

## City of Plymouth 2024-2028 Outdoor Dining Area Directions

City of Plymouth 201 S. Main Plymouth, Michigan 48170-1637 www.plymouthmi.gov Phone 734-453-1234 Fax 734-455-1892

## Directions

- 1) Read through the <u>City of Plymouth 2024-2028 Outdoor Dining Area Program Policy.</u>
- 2) Complete the City of Plymouth 2024-2028 Outdoor Dining Area Program Application

Include the following information:

- Site plan showing dimensions of outdoor dining area
- Certificate of Insurance
- Indemnification agreement
- Michigan LCC Form 204 for Additional Service Area (or comparable)

EMAIL completed application, site plan, insurance, indemnification, and copy of MLCC Form 204 to: <a href="mailto:outdoordining@plymouthmi.gov">outdoordining@plymouthmi.gov</a>

- 3) Once the city receives and reviews the application packet, the city will produce to the business owner the **City of Plymouth Outdoor Dining Area Program Temporary Permit**, which is a temporary permit which allows the business to submit to the LCC and use the approved parking space area to take delivery and begin installation of the outdoor dining area.
- 4) Once installation is complete, the owner will need to contact the city to schedule inspection. The city will inspect the dining platform and if found compliant, the city will produce to the business owner the City of Plymouth Outdoor Dining Area Program - FINAL PERMIT for the 2024 season.
- 5) Once the business receives the final permit from the city, they may begin outdoor food and alcohol service (pursuant to MLCC approval) on the outdoor dining platform.