	-	-	-	-	-	94,850
Liquor	4,520	-	-	-	-	-	4,520
Classes & Special Events	24,150	-	-	-	-	-	24,150
Therapeutic Program	1,000	-	-	-	-	-	1,000
Senior Programs-Classes	5,630	-	-	-	-	-	5,630
Plymouth-Canton Steelers	29,500	-	(27,000)	-	-	(27,000)	2,500
Capital Outlay	-	-	-	-	-	-	-
Contingency	10,000	-	-	-	-	-	10,000
TOTAL EXPENDITURES	1,176,730	10,400	(19,600)	-	-	(9,200)	1,167,530

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
SOLID WASTE FUND REV: #226							
Property Taxes	1,007,410	20	-	-	-	20	1,007,430
Sales of Service	376,550	3,500	17,900	-	-	21,400	397,950
Transfer from General Fund	67,925	-	(55,000)	-	-	(55,000)	12,925
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUE	1,451,885	3,520	(37,100)	-	-	(33,580)	1,418,305
SOLID WASTE FUND EXP: #226							
Operating Expenses	1,426,885	2,150	(31,645)	-	-	(29,495)	1,397,390
Landfill Closure	-	-	-	-	-	-	-
Contingency	25,000	1,370	(5,455)	-	-	(4,085)	20,915
Transfers Out to Other Funds	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,451,885	3,520	(37,100)	-	-	(33,580)	1,418,305

**BUDGET ADJUSTMENT SUMMARY
SECOND QUARTER - FY 19-20**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
DDA OPER FUND REV: #248							
Property Taxes-Non School	1,000,140	-	-	-	-	-	1,000,140
Program Fees & Other	115,650	-	-	-	-	-	115,650
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	1,115,790	-	-	-	-	-	1,115,790
DDA OPER FUND EXP: #248							
Administration	304,105	-	(18,900)	-	-	(18,900)	285,205
Police Services	32,960	-	-	-	-	-	32,960
Parking System	43,420	-	-	-	-	-	43,420
Saxton Parking Facility	30,000	-	-	-	-	-	30,000
DDA Marketing	73,200	-	-	-	-	-	73,200
Streetscape Maintenance	254,480	-	18,900	-	-	18,900	273,380
Capital Outlay	-	-	-	-	-	-	-
Contrib to DDA Debt Funds	228,710	-	-	-	-	-	228,710
Contrib to DDA Cap Imp Fund	25,000	-	-	-	-	-	25,000
Contingency	123,915	-	-	-	-	-	123,915
TOTAL EXPENDITURES	1,115,790	-	-	-	-	-	1,115,790

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
BLDG & ENGINEERING FD REV: #249							
Permit Fees	527,150	1,900	5,000	-	-	6,900	534,050
Contrib. & Other	33,350	1,950	18,500	-	-	20,450	53,800
Appropriation of Surplus	31,705	-	-	-	-	-	31,705
TOTAL REVENUES	592,205	3,850	23,500	-	-	27,350	619,555
BLDG & ENGINEERING FD EXP: #249							
Engineering/Inspections	582,205	3,850	800	-	-	4,650	586,855
Capital Outlay	-	-	-	-	-	-	-
Contingency	10,000	-	22,700	-	-	22,700	32,700
TOTAL EXPENDITURES	592,205	3,850	23,500	-	-	27,350	619,555

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
NBHD SERVICES FUND REV: #252							
Miscellaneous	19,720	-	-	-	-	-	19,720
Transfer from General Fund	73,010	-	-	-	-	-	73,010
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	92,730	-	-	-	-	-	92,730
NBHD SERVICES FUND EXP: #252							
Administration	500	-	-	-	-	-	500
CVDA Community Center	2,000	-	-	-	-	-	2,000
Senior Transportation	86,550	-	-	-	-	-	86,550
Contingency	3,680	-	-	-	-	-	3,680
TOTAL EXPENDITURES	92,730	-	-	-	-	-	92,730

BUDGET ADJUSTMENT SUMMARY
SECOND QUARTER - FY 19-20

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
WATER & SEWER CAPITAL IMPROVEMENT FUND REV: #560							
Contrib. & Other	250,400	-	-	-	-	-	250,400
Appropriation of Surplus	164,600	-	-	-	-	-	164,600
TOTAL REVENUES	415,000	-	-	-	-	-	415,000
WATER & SEWER CAPITAL IMPROVEMENT FUND EXP: #560							
Street Construction	415,000	-	-	-	-	-	415,000
Contrib. & Other	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	415,000	-	-	-	-	-	415,000

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
WATER/SEWER OPER FUND REV: #592							
Sales & Service Charges	5,356,845	10,000	241,700	-	-	251,700	5,608,545
Sale of Bonds	-	-	-	-	-	-	-
Appropriation of Surplus	61,385	-	-	-	-	-	61,385
TOTAL REVENUES	5,418,230	10,000	241,700	-	-	251,700	5,669,930
WATER/SEWER OPER FUND EXP: #592							
Administration	4,664,250	(42,300)	51,680	-	-	9,360	4,663,610
Trunk & Lateral	166,270	48,560	1,540	-	-	50,100	216,370
Mains Maintenance	207,230	3,740	640	-	-	4,380	211,610
Meter Maintenance	140,970	-	5,860	-	-	5,860	146,830
Service Maintenance	52,700	-	30	-	-	30	52,730
Hydrant Maintenance	46,810	-	8,195	-	-	8,195	55,005
Capital Outlay	-	-	-	-	-	-	-
Contingency	150,000	-	173,775	-	-	173,775	323,775
TOTAL EXPENDITURES	5,418,230	10,000	241,700	-	-	251,700	5,669,930

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
EQUIPMENT FUND REV: #661							
Miscellaneous	797,735	2,800	-	-	-	2,800	800,535
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	797,735	2,800	-	-	-	2,800	800,535
EQUIPMENT FUND EXP: #661							
Miscellaneous	747,910	-	-	-	-	-	747,910
Contingency	49,825	2,800	-	-	-	2,800	52,625
TOTAL EXPENDITURES	797,735	2,800	-	-	-	2,800	800,535

**CITY OF PLYMOUTH
REVENUES, EXPENDITURES & CHANGES IN FUND EQUITY
UNAUDITED - YEAR ENDED JUNE 30, 2020
DECEMBER, 2019**

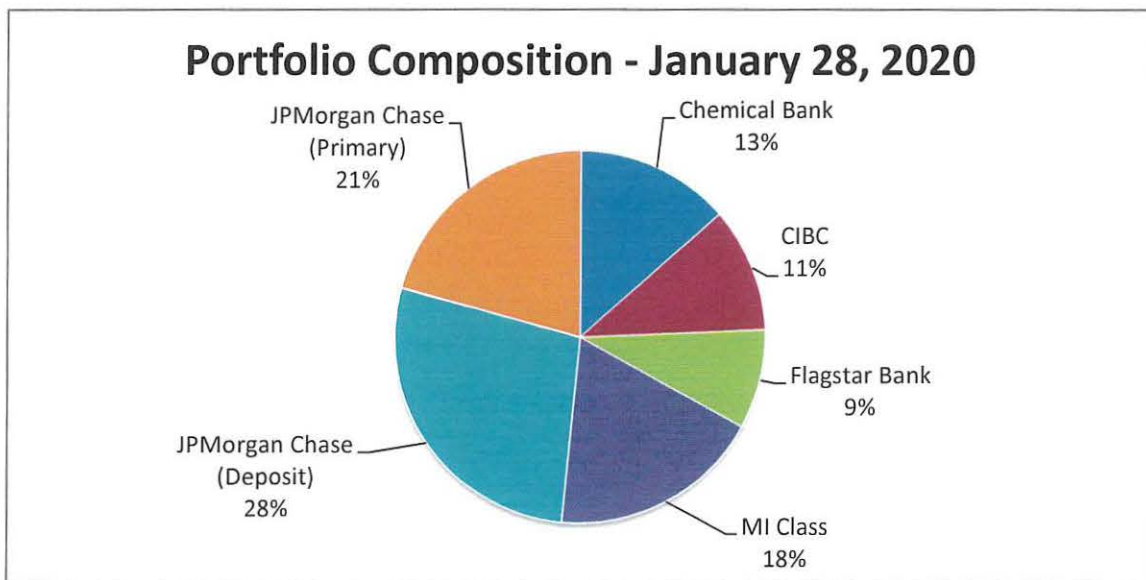
FUND #	FUND NAME	FUND BALANCE 6/30/2019	-----FY 19-20-----		% EXP	19-20 AMENDED BUDGET	FUND BALANCE THRU 12/31/19
			REVENUES THRU 12/31/19	EXPENDITURES THRU 12/31/19			
101	GENERAL FUND	1,983,201	7,173,850	3,973,702	43.90%	9,051,385	5,183,349
202	MAJOR STREETS FUND	1,237,891	223,541	503,098	53.19%	945,810	958,334
203	LOCAL STREETS FUND	191,318	248,444	510,821	93.30%	547,500	(71,059)
208	RECREATION FUND	123,203	517,768	560,723	47.23%	1,187,130	80,248
226	WASTE/RECYCLING FUND	912,639	1,171,427	607,477	41.74%	1,455,405	1,476,588
248	DDA OPERATING FUND	309,685	866,543	572,884	51.34%	1,115,790	603,345
249	BUILDING FUND	78,249	341,828	305,644	51.28%	596,055	114,433
252	NEIGHBORHOOD SERVICES FUND	44,446	36,505	26,657	35.29%	75,528	54,294
592	WATER/SEWER FUND	5,578,249	2,536,002	1,893,632	34.88%	5,428,230	6,220,619
661	EQUIPMENT FUND	482,675	393,390	347,412	43.40%	800,535	528,653
	TOTALS	10,941,557	13,509,298	9,302,052	43.87%	21,203,368	15,148,803

**CITY OF PLYMOUTH
REVENUES, EXPENDITURES & CHANGES IN FUND EQUITY
UNAUDITED - YEAR ENDED JUNE 30, 2019
DECEMBER, 2018**

FUND #	FUND NAME	ESTM FUND BALANCE 6/30/2018	-----FY 17-18-----		% EXP	18-19 AMENDED BUDGET	FUND BALANCE THRU 12/31/18
			REVENUES THRU 12/31/18	EXPENDITURES THRU 12/31/18			
101	GENERAL FUND	1,944,084	7,960,777	4,851,896	49.19%	9,864,015	5,052,965
202	MAJOR STREETS FUND	1,369,680	207,170	319,310	34.10%	936,420	1,257,540
203	LOCAL STREETS FUND	299,335	275,096	503,558	65.11%	773,425	70,873
208	RECREATION FUND	103,486	537,892	492,003	40.41%	1,217,420	149,374
226	WASTE/RECYCLING FUND	851,213	1,119,363	1,149,799	55.61%	2,067,655	820,777
248	DDA OPERATING FUND	348,342	560,246	594,396	53.10%	1,119,400	314,192
249	BUILDING FUND	212,092	244,058	287,208	49.27%	582,930	168,943
252	NEIGHBORHOOD SERVICES FUND	46,842	36,505	33,929	36.12%	93,930	49,418
592	WATER/SEWER FUND	5,672,142	2,878,903	2,175,804	41.68%	5,220,353	6,375,241
661	EQUIPMENT FUND	402,716	438,733	318,631	40.68%	783,270	522,818
	TOTALS	11,249,932	14,258,743	10,726,535	47.34%	22,658,818	14,782,140

City of Plymouth
 Summary - Cash, Securities & CD's
 January 28, 2020

Institution	Bauer Rating	% Invested	Amount
Chemical Bank	4	14%	\$ 2,500,000.00
CIBC	5	11%	\$ 2,000,000.00
Flagstar Bank	5	9%	\$ 1,600,000.00
MI Class	AAAm	19%	\$ 3,426,254.25
JPMorgan Chase (Deposit)	5	28%	\$ 5,137,465.72
JPMorgan Chase (Primary)	5	21%	\$ 3,827,813.51
		100%	\$ 18,491,533.48



**This report is in compliance with Public Act 20 quarterly investment reporting*

User: JOHN

DB: Plymouth

PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BGDG USED
		12/31/2018	06/30/2019	ORIGINAL	2019-20	12/31/2019	MONTH 12/31/19	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 101 - GENERAL FUND								
Revenues								
Dept 001 - PROPERTY TAXES								
101-001-403.000	CURRENT PROPERTY TAX/REAL	5,403,110.25	5,499,148.88	5,793,070.00	5,793,070.00	5,610,853.43	510.00	96.85
101-001-405.000	TAXES RECOVERED BY COUNTY	76.61	11,364.96	(20,000.00)	(20,000.00)	157.34	0.00	(0.79)
101-001-406.000	TAXES REINSTATED BY COUNTY	0.00	0.00	15,000.00	15,000.00	0.00	0.00	0.00
101-001-408.000	PRIOR YEAR TAX REFUNDS	0.00	0.00	(5,000.00)	(5,000.00)	114.79	0.00	(2.30)
101-001-409.000	PERSONAL PROPERTY TAX REPL RE	0.00	0.00	14,200.00	14,200.00	0.00	0.00	0.00
101-001-410.000	PAYMENT IN LIEU OF PROP TAX	0.00	36,086.79	35,000.00	35,000.00	0.00	0.00	0.00
101-001-420.000	UNCOLLECTABLE TAXES/REAL-PERS	0.00	0.00	(2,500.00)	(2,500.00)	0.00	0.00	0.00
101-001-437.000	CURRENT PROP TAX/CFT-IFT	6,646.57	6,646.57	5,980.00	5,980.00	6,006.14	0.00	100.44
101-001-445.000	PENALTIES & INTEREST	680.78	20,694.68	32,000.00	32,000.00	46.32	0.00	0.14
101-001-447.000	PROPERTY TAX ADMINISTRATION F	230,729.55	263,334.99	280,520.00	280,520.00	245,313.00	409.00	87.45
Total Dept 001 - PROPERTY TAXES		5,641,243.76	5,837,276.87	6,148,270.00	6,148,270.00	5,862,491.02	919.00	95.35
Dept 002 - LICENSES & PERMITS								
101-002-476.000	PERMITS/NON-BUSINESS LICENSE	1,137.00	4,172.00	5,000.00	5,000.00	2,285.00	1,085.00	45.70
101-002-476.100	GOING OUT OF BUSINESS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
Total Dept 002 - LICENSES & PERMITS		1,137.00	4,172.00	5,100.00	5,100.00	2,285.00	1,085.00	44.80
Dept 003 - FEDERAL GRANTS								
101-003-531.000	STATE/FEDERAL GRANTS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-003-532.000	FEDERAL GRANTS - CDBG	0.00	0.00	29,560.00	29,560.00	0.00	0.00	0.00
Total Dept 003 - FEDERAL GRANTS		0.00	0.00	30,560.00	30,560.00	0.00	0.00	0.00
Dept 004 - STATE SHARED REVENUES								
101-004-573.000	LOCAL COMMUNITY STABILIZATION	115,412.47	162,049.12	118,000.00	118,000.00	117,662.25	0.00	99.71
101-004-576.100	ST SHARED REV/SALES TAX-CONST	271,925.00	784,397.00	816,157.00	816,157.00	279,351.00	0.00	34.23
101-004-576.300	CVTRS/(EVIP) INCENTIVE PAYMEN	40,540.00	121,620.00	130,990.00	130,990.00	42,264.00	0.00	32.27
101-004-576.350	EVIP SUPPLEMENTAL	2,469.00	7,385.00	1,233.00	1,233.00	1,233.00	0.00	100.00
101-004-579.000	ST SHARED REV/LIQUOR LICENSE	363.35	15,017.55	13,000.00	13,000.00	41.25	41.25	0.32
Total Dept 004 - STATE SHARED REVENUES		430,709.82	1,090,468.67	1,079,380.00	1,079,380.00	440,551.50	41.25	40.82
Dept 005 - CHARGES FOR SERVICES								
101-005-583.000	CHARGES FOR SVCS/WATER FUND	112,305.00	224,610.00	232,000.00	232,000.00	115,999.98	22,412.48	50.00
101-005-584.000	CHARGES FOR SVCS/EQUIP FUND	27,319.98	54,639.96	56,280.00	56,280.00	27,456.65	4,690.00	48.79
101-005-585.000	CHARGES FOR SVCS/SOLID WASTE	82,405.02	164,810.04	169,750.00	169,750.00	84,874.98	16,204.13	50.00
101-005-585.500	CHARGES FOR SVCS/BUILDING FUN	21,855.00	43,710.00	45,000.00	45,000.00	22,500.00	4,287.50	50.00
101-005-585.700	CHARGES FOR SERVICES/REC FUND	7,300.02	14,600.04	14,600.00	14,600.00	7,300.02	1,216.67	50.00
101-005-587.000	CHARGES FOR SVCS/COURT	0.00	0.00	1,200.00	1,200.00	0.00	0.00	0.00
101-005-588.000	CHARGES FOR SVCS/DDA-ADMIN	28,965.00	57,930.00	59,670.00	59,670.00	29,835.00	5,697.50	50.00
101-005-589.000	CHARGES FOR SVCS/DDA-MSD	63,424.98	126,849.96	130,660.00	130,660.00	65,329.98	12,475.83	50.00
101-005-589.500	CHARGES FOR SVCS/DDA-PARKING	19,380.00	38,760.00	39,920.00	39,920.00	19,960.02	3,810.02	50.00
101-005-590.000	CHARGES FOR SVCS/DMS-HOUS COM	10,300.02	20,600.04	20,600.00	20,600.00	10,300.02	1,716.67	50.00
101-005-590.750	CHARGES FOR SVCS/HOUS P/R FEE	7,725.00	15,450.00	15,450.00	15,450.00	7,725.00	1,287.50	50.00
101-005-591.000	CHARGES FOR SVCS/OTHER COMM	0.00	6,804.15	0.00	0.00	0.00	0.00	0.00
101-005-592.000	CHARGES FOR SVCS/BROWNFIELD	0.00	2,684.54	2,790.00	2,790.00	0.00	0.00	0.00
Total Dept 005 - CHARGES FOR SERVICES		380,980.02	771,448.73	787,920.00	787,920.00	391,281.65	73,798.30	49.66

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BGDG USED
		12/31/2018	06/30/2019	ORIGINAL	2019-20	12/31/2019	MONTH 12/31/19	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 101 - GENERAL FUND								
Revenues								
Dept 006 - CEMETERY REVENUES								
101-006-633.000	FOUNDATIONS	4,018.12	7,754.61	10,000.00	10,000.00	2,465.00	0.00	24.65
101-006-634.000	GRAVE OPENINGS & CLOSING	36,380.00	69,305.00	65,000.00	65,000.00	35,135.00	9,450.00	54.05
101-006-643.000	CEMETERY LOT SALES	12,137.50	24,550.00	45,000.00	45,000.00	23,962.50	6,712.50	53.25
101-006-644.000	CRYPT SALES	30,400.00	50,200.00	30,000.00	30,000.00	16,125.00	2,700.00	53.75
101-006-649.000	CEMETERY MISC/TRANSFERS	1,215.00	1,990.00	2,500.00	2,500.00	1,171.49	0.00	46.86
Total Dept 006 - CEMETERY REVENUES		84,150.62	153,799.61	152,500.00	152,500.00	78,858.99	18,862.50	51.71
Dept 007 - PARKING REVENUES								
101-007-656.000	PARKING FEES/CENTRAL	17,796.80	32,061.80	24,000.00	24,000.00	8,886.88	235.00	37.03
101-007-656.100	PARKING FEES/EAST CENTRAL	10.00	10.00	200.00	200.00	0.00	0.00	0.00
101-007-657.000	PERMIT PARKING	1,115.00	3,530.00	5,000.00	5,000.00	780.00	20.00	15.60
101-007-658.000	PARKING FINES	11,320.00	23,110.00	19,000.00	19,000.00	6,755.00	610.00	35.55
101-007-658.500	PARKING FINES - DDA	12,577.90	21,736.90	40,000.00	40,000.00	15,086.00	3,505.00	37.72
Total Dept 007 - PARKING REVENUES		42,819.70	80,448.70	88,200.00	88,200.00	31,507.88	4,370.00	35.72
Dept 008 - OTHER REVENUE								
101-008-628.000	POLICE DEPARTMENT REVENUES	2,070.06	5,749.61	5,000.00	5,000.00	3,030.91	221.83	60.62
101-008-628.050	CITY PORTION/OFFENDER REG	0.00	0.00	250.00	250.00	0.00	0.00	0.00
101-008-628.200	EMER 911 REVENUES	22,599.51	47,920.75	45,000.00	45,000.00	21,698.23	0.00	48.22
101-008-628.300	ACT 302 TRAINING FUNDS	1,394.10	2,581.35	3,000.00	3,000.00	1,341.75	0.00	44.73
101-008-628.500	FALSE ALARM FEES	3,700.00	8,700.00	16,000.00	16,000.00	8,750.00	1,850.00	54.69
101-008-628.600	PBT TEST (BREATHILIZER)	420.00	625.00	3,000.00	3,000.00	185.00	20.00	6.17
101-008-628.700	LLRC FILING FEES	4,441.25	5,241.25	2,000.00	2,000.00	1,510.00	300.00	75.50
101-008-628.900	BOND PROCESSING FEE	0.00	70.00	0.00	0.00	110.00	0.00	100.00
101-008-630.000	OVERHEAD ON WORK ORDERS	0.00	0.00	1,000.00	1,000.00	2,030.20	0.00	203.02
101-008-647.000	DISTRICT COURT REVENUE	22,036.81	38,599.63	8,000.00	8,000.00	0.00	0.00	0.00
101-008-647.500	DISTRICT COURT-DUIL REIMB	0.00	2,602.10	5,500.00	5,500.00	0.00	0.00	0.00
101-008-647.600	JUROR COMPENSATION RETURNS	209.70	228.70	150.00	150.00	211.80	0.00	141.20
101-008-659.000	ORDINANCE VIOLATIONS/CITATION	0.00	546.50	0.00	0.00	0.00	0.00	0.00
101-008-660.000	TOWING FINES AND FEES	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
101-008-665.000	INTEREST ON INVESTMENTS	13,236.29	74,023.72	50.00	4,000.00	9,831.85	0.00	245.80
101-008-668.000	ROYALTIES/CABLE TV	53,071.12	213,830.61	220,000.00	220,000.00	49,651.91	0.00	22.57
101-008-668.300	CABLE TV/PEG FEES	6,910.54	22,282.86	32,000.00	32,000.00	6,415.16	0.00	20.05
101-008-668.500	METRO ACT R.O.W. REIMBURSEMEN	0.00	27,612.95	24,000.00	24,000.00	0.00	0.00	0.00
101-008-672.218	2018 SIDEWALK SPECIAL ASSMTS	(4,165.20)	(4,165.20)	0.00	0.00	0.00	0.00	0.00
101-008-672.219	2019 SIDEWALK SPECIAL ASSMTS	0.00	22,108.20	0.00	54,500.00	54,492.55	0.00	99.99
101-008-672.220	2020 SIDEWALK SPECIAL ASSMTS	0.00	0.00	40,000.00	40,000.00	0.00	0.00	0.00
101-008-675.007	CONTRIBUTIONS / ADOPT-A-PARK	1,000.00	1,000.00	0.00	0.00	0.00	0.00	0.00
101-008-675.102	CONTRIBUTION FROM BUDGET STAB	550,000.00	550,000.00	0.00	0.00	0.00	0.00	0.00
101-008-675.226	CONTRIBUTION FR WASTE/RECYC	550,000.00	0.00	0.00	0.00	0.00	0.00	0.00
101-008-680.000	OTHER INCOME	7,267.76	11,367.33	0.00	5,500.00	7,817.24	587.42	142.13
101-008-680.200	MTSC/FIRE DEPT SHIRT SALES	3,236.24	3,236.24	0.00	1,225.00	1,224.00	0.00	99.92
101-008-681.000	EXPENSE REIMBURSEMENTS	1,214.50	1,613.85	0.00	500.00	437.50	0.00	87.50
101-008-685.000	INSURANCE PROCEEDS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-008-687.000	PASSPORT PROCESSING FEE	8,470.00	21,980.00	25,000.00	25,000.00	8,505.00	1,855.00	34.02
101-008-690.000	REIMBURSEMENT/SPEC ELECTIONS	0.00	0.00	700.00	700.00	0.00	0.00	0.00
101-008-691.000	REIMBURSEMENT/GEOTHERMAL CAP	48,289.98	96,579.96	96,580.00	96,580.00	48,289.98	8,048.33	50.00
101-008-694.200	INS PREM/RETIRES & OTHERS	(6,489.40)	(12,756.40)	(16,000.00)	(16,000.00)	(6,267.00)	(3,133.50)	39.17
101-008-694.300	SPECIAL EVENTS INCOME	85,515.24	179,511.20	180,000.00	180,000.00	147,524.64	14,798.50	81.96
101-008-698.000	SUNDRY (CASH OVER/SHORT)	14.88	(35.63)	50.00	50.00	83.28	11.80	166.56

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BGD USED
		12/31/2018	06/30/2019	ORIGINAL	2019-20	12/31/2019	MONTH 12/31/19	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 101 - GENERAL FUND								
Revenues								
Total Dept 008 - OTHER REVENUE		1,374,443.38	1,321,054.58	693,780.00	759,455.00	366,874.00	24,559.38	48.31
Dept 009 - TRANSFERS IN OTHER SOURCES								
101-009-675.711	CONTRIBUTION FR CEMETERY FUND	5,292.71	19,752.22	0.00	0.00	0.00	0.00	0.00
Total Dept 009 - TRANSFERS IN OTHER SOURCES		5,292.71	19,752.22	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		7,960,777.01	9,278,421.38	8,985,710.00	9,051,385.00	7,173,850.04	123,635.43	79.26
Expenditures								
Dept 101 - CITY COMMISSION								
101-101-706.000	SALARY & WAGES/ FULL TIME	1,996.20	3,906.16	4,450.00	4,450.00	1,989.96	281.66	44.72
101-101-707.000	SALARY & WAGES/TEMP-SEASONAL	363.12	631.75	1,210.00	1,210.00	70.47	0.00	5.82
101-101-709.000	SALARY & WAGES/OVERTIME	0.00	67.23	300.00	300.00	0.00	0.00	0.00
101-101-721.000	FRINGE BENEFITS	195.86	360.67	450.00	450.00	157.90	21.56	35.09
101-101-727.000	OFFICE SUPPLIES	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-101-728.000	POSTAGE	29.15	639.15	500.00	500.00	441.35	441.35	88.27
101-101-740.000	OPERATING SUPPLIES	480.39	1,863.90	1,500.00	1,500.00	771.49	81.94	51.43
101-101-818.000	CONTRACTUAL SERVICES	33,040.74	51,811.69	34,000.00	34,000.00	8,020.65	675.00	23.59
101-101-818.211	CONT SVCS/AUDITING	32,000.00	32,000.00	34,000.00	34,000.00	32,000.00	32,000.00	94.12
101-101-818.410	CONT SVCS/ADVERTSNG PROMOTION	161.84	161.84	500.00	500.00	0.00	0.00	0.00
101-101-850.000	COMMUNICATIONS	0.00	0.00	300.00	300.00	0.00	0.00	0.00
101-101-864.000	CONFERENCES & MEETINGS	1,589.20	1,703.60	4,000.00	4,000.00	1,100.57	0.00	27.51
101-101-865.000	PUBLIC RELATIONS EXPENSE	4,684.43	5,870.13	5,500.00	5,500.00	3,571.43	299.31	64.94
101-101-900.000	PRINTING & PUBLISHING	809.52	3,398.46	2,500.00	2,500.00	4,879.51	1,107.49	195.18
101-101-940.000	EQUIPMENT RENTAL - FORCE ACCT	138.23	138.23	300.00	300.00	0.00	0.00	0.00
101-101-956.000	MISCELLANEOUS	482.58	1,508.82	1,000.00	1,000.00	57.58	57.58	5.76
101-101-957.000	TRAINING EXPENSES	5,840.25	7,630.56	7,000.00	7,000.00	7,798.54	6,298.50	111.41
101-101-958.000	MEMBERSHIPS & DUES	5,128.00	10,192.00	12,000.00	12,000.00	3,932.00	132.00	32.77
Total Dept 101 - CITY COMMISSION		86,939.51	121,884.19	109,610.00	109,610.00	64,791.45	41,396.39	59.11
Dept 172 - CITY MANAGER								
101-172-706.000	SALARY & WAGES/ FULL TIME	83,770.00	174,275.20	183,000.00	183,000.00	85,416.41	13,672.00	46.68
101-172-706.050	SALARY & WAGES/PART TIME	0.00	0.00	11,770.00	11,770.00	0.00	0.00	0.00
101-172-706.100	SALARY & WAGES/SICK	0.00	5,372.16	5,140.00	5,140.00	0.00	0.00	0.00
101-172-706.150	SALARY & WAGES/IN-LIEU HEALTH	1,271.97	3,325.08	1,860.00	1,860.00	0.00	0.00	0.00
101-172-706.300	SALARY & WAGES/LONGEVITY	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00	100.00
101-172-706.600	SALARY & WAGES/VACATION PAYOF	0.00	4,476.80	4,570.00	4,570.00	0.00	0.00	0.00
101-172-707.000	SALARY & WAGES/TEMP-SEASONAL	9,942.59	20,194.87	4,800.00	4,800.00	6,964.70	1,000.00	145.10
101-172-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	90.00	90.00	0.00	0.00	0.00
101-172-721.000	FRINGE BENEFITS	32,012.15	53,461.59	63,270.00	63,270.00	28,407.22	4,651.89	44.90
101-172-721.500	POST RETIREMENT BENEFITS	3,122.53	22,607.14	17,770.00	17,770.00	7,387.98	1,231.33	41.58
101-172-727.000	OFFICE SUPPLIES	0.00	100.05	400.00	400.00	0.00	0.00	0.00
101-172-728.000	POSTAGE	99.50	299.76	250.00	250.00	72.84	0.00	29.14
101-172-740.000	OPERATING SUPPLIES	2,247.19	5,960.39	4,200.00	4,200.00	2,772.20	400.47	66.00
101-172-818.000	CONTRACTUAL SERVICES	706.18	1,284.50	1,800.00	1,800.00	120.00	0.00	6.67
101-172-850.000	COMMUNICATIONS	1,446.79	2,103.89	2,600.00	2,600.00	434.33	67.66	16.71
101-172-860.000	TRANSPORTATION	183.67	306.63	1,000.00	1,000.00	468.64	113.68	46.86
101-172-864.000	CONFERENCES & MEETINGS	0.00	1,026.26	2,100.00	2,100.00	0.00	0.00	0.00
101-172-900.000	PRINTING & PUBLISHING	40.90	40.90	800.00	800.00	28.00	0.00	3.50
101-172-925.000	SUBSCRIPTIONS & PUBLICATIONS	99.00	99.00	200.00	200.00	0.00	0.00	0.00
101-172-930.000	REPAIRS & MAINTENANCE	0.00	0.00	300.00	300.00	0.00	0.00	0.00

PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BGDG USED
		12/31/2018 NORM (ABNORM)	06/30/2019 NORM (ABNORM)	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 NORM (ABNORM)	MONTH 12/31/19 INCR (DECR)	
Fund 101 - GENERAL FUND								
Expenditures								
101-172-940.000	EQUIPMENT RENTAL - FORCE ACCT	406.67	690.02	800.00	800.00	340.02	56.67	42.50
101-172-956.000	MISCELLANEOUS	275.47	1,432.58	1,600.00	1,600.00	741.74	45.20	46.36
101-172-957.000	TRAINING EXPENSES	0.00	1,502.05	5,000.00	5,000.00	329.25	329.25	6.59
101-172-958.000	MEMBERSHIPS & DUES	330.00	1,662.00	1,000.00	1,000.00	235.00	140.00	23.50
Total Dept 172 - CITY MANAGER		136,954.61	301,220.87	315,320.00	315,320.00	134,718.33	21,708.15	42.72
Dept 210 - LEGAL SERVICES								
101-210-818.100	CONT SVCS/CITY ATTY - RETAINE	12,400.00	37,200.00	40,000.00	40,000.00	15,500.00	3,100.00	38.75
101-210-818.110	CONT SVCS/PROSECUTION RETAINE	22,100.00	45,600.00	46,000.00	46,000.00	19,000.00	3,800.00	41.30
101-210-818.150	CONT SVCS/CITY ATTY - SPECIAL	9,738.50	15,718.00	15,000.00	15,000.00	15,562.50	2,035.00	103.75
101-210-818.165	CONT SVCS/CITY ATTY-BROWNFIELD	437.50	3,797.50	4,500.00	4,500.00	402.50	0.00	8.94
101-210-818.170	CONT SVCS/PROPERTY TAX APPEAL	4,983.92	8,522.69	10,000.00	10,000.00	4,581.29	1,140.58	45.81
101-210-818.200	CONT SVCS/LABOR ATTORNEY	1,207.50	2,170.00	3,500.00	3,500.00	1,839.82	0.00	52.57
101-210-900.000	PRINTING & PUBLISHING	0.00	0.00	500.00	500.00	0.00	0.00	0.00
101-210-956.000	MISCELLANEOUS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
Total Dept 210 - LEGAL SERVICES		50,867.42	113,008.19	120,000.00	120,000.00	56,886.11	10,075.58	47.41
Dept 212 - FINANCE DEPARTMENT								
101-212-706.000	SALARY & WAGES/ FULL TIME	117,934.13	200,532.42	300,620.00	300,620.00	53,267.70	8,530.90	17.72
101-212-706.050	SALARY & WAGES/PART TIME	18,413.19	40,052.75	68,470.00	68,470.00	20,874.34	3,640.95	30.49
101-212-706.100	SALARY & WAGES/SICK	6,409.71	11,366.07	8,950.00	8,950.00	0.00	0.00	0.00
101-212-706.300	SALARY & WAGES/LONGEVITY	2,483.33	3,149.97	1,500.00	1,500.00	425.00	0.00	28.33
101-212-706.600	SALARY & WAGES/VACATION PAYOF	0.00	17,756.12	10,510.00	10,510.00	0.00	0.00	0.00
101-212-707.000	SALARY & WAGES/TEMP-SEASONAL	25,808.43	59,157.24	49,540.00	49,540.00	38,877.83	6,694.29	78.48
101-212-709.000	SALARY & WAGES/OVERTIME	197.76	455.63	220.00	220.00	153.00	153.00	69.55
101-212-721.000	FRINGE BENEFITS	37,857.41	99,552.22	172,420.00	172,420.00	39,318.77	6,646.73	22.80
101-212-721.500	POST RETIREMENT BENEFITS	37,198.40	52,742.53	46,430.00	46,430.00	19,627.50	3,271.25	42.27
101-212-725.500	MEAL ALLOWANCE	24.00	110.20	0.00	0.00	0.00	0.00	0.00
101-212-727.000	OFFICE SUPPLIES	958.00	3,199.61	2,000.00	2,000.00	589.49	242.41	29.47
101-212-728.000	POSTAGE	1,716.20	1,937.61	6,000.00	6,000.00	2,849.59	0.00	47.49
101-212-740.000	OPERATING SUPPLIES	926.32	2,108.24	3,750.00	3,750.00	1,335.49	198.00	35.61
101-212-818.000	CONTRACTUAL SERVICES	1,224.19	1,886.62	1,200.00	2,000.00	2,229.90	0.00	111.50
101-212-818.213	CONT SVCS/ASSESSING	44.00	44.00	0.00	0.00	0.00	0.00	0.00
101-212-850.000	COMMUNICATIONS	0.00	103.04	0.00	850.00	521.50	51.94	61.35
101-212-860.000	TRANSPORTATION	406.49	876.29	750.00	750.00	785.50	0.00	104.73
101-212-864.000	CONFERENCES & MEETINGS	1,404.20	1,568.20	2,750.00	2,750.00	1,476.75	0.00	53.70
101-212-865.000	PUBLIC RELATIONS EXPENSE	764.52	1,375.84	1,250.00	1,250.00	2,082.00	0.00	166.56
101-212-900.000	PRINTING & PUBLISHING	1,758.43	3,234.23	2,500.00	2,500.00	580.88	168.02	23.24
101-212-925.000	SUBSCRIPTIONS & PUBLICATIONS	0.00	59.00	0.00	0.00	0.00	0.00	0.00
101-212-930.000	REPAIRS & MAINTENANCE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-212-938.000	EQUIPMENT LEASE EXPENSE	77.00	77.00	150.00	150.00	0.00	0.00	0.00
101-212-940.000	EQUIPMENT RENTAL - FORCE ACCT	2,716.67	11,300.02	2,000.00	20,000.00	10,300.02	1,716.67	51.50
101-212-957.000	TRAINING EXPENSES	695.00	4,371.52	500.00	2,000.00	398.25	329.25	19.91
101-212-958.000	MEMBERSHIPS & DUES	701.67	801.67	500.00	500.00	785.00	0.00	157.00
Total Dept 212 - FINANCE DEPARTMENT		259,719.05	517,818.04	682,110.00	703,260.00	196,478.51	31,643.41	27.94
Dept 215 - CITY CLERK/ELECTIONS								
101-215-706.000	SALARY & WAGES/ FULL TIME	37,678.15	78,103.77	69,320.00	69,320.00	38,125.29	6,091.21	55.00
101-215-706.050	SALARY & WAGES/PART TIME	12,128.77	21,164.08	5,880.00	5,880.00	4,955.96	0.00	84.29
101-215-706.100	SALARY & WAGES/SICK	0.00	3,582.72	2,920.00	2,920.00	0.00	0.00	0.00

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PERIOD ENDING 12/31/2019

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		12/31/2018	06/30/2019	ORIGINAL	2019-20	12/31/2019	MONTH 12/31/19	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 101 - GENERAL FUND								
Expenditures								
101-215-706.300	SALARY & WAGES/LONGEVITY	1,000.00	1,000.00	850.00	850.00	1,000.00	0.00	117.65
101-215-706.600	SALARY & WAGES/VACATION PAYOF	0.00	1,492.80	2,590.00	2,590.00	0.00	0.00	0.00
101-215-707.000	SALARY & WAGES/TEMP-SEASONAL	14,583.85	15,015.78	4,400.00	4,400.00	486.69	0.00	11.06
101-215-709.000	SALARY & WAGES/OVERTIME	2,055.63	2,055.63	520.00	520.00	0.00	0.00	0.00
101-215-721.000	FRINGE BENEFITS	540.99	36,973.02	40,150.00	40,150.00	19,706.42	3,219.29	49.08
101-215-721.500	POST RETIREMENT BENEFITS	19,771.75	21,698.51	11,100.00	11,100.00	6,280.50	1,046.75	56.58
101-215-725.500	MEAL ALLOWANCE	40.00	40.00	25.00	25.00	0.00	0.00	0.00
101-215-727.000	OFFICE SUPPLIES	59.31	59.31	200.00	200.00	162.32	0.00	81.16
101-215-728.000	POSTAGE	247.00	396.46	2,775.00	2,775.00	214.28	192.28	7.72
101-215-740.000	OPERATING SUPPLIES	1,470.90	2,343.93	2,500.00	2,500.00	1,383.46	402.00	55.34
101-215-818.000	CONTRACTUAL SERVICES	1,893.15	3,148.15	4,790.00	4,790.00	0.00	0.00	0.00
101-215-860.000	TRANSPORTATION	128.51	337.31	250.00	250.00	21.46	0.00	8.58
101-215-864.000	CONFERENCES & MEETINGS	0.00	20.00	0.00	0.00	0.00	0.00	0.00
101-215-900.000	PRINTING & PUBLISHING	1,930.79	1,930.79	2,500.00	2,500.00	1,961.50	1,736.50	78.46
101-215-925.000	SUBSCRIPTIONS & PUBLICATIONS	200.00	200.00	750.00	750.00	199.00	0.00	26.53
101-215-940.000	EQUIPMENT RENTAL - FORCE ACCT	1,245.00	4,268.04	1,290.00	7,500.00	3,626.92	600.00	48.36
101-215-956.000	MISCELLANEOUS	0.00	26.31	20.00	20.00	10.00	0.00	50.00
101-215-957.000	TRAINING EXPENSES	182.01	1,679.65	1,500.00	1,500.00	0.00	0.00	0.00
101-215-958.000	MEMBERSHIPS & DUES	1,126.00	1,503.42	290.00	290.00	250.00	200.00	86.21
Total Dept 215 - CITY CLERK/ELECTIONS		96,281.81	197,039.68	154,620.00	160,830.00	78,383.80	13,488.03	48.74
Dept 257 - CITY ASSESSOR								
101-257-725.000	EMPLOYEE TESTING & LICENSING	70.00	70.00	180.00	180.00	0.00	0.00	0.00
101-257-727.000	OFFICE SUPPLIES	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
101-257-728.000	POSTAGE	213.94	2,726.07	8,000.00	8,000.00	93.44	0.00	1.17
101-257-818.000	CONTRACTUAL SERVICES	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
101-257-818.213	CONT SVCS/ASSESSING	25,061.25	56,605.09	60,000.00	60,000.00	37,125.31	5,182.58	61.88
101-257-860.000	TRANSPORTATION	0.00	0.00	850.00	850.00	0.00	0.00	0.00
101-257-864.000	CONFERENCES & MEETINGS	0.00	0.00	3,250.00	3,250.00	0.00	0.00	0.00
101-257-900.000	PRINTING & PUBLISHING	0.00	250.66	4,000.00	4,000.00	0.00	0.00	0.00
101-257-925.000	SUBSCRIPTIONS & PUBLICATIONS	626.65	1,127.97	1,500.00	1,500.00	877.31	125.33	58.49
101-257-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	0.00	3,000.00	3,000.00	0.00	0.00	0.00
101-257-957.000	TRAINING EXPENSES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-257-958.000	MEMBERSHIPS & DUES	0.00	55.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 257 - CITY ASSESSOR		25,971.84	60,834.79	86,780.00	86,780.00	38,096.06	5,307.91	43.90
Dept 258 - MGMT INFORMATION SERVICES								
101-258-706.000	SALARY & WAGES/ FULL TIME	50,070.00	104,165.60	109,420.00	109,420.00	51,050.00	8,171.20	46.66
101-258-706.100	SALARY & WAGES/SICK	0.00	4,806.72	4,600.00	4,600.00	0.00	0.00	0.00
101-258-706.300	SALARY & WAGES/LONGEVITY	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00	100.00
101-258-706.600	SALARY & WAGES/VACATION PAYOF	0.00	4,005.60	4,090.00	4,090.00	0.00	0.00	0.00
101-258-721.000	FRINGE BENEFITS	13,642.83	41,639.64	53,410.00	53,410.00	22,000.54	3,676.87	41.19
101-258-721.500	POST RETIREMENT BENEFITS	16,427.88	22,968.55	15,100.00	15,100.00	6,934.98	1,155.83	45.93
101-258-727.000	OFFICE SUPPLIES	0.00	126.97	150.00	150.00	0.00	0.00	0.00
101-258-728.000	POSTAGE	55.43	348.97	125.00	125.00	22.00	0.00	17.60
101-258-740.000	OPERATING SUPPLIES	2,392.78	5,767.85	3,200.00	3,200.00	2,098.91	190.51	65.59
101-258-750.000	OPERATING SUPPLIES/SOFTWARE	23,907.78	35,361.11	32,000.00	32,000.00	29,614.80	11,047.60	92.55
101-258-818.000	CONTRACTUAL SERVICES	17,836.93	30,799.56	35,000.00	35,000.00	22,256.11	1,401.00	63.59
101-258-850.000	COMMUNICATIONS	12.15	12.15	100.00	100.00	0.00	0.00	0.00
101-258-860.000	TRANSPORTATION	0.00	29.93	300.00	300.00	0.00	0.00	0.00
101-258-864.000	CONFERENCES & MEETINGS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-258-940.000	EQUIPMENT RENTAL - FORCE ACCT	195.83	299.98	400.00	400.00	124.98	20.83	31.25

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BGDG USED
		12/31/2018 NORM (ABNORM)	06/30/2019 NORM (ABNORM)	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 NORM (ABNORM)	MONTH 12/31/19 INCR (DECR)	
Fund 101 - GENERAL FUND								
Expenditures								
101-258-956.000	MISCELLANEOUS	0.00	0.00	150.00	150.00	90.00	90.00	60.00
101-258-957.000	TRAINING EXPENSES	0.00	1,660.62	9,500.00	9,500.00	0.00	0.00	0.00
101-258-958.000	MEMBERSHIPS & DUES	110.00	110.00	350.00	350.00	239.00	0.00	68.29
Total Dept 258 - MGMT INFORMATION SERVICES		125,651.61	253,103.25	269,895.00	269,895.00	135,431.32	25,753.84	50.18
Dept 262 - ELECTION SERVICES								
101-262-706.000	SALARY & WAGES/ FULL TIME	0.00	0.00	12,240.00	12,240.00	526.86	0.00	4.30
101-262-706.050	SALARY & WAGES/PART TIME	0.00	0.00	23,510.00	23,510.00	2,749.81	1,175.23	11.70
101-262-706.100	SALARY & WAGES/SICK	0.00	0.00	520.00	520.00	0.00	0.00	0.00
101-262-706.300	SALARY & WAGES/LONGEVITY	0.00	0.00	150.00	150.00	0.00	0.00	0.00
101-262-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	460.00	460.00	0.00	0.00	0.00
101-262-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	22,000.00	22,000.00	5,329.25	0.00	24.22
101-262-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	2,060.00	2,060.00	1,516.58	0.00	73.62
101-262-721.000	FRINGE BENEFITS	0.00	0.00	10,810.00	10,810.00	1,012.47	93.84	9.37
101-262-721.500	POST RETIREMENT BENEFITS	0.00	0.00	1,960.00	1,960.00	0.00	0.00	0.00
101-262-725.500	MEAL ALLOWANCE	0.00	0.00	75.00	75.00	8.00	0.00	10.67
101-262-727.000	OFFICE SUPPLIES	0.00	0.00	75.00	75.00	83.53	0.00	111.37
101-262-728.000	POSTAGE	64.65	64.65	350.00	500.00	924.28	0.00	184.86
101-262-740.000	OPERATING SUPPLIES	4,175.66	4,230.21	2,500.00	2,500.00	239.37	0.00	9.57
101-262-818.000	CONTRACTUAL SERVICES	0.00	0.00	11,170.00	11,170.00	1,707.46	167.46	15.29
101-262-860.000	TRANSPORTATION	0.00	31.32	250.00	250.00	0.00	0.00	0.00
101-262-900.000	PRINTING & PUBLISHING	732.82	732.82	2,500.00	2,500.00	1,800.94	0.00	72.04
101-262-925.000	SUBSCRIPTIONS & PUBLICATIONS	0.00	219.00	70.00	70.00	0.00	0.00	0.00
101-262-930.000	REPAIRS & MAINTENANCE	0.00	0.00	300.00	300.00	34.57	0.00	11.52
101-262-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	0.00	300.00	300.00	0.00	0.00	0.00
101-262-956.000	MISCELLANEOUS	0.00	(100.00)	80.00	80.00	171.00	123.89	213.75
101-262-957.000	TRAINING EXPENSES	0.00	14.63	1,500.00	1,500.00	0.00	0.00	0.00
101-262-958.000	MEMBERSHIPS & DUES	0.00	0.00	250.00	250.00	0.00	0.00	0.00
Total Dept 262 - ELECTION SERVICES		4,973.13	5,192.63	93,130.00	93,280.00	16,104.12	1,560.42	17.26
Dept 276 - CEMETERY								
101-276-706.000	SALARY & WAGES/ FULL TIME	10,649.92	20,397.79	24,590.00	24,590.00	9,652.58	1,097.04	39.25
101-276-706.100	SALARY & WAGES/SICK	179.76	277.13	950.00	950.00	0.00	0.00	0.00
101-276-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	120.00	120.00	0.00	0.00	0.00
101-276-706.300	SALARY & WAGES/LONGEVITY	61.61	61.61	210.00	210.00	54.58	0.00	25.99
101-276-706.350	SALARY & WAGES/PAGER PAY	34.33	296.64	450.00	450.00	0.00	0.00	0.00
101-276-706.500	SALARY & WAGES/RETMTNT BONUS	0.00	0.00	220.00	220.00	0.00	0.00	0.00
101-276-706.550	SALARY & WAGES/WATER LICENSE	218.75	218.75	950.00	950.00	218.74	0.00	23.03
101-276-707.000	SALARY & WAGES/TEMP-SEASONAL	1,791.65	3,205.35	6,160.00	6,160.00	1,122.40	164.30	18.22
101-276-709.000	SALARY & WAGES/OVERTIME	1,629.20	3,518.33	1,940.00	1,940.00	2,199.22	0.00	113.36
101-276-721.000	FRINGE BENEFITS	3,500.42	7,430.65	13,130.00	13,130.00	5,226.18	591.94	39.80
101-276-721.500	POST RETIREMENT BENEFITS	2,310.86	3,826.16	8,220.00	8,220.00	3,438.00	573.00	41.82
101-276-725.500	MEAL ALLOWANCE	72.00	100.00	120.00	120.00	68.00	0.00	56.67
101-276-728.000	POSTAGE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-276-740.000	OPERATING SUPPLIES	7,678.67	18,036.45	15,000.00	15,000.00	5,601.29	1,992.19	37.34
101-276-818.000	CONTRACTUAL SERVICES	17,679.74	28,296.67	36,000.00	36,000.00	24,773.47	1,625.00	68.82
101-276-850.000	COMMUNICATIONS	0.00	0.00	0.00	200.00	211.68	0.00	105.84
101-276-900.000	PRINTING & PUBLISHING	0.00	16.22	0.00	0.00	0.00	0.00	0.00
101-276-920.000	PUBLIC UTILITIES	1,717.67	10,312.91	7,500.00	7,500.00	4,666.19	1,833.07	62.22
101-276-930.000	REPAIRS & MAINTENANCE	375.70	783.77	5,000.00	5,000.00	0.00	0.00	0.00
101-276-940.000	EQUIPMENT RENTAL - FORCE ACCT	12,556.19	24,287.44	28,000.00	28,000.00	11,421.74	1,985.62	40.79
101-276-956.100	CRYPT/NICHE RETURNS	0.00	500.00	0.00	0.00	0.00	0.00	0.00

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BGDG USED
		12/31/2018	06/30/2019	ORIGINAL	2019-20	12/31/2019	MONTH 12/31/19	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 101 - GENERAL FUND								
Expenditures								
101-276-956.200	LOT SALE/RETURNS	2,000.00	2,000.00	3,000.00	3,000.00	2,000.00	0.00	66.67
Total Dept 276 - CEMETERY		62,456.47	123,565.87	151,660.00	151,860.00	70,654.07	9,862.16	46.53
Dept 301 - POLICE DEPARTMENT								
101-301-706.000	SALARY & WAGES/ FULL TIME	655,001.03	1,335,395.34	1,417,640.00	1,417,640.00	659,679.68	105,459.83	46.53
101-301-706.050	SALARY & WAGES/PART TIME	15,755.27	35,090.30	35,030.00	35,030.00	20,544.99	3,938.03	58.65
101-301-706.100	SALARY & WAGES/SICK	0.00	46,781.68	54,730.00	54,730.00	0.00	0.00	0.00
101-301-706.150	SALARY & WAGES/IN-LIEU HEALTH	874.35	874.35	1,860.00	1,860.00	0.00	0.00	0.00
101-301-706.200	SALARY & WAGES/HOLIDAY PAY	56,563.68	57,930.08	60,210.00	60,210.00	56,542.23	0.00	93.91
101-301-706.300	SALARY & WAGES/LONGEVITY	8,550.00	8,820.80	8,450.00	8,450.00	8,600.00	0.00	101.78
101-301-706.400	SALARY & WAGES/UNIFORM ALLOW	7,043.25	11,264.54	7,980.00	7,980.00	5,730.87	95.73	71.82
101-301-706.600	SALARY & WAGES/VACATION PAYOF	0.00	1,879.20	12,890.00	12,890.00	0.00	0.00	0.00
101-301-706.900	SALARY & WAGES/DEBRIEF PAY	3,692.64	3,692.64	9,790.00	9,790.00	1,973.16	0.00	20.15
101-301-707.000	SALARY & WAGES/TEMP-SEASONAL	9,893.19	14,680.21	11,480.00	11,480.00	1,621.50	224.00	14.12
101-301-709.000	SALARY & WAGES/OVERTIME	20,648.65	41,145.78	108,930.00	108,930.00	24,165.35	2,121.28	22.18
101-301-709.100	SALARY & WAGES/OT-TRAINING	961.51	2,453.13	4,000.00	4,000.00	3,441.29	1,579.70	86.03
101-301-721.000	FRINGE BENEFITS	209,885.20	561,494.86	647,060.00	647,060.00	325,531.48	52,974.99	50.31
101-301-721.500	POST RETIREMENT BENEFITS	330,238.29	800,954.02	854,680.00	854,680.00	329,703.96	54,950.66	38.58
101-301-725.000	EMPLOYEE TESTING & LICENSING	150.00	2,171.18	5,460.00	5,460.00	0.00	0.00	0.00
101-301-725.500	MEAL ALLOWANCE	0.00	18.62	0.00	0.00	6.59	0.00	100.00
101-301-727.000	OFFICE SUPPLIES	593.88	1,536.15	2,250.00	2,250.00	717.71	461.44	31.90
101-301-728.000	POSTAGE	363.93	505.54	2,500.00	2,500.00	22.00	0.00	0.88
101-301-740.000	OPERATING SUPPLIES	5,561.95	8,075.50	8,450.00	8,450.00	2,235.09	337.60	26.45
101-301-740.400	UNIFORM ALLOWANCE	684.93	2,687.50	5,460.00	5,460.00	2,841.50	2,010.24	52.04
101-301-740.700	SAFETY GEAR	1,934.95	2,028.85	3,000.00	3,000.00	678.17	530.12	22.61
101-301-810.000	TOWING CHARGES	700.00	900.00	3,000.00	3,000.00	675.00	75.00	22.50
101-301-818.000	CONTRACTUAL SERVICES	16,510.63	22,458.53	26,160.00	26,160.00	13,024.01	3,251.59	49.79
101-301-818.311	CONT SVCS/DISPATCH	171,000.00	465,422.86	360,000.00	360,000.00	171,000.00	28,500.00	47.50
101-301-819.000	SCHOOL CROSSING GUARDS	17,212.12	17,212.12	20,730.00	20,730.00	17,509.96	0.00	84.47
101-301-820.000	SEX OFFENDER REGISTRATION FEE	30.00	180.00	500.00	500.00	30.00	0.00	6.00
101-301-822.000	ANIMAL CONTROL EXPENSES	75.00	100.00	800.00	800.00	75.00	0.00	9.38
101-301-830.000	INVESTIGATION EXPENSES	428.71	2,496.59	2,650.00	2,650.00	800.00	150.00	30.19
101-301-835.000	PRISONER/LODGING EXPENSES	1,777.00	2,927.00	3,600.00	3,600.00	1,500.00	0.00	41.67
101-301-850.000	COMMUNICATIONS	10,251.67	19,198.96	21,790.00	21,790.00	11,640.04	1,318.65	53.42
101-301-860.000	TRANSPORTATION	187.52	303.34	520.00	520.00	317.31	0.00	61.02
101-301-864.000	CONFERENCES & MEETINGS	268.82	1,351.90	1,190.00	1,190.00	692.93	0.00	58.23
101-301-865.000	PUBLIC RELATIONS EXPENSE	511.00	1,287.69	1,260.00	1,260.00	(6.24)	0.00	(0.50)
101-301-900.000	PRINTING & PUBLISHING	2,642.05	4,605.91	5,400.00	5,400.00	435.38	313.00	8.06
101-301-930.000	REPAIRS & MAINTENANCE	997.45	1,965.07	3,090.00	3,090.00	1,190.43	314.00	38.53
101-301-938.000	EQUIPMENT LEASE EXPENSE	1,629.15	2,782.62	4,000.00	4,000.00	2,126.69	147.21	53.17
101-301-940.000	EQUIPMENT RENTAL - FORCE ACCT	33,443.48	58,423.00	102,110.00	102,110.00	32,742.12	5,255.10	32.07
101-301-956.000	MISCELLANEOUS	0.00	320.00	1,030.00	1,030.00	0.00	0.00	0.00
101-301-957.000	TRAINING EXPENSES	4,176.43	12,582.43	10,000.00	10,000.00	6,382.95	47.60	63.83
101-301-957.100	TRAINING/HNT	0.00	7,000.00	7,000.00	7,000.00	0.00	0.00	0.00
101-301-957.302	TRAINING EXPENSES - 302 FUNDS	980.00	2,680.00	3,090.00	3,090.00	1,720.00	0.00	55.66
101-301-958.000	MEMBERSHIPS & DUES	640.00	1,709.00	1,640.00	1,640.00	325.00	199.00	19.82
Total Dept 301 - POLICE DEPARTMENT		1,591,857.73	3,565,477.29	3,841,410.00	3,841,410.00	1,706,216.15	264,254.77	44.42
Dept 336 - FIRE DEPARTMENT								
101-336-706.750	SALARY & WAGES/MEDICAL FIRST	14,030.48	15,036.48	9,600.00	12,600.00	12,647.38	0.00	100.38
101-336-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	3,500.00	3,500.00	0.00	0.00	0.00
101-336-721.000	FRINGE BENEFITS	2,140.51	334.01	1,010.00	2,560.00	2,557.43	0.00	99.90

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GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BGD USED
		12/31/2018	06/30/2019	ORIGINAL	2019-20	12/31/2019	MONTH 12/31/19	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 101 - GENERAL FUND								
Expenditures								
101-336-721.500	POST RETIREMENT BENEFITS	105,041.53	306,182.16	257,330.00	257,330.00	101,316.00	16,886.00	39.37
101-336-721.600	CONTR POST RETIREMENT BENEFIT	1,100,000.00	1,119,643.90	29,000.00	29,000.00	0.00	0.00	0.00
101-336-721.650	CONTR POST RETIREMENT BENEFIT	19,049.59	55,837.88	75,000.00	75,000.00	16,295.52	0.00	21.73
101-336-740.000	OPERATING SUPPLIES	586.24	2,133.28	8,500.00	8,500.00	4,426.71	306.00	52.08
101-336-818.000	CONTRACTUAL SERVICES	3,253.31	7,872.20	16,000.00	16,000.00	5,100.38	1,561.17	31.88
101-336-818.800	CONTR SERVICES - NFD	289,194.55	646,206.97	510,000.00	510,000.00	361,480.92	60,246.82	70.88
101-336-818.810	CONTR SERVICES - NFD - AERIAL	0.00	0.00	30,810.00	0.00	0.00	0.00	0.00
101-336-850.000	COMMUNICATIONS	643.31	1,425.12	1,100.00	1,100.00	626.84	117.03	56.99
101-336-865.000	PUBLIC RELATIONS EXPENSE	0.00	1,431.12	0.00	200.00	197.76	0.00	98.88
101-336-900.000	PRINTING & PUBLISHING	0.00	0.00	1,200.00	1,200.00	118.00	118.00	9.83
101-336-920.000	PUBLIC UTILITIES	565.76	1,576.17	1,100.00	1,100.00	651.62	137.11	59.24
101-336-940.000	EQUIPMENT RENTAL - FORCE ACCT	38,500.00	66,000.00	85,000.00	85,000.00	33,000.00	5,500.00	38.82
Total Dept 336 - FIRE DEPARTMENT		1,573,005.28	2,223,679.29	1,029,150.00	1,003,090.00	538,418.56	84,872.13	53.68
Dept 435 - MUNICIPAL SERVICES ADMIN								
101-435-706.000	SALARY & WAGES/ FULL TIME	44,948.64	97,276.20	89,890.00	89,890.00	48,146.19	7,576.02	53.56
101-435-706.050	SALARY & WAGES/PART TIME	10,596.17	23,320.59	15,120.00	15,120.00	11,295.35	1,567.69	74.70
101-435-706.100	SALARY & WAGES/SICK	1,032.49	5,251.34	3,510.00	3,510.00	1,032.48	0.00	29.42
101-435-706.150	SALARY & WAGES/IN-LIEU HEALTH	4,465.11	5,183.70	590.00	590.00	0.00	0.00	0.00
101-435-706.300	SALARY & WAGES/LONGEVITY	944.99	944.99	920.00	920.00	1,054.97	0.00	114.67
101-435-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	950.00	950.00	0.00	0.00	0.00
101-435-706.450	SALARY & WAGES/SAFETY INSPEC.	1,400.00	1,400.00	1,500.00	1,750.00	1,750.00	0.00	100.00
101-435-706.600	SALARY & WAGES/VACATION PAYOF	0.00	498.83	3,420.00	3,420.00	0.00	0.00	0.00
101-435-707.000	SALARY & WAGES/TEMP-SEASONAL	200.83	296.83	240.00	240.00	72.50	46.00	30.21
101-435-709.000	SALARY & WAGES/OVERTIME	2,534.24	5,694.17	5,340.00	5,340.00	3,210.88	134.77	60.13
101-435-721.000	FRINGE BENEFITS	5,840.62	31,635.37	44,460.00	44,460.00	23,630.23	3,591.13	53.15
101-435-721.500	POST RETIREMENT BENEFITS	2,866.99	12,545.06	22,550.00	22,550.00	10,717.98	1,786.33	47.53
101-435-725.000	EMPLOYEE TESTING & LICENSING	30.00	190.61	250.00	250.00	172.00	47.00	68.80
101-435-728.000	POSTAGE	22.00	218.51	250.00	250.00	22.00	0.00	8.80
101-435-740.000	OPERATING SUPPLIES	1,699.03	4,696.08	5,000.00	5,000.00	1,757.55	188.33	35.15
101-435-740.400	UNIFORM ALLOWANCE	4,621.20	10,505.16	11,000.00	11,000.00	2,827.08	439.11	25.70
101-435-740.700	SAFETY GEAR	0.00	1,501.35	2,000.00	2,000.00	0.00	0.00	0.00
101-435-740.750	FOUL WEATHER GEAR	0.00	(83.56)	1,000.00	1,000.00	0.00	0.00	0.00
101-435-818.000	CONTRACTUAL SERVICES	2,493.57	7,368.75	8,000.00	8,000.00	3,660.37	238.97	45.75
101-435-850.000	COMMUNICATIONS	3,967.56	6,575.56	7,000.00	7,000.00	2,514.26	419.07	35.92
101-435-900.000	PRINTING & PUBLISHING	407.66	1,487.46	0.00	0.00	(76.02)	0.00	100.00
101-435-938.000	EQUIPMENT LEASE EXPENSE	1,970.50	3,578.55	3,750.00	3,750.00	2,137.85	396.59	57.01
101-435-940.000	EQUIPMENT RENTAL - FORCE ACCT	3,137.00	4,761.25	4,000.00	4,000.00	2,244.15	291.67	56.10
101-435-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	43.28	0.00	100.00
101-435-957.000	TRAINING EXPENSES	0.00	4,320.00	1,500.00	1,500.00	0.00	0.00	0.00
101-435-958.000	MEMBERSHIPS & DUES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
Total Dept 435 - MUNICIPAL SERVICES ADMIN		93,178.60	229,166.80	232,740.00	232,990.00	116,213.10	16,722.68	49.88
Dept 436 - CITY HALL MAINTENANCE								
101-436-706.000	SALARY & WAGES/ FULL TIME	1,102.12	3,438.73	4,740.00	4,740.00	2,686.33	295.65	56.67
101-436-706.100	SALARY & WAGES/SICK	0.00	0.00	190.00	190.00	0.00	0.00	0.00
101-436-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	30.00	30.00	0.00	0.00	0.00
101-436-706.300	SALARY & WAGES/LONGEVITY	0.00	0.00	40.00	40.00	0.00	0.00	0.00
101-436-706.350	SALARY & WAGES/PAGER PAY	0.00	37.43	90.00	90.00	0.00	0.00	0.00
101-436-706.550	SALARY & WAGES/WATER LICENSE	54.60	54.60	60.00	60.00	54.60	0.00	91.00
101-436-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	190.00	190.00	0.00	0.00	0.00
101-436-707.000	SALARY & WAGES/TEMP-SEASONAL	501.87	1,320.93	1,240.00	1,240.00	656.13	76.50	52.91

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BGD USED
		12/31/2018	06/30/2019	ORIGINAL	2019-20	12/31/2019	MONTH 12/31/19	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 101 - GENERAL FUND								
Expenditures								
101-436-709.000	SALARY & WAGES/OVERTIME	0.00	127.54	240.00	240.00	73.08	0.00	30.45
101-436-721.000	FRINGE BENEFITS	(448.35)	1,184.04	2,530.00	2,530.00	1,182.86	145.30	46.75
101-436-721.500	POST RETIREMENT BENEFITS	996.32	722.50	1,580.00	1,580.00	661.50	110.25	41.87
101-436-725.500	MEAL ALLOWANCE	0.00	8.00	0.00	0.00	0.00	0.00	0.00
101-436-740.000	OPERATING SUPPLIES	1,807.35	4,674.66	5,000.00	5,000.00	3,841.42	215.50	76.83
101-436-818.000	CONTRACTUAL SERVICES	32,647.66	51,404.08	60,000.00	60,000.00	26,262.13	4,029.17	43.77
101-436-850.000	COMMUNICATIONS	1,236.93	3,193.11	3,000.00	3,000.00	1,584.22	311.79	52.81
101-436-920.000	PUBLIC UTILITIES	9,362.25	25,334.70	25,000.00	25,000.00	5,978.22	1,784.99	23.91
101-436-930.000	REPAIRS & MAINTENANCE	2,822.86	5,323.50	6,000.00	6,000.00	6,048.75	2,691.00	100.81
101-436-940.000	EQUIPMENT RENTAL - FORCE ACCT	2,306.48	5,816.74	5,000.00	5,000.00	2,357.69	430.23	47.15
Total Dept 436 - CITY HALL MAINTENANCE		52,390.09	102,640.56	114,930.00	114,930.00	51,386.93	10,090.38	44.71
Dept 437 - PARKS & PUBLIC PROPERTY								
101-437-706.000	SALARY & WAGES/ FULL TIME	7,706.61	17,731.97	18,970.00	18,970.00	8,405.20	390.91	44.31
101-437-706.100	SALARY & WAGES/SICK	360.08	555.12	730.00	730.00	0.00	0.00	0.00
101-437-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-437-706.300	SALARY & WAGES/LONGEVITY	123.46	123.46	180.00	180.00	109.39	0.00	60.77
101-437-706.350	SALARY & WAGES/PAGER PAY	68.75	443.77	350.00	350.00	0.00	0.00	0.00
101-437-706.550	SALARY & WAGES/WATER LICENSE	218.75	218.75	0.00	250.00	218.74	0.00	87.50
101-437-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	730.00	730.00	0.00	0.00	0.00
101-437-707.000	SALARY & WAGES/TEMP-SEASONAL	2,153.06	5,314.68	11,100.00	11,100.00	2,715.95	237.58	24.47
101-437-709.000	SALARY & WAGES/OVERTIME	250.45	1,085.53	570.00	570.00	78.12	0.00	13.71
101-437-721.000	FRINGE BENEFITS	818.44	6,190.94	10,130.00	10,130.00	4,647.77	327.08	45.88
101-437-721.500	POST RETIREMENT BENEFITS	1,454.70	2,964.18	6,340.00	6,340.00	2,652.00	442.00	41.83
101-437-725.500	MEAL ALLOWANCE	8.00	80.00	50.00	50.00	0.00	0.00	0.00
101-437-740.000	OPERATING SUPPLIES	12,799.32	18,748.45	25,000.00	25,000.00	12,026.64	0.00	48.11
101-437-818.000	CONTRACTUAL SERVICES	7,605.00	24,103.03	25,200.00	25,200.00	13,101.70	2,393.92	51.99
101-437-920.000	PUBLIC UTILITIES	31,636.55	65,253.25	50,000.00	50,000.00	28,325.08	4,131.97	56.65
101-437-930.000	REPAIRS & MAINTENANCE	0.00	0.00	7,500.00	7,500.00	1,012.00	0.00	13.49
101-437-940.000	EQUIPMENT RENTAL - FORCE ACCT	6,673.22	14,950.41	20,000.00	20,000.00	5,683.22	247.52	28.42
Total Dept 437 - PARKS & PUBLIC PROPERTY		71,876.39	157,763.54	176,950.00	177,200.00	78,975.81	8,170.98	44.57
Dept 438 - MUNICIPAL SERVICES YARD MAINT								
101-438-706.000	SALARY & WAGES/ FULL TIME	3,634.70	10,476.89	5,980.00	5,980.00	3,295.84	569.73	55.11
101-438-706.100	SALARY & WAGES/SICK	0.00	0.00	230.00	230.00	0.00	0.00	0.00
101-438-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	30.00	30.00	0.00	0.00	0.00
101-438-706.300	SALARY & WAGES/LONGEVITY	0.00	0.00	60.00	60.00	0.00	0.00	0.00
101-438-706.350	SALARY & WAGES/PAGER PAY	0.00	37.56	110.00	110.00	0.00	0.00	0.00
101-438-706.550	SALARY & WAGES/WATER LICENSE	54.78	54.78	0.00	55.00	54.78	0.00	99.60
101-438-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	230.00	230.00	0.00	0.00	0.00
101-438-707.000	SALARY & WAGES/TEMP-SEASONAL	1,897.54	3,924.66	2,540.00	2,540.00	1,544.59	357.59	60.81
101-438-709.000	SALARY & WAGES/OVERTIME	38.58	38.58	10.00	10.00	0.00	0.00	0.00
101-438-721.000	FRINGE BENEFITS	275.39	3,479.34	3,190.00	3,190.00	1,602.50	307.96	50.24
101-438-721.500	POST RETIREMENT BENEFITS	1,510.48	986.42	2,000.00	2,000.00	835.50	139.25	41.78
101-438-740.000	OPERATING SUPPLIES	3,189.66	9,613.08	4,000.00	4,000.00	6,963.58	2,662.95	174.09
101-438-818.000	CONTRACTUAL SERVICES	16,014.64	29,055.53	17,000.00	17,000.00	9,095.85	3,050.57	53.51
101-438-850.000	COMMUNICATIONS	0.00	56.91	0.00	0.00	0.00	0.00	0.00
101-438-920.000	PUBLIC UTILITIES	7,900.01	25,012.83	25,000.00	25,000.00	8,761.41	2,780.14	35.05
101-438-930.000	REPAIRS & MAINTENANCE	6,941.29	13,060.36	7,500.00	7,500.00	844.40	844.40	11.26
101-438-940.000	EQUIPMENT RENTAL - FORCE ACCT	2,428.09	2,496.14	5,000.00	5,000.00	109.57	103.81	2.19

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BGDG USED
		12/31/2018 NORM (ABNORM)	06/30/2019 NORM (ABNORM)	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 NORM (ABNORM)	MONTH 12/31/19 INCR (DECR)	
Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 438 - MUNICIPAL SERVICES YARD MAINT		43,885.16	98,293.08	72,880.00	72,935.00	33,108.02	10,816.40	45.39
Dept 439 - STREET SERVICES								
101-439-920.100	STREET LIGHTING - GENERAL	41,838.35	97,421.61	105,000.00	105,000.00	54,696.83	11,192.50	52.09
101-439-920.200	STREET LIGHTING - OLD VILLAGE	17,090.39	47,745.51	50,000.00	50,000.00	20,737.04	3,837.88	41.47
Total Dept 439 - STREET SERVICES		58,928.74	145,167.12	155,000.00	155,000.00	75,433.87	15,030.38	48.67
Dept 440 - MISCELLANEOUS MSD SERVICES								
101-440-706.000	SALARY & WAGES/ FULL TIME	0.00	73.52	510.00	510.00	220.88	3.12	43.31
101-440-706.100	SALARY & WAGES/SICK	0.00	0.00	20.00	20.00	0.00	0.00	0.00
101-440-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	10.00	10.00	0.00	0.00	0.00
101-440-706.300	SALARY & WAGES/LONGEVITY	0.00	0.00	10.00	10.00	0.00	0.00	0.00
101-440-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	10.00	10.00	0.00	0.00	0.00
101-440-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	20.00	20.00	0.00	0.00	0.00
101-440-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	19.52	320.00	320.00	49.00	0.00	15.31
101-440-709.000	SALARY & WAGES/OVERTIME	3.86	144.90	270.00	270.00	292.95	0.00	108.50
101-440-721.000	FRINGE BENEFITS	(46.65)	49.80	270.00	270.00	72.65	1.77	26.91
101-440-721.500	POST RETIREMENT BENEFITS	(204.25)	74.86	170.00	170.00	70.50	11.75	41.47
101-440-818.000	CONTRACTUAL SERVICES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
101-440-940.000	EQUIPMENT RENTAL - FORCE ACCT	66.29	294.20	1,250.00	1,250.00	455.86	27.28	36.47
Total Dept 440 - MISCELLANEOUS MSD SERVICES		(180.75)	656.80	3,360.00	3,360.00	1,161.84	43.92	34.58
Dept 441 - BATHEY MAINTENANCE EXPENSE								
101-441-740.000	OPERATING SUPPLIES	0.00	237.00	0.00	0.00	0.00	0.00	0.00
Total Dept 441 - BATHEY MAINTENANCE EXPENSE		0.00	237.00	0.00	0.00	0.00	0.00	0.00
Dept 442 - SPECIAL EVENTS								
101-442-706.000	SALARY & WAGES/ FULL TIME	11,638.63	14,868.18	14,820.00	14,820.00	11,276.69	414.81	76.09
101-442-706.100	SALARY & WAGES/SICK	0.00	0.00	570.00	570.00	0.00	0.00	0.00
101-442-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	80.00	80.00	0.00	0.00	0.00
101-442-706.300	SALARY & WAGES/LONGEVITY	0.00	0.00	130.00	130.00	0.00	0.00	0.00
101-442-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	270.00	270.00	0.00	0.00	0.00
101-442-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	570.00	570.00	0.00	0.00	0.00
101-442-707.000	SALARY & WAGES/TEMP-SEASONAL	3,545.42	4,271.07	31,040.00	31,040.00	2,629.11	43.75	8.47
101-442-709.000	SALARY & WAGES/OVERTIME	16,168.80	22,097.00	22,060.00	22,060.00	15,674.32	703.52	71.05
101-442-721.000	FRINGE BENEFITS	3,582.16	8,786.46	7,910.00	8,260.00	10,452.26	510.68	126.54
101-442-721.500	POST RETIREMENT BENEFITS	3,164.54	2,579.17	4,950.00	4,950.00	2,071.50	345.25	41.85
101-442-725.500	MEAL ALLOWANCE	1,056.00	1,356.00	1,500.00	1,500.00	924.00	16.00	61.60
101-442-740.000	OPERATING SUPPLIES	7,414.45	8,469.92	6,000.00	8,000.00	8,129.32	249.44	101.62
101-442-818.000	CONTRACTUAL SERVICES	24,680.86	30,330.89	56,400.00	56,400.00	24,026.81	2,193.82	42.60
101-442-940.000	EQUIPMENT RENTAL - FORCE ACCT	23,613.53	25,180.84	28,000.00	28,000.00	19,995.66	303.89	71.41
Total Dept 442 - SPECIAL EVENTS		94,864.39	117,939.53	174,300.00	176,650.00	95,179.67	4,781.16	53.88
Dept 443 - PARKING								
101-443-706.000	SALARY & WAGES/ FULL TIME	115.83	2,738.56	5,740.00	5,740.00	1,469.61	112.46	25.60
101-443-706.100	SALARY & WAGES/SICK	0.00	0.00	230.00	230.00	0.00	0.00	0.00
101-443-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	30.00	30.00	0.00	0.00	0.00

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BGDG USED
		12/31/2018	06/30/2019	ORIGINAL	2019-20	12/31/2019	MONTH 12/31/19	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 101 - GENERAL FUND								
Expenditures								
101-443-706.300	SALARY & WAGES/LONGEVITY	0.00	0.00	50.00	50.00	0.00	0.00	0.00
101-443-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	110.00	110.00	0.00	0.00	0.00
101-443-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	230.00	230.00	0.00	0.00	0.00
101-443-707.000	SALARY & WAGES/TEMP-SEASONAL	13.52	419.76	480.00	480.00	269.00	25.00	56.04
101-443-709.000	SALARY & WAGES/OVERTIME	15.43	1,441.00	2,720.00	2,720.00	241.08	0.00	8.86
101-443-721.000	FRINGE BENEFITS	(679.71)	1,113.62	3,070.00	3,070.00	872.22	64.43	28.41
101-443-721.500	POST RETIREMENT BENEFITS	991.80	873.26	1,920.00	1,920.00	802.50	133.75	41.80
101-443-725.500	MEAL ALLOWANCE	0.00	40.00	50.00	50.00	0.00	0.00	0.00
101-443-740.000	OPERATING SUPPLIES	73.54	4,100.59	5,000.00	5,000.00	0.00	0.00	0.00
101-443-818.000	CONTRACTUAL SERVICES	0.00	0.00	5,000.00	5,000.00	6,830.58	5,000.00	136.61
101-443-920.000	PUBLIC UTILITIES	4,142.80	13,468.15	13,000.00	13,000.00	3,392.78	0.00	26.10
101-443-940.000	EQUIPMENT RENTAL - FORCE ACCT	343.59	5,409.67	8,000.00	8,000.00	1,958.14	186.66	24.48
Total Dept 443 - PARKING		5,016.80	29,604.61	45,630.00	45,630.00	15,835.91	5,522.30	34.71
Dept 444 - MSD SERVICES - DDA								
101-444-706.000	SALARY & WAGES/ FULL TIME	8,441.54	20,681.78	18,660.00	18,660.00	9,114.60	1,624.96	48.85
101-444-706.100	SALARY & WAGES/SICK	0.00	0.00	720.00	720.00	0.00	0.00	0.00
101-444-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	90.00	90.00	0.00	0.00	0.00
101-444-706.300	SALARY & WAGES/LONGEVITY	0.00	0.00	160.00	160.00	0.00	0.00	0.00
101-444-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	340.00	340.00	0.00	0.00	0.00
101-444-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	720.00	720.00	0.00	0.00	0.00
101-444-707.000	SALARY & WAGES/TEMP-SEASONAL	7,689.08	13,040.43	16,120.00	16,120.00	7,199.74	783.82	44.66
101-444-709.000	SALARY & WAGES/OVERTIME	3,001.40	5,875.20	4,860.00	4,860.00	4,298.41	900.35	88.44
101-444-721.000	FRINGE BENEFITS	2,278.09	8,188.25	9,960.00	9,960.00	6,580.23	1,256.85	66.07
101-444-721.500	POST RETIREMENT BENEFITS	3,323.17	2,999.27	6,240.00	6,240.00	2,608.50	434.75	41.80
101-444-725.500	MEAL ALLOWANCE	96.00	164.00	200.00	200.00	116.00	32.00	58.00
101-444-740.000	OPERATING SUPPLIES	9,033.55	31,907.07	22,000.00	22,000.00	43,387.58	4,961.45	197.22
101-444-818.000	CONTRACTUAL SERVICES	11,204.89	19,741.76	28,000.00	28,000.00	18,439.50	1,917.77	65.86
101-444-920.000	PUBLIC UTILITIES	1,205.33	3,177.23	4,000.00	4,000.00	1,691.54	409.33	42.29
101-444-940.000	EQUIPMENT RENTAL - FORCE ACCT	16,824.97	30,381.11	34,000.00	34,000.00	18,009.02	985.34	52.97
Total Dept 444 - MSD SERVICES - DDA		63,098.02	136,156.10	146,070.00	146,070.00	111,445.12	13,306.62	76.30
Dept 850 - OTHER FUNCTIONS								
101-850-721.000	FRINGE BENEFITS	0.00	0.00	4,100.00	4,100.00	0.00	0.00	0.00
101-850-724.000	MERS/OPEB ACTUARIAL EVALUATI	8,000.00	8,000.00	9,000.00	9,000.00	0.00	0.00	0.00
101-850-725.000	EMPLOYEE TESTING & LICENSING	0.00	777.92	2,700.00	2,700.00	0.00	0.00	0.00
101-850-727.000	OFFICE SUPPLIES	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
101-850-728.000	POSTAGE	5,000.00	11,287.78	11,000.00	11,000.00	6,000.00	3,000.00	54.55
101-850-740.000	OPERATING SUPPLIES	545.44	2,595.71	4,100.00	4,100.00	1,790.10	71.51	43.66
101-850-818.000	CONTRACTUAL SERVICES	2,339.11	13,947.72	9,500.00	9,500.00	7,523.74	973.38	79.20
101-850-818.900	CONT SRVC/BANK ANALYSIS FEES	19.04	19.04	2,000.00	2,000.00	0.00	0.00	0.00
101-850-850.000	COMMUNICATIONS	5,004.25	15,030.26	14,000.00	14,000.00	3,240.10	566.74	23.14
101-850-865.000	PUBLIC RELATIONS EXPENSE	0.00	417.21	1,000.00	1,000.00	0.00	0.00	0.00
101-850-900.000	PRINTING & PUBLISHING	0.00	0.00	550.00	550.00	0.00	0.00	0.00
101-850-910.000	INSURANCE & BONDS	45,999.96	91,999.92	95,000.00	95,000.00	47,500.02	9,166.72	50.00
101-850-922.000	REIMBURSEMENT/DC G2G REVENUE	22,036.81	38,599.63	32,000.00	32,000.00	0.00	0.00	0.00
101-850-930.000	REPAIRS & MAINTENANCE	2,439.41	4,229.30	6,000.00	6,000.00	0.00	0.00	0.00
101-850-938.000	EQUIPMENT LEASE EXPENSE	2,980.50	5,121.38	6,000.00	6,000.00	3,163.67	465.79	52.73
101-850-940.000	EQUIPMENT RENTAL - FORCE ACCT	18,566.07	21,899.42	37,000.00	37,000.00	4,000.02	666.67	10.81
101-850-956.000	MISCELLANEOUS	335.00	335.00	1,000.00	1,000.00	329.25	329.25	32.93
101-850-957.000	TRAINING EXPENSES	0.00	5,372.47	4,500.00	4,500.00	2,619.51	329.25	58.21
101-850-963.000	BAD DEBT EXP/BANKRUPTCY	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BDDT USED
		12/31/2018 NORM (ABNORM)	06/30/2019 NORM (ABNORM)	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 NORM (ABNORM)	MONTH 12/31/19 INCR (DECR)	
Fund 101 - GENERAL FUND								
Expenditures								
101-850-964.000	PRIOR YEAR TAX REFUNDS	45.06	71.92	2,000.00	2,000.00	0.00	0.00	0.00
Total Dept 850 - OTHER FUNCTIONS		113,310.65	219,704.68	245,450.00	245,450.00	76,166.41	15,569.31	31.03
Dept 900 - CAPITAL OUTLAY								
101-900-971.436	CAP OUTLAY/CITY HALL IMPRVMT	0.00	0.00	14,000.00	14,000.00	4,495.82	0.00	32.11
101-900-971.437	CAP OUTLAY/ LAND IMPROVEMENTS	(6,729.75)	1,948.25	3,000.00	3,000.00	0.00	0.00	0.00
101-900-971.438	CAP OUTLAY/ MSD BUILDING IMPR	3,976.07	3,976.07	0.00	0.00	0.00	0.00	0.00
101-900-976.276	CAP OUTLAY/CEMETERY BLDG IMP	0.00	9,750.00	0.00	0.00	0.00	0.00	0.00
101-900-976.437	CAP OUTLAY/SIDEWALK REPL	34,341.84	140,386.47	70,000.00	70,000.00	425.00	0.00	0.61
101-900-976.438	CAP OUTLAY/MSD BUILDING IMP	0.00	0.00	30,000.00	30,000.00	0.00	0.00	0.00
101-900-977.101	CAP OUTLAY/ CITY COMMISSION	0.00	1,384.64	2,000.00	2,000.00	110.55	0.00	5.53
101-900-977.215	CAP OUTLAY/ELECTION EQUIP	0.00	0.00	6,000.00	6,000.00	3,000.00	0.00	50.00
101-900-977.258	CAP OUTLAY/MGMT INFORM SVCS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-900-977.301	CAP OUTLAY/POLICE EQUIP	0.00	1,001.00	10,675.00	10,675.00	1,001.00	0.00	9.38
101-900-977.442	CAP OUTLAY/SPEC EVENTS EQUIP	4,984.00	4,984.00	0.00	0.00	0.00	0.00	0.00
101-900-980.172	CAP OUTLAY/MGR OFFICE EQUIP	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
101-900-980.212	CAP OUTLAY/FIN OFFICE EQUIP	0.00	0.00	2,500.00	2,500.00	639.90	0.00	25.60
Total Dept 900 - CAPITAL OUTLAY		36,572.16	163,430.43	140,675.00	140,675.00	9,672.27	0.00	6.88
Dept 905 - DEBT ADMINISTRATION								
101-905-965.314	CONTRIB TO 2014 -04 GO REF BD	0.00	2,426.45	0.00	0.00	0.00	0.00	0.00
101-905-990.912	CONTRIB TO NVILLE/ACT 99 - 20	27,772.14	30,283.80	0.00	30,810.00	28,514.97	0.00	92.55
Total Dept 905 - DEBT ADMINISTRATION		27,772.14	32,710.25	0.00	30,810.00	28,514.97	0.00	92.55
Dept 965 - CONTRIBUTIONS								
101-965-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	228,105.00	258,415.00	0.00	0.00	0.00
101-965-965.208	CONTRIBUTION TO RECREATION	140,000.00	250,000.00	200,000.00	200,000.00	140,000.00	10,000.00	70.00
101-965-965.226	CONTRIBUTION TO SOLID WASTE	0.00	0.00	67,925.00	67,925.00	12,925.00	0.00	19.03
101-965-965.252	CONTRIBUTION TO NBHD SVCS FD	36,505.02	73,010.04	73,010.00	73,010.00	36,505.02	6,084.17	50.00
101-965-965.257	CONTRIBUTION TO BUDGET STABIL	0.00	0.00	55,000.00	55,000.00	55,000.00	0.00	100.00
Total Dept 965 - CONTRIBUTIONS		176,505.02	323,010.04	624,040.00	654,350.00	244,430.02	16,084.17	37.35
TOTAL EXPENDITURES		4,851,895.87	9,239,304.63	8,985,710.00	9,051,385.00	3,973,702.42	626,061.09	43.90
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		7,960,777.01	9,278,421.38	8,985,710.00	9,051,385.00	7,173,850.04	123,635.43	79.26
TOTAL EXPENDITURES		4,851,895.87	9,239,304.63	8,985,710.00	9,051,385.00	3,973,702.42	626,061.09	43.90
NET OF REVENUES & EXPENDITURES		3,108,881.14	39,116.75	0.00	0.00	3,200,147.62	(502,425.66)	100.00
BEG. FUND BALANCE		1,944,084.28	1,944,084.28	1,983,201.03	1,983,201.03	1,983,201.03		
END FUND BALANCE		5,052,965.42	1,983,201.03	1,983,201.03	1,983,201.03	5,183,348.65		

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BGDG USED
		12/31/2018	06/30/2019	ORIGINAL	2019-20	12/31/2019	MONTH 12/31/19	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 202 - MAJOR STREET FUND								
Revenues								
Dept 000 - GENERAL REVENUES								
202-000-532.000	FEDERAL GRANTS - CDBG	0.00	64,136.91	0.00	0.00	0.00	0.00	0.00
202-000-547.000	GAS & WEIGHT TAX	198,149.56	576,750.52	589,750.00	589,750.00	211,998.40	50,728.96	35.95
202-000-547.100	LOCAL ROADS PROGRAM	4,167.35	12,504.97	12,510.00	12,510.00	4,169.08	1,042.27	33.33
202-000-665.000	INTEREST ON INVESTMENTS	4,853.13	15,993.02	10.00	3,000.00	7,373.16	3,346.07	245.77
202-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	340,550.00	340,550.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		207,170.04	669,385.42	942,820.00	945,810.00	223,540.64	55,117.30	23.63
TOTAL REVENUES		207,170.04	669,385.42	942,820.00	945,810.00	223,540.64	55,117.30	23.63
Expenditures								
Dept 290 - ADMINISTRATION								
202-290-706.000	SALARY & WAGES/ FULL TIME	2,745.00	7,350.38	4,160.00	5,700.00	2,850.00	(3,967.75)	50.00
202-290-706.050	SALARY & WAGES/PART TIME	404.90	1,553.67	820.00	820.00	410.00	(979.74)	50.00
202-290-706.100	SALARY & WAGES/SICK	115.00	743.98	160.00	160.00	80.00	(77.52)	50.00
202-290-706.150	SALARY & WAGES/IN-LIEU HEALTH	20.00	22.65	40.00	40.00	0.00	0.00	0.00
202-290-706.300	SALARY & WAGES/LONGEVITY	25.00	25.00	50.00	50.00	25.00	(130.03)	50.00
202-290-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	60.00	60.00	0.00	0.00	0.00
202-290-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	160.00	160.00	0.00	0.00	0.00
202-290-709.000	SALARY & WAGES/OVERTIME	205.00	486.28	410.00	410.00	205.00	(288.73)	50.00
202-290-721.000	FRINGE BENEFITS	3,464.48	3,490.81	2,260.00	2,260.00	1,130.00	(2,165.25)	50.00
202-290-721.500	POST RETIREMENT BENEFITS	664.85	710.44	1,220.00	1,220.00	640.50	106.75	52.50
202-290-850.000	COMMUNICATIONS	0.00	2,107.26	0.00	1,200.00	600.00	(1,108.44)	50.00
202-290-940.000	EQUIPMENT RENTAL - FORCE ACCT	945.09	2,192.14	1,500.00	1,500.00	1,528.58	(400.26)	101.91
202-290-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	20,000.00	20,000.00	0.00	0.00	0.00
Total Dept 290 - ADMINISTRATION		8,589.32	18,682.61	30,840.00	33,580.00	7,469.08	(9,010.97)	22.24
Dept 463 - ROUTINE MAINTENANCE								
202-463-706.000	SALARY & WAGES/ FULL TIME	9,475.49	29,897.19	21,890.00	21,890.00	13,997.64	6,262.11	63.95
202-463-706.050	SALARY & WAGES/PART TIME	1,108.99	1,778.17	0.00	0.00	1,203.72	1,203.72	100.00
202-463-706.100	SALARY & WAGES/SICK	943.01	1,430.76	850.00	850.00	77.52	77.52	9.12
202-463-706.150	SALARY & WAGES/IN-LIEU HEALTH	72.74	172.74	100.00	100.00	0.00	0.00	0.00
202-463-706.300	SALARY & WAGES/LONGEVITY	422.73	422.73	180.00	180.00	403.56	130.03	224.20
202-463-706.350	SALARY & WAGES/PAGER PAY	171.93	809.63	370.00	370.00	0.00	0.00	0.00
202-463-706.550	SALARY & WAGES/WATER LICENSE	109.38	109.38	0.00	200.00	109.38	0.00	54.69
202-463-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	810.00	810.00	0.00	0.00	0.00
202-463-707.000	SALARY & WAGES/TEMP-SEASONAL	380.56	1,699.47	5,050.00	5,050.00	814.45	92.21	16.13
202-463-709.000	SALARY & WAGES/OVERTIME	231.98	983.94	540.00	540.00	969.50	312.32	179.54
202-463-721.000	FRINGE BENEFITS	(86.46)	10,511.97	12,020.00	12,020.00	7,979.06	3,579.67	66.38
202-463-721.500	POST RETIREMENT BENEFITS	3,447.37	3,326.07	7,140.00	7,140.00	2,986.98	497.83	41.83
202-463-725.500	MEAL ALLOWANCE	0.00	4.00	100.00	100.00	4.00	0.00	4.00
202-463-740.000	OPERATING SUPPLIES	4,059.73	11,485.42	12,000.00	12,000.00	6,050.49	0.00	50.42
202-463-818.000	CONTRACTUAL SERVICES	11,199.40	30,021.16	20,000.00	20,000.00	4,768.50	107.50	23.84
202-463-850.000	COMMUNICATIONS	2,880.58	2,880.58	4,000.00	4,000.00	1,450.96	1,450.96	36.27
202-463-910.000	INSURANCE & BONDS	1,549.98	3,099.96	3,200.00	3,200.00	1,600.02	308.37	50.00
202-463-930.000	REPAIRS & MAINTENANCE	0.00	0.00	0.00	50.00	42.15	0.00	84.30
202-463-940.000	EQUIPMENT RENTAL - FORCE ACCT	2,612.84	19,853.33	8,000.00	8,000.00	4,176.29	1,249.68	52.20
Total Dept 463 - ROUTINE MAINTENANCE		38,580.25	118,486.50	96,250.00	96,500.00	46,634.22	15,271.92	48.33

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GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BGDG USED
		12/31/2018	06/30/2019	ORIGINAL	2019-20	12/31/2019	MONTH 12/31/19	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 202 - MAJOR STREET FUND								
Expenditures								
Dept 470 - STORMWATER SYSTEM MAINTENANCE								
202-470-818.000	CONTRACTUAL SERVICES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
202-470-825.500	STORMWATER PERMIT FEES	0.00	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 470 - STORMWATER SYSTEM MAINTENANCE		0.00	1,000.00	2,000.00	2,000.00	0.00	0.00	0.00
Dept 474 - TRAFFIC SIGNAL MAINTENANCE								
202-474-706.000	SALARY & WAGES/ FULL TIME	1,374.72	4,182.61	1,480.00	1,480.00	819.08	96.83	55.34
202-474-706.100	SALARY & WAGES/SICK	0.00	0.00	60.00	60.00	0.00	0.00	0.00
202-474-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	10.00	10.00	0.00	0.00	0.00
202-474-706.300	SALARY & WAGES/LONGEVITY	0.00	0.00	20.00	20.00	0.00	0.00	0.00
202-474-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	30.00	30.00	0.00	0.00	0.00
202-474-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	60.00	60.00	0.00	0.00	0.00
202-474-707.000	SALARY & WAGES/TEMP-SEASONAL	321.00	539.03	160.00	160.00	153.50	7.00	95.94
202-474-709.000	SALARY & WAGES/OVERTIME	227.59	729.13	250.00	250.00	0.00	0.00	0.00
202-474-721.000	FRINGE BENEFITS	385.87	1,538.26	790.00	790.00	393.72	56.35	49.84
202-474-721.500	POST RETIREMENT BENEFITS	290.89	271.90	500.00	500.00	206.04	34.34	41.21
202-474-740.000	OPERATING SUPPLIES	5,457.42	12,149.71	10,000.00	10,000.00	638.29	4.97	6.38
202-474-818.000	CONTRACTUAL SERVICES	7,952.36	21,729.37	53,000.00	53,000.00	26,123.19	20,885.43	49.29
202-474-920.000	PUBLIC UTILITIES	5,276.94	9,132.95	15,000.00	15,000.00	4,209.43	709.50	28.06
202-474-940.000	EQUIPMENT RENTAL - FORCE ACCT	1,721.12	5,099.72	4,500.00	4,500.00	1,565.65	152.74	34.79
Total Dept 474 - TRAFFIC SIGNAL MAINTENANCE		23,007.91	55,372.68	85,860.00	85,860.00	34,108.90	21,947.16	39.73
Dept 479 - SNOW & ICE REMOVAL								
202-479-706.000	SALARY & WAGES/ FULL TIME	1,121.76	6,440.78	5,710.00	5,710.00	6,342.76	2,047.95	111.08
202-479-706.100	SALARY & WAGES/SICK	179.76	277.14	220.00	220.00	0.00	0.00	0.00
202-479-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	30.00	30.00	0.00	0.00	0.00
202-479-706.300	SALARY & WAGES/LONGEVITY	61.60	61.60	50.00	50.00	54.58	0.00	109.16
202-479-706.350	SALARY & WAGES/PAGER PAY	34.33	146.63	110.00	110.00	0.00	0.00	0.00
202-479-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	220.00	220.00	0.00	0.00	0.00
202-479-707.000	SALARY & WAGES/TEMP-SEASONAL	12.48	335.12	530.00	530.00	157.37	107.37	29.69
202-479-709.000	SALARY & WAGES/OVERTIME	166.20	3,301.24	4,710.00	4,710.00	841.85	0.00	17.87
202-479-721.000	FRINGE BENEFITS	(1,017.24)	2,910.10	3,050.00	3,050.00	2,963.27	1,029.24	97.16
202-479-721.500	POST RETIREMENT BENEFITS	1,226.27	942.85	1,910.00	1,910.00	796.98	132.83	41.73
202-479-725.500	MEAL ALLOWANCE	0.00	128.00	200.00	200.00	48.00	0.00	24.00
202-479-740.000	OPERATING SUPPLIES	0.00	55,810.69	62,500.00	62,500.00	2,477.73	550.51	3.96
202-479-818.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	3,289.64	3,289.64	100.00
202-479-940.000	EQUIPMENT RENTAL - FORCE ACCT	568.61	7,824.85	15,000.00	15,000.00	3,123.29	83.71	20.82
Total Dept 479 - SNOW & ICE REMOVAL		2,353.77	78,179.00	94,240.00	94,240.00	20,095.47	7,241.25	21.32
Dept 485 - ROAD CONSTRUCTION								
202-485-818.406	CONT SVCS/ENG-ARCH	8,696.00	30,643.84	62,500.00	62,500.00	39,996.40	7,002.01	63.99
202-485-818.450	CONT SVCS/STREET CONSTRUCTION	96,737.99	210,434.55	270,000.00	270,000.00	204,230.07	0.00	75.64
Total Dept 485 - ROAD CONSTRUCTION		105,433.99	241,078.39	332,500.00	332,500.00	244,226.47	7,002.01	73.45
Dept 965 - CONTRIBUTIONS								
202-965-965.203	CONTRIBUTION TO LOCAL STREET	141,345.00	288,375.00	301,130.00	301,130.00	150,564.00	25,094.00	50.00

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE		END BALANCE		2019-20		YTD BALANCE		ACTIVITY FOR MONTH 12/31/19 INCR (DECR)	% BDGT USED
		12/31/2018 NORM (ABNORM)	06/30/2019 NORM (ABNORM)	06/30/2019 NORM (ABNORM)	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 NORM (ABNORM)	12/31/2019 NORM (ABNORM)			
Fund 202 - MAJOR STREET FUND											
Expenditures											
	Total Dept 965 - CONTRIBUTIONS	141,345.00	288,375.00	301,130.00	301,130.00	301,130.00	301,130.00	150,564.00	25,094.00	50.00	
	TOTAL EXPENDITURES	319,310.24	801,174.18	942,820.00	945,810.00	945,810.00	945,810.00	503,098.14	67,545.37	53.19	
Fund 202 - MAJOR STREET FUND:											
	TOTAL REVENUES	207,170.04	669,385.42	942,820.00	945,810.00	945,810.00	945,810.00	223,540.64	55,117.30	23.63	
	TOTAL EXPENDITURES	319,310.24	801,174.18	942,820.00	945,810.00	945,810.00	945,810.00	503,098.14	67,545.37	53.19	
	NET OF REVENUES & EXPENDITURES	(112,140.20)	(131,788.76)	0.00	0.00	0.00	0.00	(279,557.50)	(12,428.07)	100.00	
	BEG. FUND BALANCE	1,369,680.21	1,369,680.21	1,237,891.45	1,237,891.45	1,237,891.45	1,237,891.45	1,237,891.45			
	END FUND BALANCE	1,257,540.01	1,237,891.45	1,237,891.45	1,237,891.45	1,237,891.45	1,237,891.45	958,333.95			

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BDGT USED
		12/31/2018	06/30/2019	ORIGINAL	2019-20	12/31/2019	MONTH 12/31/19	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 203 - LOCAL STREET FUND								
Revenues								
Dept 000 - GENERAL REVENUES								
203-000-547.000	GAS & WEIGHT TAX	79,639.47	231,749.22	219,720.00	219,720.00	85,164.38	20,378.95	38.76
203-000-547.100	LOCAL ROADS PROGRAM	1,674.93	5,024.84	5,030.00	5,030.00	1,674.84	418.71	33.30
203-000-547.300	SUPPLEMENTAL STATE ROAD FUNDI	48,513.81	97,027.62	0.00	0.00	0.00	0.00	0.00
203-000-665.000	INTEREST ON INVESTMENTS	0.00	1.44	10.00	10.00	0.00	0.00	0.00
203-000-675.101	CONTRIBUTION FROM GENERAL FUN	0.00	5,685.00	0.00	0.00	0.00	0.00	0.00
203-000-675.202	CONTRIBUTION FROM MAJOR STREE	141,345.00	282,690.00	301,130.00	301,130.00	150,564.00	25,094.00	50.00
203-000-680.100	MISC/TREES	3,922.50	27,817.75	4,780.00	10,500.00	11,041.00	0.00	105.15
203-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	11,110.00	11,110.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		275,095.71	649,995.87	541,780.00	547,500.00	248,444.22	45,891.66	45.38
TOTAL REVENUES		275,095.71	649,995.87	541,780.00	547,500.00	248,444.22	45,891.66	45.38
Expenditures								
Dept 290 - ADMINISTRATION								
203-290-706.000	SALARY & WAGES/ FULL TIME	2,535.00	6,875.16	3,720.00	6,220.00	3,110.00	(8,728.26)	50.00
203-290-706.050	SALARY & WAGES/PART TIME	360.00	1,615.94	740.00	1,540.00	470.00	(2,309.49)	30.52
203-290-706.100	SALARY & WAGES/SICK	105.00	1,316.97	150.00	300.00	150.00	(147.51)	50.00
203-290-706.150	SALARY & WAGES/IN-LIEU HEALTH	15.00	74.91	30.00	30.00	0.00	0.00	0.00
203-290-706.300	SALARY & WAGES/LONGEVITY	25.00	25.00	50.00	50.00	25.00	(277.51)	50.00
203-290-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	50.00	50.00	0.00	0.00	0.00
203-290-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	150.00	150.00	0.00	0.00	0.00
203-290-709.000	SALARY & WAGES/OVERTIME	190.00	442.31	380.00	600.00	300.00	(592.48)	50.00
203-290-721.000	FRINGE BENEFITS	4,711.87	5,890.61	2,020.00	3,220.00	1,610.00	(4,146.15)	50.00
203-290-721.500	POST RETIREMENT BENEFITS	553.20	647.20	1,090.00	1,090.00	579.06	96.51	53.12
203-290-850.000	COMMUNICATIONS	0.00	309.26	500.00	1,050.00	525.00	(1,183.44)	50.00
203-290-940.000	EQUIPMENT RENTAL - FORCE ACCT	1,905.49	2,914.49	3,000.00	3,000.00	3,156.81	(750.85)	105.23
203-290-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	15,000.00	15,000.00	0.00	0.00	0.00
Total Dept 290 - ADMINISTRATION		10,400.56	20,111.85	26,880.00	32,300.00	9,925.87	(18,039.18)	30.73
Dept 463 - ROUTINE MAINTENANCE								
203-463-706.000	SALARY & WAGES/ FULL TIME	18,972.74	37,154.48	37,870.00	37,870.00	18,227.35	11,718.31	48.13
203-463-706.050	SALARY & WAGES/PART TIME	2,667.53	5,047.20	0.00	0.00	2,757.42	2,757.42	100.00
203-463-706.100	SALARY & WAGES/SICK	1,092.97	1,580.71	1,470.00	1,470.00	147.51	147.51	10.03
203-463-706.150	SALARY & WAGES/IN-LIEU HEALTH	170.48	315.88	180.00	180.00	0.00	0.00	0.00
203-463-706.300	SALARY & WAGES/LONGEVITY	554.73	554.73	310.00	310.00	551.06	277.51	177.76
203-463-706.350	SALARY & WAGES/PAGER PAY	171.92	922.04	660.00	660.00	0.00	0.00	0.00
203-463-706.550	SALARY & WAGES/WATER LICENSE	273.36	273.36	0.00	300.00	273.37	0.00	91.12
203-463-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	1,420.00	1,420.00	0.00	0.00	0.00
203-463-707.000	SALARY & WAGES/TEMP-SEASONAL	630.02	1,210.37	2,400.00	2,400.00	403.00	75.00	16.79
203-463-709.000	SALARY & WAGES/OVERTIME	640.45	1,329.68	1,190.00	1,190.00	667.67	635.35	56.11
203-463-721.000	FRINGE BENEFITS	2,172.19	12,408.41	20,550.00	20,550.00	9,479.81	5,902.77	46.13
203-463-721.500	POST RETIREMENT BENEFITS	3,903.41	5,713.89	12,480.00	12,480.00	5,220.96	870.16	41.83
203-463-740.000	OPERATING SUPPLIES	6,488.89	12,381.03	12,000.00	12,000.00	10,802.98	0.00	90.02
203-463-742.000	RESIDENT/TREES	1,202.50	1,202.50	3,500.00	3,500.00	193.00	0.00	5.51
203-463-818.000	CONTRACTUAL SERVICES	12,117.95	21,231.36	7,500.00	7,500.00	2,555.43	107.50	34.07
203-463-850.000	COMMUNICATIONS	2,880.58	4,678.58	4,000.00	4,000.00	1,525.96	1,525.96	38.15
203-463-910.000	INSURANCE & BONDS	2,875.02	5,750.04	5,750.00	5,750.00	2,875.02	479.17	50.00
203-463-940.000	EQUIPMENT RENTAL - FORCE ACCT	6,670.77	11,351.81	6,000.00	6,000.00	2,723.41	1,626.67	45.39
Total Dept 463 - ROUTINE MAINTENANCE		63,485.51	123,106.07	117,280.00	117,580.00	58,403.95	26,123.33	49.67

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BDGT USED
		12/31/2018	06/30/2019	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019	MONTH 12/31/19 INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)		
Fund 203 - LOCAL STREET FUND								
Expenditures								
Dept 470 - STORMWATER SYSTEM MAINTENANCE								
203-470-825.500	STORMWATER PERMIT FEES	0.00	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 470 - STORMWATER SYSTEM MAINTENANCE		0.00	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00
Dept 474 - TRAFFIC SIGNAL MAINTENANCE								
203-474-706.000	SALARY & WAGES/ FULL TIME	1,421.00	1,959.54	1,560.00	1,560.00	1,093.95	0.00	70.13
203-474-706.100	SALARY & WAGES/SICK	0.00	0.00	60.00	60.00	0.00	0.00	0.00
203-474-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	10.00	10.00	0.00	0.00	0.00
203-474-706.300	SALARY & WAGES/LONGEVITY	0.00	0.00	20.00	20.00	0.00	0.00	0.00
203-474-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	30.00	30.00	0.00	0.00	0.00
203-474-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	60.00	60.00	0.00	0.00	0.00
203-474-707.000	SALARY & WAGES/TEMP-SEASONAL	379.41	441.73	370.00	370.00	370.85	0.00	100.23
203-474-709.000	SALARY & WAGES/OVERTIME	218.62	298.99	20.00	20.00	0.00	0.00	0.00
203-474-721.000	FRINGE BENEFITS	262.77	728.52	830.00	830.00	576.80	0.00	69.49
203-474-721.500	POST RETIREMENT BENEFITS	(225.87)	250.04	520.00	520.00	216.96	36.16	41.72
203-474-740.000	OPERATING SUPPLIES	1,575.01	8,086.81	10,000.00	10,000.00	2,449.31	0.00	24.49
203-474-818.000	CONTRACTUAL SERVICES	0.00	0.00	10,000.00	10,000.00	2,312.63	2,312.63	23.13
203-474-940.000	EQUIPMENT RENTAL - FORCE ACCT	1,001.08	1,598.76	5,000.00	5,000.00	1,382.85	0.00	27.66
Total Dept 474 - TRAFFIC SIGNAL MAINTENANCE		4,632.02	13,364.39	28,480.00	28,480.00	8,403.35	2,348.79	29.51
Dept 479 - SNOW & ICE REMOVAL								
203-479-706.000	SALARY & WAGES/ FULL TIME	855.59	4,194.51	5,320.00	5,320.00	1,346.68	337.94	25.31
203-479-706.100	SALARY & WAGES/SICK	179.76	277.13	210.00	210.00	0.00	0.00	0.00
203-479-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	30.00	30.00	0.00	0.00	0.00
203-479-706.300	SALARY & WAGES/LONGEVITY	61.61	61.61	50.00	50.00	54.58	0.00	109.16
203-479-706.350	SALARY & WAGES/PAGER PAY	34.33	146.64	100.00	100.00	0.00	0.00	0.00
203-479-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	210.00	210.00	0.00	0.00	0.00
203-479-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	340.00	340.00	18.75	18.75	5.51
203-479-709.000	SALARY & WAGES/OVERTIME	28.94	2,647.52	2,560.00	2,560.00	360.60	0.00	14.09
203-479-721.000	FRINGE BENEFITS	(212.13)	2,023.85	2,840.00	2,840.00	810.21	228.47	28.53
203-479-721.500	POST RETIREMENT BENEFITS	187.89	851.32	1,780.00	1,780.00	742.98	123.83	41.74
203-479-725.500	MEAL ALLOWANCE	0.00	96.00	200.00	200.00	0.00	0.00	0.00
203-479-740.000	OPERATING SUPPLIES	299.99	20,129.79	22,500.00	22,500.00	3,616.51	550.51	16.07
203-479-818.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	3,289.65	3,289.65	100.00
203-479-940.000	EQUIPMENT RENTAL - FORCE ACCT	203.91	3,958.05	12,000.00	12,000.00	1,449.32	405.46	12.08
Total Dept 479 - SNOW & ICE REMOVAL		1,639.89	34,386.42	48,140.00	48,140.00	11,689.28	4,954.61	24.28
Dept 485 - ROAD CONSTRUCTION								
203-485-818.406	CONT SVCS/ENG-ARCH	75,473.26	160,740.43	60,000.00	60,000.00	38,971.99	5,085.87	64.95
203-485-818.450	CONT SVCS/STREET CONSTRUCTION	347,926.39	405,303.53	260,000.00	260,000.00	383,426.94	0.00	147.47
Total Dept 485 - ROAD CONSTRUCTION		423,399.65	566,043.96	320,000.00	320,000.00	422,398.93	5,085.87	132.00
TOTAL EXPENDITURES		503,557.63	758,012.69	541,780.00	547,500.00	510,821.38	20,473.42	93.30

Fund 203 - LOCAL STREET FUND:

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BDGT USED
		12/31/2018 NORM (ABNORM)	06/30/2019 NORM (ABNORM)	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 NORM (ABNORM)	MONTH 12/31/19 INCR (DECR)	
Fund 203 - LOCAL STREET FUND								
	TOTAL REVENUES	275,095.71	649,995.87	541,780.00	547,500.00	248,444.22	45,891.66	45.38
	TOTAL EXPENDITURES	503,557.63	758,012.69	541,780.00	547,500.00	510,821.38	20,473.42	93.30
	NET OF REVENUES & EXPENDITURES	(228,461.92)	(108,016.82)	0.00	0.00	(262,377.16)	25,418.24	100.00
	BEG. FUND BALANCE	299,335.22	299,335.22	191,318.40	191,318.40	191,318.40		
	END FUND BALANCE	70,873.30	191,318.40	191,318.40	191,318.40	(71,058.76)		

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BGDG USED
		12/31/2018	06/30/2019	ORIGINAL	2019-20	12/31/2019	MONTH 12/31/19	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 208 - RECREATION FUND								
Revenues								
Dept 021 - CULTURAL CENTER REVENUES								
208-021-200	ICE ARENA/RENTAL SKATES	458.00	1,409.00	2,000.00	2,000.00	194.00	36.00	9.70
208-021-650.300	ICE ARENA/OPEN SKATING	3,419.75	10,374.75	12,000.00	12,000.00	2,515.00	800.00	20.96
208-021-650.400	ICE ARENA/HOCKEY RENTALS	298,122.91	471,165.24	456,000.00	456,000.00	261,350.72	60,268.75	57.31
208-021-650.550	ICE ARENA/DROP-IN ICE	4,298.00	9,433.00	0.00	2,000.00	4,973.00	780.00	248.65
208-021-650.600	ICE ARENA/OTHER REVENUES	14.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
208-021-651.100	GB/VENDING MACHINES	0.00	0.00	0.00	0.00	100.00	0.00	100.00
208-021-651.300	GB/RECREATION SERVICES	16,548.50	31,870.00	40,000.00	40,000.00	12,007.25	2,337.25	30.02
208-021-651.500	GB/RENTAL-CARD & MEETING ROOM	3,735.00	7,517.10	6,000.00	6,000.00	1,499.00	487.50	24.98
208-021-651.600	GB/RENTAL-ARTS & CRAFTS ROOM	3,180.00	3,622.50	3,000.00	3,000.00	460.00	0.00	15.33
208-021-651.700	GB/RENTAL-MULTI-PURPOSE ROOM	15,093.50	33,129.50	45,000.00	45,000.00	14,242.00	(750.00)	31.65
208-021-653.300	ADVERTISING INCOME	447.00	497.00	2,000.00	2,000.00	0.00	0.00	0.00
208-021-675.003	CONTRIBUTION/CC WIRELESS	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
Total Dept 021 - CULTURAL CENTER REVENUES		345,316.66	569,018.09	570,000.00	572,000.00	297,340.97	63,959.50	51.98
Dept 022 - ADMINISTRATIVE CHARGES								
208-022-665.000	INTEREST ON INVESTMENTS	523.38	2,766.85	50.00	1,000.00	1,493.82	237.45	149.38
208-022-675.101	CONTRIBUTION FROM GENERAL FUN	140,000.00	250,000.00	200,000.00	200,000.00	140,000.00	10,000.00	70.00
208-022-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	55,580.00	63,030.00	0.00	0.00	0.00
Total Dept 022 - ADMINISTRATIVE CHARGES		140,523.38	252,766.85	255,630.00	264,030.00	141,493.82	10,237.45	53.59
Dept 023 - PROGRAM FEES & CHARGES								
208-023-650.500	ICE ARENA/BASIC SKILLS	2,080.00	10,624.00	18,000.00	18,000.00	11,527.00	1,795.00	64.04
208-023-651.410	GB/SENIOR PROGRAMS-CLASSES	7,000.50	14,632.50	14,000.00	14,000.00	8,900.50	1,435.00	63.58
208-023-651.420	GB/SENIORPROGRAMS-OTHER	95.00	95.00	0.00	0.00	0.00	0.00	0.00
208-023-652.200	YOUTH ATHLETICS	0.00	5,632.00	15,000.00	15,000.00	(246.00)	0.00	(1.64)
208-023-652.300	MIRACLE LEAGUE	0.00	11,538.00	9,100.00	9,100.00	52.00	0.00	0.57
208-023-652.400	PCHA	6,164.75	22,254.75	30,000.00	30,000.00	410.00	190.00	1.37
208-023-652.500	PCHA-MINI MITES	3,907.00	6,882.00	15,000.00	15,000.00	3,555.00	985.00	23.70
208-023-652.600	PLYMOUTH-CANTON STEELERS	0.00	29,256.88	30,000.00	30,000.00	2,203.53	0.00	7.35
208-023-653.100	CLASS & SPECIAL EVENTS	12,555.50	28,409.46	42,000.00	42,000.00	8,771.00	2,727.00	20.88
208-023-654.000	SOCCER REVENUES-REGISTRATIONS	19,812.21	166,375.21	175,000.00	175,000.00	42,394.65	34,429.50	24.23
208-023-655.000	LIQUOR REVENUES	436.50	1,289.50	3,000.00	3,000.00	1,365.75	0.00	45.53
Total Dept 023 - PROGRAM FEES & CHARGES		52,051.46	296,989.30	351,100.00	351,100.00	78,933.43	41,561.50	22.48
TOTAL REVENUES		537,891.50	1,118,774.24	1,176,730.00	1,187,130.00	517,768.22	115,758.45	43.62
Expenditures								
Dept 290 - ADMINISTRATION								
208-290-706.000	SALARY & WAGES/ FULL TIME	74,460.00	154,946.20	202,050.00	202,050.00	94,746.04	15,089.60	46.89
208-290-706.050	SALARY & WAGES/PART TIME	22,981.45	53,433.20	27,330.00	27,330.00	9,624.60	1,658.44	35.22
208-290-706.100	SALARY & WAGES/SICK	0.00	7,148.16	8,490.00	8,490.00	0.00	0.00	0.00
208-290-706.150	SALARY & WAGES/IN-LIEU HEALTH	1,854.87	2,671.97	0.00	0.00	0.00	0.00	0.00
208-290-706.300	SALARY & WAGES/LONGEVITY	1,850.00	1,850.00	2,550.00	2,550.00	1,900.00	0.00	74.51
208-290-706.600	SALARY & WAGES/VACATION PAYOF	0.00	5,956.80	7,550.00	7,550.00	0.00	0.00	0.00
208-290-707.000	SALARY & WAGES/TEMP-SEASONAL	20,019.74	46,385.95	52,150.00	52,150.00	20,388.22	3,511.53	39.10
208-290-709.000	SALARY & WAGES/OVERTIME	2,665.09	6,483.39	15,680.00	15,680.00	5,389.83	131.90	34.37
208-290-721.000	FRINGE BENEFITS	27,630.57	66,530.86	100,870.00	100,870.00	48,507.47	7,925.13	48.09
208-290-721.500	POST RETIREMENT BENEFITS	685.84	29,430.84	28,070.00	28,070.00	11,380.98	1,896.83	40.54

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BGDG USED
		12/31/2018 NORM (ABNORM)	06/30/2019 NORM (ABNORM)	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 NORM (ABNORM)	MONTH 12/31/19 INCR (DECR)	
Fund 208 - RECREATION FUND								
Expenditures								
208-290-725.000	EMPLOYEE TESTING & LICENSING	0.00	0.00	200.00	200.00	0.00	0.00	0.00
208-290-727.000	OFFICE SUPPLIES	0.00	0.00	1,000.00	1,000.00	66.00	66.00	6.60
208-290-728.000	POSTAGE	1,344.18	2,887.35	8,500.00	8,500.00	1,423.51	0.00	16.75
208-290-740.000	OPERATING SUPPLIES	11,593.32	20,867.29	22,000.00	22,000.00	13,425.61	2,417.04	61.03
208-290-740.500	OPERATING SUPPLIES/ROOM RENTA	0.00	0.00	500.00	500.00	0.00	0.00	0.00
208-290-740.600	OPERATING SUPPLIES/LINEN	1,796.35	4,535.11	3,800.00	3,800.00	2,092.45	551.10	55.06
208-290-741.000	UNIFORMS	0.00	0.00	1,500.00	1,500.00	779.00	779.00	51.93
208-290-801.000	CREDIT CARD FEES	7,186.84	17,083.06	11,000.00	11,000.00	7,869.70	231.27	71.54
208-290-815.000	ADMINISTRATIVE SERVICES	7,300.02	14,600.04	14,600.00	14,600.00	7,300.02	1,216.67	50.00
208-290-818.000	CONTRACTUAL SERVICES	8,963.99	27,035.34	24,000.00	24,000.00	19,759.65	1,515.79	82.33
208-290-850.000	COMMUNICATIONS	8,150.33	15,103.13	3,000.00	3,000.00	6,736.94	1,137.45	224.56
208-290-860.000	TRANSPORTATION	0.00	0.00	100.00	100.00	0.00	0.00	0.00
208-290-864.000	CONFERENCES & MEETINGS	0.00	1,000.00	1,500.00	1,500.00	0.00	0.00	0.00
208-290-900.000	PRINTING & PUBLISHING	2,367.50	4,707.32	5,000.00	5,000.00	2,261.16	0.00	45.22
208-290-910.000	INSURANCE & BONDS	28,500.00	57,000.00	57,000.00	57,000.00	28,500.00	4,750.00	50.00
208-290-920.000	PUBLIC UTILITIES	65,623.34	148,704.25	145,000.00	145,000.00	68,410.93	13,500.10	47.18
208-290-921.000	REIMBURSEMENT/GEOTHERMAL PROJ	48,289.98	96,579.96	96,580.00	96,580.00	48,289.98	8,048.33	50.00
208-290-930.000	REPAIRS & MAINTENANCE	10,627.84	23,568.40	28,000.00	28,000.00	18,447.48	3,722.55	65.88
208-290-938.000	EQUIPMENT LEASE EXPENSE	1,052.85	1,806.45	4,600.00	4,600.00	1,112.00	149.66	24.17
208-290-940.000	EQUIPMENT RENTAL - FORCE ACCT	11,662.00	19,992.00	22,000.00	22,000.00	10,996.00	1,666.00	49.98
208-290-956.000	MISCELLANEOUS	0.00	88.67	550.00	550.00	0.00	0.00	0.00
208-290-957.000	TRAINING EXPENSES	0.00	662.68	700.00	700.00	0.00	0.00	0.00
208-290-958.000	MEMBERSHIPS & DUES	325.00	1,704.56	1,350.00	1,350.00	1,052.25	0.00	77.94
208-290-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	10,000.00	0.00	0.00	0.00	0.00
208-290-965.402	CONTRIBUTION TO REC CAP IMP F	2,000.00	4,000.00	4,000.00	4,000.00	1,999.98	333.33	50.00
208-290-965.661	CONTRIBUTION TO EQ FUND	9,465.00	20,507.66	18,930.00	18,930.00	9,465.00	1,577.50	50.00
Total Dept 290 - ADMINISTRATION		378,396.10	857,270.64	930,150.00	920,150.00	441,924.80	71,875.22	48.03
Dept 720 - BASIC SKILLS								
208-720-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	4,049.24	7,200.00	7,200.00	3,431.02	2,098.60	47.65
208-720-721.000	FRINGE BENEFITS	0.00	309.77	0.00	0.00	262.49	160.56	100.00
208-720-740.000	OPERATING SUPPLIES	84.50	1,541.21	500.00	500.00	1,187.25	470.00	237.45
208-720-818.000	CONTRACTUAL SERVICES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
Total Dept 720 - BASIC SKILLS		84.50	5,900.22	8,200.00	8,200.00	4,880.76	2,729.16	59.52
Dept 740 - RECREATION VENDING								
208-740-740.000	OPERATING SUPPLIES	417.35	417.35	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 740 - RECREATION VENDING		417.35	417.35	1,000.00	1,000.00	0.00	0.00	0.00
Dept 745 - RECREATION SERVICES								
208-745-707.000	SALARY & WAGES/TEMP-SEASONAL	7,722.62	14,647.82	14,000.00	14,000.00	6,566.38	1,025.00	46.90
208-745-709.000	SALARY & WAGES/OVERTIME	0.00	31.20	300.00	300.00	30.00	22.50	10.00
208-745-721.000	FRINGE BENEFITS	540.03	1,138.22	1,170.00	1,170.00	504.65	80.14	43.13
208-745-740.000	OPERATING SUPPLIES	11,784.38	21,165.11	19,000.00	19,000.00	9,031.82	1,700.81	47.54
208-745-740.200	OPERATING SUPPLIES/VENDING	0.00	0.00	0.00	0.00	436.15	0.00	100.00
208-745-818.000	CONTRACTUAL SERVICES	0.00	0.00	50.00	50.00	0.00	0.00	0.00
208-745-920.000	PUBLIC UTILITIES	0.00	0.00	50.00	50.00	0.00	0.00	0.00
208-745-930.000	REPAIRS & MAINTENANCE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
Total Dept 745 - RECREATION SERVICES		20,047.03	36,982.35	34,670.00	34,670.00	16,569.00	2,828.45	47.79

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GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BDGT USED
		12/31/2018 NORM (ABNORM)	06/30/2019 NORM (ABNORM)	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 NORM (ABNORM)	MONTH 12/31/19 INCR (DECR)	
Fund 208 - RECREATION FUND								
Expenditures								
Dept 749 - YOUTH ATHLETICS								
208-749-707.000	SALARY & WAGES/TEMP-SEASONAL	57.04	57.04	1,500.00	1,500.00	0.00	0.00	0.00
208-749-721.000	FRINGE BENEFITS	(3.11)	(0.01)	330.00	330.00	0.00	0.00	0.00
208-749-740.000	OPERATING SUPPLIES	445.00	3,072.80	2,500.00	2,500.00	0.00	0.00	0.00
208-749-818.000	CONTRACTUAL SERVICES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
208-749-920.000	PUBLIC UTILITIES	137.32	326.16	800.00	800.00	145.06	28.77	18.13
208-749-930.000	REPAIRS & MAINTENANCE	0.00	455.00	700.00	700.00	0.00	0.00	0.00
Total Dept 749 - YOUTH ATHLETICS		636.25	3,910.99	6,830.00	6,830.00	145.06	28.77	2.12
Dept 750 - MIRACLE LEAGUE								
208-750-818.000	CONTRACTUAL SERVICES	660.00	12,250.00	9,100.00	9,100.00	0.00	0.00	0.00
Total Dept 750 - MIRACLE LEAGUE		660.00	12,250.00	9,100.00	9,100.00	0.00	0.00	0.00
Dept 751 - PCHA								
208-751-707.000	SALARY & WAGES/TEMP-SEASONAL	2,449.02	4,080.99	7,500.00	7,500.00	1,535.10	0.00	20.47
208-751-721.000	FRINGE BENEFITS	187.37	312.21	620.00	620.00	117.43	0.00	18.94
208-751-740.000	OPERATING SUPPLIES	16,373.12	20,779.62	1,800.00	21,000.00	9,920.53	0.00	47.24
208-751-818.000	CONTRACTUAL SERVICES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
Total Dept 751 - PCHA		19,009.51	25,172.82	10,420.00	29,620.00	11,573.06	0.00	39.07
Dept 752 - PCHA -MINI MITES EXPENDITURES								
208-752-707.000	SALARY & WAGES/TEMP-SEASONAL	78.54	435.54	1,000.00	1,000.00	0.00	0.00	0.00
208-752-709.000	SALARY & WAGES/OVERTIME	0.00	319.24	0.00	0.00	16.85	0.00	100.00
208-752-721.000	FRINGE BENEFITS	6.01	57.14	250.00	250.00	4.49	0.00	1.80
208-752-721.500	POST RETIREMENT BENEFITS	(32.04)	0.00	0.00	0.00	0.00	0.00	0.00
208-752-740.000	OPERATING SUPPLIES	500.00	526.98	1,000.00	1,000.00	0.00	0.00	0.00
208-752-818.000	CONTRACTUAL SERVICES	905.45	2,333.45	5,000.00	5,000.00	751.88	510.00	15.04
Total Dept 752 - PCHA -MINI MITES EXPENDITURES		1,457.96	3,672.35	7,250.00	7,250.00	773.22	510.00	10.67
Dept 753 - MSD SERVICES EXPENDITURES								
208-753-706.000	SALARY & WAGES/ FULL TIME	248.03	1,231.23	2,330.00	2,330.00	982.60	0.00	42.17
208-753-706.100	SALARY & WAGES/SICK	0.00	0.00	90.00	90.00	0.00	0.00	0.00
208-753-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	20.00	20.00	0.00	0.00	0.00
208-753-706.300	SALARY & WAGES/LONGEVITY	0.00	0.00	20.00	20.00	0.00	0.00	0.00
208-753-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	50.00	50.00	0.00	0.00	0.00
208-753-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	90.00	90.00	0.00	0.00	0.00
208-753-707.000	SALARY & WAGES/TEMP-SEASONAL	83.72	164.90	130.00	130.00	18.56	6.06	14.28
208-753-721.000	FRINGE BENEFITS	(61.34)	417.75	1,250.00	1,250.00	429.44	0.59	34.36
208-753-721.500	POST RETIREMENT BENEFITS	(80.62)	350.35	780.00	780.00	325.50	54.25	41.73
208-753-725.500	MEAL ALLOWANCE	0.00	16.00	0.00	0.00	0.00	0.00	0.00
208-753-740.000	OPERATING SUPPLIES	0.00	583.76	500.00	1,700.00	1,666.43	0.00	98.03
208-753-818.000	CONTRACTUAL SERVICES	595.00	1,045.24	200.00	200.00	0.00	0.00	0.00
208-753-940.000	EQUIPMENT RENTAL - FORCE ACCT	407.74	1,120.82	4,000.00	4,000.00	547.80	3.05	13.70
Total Dept 753 - MSD SERVICES EXPENDITURES		1,192.53	4,930.05	9,460.00	10,660.00	3,970.33	63.95	37.25
Dept 754 - SOCCER								

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GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BGDG USED
		12/31/2018	06/30/2019	ORIGINAL	2019-20	12/31/2019	MONTH 12/31/19	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 208 - RECREATION FUND								
Expenditures								
208-754-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
208-754-721.000	FRINGE BENEFITS	(13.03)	0.00	250.00	250.00	0.00	0.00	0.00
208-754-740.000	OPERATING SUPPLIES	41,871.88	62,800.76	58,000.00	58,000.00	48,444.77	100.42	83.53
208-754-818.000	CONTRACTUAL SERVICES	19,784.06	34,605.06	32,000.00	32,000.00	21,034.05	1,656.00	65.73
208-754-864.000	CONFERENCES & MEETINGS	0.00	0.00	600.00	600.00	0.00	0.00	0.00
208-754-930.000	REPAIRS & MAINTENANCE	0.00	1,694.14	3,000.00	3,000.00	1,500.00	0.00	50.00
Total Dept 754 - SOCCER		61,642.91	99,099.96	94,850.00	94,850.00	70,978.82	1,756.42	74.83
Dept 755 - LIQUOR								
208-755-740.000	OPERATING SUPPLIES	104.12	104.12	520.00	520.00	0.00	0.00	0.00
208-755-740.300	OPERATING SUPPLIES/LIQUOR	0.00	1,789.78	3,000.00	3,000.00	413.83	0.00	13.79
208-755-818.000	CONTRACTUAL SERVICES	135.00	480.00	1,000.00	1,000.00	315.00	150.00	31.50
Total Dept 755 - LIQUOR		239.12	2,373.90	4,520.00	4,520.00	728.83	150.00	16.12
Dept 757 - CLASSES & SPECIAL EVENTS								
208-757-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	200.00	200.00	0.00	0.00	0.00
208-757-710.000	SALARY & WAGES/CONTRACTUAL	0.00	0.00	200.00	200.00	0.00	0.00	0.00
208-757-721.000	FRINGE BENEFITS	0.00	0.00	50.00	50.00	0.00	0.00	0.00
208-757-740.000	OPERATING SUPPLIES	61.28	392.46	1,500.00	1,500.00	224.95	224.95	15.00
208-757-818.000	CONTRACTUAL SERVICES	6,459.55	15,242.28	22,000.00	22,000.00	4,932.20	336.00	22.42
208-757-875.000	PROGRAM ADVERTISING	0.00	0.00	200.00	200.00	0.00	0.00	0.00
Total Dept 757 - CLASSES & SPECIAL EVENTS		6,520.83	15,634.74	24,150.00	24,150.00	5,157.15	560.95	21.35
Dept 758 - THERAPEUTIC PROGRAM								
208-758-818.000	CONTRACTUAL SERVICES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 758 - THERAPEUTIC PROGRAM		0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Dept 760 - SENIOR PROGRAMS - CLASSES								
208-760-707.000	SALARY & WAGES/TEMP-SEASONAL	1,611.16	3,293.08	4,000.00	4,000.00	1,750.06	285.84	43.75
208-760-721.000	FRINGE BENEFITS	88.10	249.24	330.00	330.00	172.33	28.14	52.22
208-760-740.000	OPERATING SUPPLIES	0.00	0.00	900.00	900.00	0.00	0.00	0.00
208-760-818.000	CONTRACTUAL SERVICES	0.00	0.00	400.00	400.00	0.00	0.00	0.00
Total Dept 760 - SENIOR PROGRAMS - CLASSES		1,699.26	3,542.32	5,630.00	5,630.00	1,922.39	313.98	34.15
Dept 762 - PLYMOUTH-CANTON STEELERS								
208-762-818.000	CONTRACTUAL SERVICES	0.00	27,900.00	29,500.00	29,500.00	2,100.00	0.00	7.12
Total Dept 762 - PLYMOUTH-CANTON STEELERS		0.00	27,900.00	29,500.00	29,500.00	2,100.00	0.00	7.12
TOTAL EXPENDITURES		492,003.35	1,099,057.69	1,176,730.00	1,187,130.00	560,723.42	80,816.90	47.23

Fund 208 - RECREATION FUND:

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GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BDGT USED
		12/31/2018 NORM (ABNORM)	06/30/2019 NORM (ABNORM)	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 NORM (ABNORM)	MONTH 12/31/19 INCR (DECR)	
Fund 208 - RECREATION FUND								
	TOTAL REVENUES	537,891.50	1,118,774.24	1,176,730.00	1,187,130.00	517,768.22	115,758.45	43.62
	TOTAL EXPENDITURES	492,003.35	1,099,057.69	1,176,730.00	1,187,130.00	560,723.42	80,816.90	47.23
	NET OF REVENUES & EXPENDITURES	45,888.15	19,716.55	0.00	0.00	(42,955.20)	34,941.55	100.00
	BEG. FUND BALANCE	103,486.24	103,486.24	123,202.79	123,202.79	123,202.79		
	END FUND BALANCE	149,374.39	123,202.79	123,202.79	123,202.79	80,247.59		

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GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BGDG USED
		12/31/2018 NORM (ABNORM)	06/30/2019 NORM (ABNORM)	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 NORM (ABNORM)	MONTH 12/31/19 INCR (DECR)	
Fund 226 - WASTE AND RECYCLING FUND								
Revenues								
Dept 000 - GENERAL REVENUES								
226-000-403.000	CURRENT PROPERTY TAX/REAL	904,167.59	920,030.00	982,690.00	982,690.00	940,161.83	0.00	95.67
226-000-408.000	PRIOR YEAR TAX REFUNDS	0.00	0.00	(2,950.00)	(2,950.00)	0.00	0.00	0.00
226-000-437.000	CURRENT PROP TAX/CFT-IFT	1,112.01	1,112.01	1,010.00	1,030.00	1,018.83	0.00	98.92
226-000-445.000	PENALTIES & INTEREST	0.00	3,142.04	7,860.00	7,860.00	0.00	0.00	0.00
226-000-573.000	LOCAL COMMUNITY STABILIZATION	18,868.44	40,121.58	18,800.00	18,800.00	19,685.73	0.00	104.71
226-000-635.000	SOLID WASTE DISPOSAL FEES	178,020.50	360,518.64	348,750.00	348,750.00	180,547.50	29,231.50	51.77
226-000-635.500	SOLID WASTE OPT-IN FEES	0.00	0.00	250.00	250.00	0.00	0.00	0.00
226-000-635.900	SOLID WASTE PENALTIES & INT	4,853.17	9,381.21	11,000.00	11,000.00	3,969.25	948.31	36.08
226-000-636.000	BAG/TAG SALES	2,417.00	5,281.00	5,000.00	5,000.00	1,452.00	240.00	29.04
226-000-637.000	SPECIAL REFUSE	2,649.00	4,637.00	3,000.00	3,000.00	2,557.00	205.00	85.23
226-000-638.000	TRANSFER STATION	2,703.00	6,456.00	4,000.00	4,000.00	3,130.00	235.00	78.25
226-000-639.000	RECYCLE BINS	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
226-000-665.000	INTEREST ON INVESTMENTS	4,572.48	12,230.79	50.00	3,550.00	5,712.13	767.24	160.91
226-000-675.101	CONTRIBUTION FROM GENERAL FUN	0.00	0.00	67,925.00	67,925.00	12,925.00	0.00	19.03
226-000-680.000	OTHER INCOME	0.00	1,200.00	2,000.00	2,000.00	267.25	0.00	13.36
Total Dept 000 - GENERAL REVENUES		1,119,363.19	1,364,110.27	1,451,885.00	1,455,405.00	1,171,426.52	31,627.05	80.49
TOTAL REVENUES		1,119,363.19	1,364,110.27	1,451,885.00	1,455,405.00	1,171,426.52	31,627.05	80.49
Expenditures								
Dept 521 - RECYCLING								
226-521-706.000	SALARY & WAGES/ FULL TIME	92,500.68	158,908.48	166,650.00	166,650.00	81,651.30	14,210.58	49.00
226-521-706.050	SALARY & WAGES/PART TIME	0.00	0.00	13,280.00	13,280.00	0.00	0.00	0.00
226-521-706.100	SALARY & WAGES/SICK	1,945.14	5,556.78	6,470.00	6,470.00	1,224.98	0.00	18.93
226-521-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	920.00	920.00	0.00	0.00	0.00
226-521-706.300	SALARY & WAGES/LONGEVITY	736.88	736.88	1,560.00	1,560.00	743.76	0.00	47.68
226-521-706.350	SALARY & WAGES/PAGER PAY	137.48	812.48	2,340.00	2,340.00	0.00	0.00	0.00
226-521-706.550	SALARY & WAGES/WATER LICENSE	328.11	328.11	0.00	350.00	328.12	0.00	93.75
226-521-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	6,380.00	6,380.00	0.00	0.00	0.00
226-521-707.000	SALARY & WAGES/TEMP-SEASONAL	6,564.76	11,875.14	11,830.00	11,830.00	5,953.97	923.96	50.33
226-521-709.000	SALARY & WAGES/OVERTIME	12,367.51	19,670.56	15,130.00	15,130.00	10,672.52	366.49	70.54
226-521-721.000	FRINGE BENEFITS	49,195.84	81,698.94	87,450.00	87,450.00	43,226.03	7,610.38	49.43
226-521-721.500	POST RETIREMENT BENEFITS	4,299.12	27,607.30	49,080.00	49,080.00	21,737.52	3,622.92	44.29
226-521-725.500	MEAL ALLOWANCE	240.72	760.07	300.00	300.00	280.00	24.00	93.33
226-521-728.000	POSTAGE	800.00	1,854.00	2,000.00	3,000.00	900.00	0.00	30.00
226-521-740.000	OPERATING SUPPLIES	19,148.01	62,186.64	12,000.00	12,000.00	12,775.55	7,311.00	106.46
226-521-740.801	OPERATING SUPPLIES/BAGS-OTHER	0.00	593.58	0.00	0.00	0.00	0.00	0.00
226-521-815.000	ADMINISTRATIVE SERVICES	82,405.02	164,810.04	169,750.00	169,750.00	84,874.98	16,204.13	50.00
226-521-818.000	CONTRACTUAL SERVICES	82,919.77	173,337.73	100,000.00	100,000.00	64,269.41	6,558.20	64.27
226-521-818.801	CONT SRVC/RESIDENTS	114,839.24	351,995.87	365,000.00	365,000.00	117,735.88	29,433.97	32.26
226-521-818.802	CONT SRVC/RECYCLING	7,631.72	9,131.72	96,000.00	96,000.00	7,824.22	7,824.22	8.15
226-521-818.803	CONT SRVC/LEAF COLLECTION	0.00	31,442.22	50,000.00	50,000.00	34,065.50	34,065.50	68.13
226-521-818.804	CONT SRVC/TRANSFER STATION	3,285.00	10,441.71	14,000.00	14,000.00	5,035.21	1,531.95	35.97
226-521-818.805	CONT SRVC/HAZARDOUS WASTE	0.00	0.00	12,000.00	12,000.00	0.00	0.00	0.00
226-521-850.000	COMMUNICATIONS	2,895.16	5,385.57	5,000.00	5,000.00	2,374.32	342.52	47.49
226-521-900.000	PRINTING & PUBLISHING	950.00	1,704.00	1,500.00	1,500.00	2,051.00	0.00	136.73
226-521-910.000	INSURANCE & BONDS	2,650.02	5,300.04	5,300.00	5,300.00	2,650.02	441.67	50.00
226-521-940.000	EQUIPMENT RENTAL - FORCE ACCT	110,958.64	166,663.15	145,000.00	145,000.00	99,416.14	19,611.85	68.56
226-521-940.100	EQUIPMENT RENTAL / SUPPLEMENT	3,000.00	6,000.00	6,000.00	6,000.00	3,000.00	500.00	50.00
226-521-956.000	MISCELLANEOUS	0.00	3,883.30	0.00	800.00	4,686.92	0.00	585.87
226-521-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	25,000.00	26,370.00	0.00	0.00	0.00
226-521-965.101	CONTRIBUTION TO GENERAL FUND	550,000.00	0.00	51,945.00	51,945.00	0.00	0.00	0.00

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BGD USED
		12/31/2018	06/30/2019	ORIGINAL	2019-20	12/31/2019	MONTH 12/31/19	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 226 - WASTE AND RECYCLING FUND								
Expenditures								
226-521-977.000	CAP OUTLAY/EQUIPMENT	0.00	0.00	30,000.00	30,000.00	0.00	0.00	0.00
Total Dept 521 - RECYCLING		<u>1,149,798.82</u>	<u>1,302,684.31</u>	<u>1,451,885.00</u>	<u>1,455,405.00</u>	<u>607,477.35</u>	<u>150,583.34</u>	<u>41.74</u>
TOTAL EXPENDITURES		<u>1,149,798.82</u>	<u>1,302,684.31</u>	<u>1,451,885.00</u>	<u>1,455,405.00</u>	<u>607,477.35</u>	<u>150,583.34</u>	<u>41.74</u>
Fund 226 - WASTE AND RECYCLING FUND:								
TOTAL REVENUES		1,119,363.19	1,364,110.27	1,451,885.00	1,455,405.00	1,171,426.52	31,627.05	80.49
TOTAL EXPENDITURES		<u>1,149,798.82</u>	<u>1,302,684.31</u>	<u>1,451,885.00</u>	<u>1,455,405.00</u>	<u>607,477.35</u>	<u>150,583.34</u>	<u>41.74</u>
NET OF REVENUES & EXPENDITURES		(30,435.63)	61,425.96	0.00	0.00	563,949.17	(118,956.29)	100.00
BEG. FUND BALANCE		851,212.97	851,212.97	912,638.93	912,638.93	912,638.93		
END FUND BALANCE		820,777.34	912,638.93	912,638.93	912,638.93	1,476,588.10		

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BGD USED
		12/31/2018 NORM (ABNORM)	06/30/2019 NORM (ABNORM)	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 NORM (ABNORM)	MONTH 12/31/19 INCR (DECR)	
Fund 248 - DOWNTOWN DEV AUTH/OPERATING FD								
Revenues								
Dept 000 - GENERAL REVENUES								
248-000-403.000	CURRENT PROPERTY TAX/REAL	494,591.00	919,704.61	987,640.00	987,640.00	810,627.85	81,328.37	82.08
248-000-405.000	TAXES RECOVERED BY COUNTY	0.00	0.00	(3,000.00)	(3,000.00)	0.00	0.00	0.00
248-000-409.000	PERSONAL PROPERTY TAX REPL RE	0.00	0.00	8,000.00	8,000.00	0.00	0.00	0.00
248-000-573.000	LOCAL COMMUNITY STABILIZATION	7,606.72	7,606.72	7,500.00	7,500.00	0.00	0.00	0.00
248-000-620.000	CONCERT REVENUES	28,500.00	63,500.00	50,000.00	50,000.00	33,200.00	0.00	66.40
248-000-621.000	BENCH SALE REVENUES	1,641.41	1,641.41	1,000.00	1,000.00	1,000.00	0.00	100.00
248-000-665.000	INTEREST ON INVESTMENTS	1,257.19	8,522.38	50.00	50.00	3,965.18	720.97	7,930.36
248-000-675.000	CONT FROM PRIVATE SOURCES	0.00	0.00	10,000.00	10,000.00	0.00	0.00	0.00
248-000-675.095	CONTRIBUTIONS FOR LIGHT DECOR	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
248-000-680.000	OTHER INCOME	900.00	900.00	0.00	0.00	800.00	0.00	100.00
248-000-684.000	OFFICE RENTAL - DDA/587 ANN A	25,750.00	48,100.00	53,100.00	53,100.00	16,950.00	2,425.00	31.92
Total Dept 000 - GENERAL REVENUES		560,246.32	1,049,975.12	1,115,790.00	1,115,790.00	866,543.03	84,474.34	77.66
TOTAL REVENUES		560,246.32	1,049,975.12	1,115,790.00	1,115,790.00	866,543.03	84,474.34	77.66
Expenditures								
Dept 290 - ADMINISTRATION								
248-290-706.000	SALARY & WAGES/ FULL TIME	51,185.87	106,798.10	112,490.00	112,490.00	52,342.75	8,462.19	46.53
248-290-706.100	SALARY & WAGES/SICK	0.00	3,022.08	4,730.00	4,730.00	0.00	0.00	0.00
248-290-706.300	SALARY & WAGES/LONGEVITY	450.00	450.00	500.00	500.00	500.00	0.00	100.00
248-290-706.600	SALARY & WAGES/VACATION PAYOF	0.00	2,518.40	3,020.00	3,020.00	0.00	0.00	0.00
248-290-707.000	SALARY & WAGES/TEMP-SEASONAL	2,259.00	2,865.75	0.00	0.00	1,743.75	0.00	100.00
248-290-709.000	SALARY & WAGES/OVERTIME	389.89	1,289.62	800.00	800.00	1,024.89	122.41	128.11
248-290-721.000	FRINGE BENEFITS	12,678.85	33,504.46	60,365.00	60,365.00	25,023.72	4,237.57	41.45
248-290-721.500	POST RETIREMENT BENEFITS	20,867.22	21,415.18	17,420.00	17,420.00	8,259.54	1,376.59	47.41
248-290-727.000	OFFICE SUPPLIES	312.12	312.12	500.00	500.00	32.97	0.00	6.59
248-290-728.000	POSTAGE	33.42	176.78	200.00	200.00	38.50	0.00	19.25
248-290-740.000	OPERATING SUPPLIES	190.20	1,103.52	1,200.00	1,200.00	895.60	48.91	74.63
248-290-815.000	ADMINISTRATIVE SERVICES	28,965.00	57,930.00	59,670.00	59,670.00	29,835.00	5,697.50	50.00
248-290-818.000	CONTRACTUAL SERVICES	4,957.91	16,897.65	9,000.00	9,000.00	6,101.36	989.02	67.79
248-290-850.000	COMMUNICATIONS	2,191.50	4,687.26	2,000.00	2,000.00	1,510.78	261.22	75.54
248-290-860.000	TRANSPORTATION	10.91	411.11	300.00	300.00	251.72	0.00	83.91
248-290-864.000	CONFERENCES & MEETINGS	0.00	190.00	1,500.00	1,500.00	461.38	0.00	30.76
248-290-865.000	PUBLIC RELATIONS EXPENSE	0.00	241.90	300.00	300.00	0.00	0.00	0.00
248-290-900.000	PRINTING & PUBLISHING	0.00	63.50	200.00	200.00	0.00	0.00	0.00
248-290-920.000	PUBLIC UTILITIES	886.40	2,225.66	2,580.00	2,580.00	900.50	212.32	34.90
248-290-925.000	SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
248-290-930.000	REPAIRS & MAINTENANCE	1,760.00	1,760.00	5,000.00	5,000.00	2,155.04	2,155.04	43.10
248-290-938.000	EQUIPMENT LEASE EXPENSE	11.09	33.07	1,200.00	1,200.00	141.04	3.84	11.75
248-290-940.000	EQUIPMENT RENTAL - FORCE ACCT	395.00	645.00	690.00	690.00	300.00	50.00	43.48
248-290-942.000	OFFICE RENT	9,700.00	16,700.00	18,540.00	18,540.00	10,050.00	1,450.00	54.21
248-290-957.000	TRAINING EXPENSES	129.14	173.17	600.00	600.00	65.87	0.00	10.98
248-290-958.000	MEMBERSHIPS & DUES	1,030.00	1,030.00	1,200.00	1,200.00	1,030.00	0.00	85.83
248-290-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	123,915.00	123,915.00	0.00	0.00	0.00
Total Dept 290 - ADMINISTRATION		138,403.52	276,444.33	428,020.00	428,020.00	142,664.41	25,066.61	33.33
Dept 301 - POLICE DEPARTMENT								
248-301-706.000	SALARY & WAGES/ FULL TIME	7,811.19	16,950.65	20,600.00	20,600.00	8,930.81	1,591.11	43.35
248-301-706.100	SALARY & WAGES/SICK	0.00	94.32	0.00	0.00	0.00	0.00	0.00
248-301-706.200	SALARY & WAGES/HOLIDAY PAY	653.28	653.28	910.00	910.00	872.65	0.00	95.90
248-301-706.400	SALARY & WAGES/UNIFORM ALLOW	70.15	415.70	130.00	130.00	151.32	0.00	116.40

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BGDG USED
		12/31/2018	06/30/2019	ORIGINAL	2019-20	12/31/2019	MONTH 12/31/19	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 248 - DOWNTOWN DEV AUTH/OPERATING FD								
Expenditures								
248-301-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
248-301-721.000	FRINGE BENEFITS	(281.46)	4,784.30	10,320.00	10,320.00	4,570.78	797.29	44.29
248-301-721.500	POST RETIREMENT BENEFITS	981.29	1,085.48	0.00	0.00	0.00	0.00	0.00
248-301-725.500	MEAL ALLOWANCE	0.00	0.00	0.00	0.00	2.20	0.00	100.00
Total Dept 301 - POLICE DEPARTMENT		9,234.45	23,983.73	32,960.00	32,960.00	14,527.76	2,388.40	44.08
Dept 443 - PARKING								
248-443-815.000	ADMINISTRATIVE SERVICES	19,380.00	38,760.00	39,920.00	39,920.00	19,960.02	3,810.02	50.00
248-443-818.000	CONTRACTUAL SERVICES	1,793.33	3,473.33	3,500.00	3,500.00	1,680.00	280.00	48.00
Total Dept 443 - PARKING		21,173.33	42,233.33	43,420.00	43,420.00	21,640.02	4,090.02	49.84
Dept 445 - SAXTON PARKING FACILITY								
248-445-818.000	CONTRACTUAL SERVICES	5,658.90	34,787.69	20,000.00	20,000.00	1,041.50	65.00	5.21
248-445-920.000	PUBLIC UTILITIES	2,322.80	7,956.67	10,000.00	10,000.00	2,123.40	772.24	21.23
Total Dept 445 - SAXTON PARKING FACILITY		7,981.70	42,744.36	30,000.00	30,000.00	3,164.90	837.24	10.55
Dept 811 - MARKETING								
248-811-727.000	OFFICE SUPPLIES	0.00	0.00	1,000.00	1,000.00	149.56	0.00	14.96
248-811-728.000	POSTAGE	0.00	0.00	200.00	200.00	0.00	0.00	0.00
248-811-740.000	OPERATING SUPPLIES	407.99	507.99	1,000.00	1,000.00	199.52	0.00	19.95
248-811-794.000	CONCERT EXPENSES	26,460.59	62,309.79	50,000.00	50,000.00	26,011.41	200.00	52.02
248-811-818.000	CONTRACTUAL SERVICES	4,798.45	6,005.94	12,000.00	12,000.00	7,689.48	1,274.41	64.08
248-811-900.000	PRINTING & PUBLISHING	1,580.12	3,120.67	9,000.00	9,000.00	1,958.56	241.26	21.76
Total Dept 811 - MARKETING		33,247.15	71,944.39	73,200.00	73,200.00	36,008.53	1,715.67	49.19
Dept 820 - INFRASTRUCTURE MAINTENANCE								
248-820-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	4,130.00	4,130.00	0.00	0.00	0.00
248-820-721.000	FRINGE BENEFITS	(13.92)	0.00	340.00	340.00	0.00	0.00	0.00
248-820-740.000	OPERATING SUPPLIES	9.00	9.00	100.00	100.00	0.00	0.00	0.00
248-820-815.000	ADMINISTRATIVE SERVICES	63,424.98	126,849.96	130,660.00	130,660.00	65,329.98	12,475.83	50.00
248-820-818.000	CONTRACTUAL SERVICES	18,533.16	47,802.38	40,000.00	40,000.00	40,997.49	21,167.06	102.49
248-820-931.000	REPAIRS & MAINT/SUMMER	2,295.00	13,025.00	18,000.00	18,000.00	4,365.00	3,865.00	24.25
248-820-932.000	REPAIRS & MAINT/WINTER	1,965.00	36,852.00	41,250.00	41,250.00	3,750.00	3,750.00	9.09
248-820-933.000	HOLIDAY LIGHTS MAINTENANCE	10,843.00	20,843.00	20,000.00	20,000.00	19,335.50	0.00	96.68
Total Dept 820 - INFRASTRUCTURE MAINTENANCE		97,056.22	245,381.34	254,480.00	254,480.00	133,777.97	41,257.89	52.57
Dept 965 - CONTRIBUTIONS								
248-965-965.315	CONTRIB TO 2015 LTGO CAP IMPD	212,300.00	235,900.00	228,710.00	228,710.00	208,600.00	0.00	91.21
248-965-965.405	CONTRIBUTION TO DDA/CAP IMP F	75,000.00	150,000.00	25,000.00	25,000.00	12,500.02	2,083.33	50.00
Total Dept 965 - CONTRIBUTIONS		287,300.00	385,900.00	253,710.00	253,710.00	221,100.02	2,083.33	87.15
TOTAL EXPENDITURES		594,396.37	1,088,631.48	1,115,790.00	1,115,790.00	572,883.61	77,439.16	51.34

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE		END BALANCE		2019-20		YTD BALANCE		ACTIVITY FOR	% BDGT USED
		12/31/2018	12/31/2018	06/30/2019	06/30/2019	ORIGINAL	2019-20	12/31/2019	MONTH 12/31/19	INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)	NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)			
Fund 248 - DOWNTOWN DEV AUTH/OPERATING FD											
Fund 248 - DOWNTOWN DEV AUTH/OPERATING FD:											
	TOTAL REVENUES	560,246.32	1,049,975.12	1,115,790.00	1,115,790.00	866,543.03	84,474.34	77.66			
	TOTAL EXPENDITURES	594,396.37	1,088,631.48	1,115,790.00	1,115,790.00	572,883.61	77,439.16	51.34			
	NET OF REVENUES & EXPENDITURES	(34,150.05)	(38,656.36)	0.00	0.00	293,659.42	7,035.18	100.00			
	BEG. FUND BALANCE	348,341.78	348,341.78	309,685.42	309,685.42	309,685.42					
	END FUND BALANCE	314,191.73	309,685.42	309,685.42	309,685.42	603,344.84					

PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BGD USED
		12/31/2018	06/30/2019	ORIGINAL	2019-20	12/31/2019	MONTH 12/31/19	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 249 - BUILDING FUND								
Revenues								
Dept 000 - GENERAL REVENUES								
249-000-445.000	PENALTIES & INTEREST	0.00	38.16	0.00	0.00	0.00	0.00	0.00
249-000-470.000	SITE PLAN REVIEW FEES	9,655.00	15,672.50	12,300.00	12,300.00	6,570.00	40.00	53.41
249-000-471.000	ZONING BOARD FILING FEES	2,000.00	4,250.00	4,500.00	4,500.00	2,000.00	0.00	44.44
249-000-475.000	MEETING REVIEW FEES	1,625.00	2,275.00	100.00	2,000.00	1,950.00	650.00	97.50
249-000-478.000	PERMITS/BUILDING	160,304.76	274,616.52	375,000.00	375,000.00	214,865.52	23,150.00	57.30
249-000-479.000	PERMITS/ELECTRICAL	26,727.50	45,098.50	50,000.00	50,000.00	25,272.00	5,665.00	50.54
249-000-480.000	PERMITS/MECHANICAL	21,436.00	38,618.00	40,000.00	40,000.00	25,385.00	5,668.00	63.46
249-000-481.000	PERMITS/PLUMBING	14,953.00	26,231.00	26,000.00	26,000.00	29,351.00	753.00	112.89
249-000-482.000	SIDEWALK CAFE PERMITS	0.00	10,379.00	8,500.00	8,500.00	0.00	0.00	0.00
249-000-485.000	HOUSING INSPECTION FEES	195.00	3,704.00	5,500.00	5,500.00	3,028.00	787.00	55.05
249-000-490.000	REGISTRATIONS/BUILDING	1,295.00	2,605.00	2,500.00	2,500.00	1,350.00	50.00	54.00
249-000-491.000	REGISTRATIONS/ELECTRICAL	600.00	1,735.00	1,000.00	1,000.00	880.00	140.00	88.00
249-000-492.000	REGISTRATIONS /MECHANICAL	395.00	695.00	1,000.00	1,000.00	700.00	120.00	70.00
249-000-493.000	REGISTRATIONS/PLUMBING	210.00	690.00	750.00	750.00	420.00	15.00	56.00
249-000-500.000	LOT SPLIT FEES	0.00	25.00	500.00	500.00	0.00	0.00	0.00
249-000-532.000	FEDERAL GRANTS - CDBG	3,059.46	4,030.13	4,000.00	4,000.00	0.00	0.00	0.00
249-000-627.750	W/S TAP ADMINISTRATION FEE	0.00	11,231.00	10,000.00	10,000.00	26,591.80	26,591.80	265.92
249-000-659.000	ORDINANCE VIOLATIONS/CITATION	0.00	1,675.00	2,000.00	2,000.00	0.00	0.00	0.00
249-000-665.000	INTEREST ON INVESTMENTS	1,265.63	4,368.95	50.00	2,000.00	3,432.23	487.86	171.61
249-000-680.000	OTHER INCOME	337.00	1,362.50	15,000.00	15,000.00	32.50	0.00	0.22
249-000-688.000	REIMBURSEMENT/SITE PLAN REVIE	0.00	0.00	1,800.00	1,800.00	0.00	0.00	0.00
249-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	31,705.00	31,705.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		244,058.35	449,300.26	592,205.00	596,055.00	341,828.05	64,117.66	57.35
TOTAL REVENUES		244,058.35	449,300.26	592,205.00	596,055.00	341,828.05	64,117.66	57.35
Expenditures								
Dept 371 - ENGINEERING/INSPECTIONS								
249-371-706.000	SALARY & WAGES/ FULL TIME	98,586.54	206,954.78	172,800.00	172,800.00	99,361.99	14,585.76	57.50
249-371-706.050	SALARY & WAGES/PART TIME	0.00	1,496.00	22,000.00	22,000.00	3,468.00	714.00	15.76
249-371-706.100	SALARY & WAGES/SICK	0.00	2,153.70	7,400.00	7,400.00	0.00	0.00	0.00
249-371-706.300	SALARY & WAGES/LONGEVITY	800.00	800.00	1,450.00	1,450.00	1,500.00	0.00	103.45
249-371-706.600	SALARY & WAGES/VACATION PAYOF	0.00	7,671.20	4,690.00	4,690.00	0.00	0.00	0.00
249-371-707.000	SALARY & WAGES/TEMP-SEASONAL	42,116.37	59,319.51	88,000.00	88,000.00	19,728.40	2,462.85	22.42
249-371-709.000	SALARY & WAGES/OVERTIME	0.00	71.79	3,630.00	3,630.00	0.00	0.00	0.00
249-371-721.000	FRINGE BENEFITS	32,421.22	79,938.23	84,510.00	84,510.00	44,997.63	6,849.63	53.25
249-371-721.500	POST RETIREMENT BENEFITS	25,680.98	36,291.58	15,370.00	15,370.00	5,119.50	853.25	33.31
249-371-725.000	EMPLOYEE TESTING & LICENSING	0.00	0.00	100.00	100.00	0.00	0.00	0.00
249-371-727.000	OFFICE SUPPLIES	0.00	83.21	500.00	500.00	85.57	0.00	17.11
249-371-728.000	POSTAGE	22.00	163.61	250.00	250.00	35.65	0.00	14.26
249-371-740.000	OPERATING SUPPLIES	151.86	947.72	1,000.00	1,000.00	1,175.00	0.00	117.50
249-371-815.000	ADMINISTRATIVE SERVICES	21,855.00	43,710.00	45,000.00	45,000.00	22,500.00	4,287.50	50.00
249-371-818.000	CONTRACTUAL SERVICES	53,494.52	123,280.74	121,450.00	121,450.00	97,719.08	49,268.98	80.46
249-371-818.430	CONT SVCS/SNOW REMOVAL	0.00	0.00	500.00	500.00	0.00	0.00	0.00
249-371-818.435	CONT SVCS/WEED MOWING	525.00	765.00	500.00	500.00	0.00	0.00	0.00
249-371-818.449	CONT SVCS/ZONING	1,108.25	1,108.25	0.00	0.00	0.00	0.00	0.00
249-371-850.000	COMMUNICATIONS	3,639.16	5,190.28	3,000.00	3,000.00	1,825.50	278.00	60.85
249-371-860.000	TRANSPORTATION	282.85	580.96	500.00	500.00	728.48	148.48	145.70
249-371-864.000	CONFERENCES & MEETINGS	488.66	995.21	1,300.00	1,300.00	1,035.65	0.00	79.67
249-371-900.000	PRINTING & PUBLISHING	2,616.87	3,516.05	2,000.00	2,000.00	1,170.12	108.60	58.51
249-371-930.000	REPAIRS & MAINTENANCE	0.00	0.00	500.00	500.00	0.00	0.00	0.00
249-371-938.000	EQUIPMENT LEASE EXPENSE	1,014.36	1,731.12	1,250.00	1,250.00	1,083.25	146.35	86.66

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BDGT USED
		12/31/2018 NORM (ABNORM)	06/30/2019 NORM (ABNORM)	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 NORM (ABNORM)	MONTH 12/31/19 INCR (DECR)	
Fund 249 - BUILDING FUND								
Expenditures								
249-371-940.000	EQUIPMENT RENTAL - FORCE ACCT	1,875.00	4,375.00	2,750.00	6,000.00	3,000.00	500.00	50.00
249-371-957.000	TRAINING EXPENSES	0.00	1,355.55	1,000.00	1,000.00	300.00	0.00	30.00
249-371-958.000	MEMBERSHIPS & DUES	529.00	644.00	755.00	1,355.00	810.00	0.00	59.78
249-371-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	10,000.00	10,000.00	0.00	0.00	0.00
Total Dept 371 - ENGINEERING/INSPECTIONS		287,207.64	583,143.49	592,205.00	596,055.00	305,643.82	80,203.40	51.28
TOTAL EXPENDITURES		287,207.64	583,143.49	592,205.00	596,055.00	305,643.82	80,203.40	51.28
Fund 249 - BUILDING FUND:								
TOTAL REVENUES		244,058.35	449,300.26	592,205.00	596,055.00	341,828.05	64,117.66	57.35
TOTAL EXPENDITURES		287,207.64	583,143.49	592,205.00	596,055.00	305,643.82	80,203.40	51.28
NET OF REVENUES & EXPENDITURES		(43,149.29)	(133,843.23)	0.00	0.00	36,184.23	(16,085.74)	100.00
BEG. FUND BALANCE		212,092.26	212,092.26	78,249.03	78,249.03	78,249.03		
END FUND BALANCE		168,942.97	78,249.03	78,249.03	78,249.03	114,433.26		

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BDGT USED
		12/31/2018 NORM (ABNORM)	06/30/2019 NORM (ABNORM)	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 NORM (ABNORM)	MONTH 12/31/19 INCR (DECR)	
Fund 252 - NEIGHBORHOOD SERVICES FUND								
Revenues								
Dept 000 - GENERAL REVENUES								
252-000-532.000	FEDERAL GRANTS - CDBG	0.00	10,736.62	10,730.00	10,730.00	0.00	0.00	0.00
252-000-536.000	OTHER GRANTS - SMART FUNDS	0.00	0.00	8,960.00	8,960.00	0.00	0.00	0.00
252-000-665.000	INTEREST ON INVESTMENTS	0.00	0.32	30.00	30.00	0.00	0.00	0.00
252-000-675.101	CONTRIBUTION FROM GENERAL FUN	36,505.02	73,010.04	73,010.00	73,010.00	36,505.02	6,084.17	50.00
Total Dept 000 - GENERAL REVENUES		36,505.02	83,746.98	92,730.00	92,730.00	36,505.02	6,084.17	39.37
TOTAL REVENUES		36,505.02	83,746.98	92,730.00	92,730.00	36,505.02	6,084.17	39.37
Expenditures								
Dept 290 - ADMINISTRATION								
252-290-818.000	CONTRACTUAL SERVICES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
252-290-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	3,680.00	3,680.00	0.00	0.00	0.00
Total Dept 290 - ADMINISTRATION		0.00	0.00	4,180.00	4,180.00	0.00	0.00	0.00
Dept 488 - OLD VILLAGE COMMUNITY CENTER								
252-488-920.000	PUBLIC UTILITIES	212.90	1,462.66	2,000.00	2,000.00	275.36	184.01	13.77
Total Dept 488 - OLD VILLAGE COMMUNITY CENTER		212.90	1,462.66	2,000.00	2,000.00	275.36	184.01	13.77
Dept 701 - SENIOR TRANSPORTATION								
252-701-727.000	OFFICE SUPPLIES	0.00	0.00	50.00	50.00	0.00	0.00	0.00
252-701-728.000	POSTAGE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
252-701-740.000	OPERATING SUPPLIES	0.00	0.00	200.00	200.00	0.00	0.00	0.00
252-701-850.000	COMMUNICATIONS	795.97	1,514.65	1,200.00	1,200.00	680.98	118.00	56.75
252-701-965.800	CONTRIBUTION TO OTHER AGENCIE	32,920.44	83,166.15	85,000.00	85,000.00	25,700.91	8,038.22	30.24
Total Dept 701 - SENIOR TRANSPORTATION		33,716.41	84,680.80	86,550.00	86,550.00	26,381.89	8,156.22	30.48
TOTAL EXPENDITURES		33,929.31	86,143.46	92,730.00	92,730.00	26,657.25	8,340.23	28.75
Fund 252 - NEIGHBORHOOD SERVICES FUND:								
TOTAL REVENUES		36,505.02	83,746.98	92,730.00	92,730.00	36,505.02	6,084.17	39.37
TOTAL EXPENDITURES		33,929.31	86,143.46	92,730.00	92,730.00	26,657.25	8,340.23	28.75
NET OF REVENUES & EXPENDITURES		2,575.71	(2,396.48)	0.00	0.00	9,847.77	(2,256.06)	100.00
BEG. FUND BALANCE		46,842.46	46,842.46	44,445.98	44,445.98	44,445.98		
END FUND BALANCE		49,418.17	44,445.98	44,445.98	44,445.98	54,293.75		

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BDGT USED
		12/31/2018	06/30/2019	ORIGINAL	2019-20	12/31/2019	MONTH 12/31/19	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 592 - WATER SEWER FUND								
Revenues								
Dept 000 - GENERAL REVENUES								
592-000-627.000	METERED SALES	1,216,231.78	2,035,304.72	2,364,150.00	2,364,150.00	1,026,156.84	140,092.30	43.40
592-000-627.100	FIRE PROTECTION/STANDY-BY	0.00	0.00	200.00	200.00	0.00	0.00	0.00
592-000-627.200	MISC/TURNS ONS-REPAIRS	2,590.00	3,998.37	1,000.00	1,500.00	1,500.00	0.00	100.00
592-000-627.300	MISC/SEWER TV INSPECTION FEES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
592-000-627.500	WATER/SEWER TAP &CONNECT FEES	69,735.00	101,079.00	30,000.00	30,000.00	239,326.20	(25,946.80)	797.75
592-000-627.900	WATER PENALTY & INTEREST	20,777.18	36,118.58	38,000.00	38,000.00	18,608.22	2,497.09	48.97
592-000-629.000	SEWER SERVICE	1,381,493.43	2,288,191.43	2,727,830.00	2,727,830.00	1,166,167.98	156,989.45	42.75
592-000-629.200	IWC SURCHARGE	23,490.90	44,404.65	120,000.00	120,000.00	22,591.91	3,797.71	18.83
592-000-629.900	SEWER PENALTY & INTEREST	24,956.11	39,635.27	43,430.00	43,430.00	20,843.93	2,853.59	47.99
592-000-630.000	OVERHEAD ON WORK ORDERS	8,083.91	13,977.56	1,000.00	1,000.00	2,698.30	0.00	269.83
592-000-665.000	INTEREST ON INVESTMENTS	29,879.86	87,978.52	5,500.00	15,000.00	25,690.80	2,110.26	171.27
592-000-665.313	INT ON INV/2012 LTGO REF DBT	0.00	0.01	0.00	0.00	0.00	0.00	0.00
592-000-665.316	INT ON INV/2015 CAP IMP BD DE	0.00	0.90	0.00	0.00	0.00	0.00	0.00
592-000-665.560	INTEREST ON INVEST/WS CAP IMP	0.00	2.08	400.00	400.00	0.00	0.00	0.00
592-000-675.476	CAP INT-2015 LTGO CAP IMP BDS	131,521.96	0.00	0.00	0.00	0.00	0.00	0.00
592-000-680.000	OTHER INCOME	0.00	11,709.32	10,000.00	10,000.00	0.00	0.00	0.00
592-000-683.000	GAIN/LOSS-SALE OF FIXED ASSET	(67,110.00)	(67,110.00)	(10,000.00)	(10,000.00)	0.00	0.00	0.00
592-000-695.550	BOND PREMIUM AMORTIZATION	37,252.62	49,670.16	24,835.00	24,835.00	12,417.54	2,069.59	50.00
592-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	61,385.00	61,385.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		2,878,902.75	4,644,960.57	5,418,230.00	5,428,230.00	2,536,001.72	284,463.19	46.72
TOTAL REVENUES		2,878,902.75	4,644,960.57	5,418,230.00	5,428,230.00	2,536,001.72	284,463.19	46.72
Expenditures								
Dept 290 - ADMINISTRATION								
592-290-706.000	SALARY & WAGES/ FULL TIME	76,465.08	163,713.08	168,920.00	168,920.00	87,262.06	15,047.82	51.66
592-290-706.050	SALARY & WAGES/PART TIME	15,137.46	33,315.47	18,120.00	18,120.00	16,136.42	2,239.64	89.05
592-290-706.100	SALARY & WAGES/SICK	1,487.49	8,135.39	6,840.00	6,840.00	1,487.51	0.00	21.75
592-290-706.150	SALARY & WAGES/IN-LIEU HEALTH	927.45	1,954.01	700.00	700.00	0.00	0.00	0.00
592-290-706.300	SALARY & WAGES/LONGEVITY	1,754.98	1,754.98	1,850.00	1,850.00	1,937.49	0.00	104.73
592-290-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	1,140.00	1,140.00	0.00	0.00	0.00
592-290-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	6,310.00	6,310.00	0.00	0.00	0.00
592-290-707.000	SALARY & WAGES/TEMP-SEASONAL	5,979.34	13,646.71	21,220.00	21,220.00	7,410.92	1,173.96	34.92
592-290-709.000	SALARY & WAGES/OVERTIME	3,724.44	8,443.88	5,370.00	5,370.00	4,728.07	201.23	88.05
592-290-721.000	FRINGE BENEFITS	31,919.59	81,071.02	95,380.00	95,380.00	46,845.09	8,079.27	49.11
592-290-721.500	POST RETIREMENT BENEFITS	19,707.47	35,171.80	38,850.00	38,850.00	18,650.46	3,108.41	48.01
592-290-725.000	EMPLOYEE TESTING & LICENSING	140.00	140.00	1,000.00	1,000.00	0.00	0.00	0.00
592-290-727.000	OFFICE SUPPLIES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
592-290-728.000	POSTAGE	2,821.98	6,525.31	7,500.00	7,500.00	2,842.77	458.78	37.90
592-290-740.000	OPERATING SUPPLIES	1,349.50	1,757.26	3,000.00	3,000.00	717.33	316.80	23.91
592-290-815.000	ADMINISTRATIVE SERVICES	112,305.00	224,610.00	232,000.00	232,000.00	115,999.98	22,412.48	50.00
592-290-818.000	CONTRACTUAL SERVICES	26,796.66	58,166.80	42,000.00	42,000.00	14,862.15	2,892.52	35.39
592-290-818.150	CONT SVCS/CITY ATTY - SPECIAL	0.00	3,584.00	4,000.00	4,000.00	882.00	112.00	22.05
592-290-818.480	CONT SRVC/BULK WATER RATE CHA	179,039.26	434,772.26	422,000.00	422,000.00	177,998.08	36,446.33	42.18
592-290-818.485	CONT SRVC/BULK WATER FIXED CH	211,200.00	632,800.00	634,600.00	634,600.00	216,400.00	54,100.00	34.10
592-290-818.500	CONT SRVC/MONTHLY FIXED SEWER	486,315.30	1,167,156.72	1,300,000.00	1,300,000.00	208,570.16	52,142.54	16.04
592-290-818.510	CONT SRVC/EXCESS FLOW CHARGES	0.00	4.01	0.00	0.00	0.00	0.00	0.00
592-290-818.536	CONT SRVC/IWC SURCHARGE	15,792.13	47,843.95	78,000.00	78,000.00	14,831.44	0.00	19.01
592-290-818.551	CONT SRVC/WTUA ADDITIONAL CAP	0.00	0.00	152,000.00	152,000.00	0.00	0.00	0.00
592-290-850.000	COMMUNICATIONS	16,170.74	30,168.46	40,000.00	40,000.00	14,646.85	2,148.93	36.62
592-290-864.000	CONFERENCES & MEETINGS	0.00	0.00	5,000.00	5,000.00	658.49	658.49	13.17
592-290-900.000	PRINTING & PUBLISHING	454.40	910.35	1,200.00	1,200.00	456.03	0.00	38.00

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BGD USED
		12/31/2018	06/30/2019	ORIGINAL	2019-20	12/31/2019	MONTH 12/31/19	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 592 - WATER SEWER FUND								
Expenditures								
592-290-910.000	INSURANCE & BONDS	9,000.00	18,000.00	18,000.00	18,000.00	9,000.00	1,500.00	50.00
592-290-920.000	PUBLIC UTILITIES	468.35	2,878.33	1,000.00	5,800.00	3,754.48	1,123.32	64.73
592-290-940.000	EQUIPMENT RENTAL - FORCE ACCT	25,825.83	46,393.91	15,000.00	15,000.00	25,393.63	4,355.56	169.29
592-290-957.000	TRAINING EXPENSES	3,223.75	10,047.84	15,000.00	15,000.00	6,985.45	19.50	46.57
592-290-958.000	MEMBERSHIPS & DUES	4,012.60	4,722.96	7,600.00	7,600.00	4,611.77	2,168.77	60.68
592-290-959.000	DEPRECIATION	262,500.00	525,000.00	525,000.00	525,000.00	262,500.00	43,750.00	50.00
592-290-960.000	BOND DISCOUNT AMORTIZATION	4,680.00	9,360.00	9,360.00	9,360.00	4,680.00	780.00	50.00
592-290-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	150,000.00	102,900.00	0.00	0.00	0.00
592-290-965.313	CONTRIB TO 12 LTGO REF DBT FD	11,000.00	0.00	285,000.00	285,000.00	7,050.00	0.00	2.47
592-290-965.316	CONTRIB TO 2015 CAP IMP DEBT	223,600.00	0.00	240,790.00	240,790.00	219,700.00	0.00	91.24
592-290-965.560	CONTRIBUTION TO W/S CAPITAL I	124,999.98	0.00	250,000.00	250,000.00	124,999.98	20,833.33	50.00
592-290-995.313	INTEREST/2012 LTGO REF DBT FD	16,138.20	34,209.89	0.00	0.00	0.00	0.00	0.00
592-290-995.316	INTEREST/2015 CAP IMP DEBT FD	59,131.15	110,513.11	0.00	0.00	0.00	0.00	0.00
592-290-998.313	PAYING AGENT FEES/12 LTGO REF	0.00	500.00	0.00	0.00	0.00	0.00	0.00
592-290-998.316	PAYING AGENT FEES/2015 CAP IM	290.00	580.00	0.00	0.00	0.00	0.00	0.00
Total Dept 290 - ADMINISTRATION		1,954,358.13	3,717,851.50	4,804,250.00	4,761,950.00	1,621,998.61	276,069.68	34.06
Dept 536 - TRUNK & LATERAL								
592-536-706.000	SALARY & WAGES/ FULL TIME	13,255.71	30,978.58	33,900.00	33,900.00	9,738.27	1,281.64	28.73
592-536-706.100	SALARY & WAGES/SICK	1,080.24	1,665.35	1,310.00	1,310.00	0.00	0.00	0.00
592-536-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	170.00	170.00	0.00	0.00	0.00
592-536-706.300	SALARY & WAGES/LONGEVITY	470.30	470.30	290.00	290.00	428.13	0.00	147.63
592-536-706.350	SALARY & WAGES/PAGER PAY	206.24	1,031.23	620.00	620.00	0.00	0.00	0.00
592-536-706.550	SALARY & WAGES/WATER LICENSE	218.75	218.75	700.00	700.00	218.76	0.00	31.25
592-536-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	1,310.00	1,310.00	0.00	0.00	0.00
592-536-707.000	SALARY & WAGES/TEMP-SEASONAL	2,288.91	5,602.23	9,010.00	9,010.00	2,993.47	493.50	33.22
592-536-709.000	SALARY & WAGES/OVERTIME	38.58	271.27	530.00	530.00	418.41	0.00	78.95
592-536-721.000	FRINGE BENEFITS	1,180.77	11,221.68	18,100.00	18,100.00	5,435.34	988.13	30.03
592-536-721.500	POST RETIREMENT BENEFITS	(6,922.36)	5,280.62	11,330.00	11,330.00	4,739.52	789.92	41.83
592-536-725.500	MEAL ALLOWANCE	0.00	0.00	0.00	10.00	8.00	0.00	80.00
592-536-740.000	OPERATING SUPPLIES	2,216.17	4,328.95	13,000.00	13,000.00	5,834.59	1,453.72	44.88
592-536-818.000	CONTRACTUAL SERVICES	21,304.20	47,323.76	45,000.00	45,000.00	15,212.57	6,487.50	33.81
592-536-850.000	COMMUNICATIONS	40.08	893.06	0.00	550.00	889.27	0.00	161.69
592-536-920.000	PUBLIC UTILITIES	200.91	584.53	1,000.00	1,000.00	217.09	45.66	21.71
592-536-940.000	EQUIPMENT RENTAL - FORCE ACCT	13,450.89	41,337.18	30,000.00	30,000.00	13,807.22	1,756.03	46.02
592-536-940.100	EQUIPMENT RENTAL / SUPPLEMENT	24,000.00	48,000.00	0.00	48,000.00	24,000.00	4,000.00	50.00
Total Dept 536 - TRUNK & LATERAL		73,029.39	199,207.49	166,270.00	214,830.00	83,940.64	17,296.10	39.07
Dept 537 - MAINS MAINTENANCE								
592-537-706.000	SALARY & WAGES/ FULL TIME	16,727.60	36,306.90	35,880.00	35,880.00	15,553.71	3,011.31	43.35
592-537-706.100	SALARY & WAGES/SICK	900.49	1,388.27	1,380.00	1,380.00	0.00	0.00	0.00
592-537-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	180.00	180.00	0.00	0.00	0.00
592-537-706.300	SALARY & WAGES/LONGEVITY	608.69	608.69	310.00	310.00	573.54	0.00	185.01
592-537-706.350	SALARY & WAGES/PAGER PAY	171.93	884.61	650.00	650.00	0.00	0.00	0.00
592-537-706.550	SALARY & WAGES/WATER LICENSE	3,768.74	3,768.74	610.00	4,350.00	4,168.73	0.00	95.83
592-537-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	1,380.00	1,380.00	0.00	0.00	0.00
592-537-707.000	SALARY & WAGES/TEMP-SEASONAL	1,920.56	5,530.96	8,200.00	8,200.00	2,866.24	518.50	34.95
592-537-709.000	SALARY & WAGES/OVERTIME	1,561.02	6,028.66	5,590.00	5,590.00	803.88	179.82	14.38
592-537-721.000	FRINGE BENEFITS	3,605.35	15,238.25	19,150.00	19,150.00	9,709.86	1,890.04	50.70
592-537-721.500	POST RETIREMENT BENEFITS	997.73	5,741.93	12,000.00	12,000.00	5,016.00	836.00	41.80
592-537-725.500	MEAL ALLOWANCE	8.00	264.00	400.00	400.00	8.00	0.00	2.00
592-537-740.000	OPERATING SUPPLIES	9,854.84	24,197.08	20,000.00	20,000.00	15,151.25	10,152.79	75.76

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BGDGT USED
		12/31/2018 NORM (ABNORM)	06/30/2019 NORM (ABNORM)	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 NORM (ABNORM)	MONTH 12/31/19 INCR (DECR)	
Fund 592 - WATER SEWER FUND								
Expenditures								
592-537-818.000	CONTRACTUAL SERVICES	6,190.35	41,774.96	70,000.00	70,000.00	10,405.04	167.50	14.86
592-537-930.000	REPAIRS & MAINTENANCE	0.00	6,774.00	7,500.00	7,500.00	0.00	0.00	0.00
592-537-940.000	EQUIPMENT RENTAL - FORCE ACCT	10,470.32	24,857.28	24,000.00	24,000.00	6,642.68	1,585.59	27.68
592-537-958.000	MEMBERSHIPS & DUES	0.00	247.00	0.00	0.00	0.00	0.00	0.00
Total Dept 537 - MAINS MAINTENANCE		56,785.62	173,611.33	207,230.00	210,970.00	70,898.93	18,341.55	33.61
Dept 538 - METER MAINTENANCE								
592-538-706.000	SALARY & WAGES/ FULL TIME	18,203.33	36,878.72	39,250.00	39,250.00	18,311.52	2,915.42	46.65
592-538-706.100	SALARY & WAGES/SICK	0.00	0.00	1,510.00	1,510.00	0.00	0.00	0.00
592-538-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	190.00	190.00	0.00	0.00	0.00
592-538-706.300	SALARY & WAGES/LONGEVITY	500.00	500.00	340.00	340.00	500.00	0.00	147.06
592-538-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	710.00	710.00	0.00	0.00	0.00
592-538-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	1,510.00	1,510.00	0.00	0.00	0.00
592-538-707.000	SALARY & WAGES/TEMP-SEASONAL	94.46	100.46	90.00	90.00	0.00	0.00	0.00
592-538-709.000	SALARY & WAGES/OVERTIME	457.23	926.22	300.00	300.00	884.66	264.42	294.89
592-538-721.000	FRINGE BENEFITS	4,105.54	11,219.32	20,950.00	20,950.00	9,977.23	1,731.64	47.62
592-538-721.500	POST RETIREMENT BENEFITS	(5,336.54)	6,092.05	13,120.00	13,120.00	5,488.02	914.67	41.83
592-538-740.000	OPERATING SUPPLIES	32,864.03	98,312.81	50,000.00	50,000.00	41,820.26	0.00	83.64
592-538-818.000	CONTRACTUAL SERVICES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
592-538-940.000	EQUIPMENT RENTAL - FORCE ACCT	5,660.14	10,432.38	12,000.00	12,000.00	6,253.93	1,014.22	52.12
Total Dept 538 - METER MAINTENANCE		56,548.19	164,461.96	140,970.00	140,970.00	83,235.62	6,840.37	59.04
Dept 539 - SERVICE MAINTENANCE								
592-539-706.000	SALARY & WAGES/ FULL TIME	2,786.41	8,406.93	14,240.00	14,240.00	4,899.24	327.68	34.40
592-539-706.100	SALARY & WAGES/SICK	179.77	277.15	550.00	550.00	0.00	0.00	0.00
592-539-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	70.00	70.00	0.00	0.00	0.00
592-539-706.300	SALARY & WAGES/LONGEVITY	161.59	161.59	130.00	130.00	154.58	0.00	118.91
592-539-706.350	SALARY & WAGES/PAGER PAY	34.33	146.63	260.00	260.00	0.00	0.00	0.00
592-539-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	550.00	550.00	0.00	0.00	0.00
592-539-707.000	SALARY & WAGES/TEMP-SEASONAL	98.88	168.68	360.00	360.00	304.48	0.00	84.58
592-539-709.000	SALARY & WAGES/OVERTIME	0.00	381.96	1,180.00	1,180.00	572.55	0.00	48.52
592-539-721.000	FRINGE BENEFITS	(220.55)	2,750.10	7,600.00	7,600.00	2,417.65	211.98	31.81
592-539-721.500	POST RETIREMENT BENEFITS	1,113.62	2,153.16	4,760.00	4,760.00	1,990.50	331.75	41.82
592-539-740.000	OPERATING SUPPLIES	0.00	590.67	5,000.00	5,000.00	500.00	500.00	10.00
592-539-818.000	CONTRACTUAL SERVICES	0.00	0.00	3,000.00	3,000.00	0.00	0.00	0.00
592-539-940.000	EQUIPMENT RENTAL - FORCE ACCT	4,598.88	10,423.85	15,000.00	15,000.00	4,427.93	0.00	29.52
Total Dept 539 - SERVICE MAINTENANCE		8,752.93	25,460.72	52,700.00	52,700.00	15,266.93	1,371.41	28.97
Dept 540 - HYDRANT MAINTENANCE								
592-540-706.000	SALARY & WAGES/ FULL TIME	8,526.48	10,291.92	7,100.00	7,100.00	5,380.24	1,004.42	75.78
592-540-706.100	SALARY & WAGES/SICK	180.32	277.99	270.00	270.00	0.00	0.00	0.00
592-540-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	40.00	40.00	0.00	0.00	0.00
592-540-706.300	SALARY & WAGES/LONGEVITY	61.83	61.83	60.00	60.00	54.78	0.00	91.30
592-540-706.350	SALARY & WAGES/PAGER PAY	34.43	184.71	130.00	130.00	0.00	0.00	0.00
592-540-706.550	SALARY & WAGES/WATER LICENSE	54.78	54.78	0.00	0.00	54.78	0.00	100.00
592-540-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	280.00	280.00	0.00	0.00	0.00
592-540-707.000	SALARY & WAGES/TEMP-SEASONAL	2,044.56	2,178.86	370.00	370.00	1,125.87	13.25	304.29
592-540-709.000	SALARY & WAGES/OVERTIME	(548.10)	(548.10)	340.00	340.00	754.70	424.92	221.97
592-540-721.000	FRINGE BENEFITS	1,850.90	3,191.49	3,790.00	3,790.00	2,701.57	745.40	71.28
592-540-721.500	POST RETIREMENT BENEFITS	(199.94)	1,143.82	2,380.00	2,380.00	992.52	165.42	41.70

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BDGT USED
		12/31/2018 NORM (ABNORM)	06/30/2019 NORM (ABNORM)	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 NORM (ABNORM)	MONTH 12/31/19 INCR (DECR)	
Fund 592 - WATER SEWER FUND								
Expenditures								
592-540-725.500	MEAL ALLOWANCE	(24.00)	(24.00)	50.00	50.00	0.00	0.00	0.00
592-540-740.000	OPERATING SUPPLIES	1,131.42	1,967.64	12,500.00	12,500.00	1,669.15	195.00	13.35
592-540-930.000	REPAIRS & MAINTENANCE	3,146.00	3,146.00	12,000.00	12,000.00	0.00	0.00	0.00
592-540-940.000	EQUIPMENT RENTAL - FORCE ACCT	10,071.18	11,617.27	7,500.00	7,500.00	5,560.74	1,764.37	74.14
Total Dept 540 - HYDRANT MAINTENANCE		26,329.86	33,544.21	46,810.00	46,810.00	18,294.35	4,312.78	39.08
TOTAL EXPENDITURES		2,175,804.12	4,314,137.21	5,418,230.00	5,428,230.00	1,893,635.08	324,231.89	34.88
Fund 592 - WATER SEWER FUND:								
TOTAL REVENUES		2,878,902.75	4,644,960.57	5,418,230.00	5,428,230.00	2,536,001.72	284,463.19	46.72
TOTAL EXPENDITURES		2,175,804.12	4,314,137.21	5,418,230.00	5,428,230.00	1,893,635.08	324,231.89	34.88
NET OF REVENUES & EXPENDITURES		703,098.63	330,823.36	0.00	0.00	642,366.64	(39,768.70)	100.00
BEG. FUND BALANCE		15,245,417.21	15,245,417.21	15,576,240.57	15,576,240.57	15,576,240.57		
END FUND BALANCE		15,948,515.84	15,576,240.57	15,576,240.57	15,576,240.57	16,218,607.21		

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PERIOD ENDING 12/31/2019

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2019-20		YTD BALANCE	ACTIVITY FOR	% BGDGT USED
		12/31/2018	06/30/2019	ORIGINAL	2019-20	12/31/2019	MONTH 12/31/19	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 661 - EQUIPMENT FUND								
Revenues								
Dept 000 - GENERAL REVENUES								
661-000-537.000	OTHER GRANTS - FIRE EQUIPMENT	20,600.00	20,600.00	0.00	0.00	0.00	0.00	0.00
661-000-665.000	INTEREST ON INVESTMENTS	0.00	3.23	750.00	750.00	0.00	0.00	0.00
661-000-675.208	CONTRIBUTION FROM RECREATION	9,465.00	20,507.66	18,930.00	18,930.00	9,465.00	1,577.50	50.00
661-000-676.000	RENTAL FEES - FORCE ACCT	374,855.70	670,612.51	688,075.00	688,075.00	342,155.03	53,111.33	49.73
661-000-676.100	RENTAL FEES - FORCE ACCOUNT -	0.00	0.00	3,500.00	3,500.00	0.00	0.00	0.00
661-000-676.200	RENTAL FEES / SUPPLEMENTAL BI	27,000.00	54,000.00	54,000.00	54,000.00	27,000.00	4,500.00	50.00
661-000-677.000	TOWNSHIP VEHICLE MAINTENANCE	0.00	0.00	15,000.00	15,000.00	0.00	0.00	0.00
661-000-680.000	OTHER INCOME	15.20	15.20	1,000.00	1,000.00	207.23	0.00	20.72
661-000-683.000	GAIN/LOSS-SALE OF FIXED ASSET	1,060.00	1,060.00	5,000.00	5,000.00	6,025.00	0.00	120.50
661-000-684.200	BUILDING RENTAL - MSD MECHANI	5,737.50	11,475.00	11,480.00	11,480.00	5,737.50	0.00	49.98
661-000-685.000	INSURANCE PROCEEDS	0.00	0.00	0.00	2,800.00	2,800.35	0.00	100.01
Total Dept 000 - GENERAL REVENUES		438,733.40	778,273.60	797,735.00	800,535.00	393,390.11	59,188.83	49.14
TOTAL REVENUES		438,733.40	778,273.60	797,735.00	800,535.00	393,390.11	59,188.83	49.14
Expenditures								
Dept 290 - ADMINISTRATION								
661-290-706.000	SALARY & WAGES/ FULL TIME	264.10	3,535.53	7,100.00	7,100.00	1,946.44	356.22	27.41
661-290-706.100	SALARY & WAGES/SICK	0.00	0.00	280.00	280.00	0.00	0.00	0.00
661-290-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	40.00	40.00	0.00	0.00	0.00
661-290-706.300	SALARY & WAGES/LONGEVITY	0.00	0.00	60.00	60.00	0.00	0.00	0.00
661-290-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	130.00	130.00	0.00	0.00	0.00
661-290-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	280.00	280.00	0.00	0.00	0.00
661-290-707.000	SALARY & WAGES/TEMP-SEASONAL	525.96	1,178.66	640.00	640.00	300.21	50.00	46.91
661-290-709.000	SALARY & WAGES/OVERTIME	38.58	38.58	80.00	80.00	18.75	0.00	23.44
661-290-721.000	FRINGE BENEFITS	1,324.44	1,103.14	3,790.00	3,790.00	886.55	185.38	23.39
661-290-721.500	POST RETIREMENT BENEFITS	(24,070.56)	1,059.98	2,380.00	2,380.00	992.52	165.42	41.70
661-290-740.000	OPERATING SUPPLIES	38,850.03	129,256.54	100,000.00	100,000.00	65,855.14	6,809.65	65.86
661-290-745.000	FUEL & OIL	31,149.32	65,479.79	78,000.00	78,000.00	25,969.13	5,560.86	33.29
661-290-750.000	OPERATING SUPPLIES/SOFTWARE	0.00	0.00	500.00	500.00	0.00	0.00	0.00
661-290-760.000	OPERATING SUPPLIES/TOOLS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
661-290-815.000	ADMINISTRATIVE SERVICES	27,319.98	54,639.96	56,280.00	56,280.00	27,456.65	4,690.00	48.79
661-290-818.000	CONTRACTUAL SERVICES	36,862.45	93,582.79	100,000.00	100,000.00	24,307.69	4,784.52	24.31
661-290-850.000	COMMUNICATIONS	2,439.73	4,661.72	7,000.00	7,000.00	2,174.32	310.46	31.06
661-290-864.000	CONFERENCES & MEETINGS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
661-290-910.000	INSURANCE & BONDS	28,500.00	57,000.00	57,000.00	57,000.00	28,500.00	4,750.00	50.00
661-290-930.000	REPAIRS & MAINTENANCE	13,920.04	18,409.50	20,000.00	20,000.00	10,337.81	1,341.51	51.69
661-290-939.000	EQUIPMENT RENTAL	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
661-290-940.000	EQUIPMENT RENTAL - FORCE ACCT	557.10	819.61	3,000.00	3,000.00	169.67	15.07	5.66
661-290-959.000	DEPRECIATION	145,000.02	281,441.04	290,000.00	290,000.00	145,000.02	24,166.67	50.00
661-290-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	49,825.00	52,625.00	0.00	0.00	0.00
661-290-996.000	INTEREST ON CAPITAL LEASE	15,950.15	19,979.44	19,350.00	19,350.00	13,497.48	0.00	69.75
Total Dept 290 - ADMINISTRATION		318,631.34	732,186.28	797,735.00	800,535.00	347,412.38	53,185.76	43.40
TOTAL EXPENDITURES		318,631.34	732,186.28	797,735.00	800,535.00	347,412.38	53,185.76	43.40
Fund 661 - EQUIPMENT FUND:								
TOTAL REVENUES		438,733.40	778,273.60	797,735.00	800,535.00	393,390.11	59,188.83	49.14

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PERIOD ENDING 12/31/2019

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		12/31/2018 NORM (ABNORM)	06/30/2019 NORM (ABNORM)	ORIGINAL BUDGET	2019-20 AMENDED BUDGET	12/31/2019 NORM (ABNORM)	MONTH 12/31/19 INCR (DECR)	
Fund 661 - EQUIPMENT FUND								
	TOTAL EXPENDITURES	318,631.34	732,186.28	797,735.00	800,535.00	347,412.38	53,185.76	43.40
	NET OF REVENUES & EXPENDITURES	120,102.06	46,087.32	0.00	0.00	45,977.73	6,003.07	100.00
	BEG. FUND BALANCE	1,215,723.32	1,215,723.32	1,261,810.64	1,261,810.64	1,261,810.64		
	END FUND BALANCE	1,335,825.38	1,261,810.64	1,261,810.64	1,261,810.64	1,307,788.37		
	TOTAL REVENUES - ALL FUNDS	14,258,743.29	20,086,943.71	21,115,615.00	21,220,570.00	13,509,297.57	870,358.08	63.66
	TOTAL EXPENDITURES - ALL FUNDS	10,726,534.69	20,004,475.42	21,115,615.00	21,220,570.00	9,302,054.85	1,488,880.56	43.84
	NET OF REVENUES & EXPENDITURES	3,532,208.60	82,468.29	0.00	0.00	4,207,242.72	(618,522.48)	100.00
	BEG. FUND BALANCE - ALL FUNDS	21,636,215.95	21,636,215.95	21,718,684.24	21,718,684.24	21,718,684.24		
	END FUND BALANCE - ALL FUNDS	25,168,424.55	21,718,684.24	21,718,684.24	21,718,684.24	25,925,926.96		



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: S:\Manager\Sincock Files\Memorandum - Sign Ordinance Revisions First Reading 02-03-20.docx
Date: January 30, 2020
RE: Sign Ordinance Revisions – First Reading

Background

The City Commission has previously indicated that they wanted to make revisions to the City's Sign Ordinance to address a number of issues that have been brought before the Commission and to insure that we are in compliance with the United States Supreme Court decision in the Reed vs. Gilbert, AZ decision. The City Commission sent this issue to the Planning Commission for an intensive review. In addition, the City Commission felt that this was a priority project and they authorized special project funding for the City Planner to assist the Planning Commission in their review. The special project funding was authorized by the City Commission in September of 2018 and was in the amount of nearly \$5,000. The Planning Commission's review took all of 2019, concluding with a Public Hearing in December.

The City Commission will recall that the Supreme Court decision eliminated any control local government may have had related to sign content. The Supreme Court ruling has allowed local units of government to be able to regulate the types of signs (*i.e. Electric Display*), the physical characteristics (*how big*) and to some extent the placement of signs. The City has had a policy since October of 2006 not to attempt to regulate the content of a sign (*political, kids sports teams or otherwise*). This policy was put into place after extensive legal research at that time as a result of a political sign issue for the 2006 election, as well as large special event signs that were previously allowed in the community.

We should note that the Planning Commission held a Public Hearing on these revisions on December 11, 2019 and we have attached the Meeting Minutes for your reference. We have also attached an informational memorandum from Community Development Director John Buzuvis indicating that the Public Hearing was held, and he provided highlights of the Ordinance.

The revised Ordinance will not be a “cure all” to issues related to signs. For example, if we cannot read the content of a sign, how do we know if it is a “new” temporary sign or the “old” temporary sign that has been up longer than allowed by our Ordinance. You should also be aware that any signs that are currently up are “grandfathered” under the Ordinance, this would include the electronic sign at PARC or someone who has temporary signs in their yard as examples.

RECOMMENDATION:


The Planning Commission has spent an extensive amount of time on this issue and Mayor Pro-Tem Moroz has been continually working with the Planning Commission to keep this project moving forward as this is a priority project of the City Commission.

The Planning Commission has held the required Public Hearing on the new Ordinance, the DDA Board has been updated on the various drafts of the Ordinance and provided the opportunity to comment either to staff or to the Planning Commission directly.

The new Ordinance has been reviewed by the City Attorney’s Office. The City Planning Commission has recommended this Ordinance to the City Commission for approval. This will be a First Reading of the Ordinance. It will have to come back to the City Commission at their next meeting for a Second and Final Reading of the Ordinance.

Should you have any questions in advance of the meeting please feel free to contact either John Buzuvis or myself.

ADMINISTRATIVE RECOMMENDATION

To: Paul Sincock, City Manager
From: John Buzuvis, Community Development Director 
CC: S:\DDA\Shared Files\John\Community Development\Ordinances
Date: 1/30/2020
Re: Sign Ordinance Revision First Reading

BACKGROUND:

As you are aware the City Commission directed the staff and Planning Commission to review and revise the City's Sign Ordinance as part of the Redevelopment Ready Communities (RRC) certification process. The overarching goal of the RRC process is for communities to review ordinances and policies to ensure they are clear, predictable and effective. Signage impacts most, if not all, businesses and developments in the community in one way or another. Additionally, the City Commission directed the team to bring the document into compliance with the 2015 Supreme Court ruling in the case of Reed vs. Gilbert, AZ. which essentially strictly prohibited content-based sign ordinance enforcement across the country. The court did rule that municipalities have the right to regulate the size, type, location, construction of, and illumination of signage but not content.

The City administration worked with the City's Planning Consultant and the Planning Commission to review and revise the ordinance in conformance with Redevelopment Ready Community best practices and compliance with the Supreme Court ruling. The review and revision of the sign ordinance was a sizeable undertaking and due to the complexity of the ordinance and the length of the document took most of the 2019 calendar year. The Planning Commission did post and hold a Public Hearing to take comment on the proposed draft ordinance at their December 11, 2019 regular meeting. At the conclusion of the Public Hearing the Planning Commission approved the draft as presented and recommended the same be forwarded to the City Commission for review and adoption.

The proposed draft ordinance language (enclosed) is the result of a critical review of the current ordinances with special attention paid to updating outdated language and/or terms, consistency of wording and definitions throughout the document, size, placement and construction of signage as well as removing all content based language that does not comply with current case law.

The objectives as noted in the proposed language are paraphrased below:

- Minimize any potential harmful effects on the public health, safety and welfare...
- Protect the constitutionally guaranteed right of free speech

- Recognize the legitimate role of adequate signage and the needs of businesses, industry and other activities for identification, informational objectives and economic development
- Preserve the aesthetic quality of roadways and zoning districts

Essentially the entire ordinance was rewritten; however, a significant amount information from the current ordinance is included in the proposed language albeit in a different format and consistent language. The proposed ordinance includes charts and graphics with the goal of helping an everyday reader understand what is allowed and what is not.

Below is a high-level summary of the key differences between the current ordinance and the proposed language. Please note this list is not exhaustive but highlights the significant differences between the current language and the proposed language.

- Digital Changeable Copy signs (PARC, VFW and Historic Museum signs are examples) are no longer permitted in any zoning district
- Language was added to deal with the everchanging technology of lighting and illumination of signage to not be detrimental to the health, safety and welfare of the community
- Temporary signs (typically found in front yards- e.g.- school sports team, window company, endorsing a candidate and/or religious view) are limited to 5 (five) signs per zoning lot (basically on private property at a home or business)
- Temporary signs can be displayed for up to sixty (60) days and not be illuminated in any manner
- Temporary Sidewalk Signs (commonly referred to as A-Frame) are to be permitted in the Business Zoning districts (N. Main, S. Main, Downtown, parts of Old Village) with location and size requirements
- Signage that currently exists (and conforms to current ordinance standards) at the adoption of these amendments will be considered legal non-conforming or "grandfathered" as long as it meets the requirements as outlined in the ordinance to maintain this status (not to be enlarged, relocated, enhanced etc. as defined in Sec. 78-229)

The enclosed draft language will amend Sec. 78-21. Definitions, Sec. 78-220 through Sec. 78-239. Signs, as well as Sec. 78-181 Mixed Use District, Sec. 78-212 Home Occupations and Sec. 78-284 Bed and Breakfast accordingly. It is important to note that the proposed language does not impact the sign regulations contained in the Ann Arbor Road Corridor (Sec. 78-169) as amendments to that section of the ordinances require review and approval by both the City of Plymouth and Plymouth Twp. concurrently. However, the proposed language attempts to share as much common language as possible between the sections of the ordinance.

The City Attorney has reviewed the enclosed language and is comfortable with the document as proposed. Attached for your review are meeting minutes from the December 11, 2019 Public Hearing held by the Planning Commission as well as the proposed amended language.

RECOMMENDATION:

The administration recommends that the City Commission complete a First Reading and approve the enclosed proposed revisions to Sections 78-21. Definitions, 78-220-78-293. Signs, 78-181. Mixed Use District, 78-212. Home Occupations, and 78-284 Bed and Breakfast as presented. The administration further recommends that the City Commission complete a Second Reading of the ordinance revisions noted above for at their February 17th regular City Commission meeting.

Enclosed for your reference are meeting minutes from the Public Hearing, the proposed ordinance language as well as a sample resolution for consideration by the City Commission.

Please feel free to contact me should you have any questions in advance of the meeting.

Sample Resolution

The following resolution was offered by Commissioner _____ and seconded by
Commissioner _____.



City of Plymouth
Planning Commission Meeting Minutes
Wednesday, December 11, 2019 – 7:00 P.M.
City Hall Commission Chambers

City of Plymouth
201 S. Main
Plymouth, Michigan 48170

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

1. ROLL CALL

Chair Sisolak called the meeting to order at 7:01 P.M.
The Board said the Pledge of Allegiance.

PRESENT: Joe Hawthorne, Tim Joy, Jennifer Kehoe, Chuck Myslinski, Adam Offerman, Hollie Saraswat, Scott Silvers, and Karen Sisolak.

ABSENT: Shannon Adams

Also present was John Buzuvis, Community Development Director; Greta Bolhuis, Assistant Community Development Director; Sally Elmiger, Planning Consultant; and Nick Moroz, City Commission Liaison.

2. CITIZEN COMMENTS

None.

3. APPROVAL OF MINUTES

a) Comm. Silvers, supported by Comm. Offerman, made a motion to approve the regular meeting minutes from November 13, 2019.

MOTION PASSED 8-0

b) Comm. Kehoe, supported by Comm. Myslinski, made a motion to approve the special meeting minutes from December 4, 2019.

MOTION PASSED 7-0 WITH ABSTENTION BY COMM. SARASWAT.

4. APPROVAL OF AGENDA

Comm. Kehoe, supported by Comm. Joy, made a motion to approve the agenda, as presented.

MOTION PASSED 8-0

5. COMMISSIONER COMMENTS

Chair Sisolak reminded the Commissioners the election of officers is next month.

6. PUBLIC HEARING

a) Sign Ordinance

Chair Sisolak briefly recapped the discussion from the December 4, 2019 special meeting on the sign ordinance. She explained the public hearing is for the approval of the final draft and upon approval will be forwarded to the City Commission.

Chair Sisolak opened the public hearing at 7:10 PM.

Mr. Buzuvis read a letter from Vicki Nicol, 337 Joy, dated December 19, 2019. Ms. Nicol thanked the board for their hard work and for addressing the concerns received from citizens.

Chair Sisolak closed the public hearing at 7:11 PM.

Board Discussion

Comm. Silvers asked about the change in the width of unobstructed sidewalk from 5 feet to 6 feet. Ms. Bolhuis stated the sidewalk café policy requires 6 feet of clearance.

Chair Sisolak identified typos where “freestanding” needed to be changed to “ground” sign.

Comm. Offerman thanked Ms. Bolhuis, Mr. Buzuvis, and Ms. Elmiger for all their hard work on the sign ordinance.

A motion was made by Comm. Kehoe, seconded by Comm. Myslinski, to recommend the approval of the final draft of the Sign Ordinance and be forwarded to the City Commission for their review.

MOTION PASSED 8-0

7. NEW BUSINESS

a) PUD 19-02: 230 Wilcox (Wilcox Mill), Preliminary PUD Review, Zoned R-1

Comm. Kehoe explained a conflict of interest.

A motion was made by Comm. Joy and seconded by Comm. Offerman to recuse Comm. Kehoe from this agenda item due to a conflict of interest.

MOTION PASSED 7-1

Ms. Elmiger presented her review. She explained the site was previously owned by Wayne County and had been used for storage. She explained there is a 2-story historic structure (approx. 4,800 square feet) that was designed by architect Albert Kahn that will be rehabilitated and reoccupied for live-work space, art gallery and gift shop, and private studio. Ms. Elmiger explained that the applicant is proposing the addition of a 2-story accessory building that is 6,400 square feet and an 1,800 square foot greenhouse. She asked the applicant to provide additional information for the site plan, PUD eligibility, schedule of regulations, parking and loading, circulation and sidewalks, and architectural elevations.

Greg Hoffman, applicant, presented his case. He explained the Mill Rouge project is a historic rehabilitation with a public/private partnership with Wayne County Parks. He explained the brief history of the site and explained this site was one of the village industrial mills, the fourth one built by Henry Ford. Mr. Hoffman explained they are in their due-diligence period with Wayne County and plan to close on the property in the spring. He explained that this building will be used as the headquarters of the Art Foundation. He explained the elements of the proposed use of the building and site which includes studio use for Tony Roko and apprentice artists, a small residential unit, and a gallery and educational space. Mr. Hoffman explained the site is 4.3 acres and that the wooded areas along the south and west portions the property will be untouched. He explained the existing parking lot will be resurfaced and outdoor events will have banked parking, to accommodate any excess parking needs. He explained the site will be compliant with floodplain requirements with detention ponds that will release into the tail race. He explained that site amenities will include a bike repair station, an inner child sculpture garden, and walking trails with pollinator gardens. Mr. Hoffman also explained Wayne County’s requirements for the sale of the property, which applies to any future owner.

Citizen Comments

Ellen Elliott 404 Irvin, spoke in support of the project. She felt that people will be drawn to this site and this project from all over.

Board Discussion

Comm. Myslinski asked about the proposed third floor. Mr. Hoffman explained that they are still in discussion with the State Historic Preservation Office on how an addition fits within the Secretary of Interior Standards. He stated it is not a prohibited addition.

PROPOSED AMENDED ORDINANCE LANGUAGE

Draft: January 24, 2019

Revs.: Feb – Nov., 2019

Rev.: December 4, 2019

Sign Ordinance Rewrite

City of Plymouth

Section 78-21. Definitions

[Add the following text from ARTICLE XIX SIGNS to this section.]

Sign means any display or object which is primarily used to identify or display information about or direct or attract attention to a person, institution, organization, business, product, event, location or otherwise, or any religious, political, social, ideological or other message, by any means which is visible from any public street, sidewalk, alley, park, or public property and is otherwise located or set upon or in a building, structure or piece of land. The definition does not include goods displayed in a window.

For purposes of this ordinance, sign shall also include the following terms:

Sign, abandoned means a sign which, for ninety (90) consecutive days, fails to direct a person to or advertises a bona fide business, tenant, owner, product or activity conducted, or product available on the premises where such sign is displayed.

Sign area per business site means the allowable signage allocated to a building with one or more tenants who each have a separate means of ingress and egress. Multi-tenant buildings with a shared means of ingress and egress shall be considered one business site.

Sign, awning means a sign which is applied to or attached flat against the surface of an awning or canopy.

Sign, banner means a sign of lightweight fabric or similar material, but not including paper or cardboard, which can be easily folded or rolled.

Sign, bench means an advertising sign placed upon a bench or other seating structure.

Sign, changeable copy (Electronic) means a sign or portion thereof that displays changeable, electronic alphanumeric characters, graphics, or symbols using light emitting displays, fiber optics, light bulbs or other illumination devices within the display area, and are generally manipulated by computer programmable, microprocessor controlled devices. Electronic changeable copy signs include projected images or messages with these characteristics onto buildings or objects. A sign on which the only copy that changes is an electronic indication of time or temperature shall be considered a "time and temperature" portion of a sign and not an electronic changeable copy sign for purposes of this ordinance.

Sign, changeable copy (Manual) means a sign or portion thereof with characters, letters, or illustrations that can be changed or rearranged by hand without altering the structural integrity of the sign.

Sign, channel letter means Individual channel letters that are mounted on a building so that the face of the letter is parallel to the building wall.

Sign, directional means a sign which indicates the route or location of facilities, services, or activities which are of public interest, and signs denoting the direction of vehicular traffic.

Sign, directory means a sign that displays the tenant names and locations for a building containing multiple tenants.

Sign, feather flag means a portable sign of fabric or similar lightweight material that contains a harpoon-style pole or staff driven into the ground for support, supported by means of an individual stand, or attached to a building.

Sign, festoon means banners, pennants, or other such temporary features which are hung or strung overhead and which are not an integral, physical part of the building or structure they are intended to serve.

Sign, flag means any fabric or similar lightweight material attached at no more than two corners of the material so as to allow movement of the material by atmospheric changes and which contains distinctive colors, patterns, symbols, emblems, insignia, or other symbolic devices or text. If any dimension of a flag is more than three times as long as any other dimension, it shall be regulated as a banner.

Sign, flashing, animated or moving means a sign that has intermittently reflecting lights, or signs which have movement of any illumination such as intermittent, flashing, scintillating, or varying intensity, or a sign that has any visible portions in motion, either constantly or at intervals, whether caused by artificial or natural sources. This would include, but not be limited to, electronic or digital displays.

Sign, ground means a sign which is attached to or part of one or two posts permanently mounted in or on the ground or mounted on a solid base that is on the ground and is not attached to any building or structure.

Sign, hanging means a sign mounted on the first floor of a building perpendicular to the building façade wall, hung from a metal bracket in a manner that permits it to swing slightly. These signs are small, pedestrian scaled, and easily read from both sides.

Sign, inflatable means a sign, figure or object that is either expanded to its full dimensions or supported by gases or liquids contained within the sign, figure or object, or part, at a pressure greater than atmospheric pressure.

Sign, marquee means a sign attached to or part of a permanent roof-like structure projecting above the entrance to a place of assembly, attached to and supported by the building and projecting beyond the wall of the building. These signs are typically manual changeable copy signs.

Sign, menu board or order board means a sign which serves patrons using a drive-through facility.

Sign, neon means an internally illuminated sign consisting of glass tubing, filled with neon or another gas, which glows when electric current is sent through it, including faux or simulated neon.

Sign, nonconforming means any sign which was lawfully erected and maintained prior to the effective date of this ordinance and any amendments thereto, and which fails to conform to all applicable regulations and restrictions of this chapter. Signs for which the zoning board of appeals has granted a variance are exempt and shall not be defined as nonconforming.

Sign, off-premises means a sign other than an on-premises sign.

Sign, on-premises means a sign which advertises only goods, services, facilities, events, or attractions on the contiguous land in the same ownership or control which is not divided by a public street and is located on said land.

Sign, permanent means any sign that is constructed or intended for long-term use and is permanently affixed to its location.

Sign, pole means a sign mounted on a freestanding pole(s) or other support(s) with a clear space of eight (8) feet or more between the bottom of the sign face and the grade below.

Sign, projecting means a sign other than a wall sign that is perpendicularly attached to and projects from a structure or building wall not specifically designed to support the sign.

Sign, sidewalk means a sign that is freestanding, double-sided sign with lettering painted or applied to the surface, placed at the entrance to a building in a primarily pedestrian environment. This type of sign may include but isn't limited to "A"-frame signs.

Sign, roof means a sign which is erected, constructed, and maintained wholly upon or over the roof of any building, with its principal support on the roof structure. For purposes of this section, any architectural element which is used on the wall of a structure to give the appearance of a roof line similar to a mansard, gambrel or other roof type, shall be considered a roof. A vertical plane or fascia which is attached to and located below the angled plane of a slope roof and which is less than six (6) inches in height shall be considered part of a roof.

Temporary sign means a display sign, banner or other advertising device constructed of cloth, canvas, fabric, plastic or other light temporary material, with or without a structural frame, or any other sign intended for a limited period of display that is not permanently anchored to the ground or building.

Sign, vehicle business means a sign applied or attached to a vehicle which is parked or placed upon premises primarily for purposes of advertising the business or product for sale on the premises. Commercially licensed vehicles which are generally used daily off-site are not included in this definition.

Sign, wall means a sign which is applied or attached directly to the building wall.

Sign, window means a sign that is applied, painted, posted, displayed, or etched onto a glazed surface, regardless of opacity or perforation, so that its primary purpose is to be observed from outside the building.

[Modify ARTICLE XIX SIGNS as follows. NOTE THAT THIS SECTION HAS BEEN COMPLETELY RE-WRITTEN; HOWEVER, MOST OF THE NUMBER AND DIMENSIONAL REQUIREMENTS REMAIN THE SAME]

Sec. 78-220. - Intent.

The intent of this article is to regulate the location, size, materials, construction, manner of display, maintenance, and removal of signs, except those expressly exempted from regulation by this ordinance. This ordinance has the following objectives:

- (a) Minimize any potential harmful effects on the public health, safety and welfare by ensuring that signs are structurally sound and adequately maintained, minimizing the potential for unsafe traffic conditions due to signage that unreasonably distracts drivers or emulates official traffic signs, keeping signage out of pedestrian and vehicle travel ways, and minimizing glare or vision impairment from sign lighting.
- (b) Protect the constitutionally guaranteed right of free speech.
- (c) Recognize the legitimate needs of business, industry and other activities, through appropriate guidelines, in attaining their identification and informational objectives and promote economic development in the city.
- (d) Preserve the aesthetic quality of roadways and zoning districts by:
 - (1) Preventing visual clutter and blight.
 - (2) Protecting views.
 - (3) Preventing proliferation of signs.
 - (4) Avoiding glare, light trespass, and skyglow through the appropriate selection of light fixtures, light location and direction.
- (e) Preserve the character of unique districts by establishing time, place, and manner regulations that reflect the unique qualities of the area, including, but not limited to, historical, aesthetic, natural, and cultural characteristics.

Sec. 78-221. - Signs exempt.

The following signs are exempt from the requirements in this article:

- (a) Flags and insignia of any government;
- (b) Legal notices, identification information, or directional signs erected or permitted by governmental bodies or agencies;
- (c) Building or unit addresses;
- (d) Religious symbols or paintings which do not display lettering and do not advertise a business, product or service;
- (e) Decorative holiday displays.

Sec. 78-222. - Signs permitted.

The following signs are permitted, subject to compliance with the requirements in this article:

- (a) Awning sign;
- (b) Banner sign;
- (c) Manual changeable copy sign;
- (d) Channel letter sign;
- (e) Directional sign;
- (f) Directory sign;
- (g) Flag sign;
- (h) Ground sign;
- (i) Hanging sign;
- (j) Marquee sign;
- (k) Menu board or order board sign;
- (l) Monument sign;
- (m) Neon sign;
- (n) On-premises sign;
- (o) Projecting sign
- (p) Sidewalk sign;
- (q) Temporary sign;
- (r) Wall sign;
- (s) Window sign.

Sec. 78-223. - Signs not permitted.

Any type of sign not expressly permitted in section 78-222 is not allowed in any district. Examples of signs that are not permitted include, but are not limited to, the following.

- (a) Abandoned sign;
- (b) Bench sign;
- (c) Feather flag sign;
- (d) Festoon sign;
- (e) Flashing, animated or moving signs, except signs which display of the current time or temperature
- (f) Electronic or digital changeable copy signs, except signs which display the current time or temperature;
- (g) Inflatable sign;
- (h) Non-conforming sign;
- (i) Off-premise sign;
- (j) Pole sign;

- (k) Roof sign;
- (l) Vehicle business sign;
- (m) Any device erected or maintained which simulates or imitates in size, color, lettering, or design any traffic sign or signal or other word, phrase, symbol, or character in such a manner as to interfere with, mislead or confuse vehicular traffic;
- (n) Any sign which obstructs free ingress to or egress from a required door, window, fire escape or other required exit;
- (o) Any sign that, as determined by the Building Official or his or her designee, is deemed unsafe, constitutes a hazard, is structurally unsound or not in good repair;
- (p) Any sign unlawfully installed, erected or maintained.

Sec. 78-224. - General conditions.

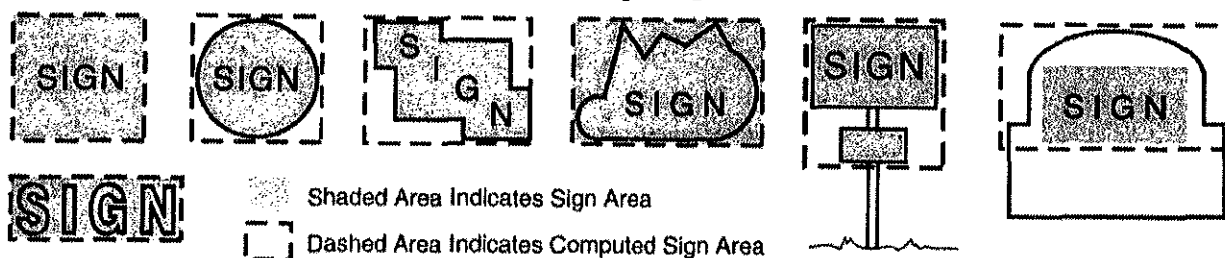
The following conditions shall apply to all signs erected or located in any use district that are visible from a public right-of-way, private road, public park or residentially zoned property. Where signs are located in the Ann Arbor Road Corridor (ARC) District (Sec. 78-169), if any regulations covered by this section and Sec. 78-169 conflict, Sec. 78-169 shall control and prevail.

- (a) Location:
 - (1) Only signs established or permitted by city, county, state or federal government may be located in or project into the public road right-of-way or public property, unless specifically provided otherwise herein.
 - (2) Signs shall be placed so as not to obstruct the clear vision or movement of pedestrians, cyclists, or motorists.
 - (3) All signs shall be on-premises signs.
- (b) Illumination:
 - (1) No sign shall be illuminated by other than electrical means.
 - (2) All signs whether internally or externally illuminated shall not interfere with the vision of pedestrians, cyclists, or motorists.
 - (3) The light from illuminated signs shall not directly shine into adjacent or abutting properties.
 - (4) Illuminated signs adjacent to residentially zoned property shall be designed and maintained such that illumination levels do not exceed 0.1 foot-candles along the adjacent property line.
 - (5) No sign shall have blinking, flashing, or fluttering lights or other illuminating devices which have a changing light intensity, brightness or color.
 - (6) When signs are externally illuminated, the light source shall be shielded and not visible from a public street or adjacent property.
 - (7) The illumination provisions above shall not apply to sign lighting systems owned or controlled by any public agency for the purpose of directing traffic.
 - (8) Neon lighting or similar lighting technologies is prohibited outside of the sign.
 - (9) Signs affixed or applied to awnings and canopies shall not be back-lit.

(c) Measurement:

(1) Sign area. Sign area shall be computed as follows:

- a. The sign area is measured by enclosing the entire area within a rectangle or square of the extreme limits of writing, representation, emblem, or any figure of similar character, together with any frame, tower, or other material or color or internally illuminated area forming an integral part of the display or used to differentiate such sign. Such signs shall be deemed to be a single sign whenever the proximity, design, content or continuity reasonably suggests a single unit, notwithstanding any physical separation between parts. The graphics below illustrate the measurement of area of various shaped signs:



- b. Wall sign. Where a sign consists of a generally flat surface or sign face on which lettering and other information is affixed, the sign area shall be computed by measuring the entire face of the sign including any framing or borders. Awning signs, channel letter signs, hanging signs, marquee signs, and projecting signs shall be included in the calculation of a wall sign.
- c. Individual letters. Where a sign consists of individual letters and/or logo affixed directly to a building without a supporting structure, the area of the sign shall be computed by measuring the area of the envelope required to enclose the lettering and logo.
- d. Ground sign. The area of a ground sign shall include the entire area of the sign upon which copy, lettering, drawings or photographs could be placed, excluding the base of the sign. Any sign with a solid base that is greater than 30 inches tall as measured from the grade shall be calculated as part of the sign area.
- e. Two or more faces. Where a sign has two or more faces, the area of all faces shall be included in determining the area of the sign, except that where two such faces are placed back to back and are at no point more than two feet from one another, the area of the sign shall be taken as the area of one face, if the two faces are of equal area, or as the area of the larger face, if the two faces are of unequal area.
- f. Cylindrical sign. The area of a cylindrical freestanding sign shall be computed by multiplying the circumference of the cylinder by its height.

(2) Sign Height. The height of a sign shall be computed as the distance from the base of the sign at average grade directly adjacent to sign base to the highest point of the sign structure, including any supportive or decorative appendages of the sign. Average grade shall be construed to be the lower of:

- a. Existing average grade prior to construction; or
- b. The newly established average grade after construction, exclusive of any filling, berming, mounding, or excavating solely for the purposes of locating the sign.

In cases where the average grade cannot reasonably be determined, sign height shall be computed on the assumption that the elevation of the average grade at the base of the sign is equal to the elevation of the nearest point of the crown of a public street or the grade of the land at the principal entrance to the principal structure on the zoning lot, whichever is lower.

(3) Sign setback.

- a. Signs that are setback from property lines or public rights-of-way will be measured from the portion of the sign structure nearest to the specified line. For purposes of these measurements, the property lines and public right-of-way lines extend vertically and perpendicularly from the ground to infinity.
- b. The distance between two signs shall be measured along a straight horizontal line that represents the shortest distance between the two signs.
- c. The distance between a sign and a parking lot or building shall be measured along a straight horizontal line that represents the shortest distance between the outer edge of the parking lot or building.

(d) Addresses. For purposes of identification by emergency personnel (fire, police, EMS) all businesses, offices, industrial buildings, apartment complexes, or residences either multiple- or single-family, shall prominently display on the front side (facing the street) of their building or upon freestanding signs or entranceways to all buildings, their street address. Buildings shall have approved address numbers placed in a position to be plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Numbers shall be a minimum of four inches (102 mm) high with a minimum stroke width of 0.5 inch (12.7 mm). If the residence or business cannot be seen from the street, an additional street address sign shall be displayed in an area where it can be seen from the street. In all residences with more than one unit, such as apartments, each individual unit shall be clearly marked.

(f) Nothing in this ordinance shall be construed to prohibit non-commercial messages on signs that are otherwise allowed herein.

Sec. 78-225 - Permanent signs.

The following regulations shall apply to all permanent signs, except where such signs are located in the Ann Arbor Road Corridor (ARC) District. In such cases, if any regulations covered by this section and Sec. 78-169 conflict, Sec. 78-169 shall control and prevail.

(a) Construction Standards.

- (1) All permanent signs shall be designed, constructed and installed in a stable and safe manner in accordance with the City's adopted Building and Electrical Codes.
- (2) All electrical wiring associated with a freestanding sign shall be installed underground.
- (3) All signs attached to a structure shall be designed so that the supporting framework is contained within or behind the face of the sign or within the building to which the sign is attached so as to be totally screened from view.

(b) Awning Sign.

- (1) Signs affixed or applied to awnings or canopies are permitted in RM-1, RM-2, O-1, O-2, B-1, B-2, B-3, I-1, I-2 and for multi-family residential and non-residential uses in the MU District.
 - (2) Signs affixed to awnings or canopies shall be considered wall signs and subject to the regulations of wall signs and shall be included in the total amount of sign area permitted for the subject building.
- (c) Changeable Copy Sign (Manual).
- (1) Manual changeable copy signs are permitted in RM-1, RM-2, O-1, O-2, B-1, B-2, B-3, I-1, I-2 and for multi-family residential and non-residential uses in the MU District.
 - (2) Manual changeable copy signs affixed to a building wall shall be considered wall signs and subject to the regulations of wall signs.
 - (3) Manual changeable copy signs attached to or part of a completely self-supporting structure placed on or below the ground surface and not attached to any building or any other structure, shall be considered a freestanding sign and subject to the regulations of freestanding signs.
- (d) Channel Letter Sign.
- (1) Channel letter signs are permitted in RM-1, RM-2, O-1, O-2, B-1, B-2, B-3, I-1, I-2 and for multi-family residential and non-residential uses in the MU District.
 - (2) Channel letter signs shall be considered wall signs and subject to the regulations of wall signs.
- (e) Directional Sign.
- (1) Directional signs are permitted in all zoning districts.
 - (2) Directional signs shall not exceed two (2) square feet per side, shall have a maximum of two sides, shall contain no advertising except the business name or logo, and may be illuminated in compliance with Sec. 78-224.
 - (3) Directional ground signs shall not exceed a height of six (6) feet and one may be located at each driveway entrance.
- (f) Directory Sign.
- (1) Directory signs are permitted in RM-1, RM-2, O-1, O-2, B-1, B-2, B-3, I-1, I-2 and for multi-family residential and non-residential uses in the MU District.
 - (2) Directory signs shall be oriented to pedestrian traffic. Directory signs shall not exceed four (4) square feet and shall contain no advertising except the business or tenant names or logos.
- (g) Ground Sign.
- (1) Location.
 - a. Ground signs are permitted in all zoning districts.
 - b. The ground sign shall be set back a minimum of five (5) feet from the road right-of-way, and no closer than five (5) feet from the edge of the principal entrance driveway and all property lines.

- (2) Number of sides. Ground signs shall have a maximum of two (2) sides.
- (3) Number of signs.

Table 78-225-A. Ground Signs - Allowable Number

Uses	Number of Ground Signs Permitted	If zoning lot meets the following standard:
In O-1, O-2, B-1, B-2, B-3, I-1, I-2, Non-Residential Permitted Uses in MU		
For all permitted and special land uses except multi-tenant business sites	One (1) per zoning lot	One (1) additional sign may be permitted if zoning lot exceeds 400 linear feet or at a secondary entrance if secondary entrance is not located on the same street as the primary entrance.
For multi-tenant business sites	One (1) per multi-tenant business site	If the lot fronts on two or more collector or arterial streets, one (1) such sign may be permitted for each frontage.
In R-1, RT-1, RM-1, RM-2, Residential Uses in MU		
For dwellings and home occupations	Not Permitted	
For subdivision, site condominium, multi-family development	One (1) at primary entrance	One additional ground sign may be permitted at a secondary entrance if it is not located on the same street as the primary entrance.
In R-1, RT-2, RM-1, RM-2, Non-Residential Land Uses in MU		
For publicly owned libraries, parks, parkways and recreational facilities, arts councils, museums, and religious institutions and non-residential special land uses	One (1) per zoning lot for each non-residential land use.	One additional ground sign may be permitted at a secondary entrance if it is not located on the same street as the primary entrance.
In Planned Unit Developments (PUD)		
For all uses	Number of ground signs shall be determined by the intended use of the premises, subject to review and approval during the PUD process.	

- (4) Sign height and area. Maximum height and area requirements for ground signs shall be applied within each zoning district according to the following schedule.

Table 78-225-B. Ground Signs – Maximum Height and Area

District	Max. Height (ft.)	Maximum Area (sq. ft.) Per Side	Total
R-1	4	18	36
RT-1	4	18	36
RM-1	6	25	50
RM-2	6	25	50
MU (Residential uses)	4	18	36
O-1	8	25	50
O-2	8	25	50
B-1	8	25	50
B-2	15	25	50
B-3	15	25	50
I-1	6	25	50
I-2	6	25	50
For multi-tenant business sites	8	32	64
MU (Non-Residential uses)	8	25	50

(5) Sign base. The support structure for a ground sign shall not exceed 25 percent of the maximum permissible area of the sign measured by viewing the elevation of the sign perpendicular to the sign face, unless otherwise approved during the site plan review process.

(h) Hanging Sign.

(1) Location.

- a. Hanging signs are permitted in the B-1, B-2, and MU zoning districts for non-residential uses and shall be governed by the following regulations.
- b. The hanging sign must be located in the center third of the storefront/business site or over an entrance door.
- c. Hanging signs shall not be allowed above a street or alley where they could interfere with vehicular traffic.
- d. The maximum distance from the face of the building to the sign edge closest to the right-of-way shall be 30 inches or, if hanging under an awning, the depth of the awning, whichever is less.
- e. Hanging signs shall be spaced at least 20 feet apart.

(2) Number of sides.

a. Hanging signs shall have a maximum of two (2) sides.

(3) Number of signs.

- a. One (1) hanging sign may be permitted for each first-floor business or tenant space with a separate means of ingress and egress.
- b. One (1) hanging sign may be used in addition to a wall sign for each business site. However, hanging signs are not allowed at business sites which display a projecting sign, a freestanding sign, a nonconforming wall sign, or signs which exceed the current allowed square footage for wall signs.

(4) Sign height and area.

- a. Hanging signs must provide a clear vertical distance of eight feet from the sidewalk and ten feet from any driveway.
- b. The hanging sign may be a maximum of six (6) square feet in area (per side) and shall be included in the total amount of wall sign area permitted for the subject building.
- c. Signage, lettering, or numerals on a hanging sign shall not exceed eight inches excluding letters or digits used as part of a logo.

(5) Hanging signs shall not be internally illuminated.

(6) Changeable copy shall not be permitted as part of a hanging sign.

(7) All hanging signs shall be safely and securely attached by not less than two (2) metal chains, metal brackets, or metal cables which are firmly secured to the structure. No excess chain shall be allowed. In no case shall any hanging sign be attached with wire, string, rope, wood, or secured by nails.

(i) Marquee Sign.

(1) Marquee signs are permitted in B-2, B-3 zoning districts.

(2) One (1) marquee sign is permitted per business site with a separate means of ingress and egress.

(3) A marquee sign may be used in addition to a wall sign for each business site. However, marquee signs are not allowed at business sites which display a hanging sign, projecting sign, freestanding sign, nonconforming wall sign, or signs which exceed the current allowed square footage for wall signs.

(4) The marquee sign shall not cover more than fifty (50) percent of the front building façade that is above the front entry door, and the area of all faces of the marquee sign shall not total more than 42 square feet and shall be included in the total amount of wall sign area permitted for the subject building.

(5) The marquee sign may be positioned in one of two ways as follows:

- a. The changeable copy portion surface of the sign shall be attached flat against, and not extending beyond, the vertical surface of the marquee structure.
- b. Individual cut-out letters mounted on top of the edge of the marquee structure and parallel to it.

- (6) No portion of a marquee sign shall be taller than the top of the marquee structure, or the eave line of the building to which the structure is attached.

(j) Menu Board or Order Board Sign.

- (1) Menu board or order board signs are permitted in the O-1, O-2, B-1, B-2, B-3, and MU district to serve drive-through facilities.
- (2) Menu board or order board signs shall be located on the interior of the lot or parcel and shall not be readable from the exterior of the lot.
- (3) Menu board or order board signs shall only service the public using the drive-through facilities.
- (4) The placement, size, content, coloring or manner or illumination of the sign shall not cause a traffic or pedestrian hazard or impair vehicular or pedestrian flow.
- (5) The volume on the menu board or order board shall be maintained at the minimum level necessary so that it is audible to users, but to minimize extraneous noise traveling off site.

(k) Projecting Sign.

- (1) Location.
 - a. Projecting signs are permitted in the B-1, B-2, and MU zoning districts for non-residential uses.
 - b. A projecting sign may extend from the wall it is mounted to by no more than four (4) feet, or 1/3 of the sidewalk width, whichever is less.
 - b. Projecting signs shall be spaced at least 20 feet apart.
 - c. Projecting signs shall not be allowed above a street or alley where they could interfere with vehicular traffic.
 - d. Projecting signs must provide a clear vertical distance of eight feet from the sidewalk and ten feet from any driveway.
- (2) Number of Sides.
 - a. Projecting signs shall have a maximum of two (2) sides.
- (3) Number of Signs.
 - a. One (1) projecting sign may be permitted for each first-floor business or tenant space with a separate means of ingress and egress.
 - b. One (1) projecting sign may be used in addition to a wall sign for each business site. However, projecting signs are not allowed at business sites which display a hanging sign, an awning sign, a ground sign, a nonconforming wall sign, or signs which exceed the current allowed square footage for wall signs.
- (4) Sign Height and Area.

- a. The projecting sign may be a maximum of eight (8) square feet in area (each side) and shall be included in the total amount of wall sign area permitted for the subject building.

(5) Projecting signs shall not be internally illuminated.

(6) Changeable copy shall not be permitted as a part of projecting signs.

(l) Wall Sign.

(1) Location.

- a. Wall signs are permitted in O-1, O-2, B-1, B-2, B-3, I-1, I-2 and for non-residential uses in the MU district. See Sec. 78-212 Home occupations and Sec. 78-284 Bed and breakfast for sign requirements of those uses.
- b. Wall signs shall be displayed flat against the wall of the building. No signs shall be painted directly on a roof or wall. Wall signs shall not extend more than 12 inches from the face of the building wall.

(2) Number of Signs.

- (a) One (1) wall sign may be permitted for each business or tenant space with a separate means of ingress and egress.
- (b) A wall sign may be used in addition to a projecting or hanging sign, or awning sign for each business site. Wall signs are not allowed at business sites which display a ground sign.
- (c) One (1) wall sign or awning sign shall be permitted on each facade, which has a separate public means of ingress and egress.
- (d) PUD Districts. Within all PUD districts, the number and size of wall signs shall be determined by the intended use of the premises, subject to the review and approval of the planning commission, during PUD plan review.

(3) Sign area.

- a. Within all non-residential zoning districts, the sign area of a combination of awning signs, channel letter signs, hanging signs, marquee signs, projecting signs, and wall signs may not exceed the maximum sign area per table 78-225-C below for each business site with a separate means of ingress and egress.

Table 78-225-C. Maximum Wall Sign Area per Business Site with Single Tenant

District	Maximum Area in sq. ft.
O-1	25
O-2	25
B-1	25
B-2	25
B-3	25
I-1	25
I-2	25

MU	25
----	----

Wall signs for multiple tenant shopping centers shall not exceed 25 square feet.

(4) Channel Letter Sign.

Channel letter signs are considered wall signs. Mounting regulations for channel letter signs, from wall to outermost face, are as follows:

- a. Channel letters with transformers mounted inside the letters shall not extend more than 12 inches from the building wall.
- b. Channel letters with remote transformers shall not extend more than 12 inches from the building wall.
- c. Channel letters mounted on a raceway (channel) shall not extend more than 12 inches from the building wall.
- d. Channel letter signs must provide a clear vertical distance of eight feet from the sidewalk to bottom edge of the sign, but shall not extend over public or private roadways, or parking lots.

(m) Window Sign.

- (1) Window signs are permitted in O-1, O-2, B-1, B-2, B-3, I-1, I-2, and for non-residential uses in the MU District.
- (2) Window signs are permitted in addition to any other type of sign.
- (3) Window signs shall not occupy more than 25 percent of the glass surface of the window area in which the sign is located.
- (4) Window signs shall be located only on the first floor front facade of the building. Buildings on a corner lot shall be permitted window signs on each road frontage.

Sec. 78-226. – Temporary Signs.

The following regulations shall apply to all temporary signs, except where such signs are located in the Ann Arbor Road Corridor (ARC) District or are defined as sidewalk signs. In such cases, if any regulations covered by this section and Sec. 78-169 conflict, Sec. 78-169 shall control and prevail.

(a) Temporary signs. Temporary signs are permitted in all zoning districts according to the following:

- (1) Location.
 - a. Temporary signs shall be located only on the sign owner's property or on private property with the owner's permission.
 - b. Temporary signs shall be located at least one (1) foot inside the property line of the premises.

- c. Temporary signs shall not be located in any road right-of-way or other public land, and shall not obstruct visibility or movement of pedestrians, bicyclists, and motorists unless otherwise provided for in this section.
 - d. Temporary signs shall not be attached to or located on a tree, shrub, or any other plant materials; a utility pole, traffic-control device or on any public land or right-of-way, either by nail, screw, wire, cord, tape or by any other manner whatsoever.
- (2) Number of signs.
- a. Five (5) signs shall be permitted per zoning lot.
- (3) Sign area.

Table 78-226-A. Maximum Sign Area, Number and Height – Temporary Signs

	Maximum Area of All Temporary Signs Per Lot/Parcel/Business Site	Maximum Area of any Individual Sign		Maximum Height When Not Affixed to a Structure
Residential (R-1, RT-1, RM-1, RM-2 and Residential Uses in MU)				
	18 s.f.	6 s.f.		4 feet
Non-Residential (O-1, O-2, B-1, B-2, B-3, I-1, I-2 and Non-Residential uses MU)				
	40 s.f.	20 s.f.		6 feet

- a. The sign area of a temporary sign shall be measured as described in Sec. 78-224.
 - b. Temporary sign area permitted for multi-tenant, non-residential buildings (i.e. commercial buildings) shall be allocated amongst tenants by the property owner.
- (4) Display time.
- a.
- The maximum display time of temporary signs is sixty (60) days unless modified by subsections (i), (ii), (iii), or (iv) below. After this time expires, the sign shall be removed. Once the temporary sign is

removed, there shall be a gap of at least thirty (30) days before the display of any new temporary sign on the same zoning lot.

- i. When all or a portion of a building or land area on a zoning lot is listed or advertised for sale or lease, the maximum display time for temporary signs shall be the duration the building, building unit or land is listed or advertised for sale or lease. In all cases, the sign area limits in Table 78-226-A apply.
- ii. When a building is being constructed, and only after a building permit has been issued, the maximum display time for temporary signs shall be the duration of construction activities or until 51% of the units or square footage of the project is occupied. In all cases, the sign area limits in Table 78-226-A apply.
- iii. If a sale of a property owner's goods is being conducted, and only after the sale has been registered with the city, the displays advertising the sale may be posted no more than one day prior to the sale and must be removed within one day of the end of the sale.

iv. Acknowledging that there is a need for additional expression of speech prior to a scheduled election, the maximum total allowable area of all temporary signs shall be increased to twice that allowed in Table 78-226-A, based upon the zoning district in which the property is located for a period of sixty (60) days prior to and until three (3) days after a city-designated election day on which there is at least one ballot item. The maximum area of an individual sign remains as stated in the table above during this period.

- (6) Temporary signs shall have a maximum of two (2) sides.
- (7) Temporary signs shall be constructed of durable, all-weather materials and designed to remain in place and in good repair so long as they remain on display.
- (8) Temporary signs shall not be illuminated in any manner whatsoever except incidentally by streetlights or house lights.

(b) Temporary Sidewalk Sign.

- (1) Location.
 - a) Sidewalk signs are permitted in the B-1, B-2 and B-3 Districts, and for non-residential uses in the MU District.
 - b) Sidewalk signs may be located, per the standards in this section and below, on sites that provide a minimum of six (6) feet of unobstructed sidewalk abutting the principal building where the sign will be displayed.
 - c) Sidewalk signs may only be located on the sidewalk in front of the property where the business is located in a manner which is safe for and does not interfere with normal pedestrian traffic or

vehicular access. Sidewalk signs shall be placed against the building wall unless placement by a curb line ensures more of an unobstructed pedestrian path like in the case of a tree or other streetscape elements.

- d) Each sign shall be placed outside only during the hours when the business is open to the general public and shall be stored indoors at all other times.
 - e) Sidewalk signs shall be moved indoors after accumulation of one (1) or more inches of snow and shall not be placed back on the sidewalk until the entire sidewalk on the side of the street where the business is located is clear of snow.
- (b) Number of Sides.
- i. Sidewalk signs shall have a maximum of two (2) sides.
- (c) Number of Signs.
- i. One (1) sidewalk sign is allowed for each business that has frontage along a sidewalk and an individual means of ingress and egress, up to a maximum of two (2) signs per multi-tenant building. A single sign may contain advertising for more than one business in the multi-tenant building.
- (d) Sign Height and Area.
- a. The maximum height of a sidewalk sign shall be four (4) feet, and the maximum width two (2) feet.
- (e) All sidewalk signs shall be constructed of a weather-proof material and shall be kept in good repair.

Sec. 78-227. – Sign permits.

- a. A sign permit is not required for the following types of signs:
- (1) Street address signs.
 - (2) Name plates identifying the occupant or address of a parcel of land not exceeding two square feet in area.
 - (3) Window signs not exceeding two square feet in area indicating the hours of operation for a business, and whether a business is open or closed.
 - (4) Memorial signs or tablets, names of buildings and date of erection, when cut into any masonry surface or when constructed of bronze or other incombustible material.
 - (5) Signs attached to vehicles.
 - (6) Flags
 - (7) Traffic safety and control signs erected by or on behalf of a governmental body, or other municipal signs such as the following: legal notices, railroad crossing, danger and other emergency notices as may be approved by the municipality.
 - (8) Community special event signs including municipal streetscape banners approved by the municipality.

- (9) Private traffic control signs which conform to the requirements of the Michigan Manual of Uniform Traffic Control Devices published in accord with Section 508 of Public Acts 300 or 1949, as amended.
 - (10) Park and playground signs.
 - (11) One or more temporary freestanding and wall signs on a residential zoning lot with a total area of 18 square feet or less, or business site with a total area of 40 square feet or less.
 - (12) Any sign required by the municipality to be posted.
 - (13) Community entrance and streetscape signs erected by the municipality.
 - (14) A change of copy or change of sign face only.
 - (15) Signs not visible from a public right-of-way, public park, or residentially zoned property.
 - (16) Permanent wall signs that are two (2) square feet in size or smaller affixed to a single-family residence.
- b. It shall be unlawful for any person to erect, re-erect, alter or relocate any sign unless a sign permit has been first obtained from the Building Official, except as provided elsewhere in this Article. Any permanent sign located in the Historic District must also obtain approval from the Historic District Commission. Any permanent sign that makes use of electricity must also obtain an electrical permit from the Building Official.
- c. Site plan review. For new development projects subject to site plan review under the provisions of Article XX, the final site plan must provide enough information to determine if the proposed signage meets ordinance requirements.
- d. Sign permit applications. To apply for a sign permit, an applicant must fill out and submit the relevant sections of the City's Building Permit application form. The completed and signed application form shall be submitted to the Community Development Department for review and include the following:
- (1) A scaled drawing of each proposed sign, as well as any existing signs that will remain, showing:
 - (i) The dimensions of the sign(s), including total area of the sign(s);
 - (ii) The height of the sign(s);
 - (iii) The design of the sign(s);
 - (iv) The writing, emblems and figures on the sign(s) (to measure "sign area"); and
 - (v) The type of material used for the sign(s) and support system(s).
 - (2) A scaled drawing of any electrical connections.
 - (3) A scaled drawing of the site or building, showing the placement of all signs, both existing and proposed. This drawing shall include all the dimensions of the site and/or building.
 - (4) Consenting signature of the property owner.
- (5) The sign permit fee paid in accordance with the current fee schedule, as amended.
- e. Sign permit review and approval. Permits for the erection of signs shall only be issued to property owners and/or assignees qualified to carry on such work. The Building Official shall issue permits for signs defined in Sec. 78-

21 and permitted in Article XIX. Any sign which is not explicitly defined in Sec. 78-21 and permitted in Article XIX must be approved by the Zoning Board of Appeals before a permit is issued.

- f. **Permit expiration.** A sign permit shall become null and void if the work for which the permit was issued is not completed within one year of the date of issuance.
- g. **Sign maintenance.** No permit shall be required for ordinary maintenance, repainting, or cleaning of an existing sign. No permit is required for change of message of a sign without change of the structure.
- h. **Inspections.** All newly erected signs shall be inspected by the Building Official. Signs for which a permit is required shall be inspected periodically by the Building Official for compliance with this Article and other relevant ordinances.
- i. **Correction of defects.** If the Building Official, or his/her designee, finds that any sign is unsafe, insecure, improperly constructed or poorly maintained, the sign erector, owner of the sign, or owner of the land shall make the sign safe and secure by completing any necessary reconstruction or repairs, or entirely remove the sign in accordance with the timetable established by the Building official.

Sec. 78-228. – Removal of Signs.

- a. **Removal of Abandoned Signs.** Abandoned or obsolete signs shall be removed by the owner, agent or person having use of the land, building or structure. Upon vacating an establishment, facility or land, the proprietor shall be responsible for removal of all abandoned or obsolete signs.
- b. **Removal of Signs in Violation of the Ordinance or Unsafe Signs.** The Building Official, or his or her designee, shall order the removal of any sign erected or maintained in violation of this ordinance except for legal, non-conforming signs. Notice in writing shall be given to the owner of such sign or of the building, structure, or premises on which such sign is located, to remove the sign or bring it into compliance with the ordinance. Failure to remove the sign or to comply with this notice shall be a civil infraction. The city shall also remove any sign immediately and without notice if it reasonably appears that the condition of the sign is such as to present an immediate threat to the safety of the public. Any cost of removal incurred by the city shall be assessed to the owner of the property on which such sign is located.

Sec. 78-229. - Nonconforming existing signs.

- a. Any sign lawfully existing at the time of the adoption of this amendment which does not fully comply with all provisions shall be considered a legal nonconforming sign and may be permitted to remain as long as the sign is properly maintained and not detrimental to the health, safety and welfare of the community.
- b. **Continuance: Nonconforming signs shall not:**
 - (1) Be expanded or changed to another nonconforming sign;
 - (2) Be relocated, or altered so as to prolong the life of the sign, or so as to change the shape, size, type, placement, or design of the signs structural or basic parts;
 - (3) Be enhanced with any new feature including the addition of illumination;
 - (4) Be re-established after damage or destruction if the estimated expense of reconstruction exceeds sixty (60) percent of the appraised replacement cost as determined by the Building Official.
 - (5) Be repaired if such repair involves any of the following, except if such repair brings the sign into conformance with this ordinance:
 - (i) Expense which exceeds fifty (50) percent of the sign's appraised value as determined by the Building Official;
 - (ii) Necessitates the replacement of both the sign frame and sign panels;
 - (iii) Replacement of the sign's primary support pole(s) or other support structure;

- (iv) For signs without framework supporting the sign panels, requires replacement of the sign panels;
 - (v) Be replaced;
 - (vi) Be re-established after the activity, business, or use to which it related has been discontinued for ninety (90) days or longer.
- c. Permitted modification. The following modifications may be permitted:
- (1) A change solely in the wording of the copy; and
 - (2) Routine repair to maintain the sign in a safe and aesthetic condition exactly as it existed at the time of the enactment of this amendment.
- d. Elimination of nonconforming signs. The municipality may acquire by purchase, condemnation, or by other means any nonconforming sign which it deems necessary to preserve the health, safety, and welfare of the community's residents.
- e. Electronic changeable copy signs. An electronic changeable copy sign that was established lawfully at the adoption of this amendment shall not change messages more than eight times per day.

Sec. 78-230 – Variances.

The zoning board of Appeals (ZBA) shall have authority to vary the restrictions relating to signage upon finding that practical difficulties exist, and that the strict application of this Article would place the applicant at a substantial and significant disadvantage with respect to other signs controlled by the Article. Comparisons to existing nonconforming signs shall not be considered by the Zoning Board of Appeals.

Sec. 78-231. - Violations and penalties.

It shall be unlawful for any person to erect, construct, maintain, enlarge, alter, move or convert any sign in the city, or cause or permit the same to be done, contrary to or in violation of any of the provisions of this Article. It shall be unlawful to erect, construct, enlarge, alter, move or convert any sign regulated by this Article, except a sign which is permitted by the provisions of this Article. Any person violating any of the provisions of this article shall be guilty of a civil infraction pursuant to section 78-382 of this chapter.

Secs. 78-232—78-239. - Reserved.

[Modify ARTICLE XVI MU MIXED USE DISTRICT as follows.]

Sec. 78-181. – Principal uses permitted.

- (11) Bed and breakfast operations shall be located only on major or collector thoroughfares as designated in the city's master plan and shall further be subject to city licensing provisions. Bed and breakfast operations shall further be subject to the following:

[Sections a – j remain the same.]

- k. One (1) unlighted wall sign not exceeding six (6) square feet in area may be provided. Such wall sign shall not be an awning, changeable copy or channel letter sign. Bed and breakfast operations shall not be permitted freestanding signs.

[Modify ARTICLE XVIII MISCELLANEOUS PROVISIONS as follows.]

Sec. 78-212. – Home occupations.

- (4) The home occupation shall not display or create outside the building any external evidence of the operation of the home occupation, except that there may be one (1) unlighted wall sign, that is not an awning, changeable copy or

channel letter sign, not to exceed three (3) square feet in area. Home occupations shall not be permitted freestanding signs.

[Modify ARTICLE XXIII SPECIAL USES as follows.]

Sec. 78-284. – Bed and breakfast.

- (11) One (1) unlighted wall sign not exceeding six (6) square feet in area may be provided. Such wall sign shall not be an awning, changeable copy or channel letter sign. Bed and breakfast operations shall not be permitted freestanding signs.

Sample Resolution

The following resolution was offered by Commissioner _____ and seconded by Commissioner _____.

WHEREAS The Plymouth City Commission directed the Administration and Planning Commission to revise and amend the City's Sign Ordinance to adhere to Redevelopment Ready Community Best Practices, and

WHEREAS The Plymouth City Commission further directed the Administration and Planning Commission to revise and amend the City's Sign Ordinance to comply with the Reed vs. Gilbert, AZ decision made by the United States Supreme Court in 2015, and

WHEREAS The City Commission approved an expenditure to contract with the City's Planner for a special project to assist the administration and Planning Commission the review and revise the Sign Ordinance, and

WHEREAS The Planning Commission performed an extensive review of the sign ordinance - in conjunction with the administration and City Planner and recommend several amendments to the following sections of the Zoning Ordinance: Sec. 78-21. Definitions, Sec. 78-220-78-239. Signs, Sec. 78-181. Mixed Use District, Sec. 78-212 Home Occupations, and Sec. 78-284 Bed and Breakfast, and

WHEREAS the Planning Commission did post and hold a Public Hearing on the proposed language as referenced above at their December 11, 2019 regular meeting, and

WHEREAS the Planning Commission did at the conclusion of the Public Hearing approve the language amendments as presented to the several sections and recommend review and approval by the City Commission of the same, and

WHEREAS the City Attorney has reviewed the enclosed proposed language and is comfortable with the language as presented, and

WHEREAS the City Commission has completed a First Reading of the proposed language,

NOW BE IT RESOLVED that the Plymouth City Commission has reviewed and adopts the proposed amendments as presented to the following sections of the City's Zoning Ordinance: Sec. 78-21. Definitions, Sec. 78-220 – 78-239. Signs, 78-181. Mixed Use District, 78-212. Home Occupations, and Sec. 78-284 Bed and Breakfast as related to sign ordinance amendments.

NOW BE IT FURTHER RESOLVED that the Plymouth City Commission will complete a second and final reading of the proposed amendments as presented at their February 17, 2020 regular City Commission meeting.